

Associated Students, Inc.
California Polytechnic State University

UNIVERSITY UNION ADVISORY BOARD #18-04 Meeting Minutes

November 9, 2017, 2:10 p.m. UU219

Voting Members Present:

Kaelan Sobouti, Chair
Dani Diele, Vice Chair, College of Agriculture, Food & Environmental Sciences
Alejandra Alvarez, College of Architecture and Environmental Design
James Broaddus, Board of Director's Designee
Kylie Clark, College of Liberal Arts
Kyle Ennis, College of Engineering
Matthew Lem, Orfalea College of Business
Jana Russell, ASI President's Designee
Donna Seo, College of Science & Mathematics
Ellen Cohune, Alumni Representative
Ray Aronson, University President's Representative
Steven Rein, Faculty Representative

Voting Members Absent:

Non-Voting Members Present:

Lindsey Lee, UUAB Advisor
Marcy Maloney, ASI Executive Director

Non-Voting Members Absent:

Dwayne Brummett – Associate Executive Director
Vacant, Administration & Finance Designee

Guests:

None

I. Call to Order

A. Meeting #18-04 was called to order at 2:10 p.m.

II. Flag Salute

III. Letters & Roll Call

A. No letters received.
B. Silent roll taken.

IV. Open Forum

V. Approval of Minutes

A. **Motion #1 (Ennis/Broaddus) "Move to approve meeting minutes #18-03."**

B. Motion passed unanimous voice vote.

VI. Reports

A. Chair – Kaelan Sobouti

1. Kaelan welcomed the new UUAB members, Ray Aronson and Steven Rein, and stated that they are both voting members on this board.
2. Kaelan stated that he is involved in the interview process for the new Assistant Director of Fitness and Wellness. The position will be open until filled, and they are hoping to finalize it by December.
3. Kaelan reported that Kylie Clark and Michelle Crawford are working on the ASI Art Policy. The Art Policy was previously part of the UU Facility Policy, and they are looking at making it into a separate policy. Michelle will be coming to UUAB to review the Art Policy with members.
4. Kaelan stated that the Doerr Family Field is expected to be completed by January. UUAB will review the Doerr Family Field Policy at the next meeting.
5. He reported that UUAB will see new renderings for the green roof project which will show the staircase by the pool and lifeguard area.
6. Kaelan reported that the MultiCultural Center Planning Group met again and are expecting construction documents by January.
7. He reported that the project to replace the turnstiles at the Recreation Center has been postponed until summer. The turnstiles will be replaced with multi-directional turnstiles.
8. Kaelan reported on the project that is now providing free feminine hygiene products in the restrooms. This has been implemented in the University Union and the Rec. Center. Since it began, there have been about 20 per month used in the UU, and 120 per month at the Rec. Center.
9. He reported that a QR code is being placed next to all exercise machines at the Rec. Center so that members can input information to let staff know if there are any problems with the machine they are using.
10. Kaelan stated that Daren Connor reported that the addition of a second printer in the UU has helped with the influx of students. He is still researching to make sure that students can print in the UU.
11. Kaelan stated that a marketing student is researching products that can be used as a digital comment box.
12. Kaelan stated that three new charging stands have been received with the “Get Connected” statement on them.
13. Kaelan stated that the fire alarm upgrade in the UU is expected to be completed by December.
14. He said that a machine was installed in the Craft Center surfboard shaping room to reduce particles in the air. The machine is very loud and can be heard in the ASI business office. Facilities staff are looking into a solution for this.
15. Kaelan stated that a memo was received from President Armstrong which approved the UUAB’s recommendation to endorse the UU Neighborhood Project, the addition of charging stations and the charging standing tables.
16. He stated that Student Government’s Friendsgiving event is next Thursday, November 16.

B. Executive Director– Marcy Maloney

1. No report

C. University President’s Representative – Ray Aronson

1. Ray introduced himself as the new Executive Director for Facilities Planning on campus. He explained his role, and said that he is looking forward to making the department more transparent.
- D. Faculty Representative – Steven Rein
1. No report.
 2. Kaelan thanked both Steven and Ray for joining UUAB and stated that it's a great asset to have them on the board.
- E. Alumni Representative – Ellen Cohune
1. No report.

VII. Old Business

- A. None

VIII. New Business

- A. Visionary Project Discussion
1. Discussion on short and long term projects
 - a) Marcy distributed a copy of the Request for Endorsement of UU Neighborhood Projects memo regarding the UU neighborhood 5-7 year plan. She stated that it has been approved by President Armstrong. She stated that Cal Poly Corporation and ASI are getting ready to hire an architect who will lead them through the UU Neighborhood Master Plan. The architect will be looking at designs for storefronts in the UU Neighborhood. Marcy stated that any new "storefronts" in the UU should intersect well with the UU Neighborhood storefronts.
- B. Mustang Station/Bowling Project
1. Marcy stated that this project will likely be done in three phases. There are other projects on campus that need to be completed first. The new Vista Grande (VGs) eating venue is expected to open in spring 2019. No other food venues can be closed down until that one is completed and open for business.
 2. She stated that phase one would hopefully include updates to the outdoor area at Mustang Station. The outside seating area cannot be added until the fire alarm project is finished. Phase two would include the bowling alley area, and phase three would include the food area. It might be possible to start work on the food area in summer 2019.
- C. Building 19
1. Marcy stated that building 19 includes everything in the area from The Avenue over to Lucy's Juice and to the back side of the building where the receiving docks are. Renovations to building 19 might be able to start by fall of 2019.
 2. Marcy stated that some UUAB members may be involved in working on the programming statements for building 19. She asked members to think about what else could be added to draw more students to the UU Neighborhood. She said they'd like to see some informal space added that could be used as study space while eating.
- D. MultiCultural Center
1. Marcy stated that the MultiCultural Center Planning Group has asked for a door to be installed in their new space that opens to the outside patio area. This is the area across from the outdoor seating area for Yogurt Creations. This outdoor area would remain a public space, and won't be exclusively for the MCC. She said she'd like members to discuss this outside space more and think about how they can create shade and more places to sit.
- E. Outdoor Spaces

1. Marcy stated that other spaces in the UU Neighborhood would include the breezeway by Chase Bank, the area outside The Avenue where the roll up doors are, and the outside space near the administration building. She said that if the “spider building” is removed, we want that side of the UU neighborhood to look good too.
 2. Marcy stated that another outdoor space to be improved is in the UU Plaza near the bookstore, where the concrete planter is. She asked members to think about how more seating and shade can be added to this area. Heating lamps could also be added to outdoor spaces.
 3. One member said there is a need for more outlets outdoors so students can use their laptops. Building 13 remodeled their patio area with additional outdoor outlets, and a lot of students are now using this area.
- F. Chumash Auditorium
1. Marcy stated that the Chumash Auditorium is on the repair and maintenance schedule in 2 years, and that more money might need to be added to that project. Marcy said the floor in the Chumash Auditorium is due to be replaced.
- G. Study Lounges
1. Marcy stated that another project is to turn the San Luis Lounge into a high tech space. She stated that she has learned that some students prefer the quiet space of the study lounges and some students prefer the louder space in the UU. The Chandler Lounge could also use a face lift. The lounges will likely get some new furniture, new lighting and study pods.
- H. Other UU Spaces
1. Marcy stated that the challenge is that all of these projects are interconnected and must be planned carefully. She said it’s important to have an architect involved first. She stated that if one storefront in the UU is changed, then all store fronts throughout the building would be changed to maintain a cohesive look.
 2. She stated that Starbucks is not an ASI project, but in their contract they will do a refresh of the space every few years.
 3. Marcy said that the UU furniture has been refreshed over the last few years, but the architect may recommend new carpeting or other updates.
- I. Discussion
1. There was discussion about how the foot traffic through the UU Plaza decreased after the previous remodel project which took 6 months, and that it never came back completely. There was concern about having construction work going on in the UU Plaza and also building 19.
 2. Marcy stated that the UU Neighborhood project could go as long as 10 years. There will be a domino effect with some food services closing, and others opening. Also the new student housing will affect the flow of foot traffic.
 3. Marcy stated that she is going to ask staff to accelerate some of the small projects at the Rec. Center, including the Green Roof project and installation of a wood floor in the downstairs Training Room. She stated that Training Room is now only used as a conference room, but could be turned into a multi-purpose room for lectures and classes. She stated that we want to create more programming space for students.
 4. Marcy stated that ASI had a referendum in 2008 for the University Union space and it was voted down. She said we will have to do some of these projects with ASI’s money.
 5. A member asked if there will be a new referendum to pay for some of this work. Marcy stated that any new referendum would have to be requested by students, not by ASI.

6. Marcy said we need new turf at the Sports Complex which will cost about \$3 million. This project will be pushed back a year or two.
7. She reported that ASI is in the final stages working with campus Facilities on a Memorandum of Understanding (MOU) for a Project Manager that would work solely on ASI projects. She explained that these projects are separate from regular projects that ASI staff work on. She told members that it is important to plan ahead, and that their voice is very important in these matters.
8. Members agreed that the outdoor space is important and should be improved. They discussed how the UU is very crowded now, even on sunny days.
9. There was a discussion about the impact of the new housing area. Kaelan stated that these dorms will be mostly for freshmen. Marcy stated that the new residence halls will be done about 4 to 5 months before VG's is completed, so it is anticipated that most of those students will be coming to the UU neighborhood to eat.

IX. Liaison Reports

A. Staff Reports

1. ASI Event's Liaison Report
 - a) The ASI Craft Sale will be held Monday through Wednesday next week.
 - b) ASI Events is still holding Karaoke and Trivia Nights at Mustang Station.
 - c) PAC Finals Fun will be held on Dec. 4.
 - d) The Casino Night was a big success.
 - e) The World Series Event with Cracker Jacks went well.
 - f) There was a lower attendance at the Halloween event this year. They think this was due to the big game in Santa Barbara at the same time.
2. Facilities Liaison Report: Recreation Center
 - a) QR codes were installed over winter break on the cardio equipment.
 - b) The block schedule for the MAC is going to be redone. More information will follow.
3. Facilities Liaison Report: University Union
 - a) Repainting will be done in the ASI business office and new mirrors will be installed in the UU restrooms.

B. Board of Director's Designee – James Broaddus

1. James stated that four things were passed at the last Board meeting, including the ASI Employee Handbook.
2. Next Wednesday is a Special Board Meeting for a Resolution in support of the Health Center Fee Adjustment. James stated that Riley wants to see more comments on the portal regarding this fee.

C. President's Designee – Jana Russell

1. Report given.

D. Universitywide / Academic Senate Committee

1. Reports given.

E. Student Club Councils

1. Students are concerned about the new Health Center Fee Adjustment and want to know why it is being placed on the students.

2. There has been a hold placed on the forming of new ISOs.
3. Marcy stated that as new clubs are formed, there is no guarantee that they can use ASI space for meetings or events. A new swimming club was formed, but there is no guarantee they can use the pool when they want. Marcy explained that just because no one is using a Rec Center space, doesn't mean it needs to be filled. There are block schedules which guarantee some free time for student use. She said the space is meant for students to be able to use it when they want, and it is important to have the facilities available for student use.
4. CAFES is going to take a stance on the Health Center Fee Adjustment. All the colleges can take a stance on this, if they choose to.

X. Announcements

- A. Kaelan stated that members are taking a tour of the UU following the meeting.

XI. Adjournment

- A. **The meeting adjourned at 3:05 p.m.**

Submitted by: _____

Date: _____

K. Pasillas

Submitted by: _____

Date: _____

UUAB Chair