

Associated Students, Inc.
California Polytechnic State University
BOARD OF DIRECTORS

#19-07 Meeting Minutes

November 28, 2018

5:10 p.m. University Union Room 220

Voting Members Present:

Mark Borges – Chair, College of Agriculture, Food & Environmental Sciences

Matt Appell – Orfalea College of Business

Anthony Beers – College of Architecture & Environmental Design

James Broaddus – College of Agriculture, Food & Environmental Sciences

Meghan Butler – Orfalea College of Business

Maggie Cheung – College of Engineering

Samuel Cunningham – College of Architecture & Environmental Design

Sarah Downing – Vice Chair, College of Engineering

Alan Faz – College of Engineering

Chloe Fowler – College of Agriculture, Food & Environmental Sciences

Hayley Grodt – College of Science & Mathematics

Gabriela Guillen – College of Science & Mathematics

Jon Harger – College of Engineering

Aliza Herzberg – College of Liberal Arts

Noah Krigel – College of Liberal Arts

Adriana Le – Orfalea College of Business

Layla Lopez – College of Agriculture, Food & Environmental Sciences

Rob Moore – College of Liberal Arts

Samuel Park – College of Science & Mathematics

Joe Sandoval – College of Engineering

Emily Taylor – College of Architecture & Environmental Design

Roman Waskiewicz – College of Agriculture, Food & Environmental Sciences

Jake Watkins – College of Liberal Arts

Jack Wooldridge – Orfalea College of Business

Voting Members Absent:

Maddie Myers – College of Science & Mathematics

Non-Voting Members Present:

Jasmin Fashami – ASI President

Danielle Diele - Chair of the University Union Advisory Board (left at 6:32, returned 6:35)

Luke Haley – ASI Chief of Staff

Marcy Maloney – ASI Executive Director (left at 6:31, returned at 6:35)

Dean Kathleen McMahon – University President’s Representative

David Watts – Cal Poly Corporation Representative

Lindsey Lee – Board of Directors Advisor

Tracy Watson - Board of Directors Assistant

Non-Voting Members Absent

Vacant – Academic Senate Representative

Guests:

Jen Haft – Administration and Finance

Dr. Bruno Giberti – WASC Presentation

Dr. Mary Pedersen – WASC Presentation

Emily Des Jardins - DxE

Nathan Zak - DxE

Samantha Spitz – Mustang News

Zoe Rosengerg – HHAs & DxE

Samantha Rolander – Club Sports Council

Kayla Meacham – Club Sports Council

Chip Neuenschwander – Student Clubs and Organizations

Brian Kragh – Cal Poly Student

Manmit Chahal – Cal Poly Student

Angela Shkurkin

Sasha Shkurkin

Peyton Nienaber – Cal Poly Student

- I. **Call to Order: Meeting #19-07 was called to order at 5:11 p.m.**
- II. **Flag Salute**
- III. **Letters & Roll Call**
 - A. None
 - B. Roll call was taken and with 23 members present, quorum was met.
- IV. **Open Forum**
 - A. Students and community members returned for their fifth board meeting to express their dismay about the Cal Poly “slaughter house.” They asked members to take an official stance on animal cruelty.
 - B. Mustang News representative, Samantha Spitz, announced Pizza with the Press. The purpose is to engage in conversation on how Mustang News can better represent organizations.
 - C. A Cal Poly student spoke about meal credits and due to dietary restrictions, limits what she can eat. She asked that meal credits be change to better suit student needs.
- V. **Approval of the Minutes**
 - A. **Approval of minutes from meeting #19-06, November 14, 2018**

- i. **Motion #1 (Sandoval/Faz) “Move to approve the minutes from meeting #19-06, November 14, 2018.”**
- ii. **Motion passed by unanimous voice vote.**
- iii. **Motion #2 (Downing/Wooldridge) “Move to amend the agenda by moving the Club Sports presentation before the Western Association for Schools and Colleges presentation.”**
- iv. **Motion passed unanimous standing vote.**

vi. Leaders’ Reports

A. Chair of the Board – Mark Borges

i. Club Sports Council Fall Presentation

- a) Mark introduced Kayla Meacham from the Club Sports Program.
- b) Samantha stated that the program began in 2005. Currently there are 29 teams and 1,900 student athletes and they are 100% student run organizations. She explained the allocation of the \$75,000 that support the program including \$34,100 for team allocations, \$14,000 for student assistants, \$23,500 for insurance and \$3,400 for operational expenses. She stated that the funding allocation is based on a bracket system. She explained their fundraising efforts and potential new growth in the program. She gave highlights from each of the teams and spoke about the value of Club Sports membership.

ii. Motion #3 (Downing/Cheung) “Move to suspend section 7.3 of the Standing Rules as it pertains to Leaders Reports.”

- a) **Motion passed unanimous standing vote.**

iii. Western Association for Schools and Colleges (WASC) Thematic Pathway for Reaffirmation Presentation

- a) Mark introduced Dr. Mary Pedersen and Dr. Bruno Giberti to present the WASC presentation.
- b) Dr. Pedersen explained that the WASC is Cal Poly’s regional accreditor and was last re-affirmed in spring of 2012 for a period of ten years. The report showed a need for focus on diversity and the assessment of student learning. Dr. Giberti explained that the next step is a thematic pathway for reaffirmation with Cal Poly doing a self-study, our polytechnic identity exploring three themes; Learn by Doing, The Teach Scholar Model, and the Integration of Student Learning. These themes resulted in action items. WASC selected Cal Poly as one of the high performing schools to participate in a more streamlined approach to thematic reviews. He explained the four components of the institutional report. Mary explained the process stating that the themes establish a framework for connecting each institutions’ context and priorities with the WASC core commitments, standards of accreditation, and criteria for review. The intent is to promote significant institutional engagement and improvement on important issues. She distributed a handout and asked members to consider the top priorities and most important topics for further improvement or study. The themes will be submitted April 1, 2019.
- c) Mark reported that all leadership team members were evaluated based on a 360 model which ensures they are fulfilling their roles. He thanked members for participating in the evaluation.

- d) He stated that he will be meeting with standing committee chairs to review the quarter and scheduling one-on-one meetings with members.
- e) He announced the Annual Giving Tree in collaboration with the Center for Service in Action.
- f) He gave an update for the Academic Senate.
 - a. Update on Academic Support Network special report.
 - b. Registrar's Biannual Update special report.
 - c. A resolution on Campus Climate: OUDI Collective Impact Report, Funding and Student Fees, passed.
 - d. A resolution on Course Criteria for GWR-Certified Upper-Division Courses Across the Curriculum, passed.
 - e. A resolution on minors was postponed.

B. ASI President – Jasmin Fashami

- i. Jasmin reported that the Campus Advisory Council's purpose is to serve as an advisory council to the University President. The committee discussed an update on the University Advancement efforts and a review of the Opportunity Grant and Fee.
- ii. She stated that she attended the Local Economic Development Council where they discussed projects and initiatives including the Cal Poly technology park and local talent development in the science and technology fields.
- iii. She explained the role of the Student Success Fee Allocation Committee, and stated that 10 proposals will be reviewed for the allocation of funds.
- iv. Jasmin announced that a new Cal Poly mobile phone application is being discussed to consolidate several different applications into an easier to use, one-stop-shop.

C. Chief of Staff – Luke Haley

- i. Luke reported that the Executive Cabinet hosted Poly President's Night which was an opportunity for over 200 club presidents to come together. Discussion included information on what ASI has to offer clubs as well as Universitywide updates from special guests, Vice President and Assistant Vice President of Diversity and Inclusion, Jozi DeLeon and Jamie Patton.

D. Chair of UUAB – Danielle Diele

- i. Danielle reported that schematic designs were discussed for the UU Neighborhood Project between Chandler Lounge and Chumash Auditorium. Other discussions included dining options in the Avenue and 805 Kitchen and the design of the UU Plaza.
- ii. She announced the forums for the renovation of Chumash Auditorium and encouraged members to reach out to clubs and organizations for their feedback on wants and needs of the auditorium.
- iii. She announced the vacancy of the College of Science and Mathematics representative on the UUAB.
- iv. Danielle reported that Pfeiffer was selected as the architect for the green roof project.

VII. Executive Director's Report – Marcy Maloney

- i. **Risk Management and Insurance Summary Report**

- a) Marcy introduced Dwayne Brummett, Associate Executive Director, to present the Insurance Summary and Risk Management Plan. He explained the organization’s corporate structure and the risk management plan in detail stating that ASI strives at all times to operate in compliance with local, state, and federal laws and regulations. ASI bears responsibility for the health, safety, and security of participants, volunteers and employees. He explained the roles of the Board, Legal Counsel, the Executive Director and the Risk Manager. He gave an overview of the ASI/UU Insurance Summary Report showing the types of policies that we must have as an organization. Policies include General Liability, Auto Physical Damage, and commercial Property, Commercial Crime, Cyber Liability, Identity Fraud, Catastrophic Medical, Secondary Accident / Medical Insurance and Worker’s Compensation. He stated that a copy of the Risk Management report is available upon request.
- ii. Marcy stated that ASI has a Safety Committee and an Assessment Committee.
- iii. She reported that a separate website will be created to communicate updates on all University Union and Recreation Center projects.

VIII. **Old Business**

A. **None**

IX. **New Business**

A. **Action Item: 2019-20 ASI Election Timeline**

- i. **Motion #4 (Cheung/Grodt) “Move to approve the 2019-20 ASI Election Timeline.”**
- ii. Maggie stated that changes included updating dates and locations. She stated that the Recruitment & Elections Committee recommended a do pass.
- iii. **Motion passed unanimous voice vote.**

B. **Action Item: Resolution #19-02: Resolution to Support the Cal Poly 2018-2023 Strategic Plan**

- i. **Motion #5 (Waskiewicz/Downing) “Move to approve Resolution #19-02: Resolution to Support the Cal Poly 2018-2023 Strategic Plan.”**
- ii. Sarah stated that members had the opportunity to engage in conversations with administration regarding the Strategic Plan. As the official voice of students, the “furthermore be it resolved” clauses ask to enhance the language on sustainability, add a definition of what student success is and ask that Student Government be a part of the approval process before implementation.
- iii. James stated that the Internal Review Committee recommended a unanimous do pass.
- iv. **Motion passed unanimous voice vote.**

X. **Representatives’ Reports**

A. **University President’s Representative – Dean Kathleen McMahon**

- i. Dean McMahon reported that the University has raised over \$20,000 to support students impacted by the fires.
- ii. She announced Upstander Week – With Us, a campaign from Aware, Awake, Alive promoting a national campaign about inspiring all

bystanders to be Upstanders that will take action to help others in potentially harmful situations. She noted that Interfraternity Council participated in Sober Saturday in support of Upstander Week.

- B. Academic Senate Representative – Vacant
 - i. No report
- C. Cal Poly Corporation Representative – David Watts
 - i. David introduced himself as the Director of the University Store and the downtown store. He stated that the store is now filing books alphabetically by author. This will help to consolidate space and efficiency. He reported that rentals and used books are driving costs down to make them more affordable.

XI. Committee Reports

- A. ASI Business & Finance – Sarah Downing
 - i. Sarah reported that the committee received a presentation on the budget timeline and the budget approval process. The committee will begin review of the budget during winter quarter.
- B. ASI Diversity and Inclusion – Alan Faz
 - i. Alan reported that the committee will visit clubs and organizations for education on the Social Justice Program Funding.
 - ii. He stated that changes to the ASI website will follow.
- C. ASI External Affairs – Jake Watkins
 - i. Jake reported that Mayor Harmon will be on campus for the Coffee and Chat. Committee members will distribute coffee, donuts, bluebooks and Scantrons.
 - ii. He stated that Erica Reyes, Salud Carbajal’s staff member, will be meeting with student government members to discuss Congressman Carbajal’s recent endeavors and how to build relationships moving forward.
 - iii. He announced a lunch with Senator Monning on December 13.
- D. ASI/UU Internal Review – James Broaddus
 - i. James reported that the committee recommended a do pass on Resolution #19-02: Resolution to Support the Cal Poly 2018-23 Strategic Plan.
- E. ASI Recruitment & Elections – Maggie Cheung
 - i. Maggie stated that the committee continued reviewing the 2019-20 ASI Election Code and will have a special meeting on Tuesday to complete the review.
- F. ASI Student Engagement – Rob Moore
 - i. Rob stated that the committee is discussing an ASI newsletter and creating a PowerPoint to present to organizations.
- G. ASI Club Funding Liaisons – Sam Park and Gabriela Guillen
 - i. **Fall Quarter Club Funding Report**

- a) Sam reported that currently there are 311 chartered clubs, 29 new clubs and 120 clubs that remain unchartered. To date \$76,000 has been allocated and \$23,945.93 has been reconciled leaving a remaining balance \$48,789.30. He stated that 132 clubs have received Club Sponsorship and six clubs have received Event Co-sponsorships.

XII. Announcements

XIII. Adjournment –Meeting adjourned at 7:11 p.m.

CERTIFIED as the true and correct copy, in witness thereof, I have set my hand and seal of the Associated Students, Inc. this ___ day of ___ 2019.

ADOPTED at the regular meeting of the Board of Directors by *Unanimous/Majority vote* on _____, 2019.

ASI Secretary

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