

Associated Students, Inc.  
California Polytechnic State University  
BOARD OF DIRECTORS

**#19-01 ASI/UU Summer Board Meeting Minutes**

August 24, 2018

11:00 a.m. University Union 219

**Voting Members Present:**

Sam Cunningham – College of Architecture & Environmental Design

Alan Faz – College of Engineering

Noah Krigel – College of Liberal Arts

Adriana Le – Orfalea College of Business

Sam Park – College of Science & Mathematics

**Voting Members Absent:**

Layla Lopez – College of Agriculture, Food & Environmental Sciences

**Non-Voting Members Present:**

Mark Borges- Chair of the Board

Sarah Downing – Vice Chair of the Board

Jasmin Fashami- ASI President

Danielle Diele – Chair of the University Union Advisory Board

Luke Haley – Chief of Staff

Marcy Maloney - ASI Executive Director

Tracy Watson - Board of Directors Assistant

Lindsey Lee – Board of Directors Advisor

**Non-Voting Members Absent**

None

**Guests:**

Carol Brizendine – ASI Director, Business Services

- I. **Call to Order: Meeting #19-01 was called to order at 11:00 a.m.**
- II. **Flag Salute**
- III. **Letters & Roll Call**
  - A. None
- IV. **Open Forum**
  - A. None
- V. **Approval of Minutes**
  - i. **Motion #1 (Le/Krigel) “Move to approve the minutes from meeting #18-18, May 30, 2018.”**
  - ii. **Motion passed unanimous voice vote.**

## VI. Leaders Reports

### A. Chair of the Board – Mark Borges

- i. Mark announced the standing committee chairs, liaisons and UUAB representative.
  - a) Business & Finance – Sarah Downing
  - b) Diversity & Inclusion – Alan Faz
  - c) External Affairs – Jake Watkins
  - d) Internal Review – James Broaddus & Kylie Clark
  - e) Recruitment & Elections – Maggie Cheung
  - f) Student Engagement – Rob Moore
  - g) Club Funding Liaisons – Gabby Guillen & Samuel Park
  - h) Board Designee to UUAB – Roman Waskiewicz
- ii. He reported that the Leadership Team attended the CSUnity Conference in Long Beach and the leadership team/staff retreat in Santa Barbara.
- iii. He stated that Student Government Fall Kickoff will take place on September 8-9 and the leadership team is working hard to prepare for the upcoming year.

### B. ASI President –Jasmin Fashami

- i. Jasmin reported that she has had meet & greet meetings with administration.
- ii. She stated that that she is working on goals and initiatives with a focus on voter registration and a strong voice in civic engagement.

### C. ASI Chief of Staff – Luke Haley

- i. Luke announced upcoming events including Club Showcase on September 23 and Buck the Stigma on October 15-18. He stated that Buck the Stigma is a collaboration with ASI, PULSE, Campus Health & Wellbeing and other entities on campus.

### D. Chair of UUAB –Danielle Diele

- i. Danielle stated that at the CSUnity Conference, the leadership team had the opportunity to meet with Vice Chancellor, James Minor; Denise Bevly, Director of Student Wellness and Basic Needs, and Trustee Jack McGory.
- ii. She gave a report on summer facility updates:
  - a) Recreation Center
    - (1) The new turnstiles will be completed by the beginning of fall quarter.
    - (2) The new floor has been completed on the upstairs track and exercise room.
    - (3) The Green Roof project will go out to bid soon.
  - b) University Union Projects
    - (1) Daren is researching green wall designs to be brought to UUAB early fall quarter.
    - (2) The tech lounge survey showed that students want more power supplies to plug in their devices.
  - c) UU Neighborhood Project
    - (1) Alley project – The alley between CHASE, Starbucks and the University Store will be transformed into an area that is warm and inviting.

- (2) Mustang Station – The outside area will become an outdoor seating with a “biergarten” feel.

**VII. Executive Directors Report –Marcy Maloney**

- i. Marcy reported that she has attended three retreats including the leadership team, ASI directors and senior management.
- ii. She stated that the focus for this year will be “back to basics” with an emphasis on onboarding and training to create a consistent employee experience.
- iii. She reported that the Business Services staff participated in an analysis of business practices with an outside source to refine processes. This 6 to 12-month rollout would include going paperless which will save time and money.
- iv. Facility updates included choosing the architect for the Green Roof project and completion of the Multicultural Center in early November.
- v. Carol gave staff updates including three new hires, five separations-four being retirements, and four employee changes to different positions. There are currently five staff recruitments in progress.

**VIII. Old Business**

- A. None

**IX. New Business**

**A. Action Item: Resolution #19-01: Fixing the Employer Contribution at an Equal Amount for Employees and Annuitants Under the Public Employees’ Medical and Hospital Care Act**

- i. Carol Brizendine, Director of Business Services, presented the ASI Medical Insurance Contributions Proposal for the 2019 plan year. She stated that ASI makes a conscientious effort to only bring time sensitive items to the Summer Board. The Board must review this during summer so that it can be presented to the staff during open enrollment occurring in early September. She stated that ASI’s overall employee benefit philosophy is to provide employee medical benefits with little or no cost to the employee. ASI is required by Title V of the California Education Code to maintain comparable pay and benefits as compared to university employees. The university has released their proposed medical rates for 2019 and will be covering 100% of the costs for coverage for three plans at zero cost to employees. She stated that as part of the 2018-19 budget process, the ASI Board of Directors and University Union Advisory Board approved an approximate increase of 10% in overall health benefit contributions for medical, dental, vision and life insurance. It is projected that ASI will experience a 1.108% increase in medical premium costs. This would be favorable to the 2019 ASI/UU budgets.
- ii. **Motion #2 (Le/Faz) “Move to approve Resolution #19-01: Fixing the Employer Contribution at an Equal Amount for Employees and Annuitants Under the Public Employees’ Medical and Hospital Care Act.”**
- iii. **Motion passed unanimous voice vote.**

**X. Announcements**

**XI. Adjournment -Meeting adjourned at 11.34 a.m.**

**CERTIFIED** As the true and correct copy, in witness thereof, I have set my hand and seal of the Associated Students, Inc. this \_\_\_\_ day of \_\_\_\_ 2018.

**ADOPTED** at the regular meeting of the Board of Directors by *Unanimous/Majority vote* on \_\_\_\_\_, 2018.

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ASI Secretary

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