

Associated Students, Inc.  
California Polytechnic State University  
**UNIVERSITY UNION ADVISORY BOARD #20-02 Meeting Minutes**

October 14, 2019 2:40 p.m. UU219

**Voting Members Present:**

Elizabeth Roseman, Chair, College of Agriculture, Food & Environmental Sciences  
Will Sambar, Vice Chair, College of Engineering  
Cole Dorris, College of Science & Mathematics  
Epsa Sharma, Orfalea College of Business  
Douglas McArthur, College of Architecture and Environmental Design  
Derrick Nunes, College of Agriculture, Food & Environmental Sciences  
Antonia Starc, College of Liberal Arts  
Armando Nevarez, Board of Director's Designee  
Sophie Hannah, ASI President's Designee  
Ray Aronson, University President's Representative  
Ellen Cohune, Alumni Representative

**Voting Members Absent:**

Vacant, Faculty Representative

**Non-Voting Members Present:**

Ron Skamfer, ASI Director of Facilities Management  
Pat Rosemas, Administration & Finance Designee  
Marcy Maloney, ASI Executive Director

**Non-Voting Members Absent:**

Dwayne Brummett, ASI Associate Executive Director  
Daren Connor, Assistant Director UU Facility Operations

**Guests:**

Christina Sneekes, ASI Administrative Assistant

- I. **Call to Order**
  - A. Meeting #20-02 was called to order at 2:40 p.m.
- II. **Flag Salute**
- III. **Letters & Roll Call**
  - A. Silent roll call was taken and quorum was met.
- IV. **Open Forum**
  - A. None.
- V. **Approval of Minutes**
  - A. **Motion #1 (Nevarez/Sharma) "Move to approve the meeting minutes #20-01 from September 30, 2019."**

1. Motion passed by a unanimous voice vote.

## VI. Reports

### A. Chair - Elizabeth Roseman

1. Elizabeth reported that UUAB members had a good time bonding during their ASI Student Government weekend camping trip at Lopez Lake and the ropes course.
2. Elizabeth stated that she is on the search committee for the Director of Recreational Sports position. They have received 31 completed applications and there are many more in the queue.
3. Elizabeth stated that an itinerary will be sent out later this week for the upcoming facilities trip. Will stated that they will meet at 6 p.m. Friday and leave by 6:30 p.m. Ron said that they will visit the new University Union at San Jose State on Saturday, and then to UC Berkeley in the afternoon. He said both universities are having homecoming that weekend so the traffic may be a challenge.
4. Elizabeth reported that the officers have been working with Michelle Crawford to establish an Alumni Council. Shayna was selected to serve as the student co-chair, and this will be voted on at the Board of Directors meeting. The officers and Shayna will travel to San Francisco November 1 - 3 for an alumni weekend mixer. They will also be advertising co-chair and committee positions.
5. Ron reported that the Recreation Center dress code policy is being reviewed. It currently states that no midriff tops are allowed. He stated that they have allowed tank tops for quite a while, and that they have received negative feedback on this policy. He said that a student filed a claim in Fresno for discrimination. Staff will assess if the dress code policy should be changed. At this time, they are not enforcing the ban on midriffs.

### B. Executive Director's Report- Marcy Maloney

1. Marcy stated that all of the Recreation Center policies will be discussed by the Rec. Center staff over the next couple of months. They are reviewing the statistics and have seen a drop in use. It used to be about 6,000 members entering the gates, and has dropped to 4,000.
2. Marcy reported that a new position has opened for the Coordinator of Event Management and the interview process has begun.

### C. University President's Representative - Ray Aronson

1. Ray reported that the campus is re-doing the Master Plan and hoping to get it approved in March. Campus is also embarking on a Master Plan for utilities, as they need to be updated.
2. Ray stated that Vista Grande is nearing completion and may be done by January or February. Once Vista Grande is opened, the Avenue will be torn down.
3. He reported that the campus Landscape Master Plan is also beginning. This is to enhance the campus, including wayfinding.
4. Ray stated that members should let him know of any tours or presentations they would be interested in.

### D. Faculty Representative - Vacant

### E. Alumni Representative - Ellen Cohune

1. Ellen reported she serves 195,000 alumni. They have five staff and 150 nationwide volunteers. They oversee key events on campus including Alumni Weekend. She stated that alumni are passionate about mentoring, and they have a mentoring program. She recommended that members check out Cal Poly Career Connections on calpoly.edu. She said that alumni are anxious to hear from Cal Poly students.
2. Ellen reported that November 14 - 16 is Alumni Weekend. She reviewed some of the events planned for the Alumni Weekend.

VII. **Old Business**

- A. None

VIII. **New Business**

- A. **Discussion:** UU Neighborhood Project Updates – Ron Skamfer

1. Review and understand the UU Neighborhood Project.
  - a) Ron reviewed the UU Neighborhood project. He stated that The Alley is the first piece of the project. The Mustang Station Patio project will break ground on November 15 and will include a gas fireplace, big screen TV and seating. This piece is expected to be completed by January 6. Information on the projects is available on the ASI website.
  - b) The Chumash Auditorium is now offline. The space is being cleaned out and construction begins November 1. The new stage will extend into the room by about 10 feet. Staircases will be added to each side of stage, and a Green Room added backstage. A lounge space will be added outside the auditorium.
  - c) We will be adding seating and a countertop, around the center stairwell in the UU. This project will include power for computers.
  - d) The current TV lounge area will be transitioned to become the Fireside Lounge. This space will include an enclosed gas fireplace and will be a plush space to lounge.
  - e) The Chandler Lounge will also get a facelift. All the pipes along the wall will be covered, and double doors will be added which will exit to the hallway. This space will still be used as a quiet study lounge and will be renovated the same time as the Fireside Lounge.
  - f) The Boulevard will be added downstairs in the UU beginning summer 2020. Fire sprinklers will be installed in this area so seating can be added. There will be a banquette installed along the wall with chairs. We're also adding a single stall gender neutral restroom. We've had a lot of requests for this and are excited to add it.
  - g) Under the staircase across from Starbucks, new furniture will be added along with bar height seating for the counter.
  - h) A member asked if there will be an accessible entrance during the downstairs construction. Marcy stated that the work will be done during summer, and the area will have to be closed off, so there may not be an accessible entrance during construction.

- B. **Discussion:** Craft Center Open Hours and Equipment – Missi Allison-Bullock

1. Review the current open hours and available equipment at the Craft Center.
2. Missi encouraged everyone to take a class at the Craft Center before they graduate. She stated that the cost of the instructors, classes, and tools are offset by the fees we charge. She said we sell clay, jewelry supplies, glass for flame working, and other materials. We have done some price increases to cover the increase in minimum wage for our student staff. Class prices will go up over the next 3 years. There are seven studios and two new classes have been added. A paint night and a jewelry class have been added. Hours at the Craft Center have been extended by one hour every day.
3. Missi stated that safety is paramount at the Craft Center. All instructors and frontline staff are trained on safety. The staff are always researching new products to find the safest ones. She reported that they have looked at the trends of the two other universities that have craft centers. Stained glass isn't as popular anymore, so we can shift to something else. They are always assessing what students would want. Surfboard shaping is the most popular class. All of the instructors are students, and a couple are alumni. Class sizes are small for a more intimate experience for students.

#### **IX. Liaison Reports**

##### **A. Board/President's Designee**

1. Armando gave an overview of the first Board of Directors meeting.
2. Hannah reported that they want to expand on the Flex Your Right campaign and will go to all the dorms to get freshmen to register to vote. Also coming up is the Swap Don't Shop event on Dexter Lawn.

##### **B. Universitywide/Academic Senate Committee**

1. Will reported the committee is reviewing procedures and rules. They received the test version of new Cal Poly app. Marcy asked Will to check in with Michelle Crawford regarding the app, and to make sure the new app works for Recreation Center class sign ups. This is a new comprehensive app that encompasses all the current apps. Marcy stated that she wants to ensure that it is truly vetted by students.
2. Cole reported on the Budget Long Range Plan Committee. He said they are interested in transparency and want to see the budget breakdowns.
3. Armando reported on the Student Success Fee Advisory Committee. He stated a large amount of the money is allocated for salaries. They are looking at how students can create proposals and will be communicating with colleges to see what their needs are.
4. The Campus Dining Advisory Committee reviewed the upcoming campus dining forum. They will have secret shoppers to assess all areas of campus dining.

##### **C. Student Club Councils**

1. Report was given.

#### **X. Announcements**

#### **XI. Adjournment**

- ##### **A. The meeting adjourned at 3:52 p.m.**

Submitted by: \_\_\_\_\_  
K. Pasillas

Date: \_\_\_\_\_

Submitted by: \_\_\_\_\_  
UUAB Chair

Date: \_\_\_\_\_