

Associated Students, Inc.
California Polytechnic State University

UNIVERSITY UNION ADVISORY BOARD #18-13 Meeting Minutes

May 17, 2018 2:10 p.m. UU219

Voting Members Present:

Kaelan Sobouti, Chair, College of Engineering
Dani Diele, Vice Chair, College of Agriculture, Food & Environmental Sciences
Donna Seo, College of Science & Mathematics
James Broaddus, Board of Director's Designee
Kylie Clark, College of Liberal Arts
Kyle Ennis, College of Engineering
Matthew Lem, Orfalea College of Business
Jana Russell, ASI President's Designee
Dr. James Tejani, Faculty Representative

Voting Members Absent:

Ellen Cohune, Alumni Representative
Ray Aronson, University President's Representative

Non-Voting Members Present:

Lindsey Lee, UUAB Advisor
Marcy Maloney, ASI Executive Director

Non-Voting Members Absent:

Pat Rosemas, Administration & Finance Designee

Guests:

Max Wirth, Student
Alex Udd, Cal Fresh program

I. Call to Order

A. Meeting #18-13 called to order at 2:10 p.m.

II. Flag Salute

III. Letters & Roll Call

A. Silent roll was taken.

IV. Open Forum

A. Alex Udd from from the campus Cal Fresh program shared information about the Cal Fresh program on campus. She stated that 27% of students are food insecure. Weekly drop-in hours are Mondays 10 a.m. - 2 p.m. and Fridays 2 p.m. - 4 p.m. in Building 27, Room 173B (Campus Health and Wellbeing).

V. Approval of Minutes

A. **Motion #1 (Clark/Ennis) "Move to approve the meeting minutes #18-12 from May 3, 2018."**

1. **Motion passed unanimous voice vote.**

VI. Reports

A. Chair – Kaelan Sobouti

1. Kaelan gave the following updates on UUAB projects:
 - a) The Clubs' display screen is only being slightly used. He said the policy states that if it is not being used by students it can be used by others. It will be used to promote 2018-19 Club training from the Dean of Students and other partners.
 - b) The ASI/UU budget video is done and will be up by the end of the week.
 - c) ASI Facilities Management is getting the budget approved for the Cal Poly Now tour guide app. This will provide comprehensive facility information with real time updates on closures, maintenance, etc. The goal is to have this ready by WOW week.
 - d) Construction began May 14 on the new Cross Cultural Center. Completion is expected before the beginning of fall quarter.
 - e) The digital comment boxes will be a summer project for a student employee.
 - f) The Kwikboost charging stations were removed due to insufficient usage. Cal Poly Facilities has been asked for a quote to replace all second floor UU outlets with USB/power outlets as an alternative.
 - g) The UU standing tables will be coordinated by the Cal Poly Project Manager and scheduled for 2019-20.
 - h) The improved printing options was addressed by adding a second printer on the UU second floor.
 - i) Two companies were contacted for bids on the UU stairwell green wall project.
 - j) The solar tree project is being delayed by the State Fire Marshall and the company has been given a June 15 deadline to meet requirements. We are not confident that the company will meet the deadline requirements.
 - k) A request went to Cal Poly Facilities on March 27 to convert 25 outlets to USB outlets at the Rec. Center. These will be purchased and installed this summer.
 - l) Seven solar umbrellas were purchased for the UU and Rec. Center Plazas.
 - m) The Rec. Center Needs Assessment has been completed. The recommendations have been presented to full-time staff so they can utilize feedback to make changes to operations and programs.
 - n) A social media and print campaign is ongoing for the ASI/UU infographic. UUAB comments were not included in this, so there could be a second round.
2. Kaelan stated that the End of Year Banquet is May 31 at McClintocks and everyone should RSVP to Tracy Watson so she can get a headcount. The \$10 fee should be paid in the ASI Business Office. Students should arrive at 5:30 for photos.

B. Executive Director – Marcy Maloney

1. Marcy stated that the Free Little Library was mentioned at the Board of Directors meeting, and that students are pleased with it.
2. She reported that this has been a stressful quarter for staff as there are many vacant positions and staff are being impacted.
3. She stated that the year-end audit has begun.

4. Marcy stated that Michelle Crawford and Carol Brizendine are looking at options for a consultant to deliver diversity training for staff.
5. She reported that Daren Connor is working on getting the Timoi art piece moved out of the San Luis Lounge.
6. She stated that they are negotiating the fee for the Rec. Center Roof project. The Fire Marshall is adding three to four months on all campus projects.
7. The new Rose Float unit is supposed to be in place by August so that work can get started on it.

C. University President's Representative – Ray Aronson

1. Absent

D. Faculty Representative – Dr. James Tejani

1. James had questions on how to relay information from the UUAB meetings. Kaelan stated that he is here to represent the faculty voice, so he is welcome to share anything discussed at the meetings or distributed at the meetings. Kaelan said that anything that can be done to get faculty feedback is helpful.
2. James stated that faculty had a discussion on how Cal Poly handles waitlists. He said that rules will be created so that professors will have to follow a guideline and can't arbitrarily take someone off the waitlist. This will change how students crash classes.

E. Alumni Representative – Ellen Cohune

1. Absent

VII. Old Business

VIII. New Business

A. Proposal for Increased Technology Options in the University Union

1. Review and discussion of the proposal to add and improve technology options in the University Union.
 - a) Discussion: The focus groups went well and the results showed that many students don't need additional technology; their main concern is the need for more outlets to charge their laptops. Other feedback was that there is not enough quiet space or technology on the UU side of campus, and when the library shuts down for the remodel it will be important to have more technology on this side of campus.
2. Marcy stated that she would like to have UUAB students rate the UU Neighborhood projects by what would be the highest priority for students. She would like to share the students' priorities with the UU Neighborhood group to help them decide which projects to start on first. She said this can be discussed at the next UUAB workshop. The Mustang Station patio and the UU Alley projects will start this summer. She said the Chumash Auditorium is a high priority, and asked if students want renovations to the San Luis Lounge to be a high priority as well. If so, they might be able to start making some of the small changes.
 - a) **Motion #2 (Seo/Lem) "Move to recommend approval of the proposal for Increased Technology Options in the University Union."**
 - b) Dani stated that the Board of Directors has expressed strong support for the new Tech. Lounge.

c) **Passed unanimous voice vote.**

IX. Liaison Reports

- A. Board/President's Designee
 - 1. Reports were given.
- B. Universitywide/Academic Senate Committee
 - 1. Reports were given.
- C. Student Club Councils
 - 1. Reports were given.
- D. Marketing and Branding Ad Hoc
 - 1. No report given.
- E. Staff Reports
 - 1. Recreation Center Programs
 - a) Report was given.
 - 2. ASI Events
 - a) Report was given.
 - 3. Facilities Reports
 - a) Recreation Center
 - (1) Report was given.
 - b) University Union
 - (1) Report was given.

X. Announcements

- A. Kaelan stated that members have done well on their proposals this year. He said that UUAB has the opportunity to put their recommendations on the web, and will begin taking time during workshop to prepare a summary for the web. He stated that this will be impactful for students.

XI. Adjournment

- A. The meeting adjourned at 3:10 p.m.

Submitted by: _____

K. Pasillas

Date: _____

Submitted by: _____

UUAB Chair

Date: _____