

Associated Students, Inc.
California Polytechnic State University
BOARD OF DIRECTORS

#20-01 ASI/UU Summer Board Meeting Minutes

August 23, 2019

11:00 a.m. University Union 219

Voting Members Present:

Zach Noyes - College of Architecture & Environmental Design

Alan Faz - College of Engineering

Dominique Morales - College of Liberal Arts

Harjot Sohal - Orfalea College of Business

Genevieve Regli - College of Agriculture, Food & Environmental Sciences

Conner O'Neil - College of Science & Mathematics

Voting Members Absent:

None

Non-Voting Members Present:

Rob Moore- Chair of the Board

Mark Borges- ASI President

Elizabeth Roseman - Chair of the University Union Advisory Board

Shayna Lynch - Chief of Staff

Marcy Maloney - ASI Executive Director

Lindsey Lee - Board of Directors' Advisor

Non-Voting Members Absent

Tracy Watson - Board of Directors' Assistant

Guests:

Carol Brizendine - Director - Business Services

Janet Tarlton - Executive Assistant

Terri Kahn - Coordinator - Human Resources

Michelle Crawford - Director - University Union

Dwayne Brummett - Associate Executive Director

- I. **Call to Order: Meeting #20-01 was called to order at 11:00 a.m.**
- II. **Flag Salute**
- III. **Letters & Roll Call**
 - A. None
- IV. **Open Forum**
 - A. None

v. Approval of Minutes

- i. Motion #1 (Faz/Regli) “Move to approve the minutes from meeting #19-18, May 29, 2019.”**
- ii. Motion passed unanimous voice vote.**

vi. Leaders Reports

A. Chair of the Board – Rob Moore

- i. Rob welcomed the board and gave a recap of summer activities including CPX results, diversity, equity & inclusion, club funding, campus dining and more. He announced the standing committee chairs, liaisons and UUAB representative:**
 - a) Business & Finance – Alan Faz
 - b) Diversity & Inclusion – Dominique Morales
 - c) External Affairs – Kylie Clark
 - d) Internal Review – Joe Sandoval
 - e) Recruitment & Elections – Conner O’Neil
 - f) Social Media Liaison – Harjot Sohal
 - g) Club Funding Liaisons – Nicki Butler and Brian Kragh
 - h) Board Designee to UUAB – Armando Nevarez
- ii. He stated that the Student Government Fall Kickoff and retreat are coming soon and the leadership team has been working hard to prepare for those events and the upcoming year.**

B. ASI President –Mark Borges

- i. Summer Events**
 - a) Panetta Institute for Public Policy – Mark started off the summer by attending a training with all CSU ASI Presidents. The training was hosted by Leon Panetta, past Secretary of Defense, and all other CSU ASI Presidents. The training was a great opportunity to build relationships with some of our sister campuses and better understand how other student government programs are run.
 - b) SLO Days – Mark spoke at seven SLO Days sessions, welcoming the incoming 2019 class. He helped with a breakout session to teach students about ASI, and participated at a resource fair with other entities of ASI to talk about student government to prospective students.
 - c) SCLC – The first Student Community Liaison Committee was held on Thursday, August 15. This is a group that has representation from Cal Poly, Cuesta, the city, county and residential organizations in the area. Items on the agenda included presentations from NSTP and University Housing for plans concerning WOW and Move-In. The ASI President chairs this group, with the AS President of Cuesta being the Co-Chair. Mark is looking forward to continuing the work of this committee and building relationships with our city and county partners.
 - d) Foundation Board – The Cal Poly Foundation Board met on August 3, 2019. As ASI President, Mark provided a report on some of his major goals and SG major initiatives for the year. Foundation Board Student Director, Rob Moore, was also in attendance and represented students well during discussions.
 - e) CSSA – The California State Student Association is an auxiliary of the CSU Chancellor’s Office, just as we are an auxiliary of Cal Poly. They

represent the over 480,000 students in the CSU system. Mark was recently elected to serve as the Sustainability Special Officer, chartered with tackling issues around sustainability from a system-wide perspective. Three main issues on the agenda are:

- (1) 4th Year High School Math/Quantitative Reasoning Requirement - While this doesn't specifically affect Cal Poly, it does affect students applying to other CSUs, especially for K-12 programs that do not currently offer a math/quantitative reasoning requirement.
- (2) State Auditors Report on CSU Reserves and Parking Policies - this trending topic is not straightforward. There is much confusion about what the auditors define as reserves and what the CSU defines as reserves. More on this to come.
- (3) Hiring new CSSA Executive Director - More to come.

ii. **Projects**

- a) Voter Registration - Currently working with Orientation and Housing to register as many students to vote within the first few weeks of school as possible.
- b) 2020 Census - Controversial in the current political climate, but important for grant funding purposes, as well as drawing district lines. ASI Student Government will be working these initiatives with money donated by Jordan Grant's family. His story will be woven throughout all our civic engagement efforts.
- c) Degree Analytics - Beginning in fall quarter, Cal Poly will begin utilizing WiFi data to better understand facility usage on campus. The platform, Degree Analytics, collects WiFi data and transitions it into understandable platforms, such as heat maps. Mark has expressed concerns over a multitude of issues with this project, but has been assured that the campus will do everything it can to protect student data. ASI Student Government will be educating students how to opt-out of this program if they choose.
- d) Campus App - Rob has been meeting with ITS in terms of our campus-wide mobile app. Hopefully, the app will be able to launch within the first week of school. Initially, the app will not have as many capabilities as it will in the future. A current issue is working out governance of the project.
- e) CPX - The Cal Poly Experience Institute will be held October 17 and 18. At this point, senior leadership has received preliminary reports of the data shown in the survey. The survey reached over 40% for all populations - students, staff, and faculty. Rob and Mark have been advocating for being part of the preparation of the action plan, rather than being on the receiving end. It is important to ensure the money allocated for this project will have tangible results. We will be meeting with Vice President for University Diversity and Inclusion, Dr. De Leon, to discuss how to effectively be engaged in the process moving forward.

C. ASI Chief of Staff - Shayna Lynch

- i. Shayna shared that the Executive Cabinet has been hard at work creating campaigns for fall quarter.
 - a) The Flex Your Right Voter Registration campaign begins during WOW week before the quarter starts. The Secretary of Students Rights, Jake Goldman, and his team of volunteers (forming in the coming weeks) will be boothing and presenting to students throughout the quarter.

This year the Flex Your Right campaign is funded by the Jordan Grant Family donation and the team is very excited to increase civic engagement with this additional support.

- b) On September 22 from 10 a.m. -1 p.m., Secretary of Communications -- Felipe Vallejo, will host a booth at WOW Club Showcase. This is an opportunity for outreach and gathering interest for Executive Staff, so please volunteer when that sign-up goes out.
- c) The Swap Don't Shop clothing drive is scheduled for October 16. This event promotes obtaining clothes in a sustainable and economically friendly way. This partnership with Eco Reps will be led by our Secretary of Sustainability: Alena Andrews.
- d) Secretary of D&I: Arelly Ocampo will be partnering with the Dream Center for UnDocuWelcome Week from October 7 - 11 in a "Meet the Partners" event to help showcase ASI Student Government as a resource.
- e) On October 28 students will be asked to share their feedback regarding Campus Dining at "Food For Thought". This open forum is spearheaded by our President's Designee: Sophie Hannah.
- f) On November 7 ASI Student Government will be hosting Students for Students Summit where student leaders from clubs across campus can come create connections to build a more unified and informed student body. This event is being led by our Secretary of University Relations: Allison Pollmar.
- g) November 18 - 22 is Buck the Stigma Mental Health Awareness Week. ASI Student Government will be partnering with Campus H&W and PULSE to promote mental wellbeing on campus. This week-long campaign is led by our Secretary of Health and Wellbeing: Alena Robinson.

D. Chair of UUAB -Elizabeth Roseman

- i. Elizabeth updated the board on the University Union Advisory Board activities.
 - a) Will Sambar was selected as the University Union Advisory Board Vice Chair for the 2019-2020 school year. Will and Elizabeth have been working to plan the annual UUAB facilities trip. The trip will include visits to facilities in the bay area on October 19th and 20th to discover ideas to improve our own facilities.
 - b) Mark, Rob, Shayna, Alan, and Elizabeth attended CSUnity at CSU Fullerton. This annual event provides an opportunity to network with student government members from other schools and Vice Chancellors of the CSU. The group also attended various seminars that enabled us to better understand system wide issues and general operation procedures. This weekend not only gave us a lot of insight in regards to the CSU, but it also encouraged us to focus our perspectives on advocating for student needs.

VII. Executive Directors Report -Marcy Maloney

- A. Marcy welcomed the students and reported summer has been busy as summertime is when much of the work is done at ASI in preparation for the year. She just returned from being off campus and will have some facilities updates coming from Ron Skamfer that she will share.
 - i. At the Student Affairs retreat CPX was a topic of conversation and will be a priority focus for campus. Marcy encouraged students to attend as many of the working groups and information sharing sessions as possible.

- ii. Mary Pedersen, Interim Provost, will be providing information to the Board this fall.
- iii. Marcy thanked Lindsey and Michelle for all their hard work on the upcoming leadership activities.
- iv. PG&E outages are expected this fall based on weather conditions and proactive fire prevention. Marcy advised the students to have a plan for home outages (24-72 hours). ASI staff created a document outlining the ASI plan for program and facility management in an extended power outage. This plan is especially relevant for the UU and Recreation Center as these are important spaces for students to use when classes are cancelled. The plan addresses the possible functionality of ASI spaces in absence of power.
- v. Marcy expressed she is looking forward to working with the new Board of Directors and will be providing additional information to the student leadership in the near future.

VIII. Old Business

A. None

IX. New Business

A. **Action Item: Resolution #20-01: Fixing the Employer Contribution at an Equal Amount for Employees and Annuitants Under the Public Employees' Medical and Hospital Care Act**

- i. Rob explained that items for review and action are typically brought to the full board but due to the timing needs of the Open Enrollment period, Resolution #20-01 needs to be addressed prior to the open enrollment period which begins on September 9, 2019. Rob introduced Terri Kahn, Coordinator - Human Resources, who provided information about the proposal for fulltime staff health care costs.
- ii. Terri presented the ASI Medical Insurance Contributions Proposal for the 2020 plan year. ASI is required by Title V of the California Education Code to maintain comparable pay and benefits as are provided by the University and Cal Poly Corporation. For 2020, the University has released their proposed medical rates and they will be covering 100% of the costs for coverage for three plans. (zero cost to employees). Terri stated that ASI's overall employee benefit philosophy is to provide employee medical benefits with little or no cost to the employee if possible, as it aids in recruiting, retention, and employee morale. She stated that as part of the 2019-20 budget process, the ASI Board of Directors approved an increase of 10% in overall health benefit contributions for medical, dental, vision and life insurance. As currently projected, ASI will experience a 4% increase in medical premium costs. This would be favorable to the overall 2020 ASI/UU budgets. Terri reviewed the Insurance Outlook Chart which detailed employee cost per plan for 2019 and 2020.
- iii. Genevieve asked where the money for the increase came from. Carol explained that the previous board approved the projected increase amount in the budget. As the actual costs are lower than the budgeted amount there are not really additional funds needed - they have already been allocated. Genevieve asked if the 4% increase would mean an increased cost to students in fees, and the answer was no. Mark asked why employees would pay the out of pocket amount and Teri explained it is typically based on their medical needs and family situation. Harjot asked how the plans are chosen and if any analysis is done. Carol explained that plans are dictated by CalPers. Our rural location has only six plans available for selection (vs. metropolitan areas which usually have more choices). Three of the six plans have been made available at no cost to our employees. Conner asked what would happen to the resultant savings (from the 10% budgeted increase vs. the 4% actual). Staff explained that the money remains in the administrative (ASI/UU) budget for the fiscal year. Marcy gave a brief explanation of the budget process

and the work with the Board of Directors to determine the budget each year and how the money will be spent. Areas where we “save” money can be reallocated to other needs. Marcy explained that she is very conservative in financial management for the corporation. When she became Executive Director, the ASI side of the budget had a \$400,000 deficit. ASI no longer is in a deficit. Seeing no more questions Rob called for a motion.

iv. Motion #2 (Faz/Noyes) “Move to approve Resolution #20-01: Fixing the Employer Contribution at an Equal Amount for Employees and Annuitants Under the Public Employees’ Medical and Hospital Care Act.”

v. Motion passed unanimous voice vote.

x. Announcements

A. Announcements were made.

xi. Adjournment

A. Meeting adjourned at 11:52. a.m.

CERTIFIED As the true and correct copy, in witness thereof, I have set my hand and seal of the Associated Students, Inc. this ___ day of ___ 2019.

ADOPTED at the regular meeting of the Board of Directors by ***Unanimous/Majority vote*** on _____, 2019.

ASI Secretary

ASI Secretary