

Associated Students, Inc.
California Polytechnic State University
BOARD OF DIRECTORS

#18-08 Special Meeting Minutes

January 10, 2018

5:10 p.m. University Union, Room 220

Voting Members Present:

Daniela Czerny- Chair of the Board

Ethan Alexander - College of Science & Mathematics

Matthew Bell - Orfalea College of Business

Mark Borges - College of Agriculture, Food & Environmental Sciences

James Broaddus - College of Agriculture, Food & Environmental Sciences

Abby Cavanaugh - College of Liberal Arts

Maggie Cheung - College of Engineering (left at 6:07, returned 6:11)

Mitchell Collins - College of Science & Mathematics (left at 6:09, returned 6:15)

John D'Ambrosio - College of Engineering

Annalise Delfosse - College of Liberal Arts (left at 7:13, returned 7:21)

Sergio Dimas - College of Agriculture, Food & Environmental Sciences

Sarah Downing - College of Engineering

Denae Dupray - College of Engineering

Rita Elfarissi - College of Liberal Arts

John Griffin - College of Engineering (left at 7:01, returned 7:06)

Denise Hensley - Orfalea College of Business

Adriana Le - Orfalea College of Business (left at 5:29, returned at 5:29)

Layla Lopez - College of Agriculture, Food & Environmental Sciences

Barrett Lo - College of Science & Mathematics (recognized at 6:18)

Ruby Ludford - College of Liberal Arts

Kaitlin Miknich - College of Science & Mathematics (left at 7:13, returned 7:16)

Duncan Mitchell - Orfalea College of Business

Ana Padilla - College of Architecture & Environmental Design

Samantha Seems - College of Architecture & Environmental Design

James Smith - College of Liberal Arts

Gabi Trapani - Orfalea College of Business

Harrison Tucker - College of Architecture & Environmental Design (left at 7:13, returned 7:16)

Haley Warner - College of Agriculture, Food & Environmental Design, Vice Chair

Tim Wetzel - College of Science & Mathematics (returned 6:10, returned 6:12)

Voting Members Absent:

None

Non-Voting Members Present:

Riley Nilsen – ASI President

Dani Diele– Vice Chair of the University Union Advisory Board

Brett Raffish – ASI Chief of Staff

Marcy Maloney – ASI Executive Director (left at 6:40, returned 6:44)

Dean Kathleen McMahon – University President’s Representative

Spyros Gravas – Cal Poly Corporation Representative

Dr. Kris Jankovitz – Academic Senate Representative

Lindsey Lee – Board of Directors Advisor

Tracy Watson - Board of Directors Assistant

Non-Voting Members Absent

Guests:

Jennie Diaz – ASI Events

Hannah Avdalovic – ASI Events

Joanne Lodato – ASI Events

Charles Rice – Mustang News

Gianna Ciacccio – Cal Poly Student

Chase Dean – Cal Poly Student

Matt Klepfer – Cal Poly Student, Students for Quality Education

Lauren Irwin – Center for Leadership

Jasmin Fashami – ASI Executive Cabinet

Gerrie Hatton – Director of Financial Aid

Jozi De Leon – Vice President for Diversity and Inclusion

Jessica Darin - Associate Vice President and Chief of Staff

Staci Shoals – Executive Assistant, Office of Diversity and Inclusion

- I. **Call to Order: Meeting #18-08 was called to order at 5:10 p.m.**
- II. **Flag Salute**
- III. **Letters & Roll Call**
 - A. None
 - B. Roll call was taken and with 27 members present, quorum was met.
- IV. **Open Forum**
 - A. Lauren Irwin, Coordinator for the Center for Leadership, announced the Student Leadership Institute on January 26-27. She encouraged members to inform their constituents of the event.
 - B. Chase Dean, Cal Poly student, gave his point of view from a presidential candidate perspective on the campaign spending limit. He stated that Cal Poly’s spending limit is disproportionate of other universities and does not give equal opportunity to students. He encouraged members to lower the spending limit.

- C. Matt Klepfer, Cal Poly student and former board member, spoke in regards to the dress code of board members. He stated that currently it is “too professional” and they should look more like the students they represent.

v. **Approval of Minutes**

A. **Minutes from Meeting #18-06, November 8, 2017**

- i. **Motion #1 (Ludford/Collins) “Move to approve the minutes from meeting #18-06, November 8, 2017.”**
- ii. **Motion passed unanimous voice vote.**

B. **Minutes from Special Meeting #18-07, November 15, 2017**

- i. **Motion #2 (Wetzel/Ludford) “Move to approve the minutes from special meeting #18-07, November 15, 2017**
- ii. **Motion passed unanimous voice vote.**

vi. **Leader’s Reports**

A. **Chair of the Board – Daniela Czerny**

- i. Cal Poly Opportunity Grant – Jozi De Leon
 - a) Daniela introduced Jozi De Leon to present the Cal Poly Opportunity Grant.
 - b) **Motion #3 (Warner/Borges) “Move to suspend time limits as it pertains to leaders reports.”**
 - c) **Motion passed unanimous voice vote.**
 - d) Jozi stated that she was happy to present the concept of the Cal Poly Opportunity Grant and for consideration in supporting the goal to diversify faculty, staff and students. She stated that Cal Poly is one of the best values in higher education in the U.S., however, it is not financially accessible to all students, especially low income and first generation students. Potential students may choose more affordable options elsewhere. She stated that the Opportunity Grant proposes to provide financial aid and services designed to create student success. The grant would be available to low income and first generation students. It would provide the estimated family contribution, stem disciplines and will draw on the successful scholar program. The overall goal is success for *all* students. She thanked members for their time to introduce the idea and ask for their support in recognizing the importance of the program.

B. **ASI President –Riley Nilsen**

- i. Riley reported that comments are being collected for the Environmental Impact Report (EIR) for the Cal Poly Master Plan. The next steps will be to draft the EIR report in response to the comments.
- ii. She stated that she will present a tailgating program to the Athletics Governing Board to create traditions and promote team spirit.

C. **ASI Chief of Staff –Brett Raffish**

- i. Brett reported that the first Sustainability Roundtable was held. Topics discussed included divestment of fossil fuels, sustainability education and the potential implementation of sustainable utensils given to freshman during WOW.
- ii. He stated that the Executive Cabinet is working on several initiative campaigns including, Ride Smart from the Start, renters rights Z-cards and local ordinance magnets.

- iii. Brett gave an overview of the CAP 140 policy, Use of University Property and Time, Place and Manner.

D. Chair of UUAB –Kaelan Sobouti

- i. Kaelan stated that the schematics for the Green Roof have been revised and they are looking at pricing for the roofing materials.
- ii. He reported that the interviews for the Assistant Director of Fitness and Wellness are ongoing.
- iii. He stated that UUAB members are beginning to work on their individual projects in the University Union and the Sports Complex.

VII. Executive Directors Report –Marcy Maloney

- i. Marcy announced that Intramurals registration will begin on January 11.
- ii. She stated that the directors and assistant directors attended a half day retreat to review fall quarter and plan for winter quarter.
- iii. She reported that she and several other staff members attended the Auxiliary Organization Associate (AOA) Conference. Topics included employment laws.
- iv. Other updates included the lighting project which has been completed and technology upgrades to UU219, UU218 and UU216. This will eliminate the need for AV support.
- v. Marcy introduced the ASI Events team to present the winter line-up. Activities include donut decorating, trivia night series, midterm madness, battle of the bands, Valentine’s Day flower arranging, roller disco, coffee acoustic session and PAC finals fun.

VIII. Old Business

A. None

IX. New Business

A. Action Item: Ratification of Barrett Lo to Fill the Vacancy in the College of Science and Mathematics

- i. **Motion #4 (Wetzel/Cheung) “Move to ratify Barrett Lo to fill the vacancy in the College of Science and Mathematics.”**
- ii. **Motion passed unanimous hand vote.**

B. Action Item: 2018-19 ASI Election Code

- i. **Motion #5 (Dupray/D’Ambrosio) “Move to approve the 2018-19 ASI Election Code.”**
- ii. Denae explained that changes included lowering the campaign spending limit to \$1,750 and adding a candidate meet & greet event.
- iii. **Motion passed unanimous voice vote.**

C. Action Item: 2018-19 ASI Election Timeline

- i. **Motion #6 (Dupray/Cheung) “Move to approve the 2018-19 ASI Election Timeline.”**

- ii. Denaé explained that changes included dates, times, locations, adding an additional candidate information session, a candidate meet & greet and eliminating the candidate forum.
- iii. **Motion passed unanimous voice vote.**

D. Action Item: Resolution #18-04: Resolution to Support Dining Accommodations for Religious Holidays

- i. **Motion #7 (Collins/Hensley) “Move to approve Resolution #18-04: Resolution to support dining accommodations for religious holidays.”**
- ii. **Motion #8 (Borges/Dupray) “Move to amend the resolution by adding a therefore be it resolved statement stating: The ASI Board of Directors urges Cal Poly Corporation to form yearly religious holiday accommodation focus groups and periodic surveys from major religious groups on campus to best accommodate for the times of religious fasting and religious holiday specific foods, and”**
- iii. Members stated that the amendment is reaching out to religious groups. It was recommended that it should not single out religious group but survey all students.
- iv. **Amendment passed by majority vote.**
- v. Members stated that the resolution celebrates all forms of religious holidays but some had concerns that with certain hours and foods, it could raise meal plan costs. John reported that the Internal Review Committee recommended a do pass and stated that it is not our job to know how it will work but to take a stance in support of students. Spyros clarified that Cal Poly Corporation is a non-profit organization.
- vi. **Motion passed unanimous voice vote.**

E. Action Item: Resolution #18-05: Resolution to Support Academic Accommodations for Religious Holidays.

- i. **Motion #9 (Collins/Padilla) “Move to approve resolution #18-05: Resolution to support academic accommodations for religious holidays.”**
- ii. **Motion #10 (Dupray/Borges) “Move to amend the resolution in the third therefore be it resolved by adding “with student notification of potential absences one week prior” after “academic quarter.”**
- iii. Members stated that the amendment doesn’t change the content and is not necessary but others stated that it opens the lines of communication and is a change for the better. Dr. Jankovitz asked members to consider the faculty perspective that when a student needs special accommodations or exceptions, it involves time and that room changes would require being done before the seventh week for finals. She stated that all other policies would have to be reviewed. Mitchell clarified that this would not apply to finals week, only class sessions.
- iv. **Amendment passed by majority vote.**
- v. Daniela stated that debate will continue on the main motion. Members stated that the faculty concerns should be addressed, the policies reviewed and that the resolution should be returned to the authors for further research. Others stated

that the resolution is incomplete and should include finals week. Mitchell stated that extensive research was done to review policies across the state. He added that they are addressing Dr. Jankovitz concerns by working with Dr. Laird and the Instruction Committee. The resolution is not a policy and discussions with the Academic Senate Chair will address concerns from a professor's point of view.

vi. **Motion passed majority vote.**

F. Action Item: Approval of the ASI Board of Directors Responsibility Guide

i. **Motion #11 (Ludford/Alexander) "Move to approve the ASI Board of Directors Responsibility Guide."**

ii. Ruby stated that the responsibility guide encompasses the role of the Board of Directors. Changes included adding the responsibility of being a mandated reporter. Denae added that this document will be inserted into the Board of Directors Candidate packet. Haley added that the Business & Finance Committee recommended a do pass.

iii. **Motion passed majority vote.**

G. Action Item: Approval of the ASI President Responsibility Guide

i. **Motion #12 (Dupray/Ludford) "Move to approve the ASI President Responsibility Guide."**

ii. Denae stated that changes included adding a comprehensive list of what the president does on behalf of the organization. This document will be added to the ASI President Candidate packet.

iii. **Motion #13 (Warner/Alexander) "Move to amend the document by striking the words "co" and "alongside the Associated Students of Cuesta College President."**

iv. Haley clarified that the ASI President serves as the chair of the Student Community Liaison Committee not the co-chair.

v. **Motion passed unanimous voice vote.**

vi. Haley stated that the Business & Finance Committee reviewed the document and recommended a do pass.

vii. **Main motion passed unanimous voice.**

x. Representatives Reports

A. University President's Representative - Dean Kathleen McMahon

i. Dean McMahon stated that the university is saddened by the death of Alexis Gardner and a memorial service will be held on her behalf.

ii. She stated that she was excited about the Student Leadership Institute with custom made trainings to include conflict resolution and diversity training.

iii. She thanked Brett for his comments regarding CAP 140 stating that the revisions are meant to clarify freedom of speech and time, place, manner to have less ambiguity.

- iv. Kathleen asked members if they had recommendations to encourage students to update their local address and contact information in case of an emergency. She stated that they are considering adding three notifications on student portals to update their contact information. After three notifications and still no response, they will be locked out of their portal.

B. Academic Senate Representative – Dr. Kris Jankovitz

- i. Dr. Jankovitz reported that the Executive Committee approved the 2019-20 academic calendar recommending a Monday start day and having the week of Thanksgiving off.
- ii. She stated that a new charge for the Curriculum Committee will be to review the existing draft of Policy on Blended Programs with a resolution Due Fall 2018
- iii. She reported that the Senate changed the name of Kinesiology to the Department of Kinesiology and Public Health.

C. Cal Poly Corporation Representative – Spyros Gravas

- i. Spyros reported that romaine lettuce has been removed from all facilities due to the breakout of E.coli bacteria in the United States.
- ii. He reported on facility updates including a new concept for a food truck with Mongolian grill rice bowls. Village Market now has a new salad bar and their introduction of “limited time offers” to provide something different each month.
- iii. He stated that there are three kiosks to receive feedback and recommendations located at the Avenue, Campus Market and the atrium between 805 and Poly Deli.

XI. Committee Reports

A. ASI Business & Finance – Haley Warner

- i. Haley reported that their first meeting will be held on January 22 as a Special meeting due to the Martin Luther King holiday. Discussion will include the budget timeline and adding funding for Club Sports.

B. ASI External Affairs – Rita Elfarissi

- i. Rita reported that the committee will not meet until January 18 where they will introduce the new composition of the committee.
- ii. She stated that one-on-one meetings are being scheduled with SLO City Council members.

C. ASI/UU Internal Review – John D’Ambrosio

- i. John reported that the committee did not meet this week. Next meeting will be to review fall quarter.

D. ASI Outreach and Communication – Mark Borges

- i. Mark reported that upcoming events include the Why ASI campaign and Welcome Back Waffles.

E. ASI Recruitment & Elections – Denaë Dupray

- i. Denae thanked members for approving the election documents. The committee reviewed the Board of Directors & ASI President Candidate packets.

F. Ad Hoc Committee on Diversity and Inclusion – Sergio Dimas

- i. Sergio reported that the committee did not meet this week.
- ii. He stated that he and James met with Dr. Patton to discuss his role on the committee and bring him up to date with the plan for the rest of the year. A timeline was created to guide the remaining meetings.

G. ASI Club Funding Liaisons – Adriena Le and Ruby Ludford

- i. No Report

XII. Announcements

XIII. Adjournment –Meeting adjourned at 7:45 p.m.

CERTIFIED As the true and correct copy, in witness thereof, I have set my hand and seal of the Associated Students, Inc. this ___ day of ___ 2018.

ADOPTED at the regular meeting of the Board of Directors by *Unanimous/Majority vote* on _____, 2018

ASI Secretary

ASI Secretary