

Associated Students, Inc.  
California Polytechnic State University  
**UNIVERSITY UNION ADVISORY BOARD #20-01 Meeting Minutes**  
September 30, 2019 2:40 p.m. UU219

**Voting Members Present:**

Elizabeth Roseman, Chair, College of Agriculture, Food & Environmental Sciences  
Will Sambar, Vice Chair, College of Engineering  
Cole Dorris, College of Science & Mathematics  
Epsa Sharma, Orfalea College of Business  
Douglas McArthur, College of Architecture and Environmental Design  
Derrick Nunes, College of Agriculture, Food & Environmental Sciences  
Antonia Starc, College of Liberal Arts  
Armando Nevarez, Board of Director's Designee  
Sophie Hannah, ASI President's Designee

**Voting Members Absent:**

Vacant, Faculty Representative  
Ray Aronson, University President's Representative  
Ellen Cohune, Alumni Representative

**Non-Voting Members Present:**

Daren Connor, Assistant Director UU Facility Operations  
Marcy Maloney, ASI Executive Director

**Non-Voting Members Absent:**

Dwayne Brummett, ASI Associate Executive Director  
Pat Rosemas, Administration & Finance Designee  
Ron Skamfer, ASI Director of Facilities Management

**Guests:**

Jared Mandrell  
Samuel Park, Student Government  
Alexander Bohlan, photographer

- I. **Call to Order**
  - A. Meeting #20-01 was called to order at 2:40 p.m.
- II. **Flag Salute**
- III. **Letters & Roll Call**
  - A. Silent roll call was taken and quorum was met.
- IV. **Open Forum**
  - A. None.
- V. **Approval of Minutes**

A. **Motion #1 (Nunes/Nevarez) “Move to approve the meeting minutes #19-13 from May 30, 2019.”**

1. Motion passed by a unanimous voice vote.

VI. **Reports**

A. Chair – Elizabeth Roseman

1. Elizabeth stated that the camping trip is Oct. 12-13 and she is looking forward to a fun and eventful team-bonding weekend.
2. Elizabeth reported that Sophie and Antonia will attend the next UU Neighborhood meeting. They will be looking at options for sofas, tables and chairs to be used in the Chumash Auditorium remodel.
3. Elizabeth stated that today’s meeting will be adjourned around 3:30 p.m. so members can have their professional photos taken.

B. Executive Director’s Report– Marcy Maloney

1. Marcy welcomed this year’s UUAB members and stated that they will be looking at ASI run facilities and ways to enhance them.
2. Marcy informed the group that the UU Neighborhood meeting will run for three hours this week.
3. Marcy reported that Greg Avakian, director of Recreational Sports has resigned. The director position opened last week for recruitment. She stated that she is filling in as the acting director at the Recreation Center as well as the Executive Director.
4. She reported that the Chair will focus on getting a comprehensive view of the UU Neighborhood project to share with members.

C. University President’s Representative – Ray Aronson

1. Ray was absent.

D. Faculty Representative – Vacant

E. Alumni Representative – Ellen Cohune

1. Ellen was absent.

VII. **Old Business**

A. None

VIII. **New Business**

A. **Action Item: Accept the 2019-20 Vice Chair of the University Union Advisory Board**

1. Vote to accept the Vice Chair of the University Union Advisory Board.
2. **Motion #2 (McArthur/Hannah) “Move to accept the 2019-20 Vice Chair of the University Union Advisory Board.”**
3. Motion passed unanimous vote.

**B. Action Item: Approval of the 2019-20 University Union Advisory Board Standing Rules**

1. Vote to approve the UUAB Standing Rules which set the 2019-20 annual rules of order.
2. Members reviewed the document and made a few more minor edits.
3. **Motion #3 (Nevarez/Sharma) “Move to approve the 2019-20 University Union Advisory Board Standing Rules “**
4. **Motion passed unanimous vote.**

**C. Discussion: Non-Gender Specific Restroom Procedure – Daren Connor**

1. Review the procedure for signing restrooms as non-gender specific.
  - a) Daren Connor, Assistant Director of Facility Operations in the UU, explained that he is responsible for all things in the UU building. He stated he will be interacting with the board throughout the year.
  - b) Daren reported that the facilities team has been receiving requests to change the upstairs restrooms to gender neutral restrooms. The requests are coming mainly from the Cross Cultural Center. He explained the background of the California gender neutral restroom law, and said ASI has plans to install a single gender neutral restroom on the first floor in the future. He stated that this procedure was developed to allow the signs on both the men’s and women’s restrooms upstairs to be changed to show they are All Gender restrooms. This will be done when requested, to accommodate events taking place in the Chumash Auditorium. ASI will create educational window clings to place on the restroom mirrors to educate people on the environment we are trying to provide. After the event the All Gender signs will be removed. This procedure will be used until the All Gender restroom is installed downstairs. Daren stated that the goal is to have this done by fall quarter.

**D. Discussion: Furniture for Demo Project – Daren Connor**

1. Provide input for furniture outside the University Union
  - a) Daren shared a presentation on the Demo Project Furniture. He stated that there is a sense of urgency to get the furniture purchased right away so it will arrive by January. He stated that The Alley will have power for electronic devices along a bistro height long counter. He said that purchases will include two tables with four chairs, ten metal barstools, three freestanding tables and twelve chairs. The furniture style selected for The Alley will also be used for the beer garden project. Daren stated that, from a facilities standpoint, wood is easier to maintain than metal. He would like to bring some wood options to the next UUAB workshop.
  - b) Marcy stated that Starbucks will be installing an outdoor pick-up window in The Alley area.
  - c) Members said they prefer stools with a chair back for the long counter. They asked if the pillars in The Alley will be lighted, and Marcy asked Daren to follow up on that. Daren suggested they could get the same green bar stools with a back that are currently in Mustang Station.

**IX. Liaison Reports**

- A. Board/President's Designee
  - 1. Report was given.
- B. Universitywide/Academic Senate Committee
  - 1. There will be Flex Your Right booths set up all week, and a sustainability festival tomorrow. The ASI President would like to do away with paper towels in restrooms. Marcy stated that some students like paper towels because of germs on the door handles. She suggested that this be discussed with Daren Connor first.
- C. Student Club Councils
  - 1. Club councils have not met yet. No reports were given.
- D. Staff Reports
  - 1. Recreation Center Programs
    - a) No report was given.
  - 2. ASI Events
    - a) No report was given.
  - 3. Facilities Reports
    - a) Recreation Center
      - (1) No report was given.
    - b) University Union
      - (1) No report was given

X. **Announcements**

XI. **Adjournment**

- A. The meeting adjourned at 3:34 p.m.

Submitted by:\_\_\_\_\_

K. Pasillas

Date:\_\_\_\_\_

Submitted by:\_\_\_\_\_

UUAB Chair

Date:\_\_\_\_\_