

Associated Students, Inc.
California Polytechnic State University
BOARD OF DIRECTORS

#18-13 Meeting Minutes

April 4, 2018

5:10 p.m. University Union, Room 220

Voting Members Present:

Daniela Czerny- Chair of the Board
Ethan Alexander – College of Science & Mathematics
Matthew Bell – Orfalea College of Business
Mark Borges – College of Agriculture, Food & Environmental Sciences
James Broaddus – College of Agriculture, Food & Environmental Sciences
Abby Cavanaugh – College of Liberal Arts
Maggie Cheung – College of Engineering
Mitchell Collins – College of Science & Mathematics
John D’Ambrosio – College of Engineering (left at 6:00, returned at 6:03)
Annalise Delfosse – College of Liberal Arts
Sergio Dimas – College of Agriculture, Food & Environmental Sciences
Sarah Downing – College of Engineering
Denae Dupray – College of Engineering
John Griffin – College of Engineering (left at 6:03, returned at 6:05)
Denise Hensley – Orfalea College of Business (left at 6:26, returned at 6:29)
Layla Lopez – College of Agriculture, Food & Environmental Sciences
Barrett Lo – College of Science & Mathematics
Ruby Ludford – College of Liberal Arts
Kaitlin Miknich – College of Science & Mathematics (left at 6:30, returned at 6:35)
Ana Padilla – College of Architecture & Environmental Design
Samantha Seems – College of Architecture & Environmental Design
James Smith – College of Liberal Arts (recognized at 5:15)
Gabi Trapani – Orfalea College of Business (left at 6:05, returned at 6:10)
Harrison Tucker – College of Architecture & Environmental Design
Haley Warner – College of Agriculture, Food & Environmental Design, Vice Chair
Tim Wetzel – College of Science & Mathematics

Voting Members Absent:

Rita Elfarissi – College of Liberal Arts
Adriana Le – Orfalea College of Business
Duncan Mitchell – Orfalea College of Business

Non-Voting Members Present:

Riley Nilsen – ASI President's

Kaelan Sobouti–Chair of the University Union Advisory Board

Brett Raffish – ASI Chief of Staff

Marcy Maloney – ASI Executive Director

Dean Joy Pedersen – University President's Representative

Spyros Gravas – Cal Poly Corporation Representative

Dr. Kris Jankovitz – Academic Senate Representative

Lindsey Lee – Board of Directors Advisor

Tracy Watson - Board of Directors Assistant

Non-Voting Members Absent

Guests:

Missi Allison-Bullock – ASI Events

Brayden Antonio – ASI Events

- I. **Call to Order: Meeting #18-12 was called to order at 5:12 p.m.**
- II. **Flag Salute**
- III. **Letters & Roll Call**
 - A. None
 - B. Roll call was taken and with 24 members present, quorum was met.
- IV. **Open Forum**
 - A. None
- V. **Approval of Minutes**
 - A. **Minutes from Meeting #18-12, March 7, 2018**
 - i. **Motion #1 (Ludford/Borges) “Move to approve the minutes from meeting #18-12, March 7, 2018.”**
 - ii. **Motion passed unanimous voice vote.**
- VI. **Leaders' Reports**
 - A. **Chair of the Board – Daniela Czerny**
 - i. Daniela welcomed members to a new quarter.
 - ii. She announced that President Armstrong sent an email stating that the Cal Poly Opportunity Grant will not be proceeding for fall 2018 but they will be considering it for fall 2019
 - iii. James Smith was recognized at 5:15 p.m.
 - B. **ASI President –Riley Nilsen**
 - i. Riley reported that students from all California State Universities (CSU) participated in the Fund the CSU protest in Sacramento. They rallied to encourage Governor Brown to fund CSU's. If the CSU's are not funded the Board of Trustees will discuss not having a tuition increase.

- ii. She stated that the Student Success Fee Allocation Advisory Committee (SSFAAC) will discuss how to allocate reoccurring funds.
- iii. She reported that there will be discussion on revisions to the Instructionally Related Allocation (IRA) and the application process. She stated that IRA's currently do not have to report on expenses as the SSFAAC does. By implementing the required report, it will keep applicants accountable for expenses.
- iv. Riley stated that Title IV will be revised and a new proposal will come forward reflective of student needs.
- v. She reported that discussions are taking place on the Alternative Consultation process. They will review CSU and Cal Poly policy and make a recommendation to the Chancellor to rewrite the Executive Order.
- vi. She encouraged members to participate in Take Back the Night, which is part of the Sexual Assault Awareness Month.
- vii. Riley was proud to announce that Brett was selected to interview for the student trustee to the CSU Board of Trustees with Governor Brown.

C. ASI Chief of Staff –Brett Raffish

- i. Brett thanked members for their support during the It's On US events. The final event for the Resource Fair will be held on Thursday.
- ii. He reported that the Flex Your Right campaign will continue during spring quarter. He stated that Cal Poly is currently ranked first in the state for the most registered voters.
- iii. He stated that the renter's rights Z-cards and the ordinance magnets will be distributed door to door.

D. Chair of UUAB –Kaelan Sobouti

- i. Kaelan reported that the UUAB voted to return the Timoi Art Piece to the MultiCultural Center and will be sending out a survey to see if students would like technology options in San Luis Lounge.
- ii. He stated that UUAB erected a sticker wall showcasing various projects completed by the UUAB. Over 660 stickers were collected and they plan on using the feedback to educate students on the projects that were either neutral or disliked. The project with the most notable feedback was the free feminine hygiene products project with 100 votes "loving it."
- iii. He reported that the story board project will be set up in the University Union. This project will give students the opportunity to comment on four specific prompts. If the project is successful, he hopes to convert this into a permanent part of the University Union.
- iv. Kaelan announced that nominations for the Chair of UUAB will take place at the 4/5 and 4/19 UUAB meetings with the election of the new chair on 4/19.
- v. He reported that UUAB members will tour the yak?it?ut?u housing project.

VII. Executive Directors Report –Marcy Maloney

- A.** Marcy reported that discussions with the architect took place to prioritize potential projects. Projects include tables and umbrellas outside Mustang Station and creating a welcoming space in the breezeway between the bookstore and Starbucks by adding heat lamps, seating and electrical outlets.

B. ASI Budget Series Presentation – ASI Events

- i. Marcy introduced Missi Allison-Bullock for the ASI Budget Series Presentation.

- ii. Missi stated that the purpose of ASI Events is to offer a variety of fun activities and social opportunities for Cal Poly students to enjoy at little to zero cost and bring fun outside of the classroom. ASI Events was created after a referendum passed in 2001 to support increased funding to ASI Events. The program is subsidized 100% by student fees and has an approximate annual budget of \$340,000. The ASI Events student team includes a student manager, special events, musical entertainment, and marketing & outreach students. ASI Events provides approximately 45 events per year.

C. ASI Events 2018 Spring Line Up – Braydon Antonio

- i. Braydon announced the spring line up including the Trivia Night series, Concert in the Plaza series, Spring Pooloza, Study with Friends and Send Love Home. Other events include So You Think You Can DJ, cap decorating, and PAC Finals Fun. Large scale events include the Poly Royal Rodeo concert with Aaron Watson and the Spring Stampede.
- ii. Braydon announced the marketing & outreach student position recruitment.

VIII. Old Business

A. None

IX. New Business

A. Action Item: Approval of the University Union Advisory Board Responsibility Guide.

- i. **Motion #2 (Warner/Ludford) “Move to approve the University Union Advisory Board Responsibility Guide.”**
- ii. Haley stated that the following changes were made:
 - a) Included the responsibility of being a mandated reporter under the California Child Abuse and Neglect Reporting Act.
 - b) Included Executive Director or designee to provide mentorship.
 - c) Clarified the quarterly kick-off requirement.

iii. Motion passed unanimous voice vote.

B. Action Item: Approval of the Vice Chair of the University Union Advisory Board Responsibility Guide

- i. **Motion #3 (Warner/Wetzel) “Move to approve the Vice Chair of the University Union Advisory Board Responsibility Guide.”**
- ii. Haley stated that the Business & Finance Committee recommended a do pass on the following changes:
 - a) The insertion of the words “leadership and professional” to the development of UUAB members.
 - b) The addition of serving as the Chair of the ASI Art and Acquisition Committee.

iii. Motion passed unanimous voice vote.

C. Action Item: Approval of the Vice Chair of the Board of Directors Responsibility Guide

- i. **Motion #3 (Warner/Tucker) “Move to approve the Vice Chair of the Board of Directors Responsibility Guide.”**
- ii. Haley stated that the Business & Finance Committee recommended a do pass on the following changes:

- a) Included the responsibility of being a mandated reporter under the California Child Abuse and Neglect Reporting Act.
- b) Added the responsibility of acknowledging donations and gifts given to ASI Student Government.
- c) Included providing professional development to all standing committees in day-to-day activities.
- d) Included the ASI Executive Director or designee under the professional development and mentorship section.

x. Representatives' Reports

A. University President's Representative - Dr. Joy Pedersen

- i. Dr. Pedersen stated that Title IX will be revised on how it is interpreted.
- ii. She announced upcoming events including Sexual Assault Prevention Month, Pride Month and PolyCultural Weekend.
- iii. She stated that the support for the two resolutions written for the Veterans Center and the SAFER program came to fruition allowing them to hire two new full time staff members.

B. Academic Senate Representative - Dr. Kris Jankovitz

- i. Dr. Jankovitz announced that Academic Senate held their election for the Chair & Vice Chair for the next academic year. Dr. Stegner will continue to serve as Chair and Tom Gutierrez will serve as Vice Chair.
- ii. She stated that President Armstrong attended the Academic Senate meeting and presented the Cal Poly Opportunity Grant Proposal (CPOG). The Executive Committee discussed a resolution for a first read, on whether to support or not support the proposal. She stated that the Executive Committee tabled the resolution requesting more information before bringing to the full senate on April 24.
- iii. She stated that the resolution for office hours will come back to the Senate for a second read. Members felt there was too much leeway and that students need a minimum of "face to face" time with professors.

C. Cal Poly Corporation Representative - Spyros Gravas

- i. Spyros reported that Campus Dining will now provide a new meal plan structure by offering three different plans.
- ii. He announced that the Campus Dining Committee will be coming back and he encouraged members to reiterate any questions or concerns to the committee.
- iii. Other updates included enlarging Poly Canyon Village market, renovation of the University Union Starbucks, and the new market in the yak?it?ut?u housing project.
- iv. Spyros stated that discussions for religious foods and holidays have helped to identify a contact to discuss when specific holidays are and what they need.

- v. He stated that a pilot program for a food recovery plan and zero waste policy will offer the opportunity to donate food beginning spring quarter.

XI. Committee Reports

A. ASI Business & Finance – Haley Warner

- i. Haley reported that the committee will review the final Responsibility Guide for Executive Cabinet.
- ii. The committee will begin review of the ASI Budget.

B. ASI External Affairs – Rita Elfarissi

- i. Absent
- ii. Daniela read her report stating that two resolutions are being discussed, both of which address the CSU-wide tuition increase. The committee will host an advocacy campaign to gain support for a fully funded CSU and promote awareness of this potential increase amongst students.

C. ASI/UU Internal Review – John D’Ambrosio

- i. John reported that the committee recommended a do pass on the updated Children’s Center Policy Manual.
- ii. The committee reviewed a resolution to change Columbus Day to Indigenous People’s Day and gave their recommendations to the authors.

D. ASI Outreach and Communication – Mark Borges

- i. Mark stated that the committee’s mission for the next few weeks will be looking at revising the Bylaws and potentially bring a bill to the Board.
- ii. He encouraged members to “like” and share posts for It’s On US week and to sign up to help with Open House.

E. ASI Recruitment & Elections – Denae Dupray

- i. Denae announced the Media Day event on April 11 to kick off the ASI elections season. Active campaigning begins on April 15 at 5 p.m.
- ii. She encouraged members to sign up for the elections events, including the Presidential Debate, Candidate Meet & Greet and Election Day booting.
- iii. She reported that recruitment for UUAB and Executive Cabinet are underway.

F. Ad Hoc Committee on Diversity and Inclusion – Sergio Dimas

- i. Sergio reported that the Ad Hoc Committee discussed three tangible proposals for moving forward on diversity and inclusion.
 - a) Creating a diversity statement.
 - b) Create a permanent standing committee on the Board of Directors.
 - c) Create a permanent position for diversity and inclusion on the Executive Cabinet.

G. ASI Club Funding Liaisons – Adriana Le and Ruby Ludford

- i. Ruby reported that \$70,105.31 has been spent in club funding, \$60,190.56 has been allocated but not yet spent and \$18,058.35 is still available.

XII. Announcements

xiii. **Adjournment -Meeting adjourned at 6:48 p.m.**

CERTIFIED as the true and correct copy, in witness thereof, I have set my hand and seal of the Associated Students, Inc. this ___ day of ___ 2018.

ASI Secretary

ADOPTED at the regular meeting of the Board of Directors by *Unanimous/Majority vote* on _____, 2018

ASI Secretary