

Associated Students, Inc.  
California Polytechnic State University  
BOARD OF DIRECTORS

**#18-05 Meeting Minutes**

October 25, 2017

5:10 p.m. University Union, Room 220

**Voting Members Present:**

Daniela Czerny- Chair of the Board

Ethan Alexander - College of Science & Mathematics

Matthew Bell - Orfalea College of Business

Mark Borges - College of Agriculture, Food & Environmental Sciences

James Broaddus - College of Agriculture, Food & Environmental Sciences

Abby Cavanaugh - College of Liberal Arts

Maggie Cheung - College of Engineering

Gianna Ciaccio - College of Science & Mathematics

Mitchell Collins - College of Science & Mathematics

John D'Ambrosio - College of Engineering (left at 6:08, returned at 6:10)

Annalise Delfosse - College of Liberal Arts

Sergio Dimas - College of Agriculture, Food & Environmental Sciences

Sarah Downing - College of Engineering

Denae Dupray - College of Engineering

Rita Elfarissi - College of Liberal Arts

John Griffin - College of Engineering (left at 6:45, returned at 6:48)

Denise Hensley - Orfalea College of Business

Adriana Le - Orfalea College of Business

Layla Lopez - College of Agriculture, Food & Environmental Sciences

Ruby Ludford - College of Liberal Arts (left at 6:41, returned at 6:45)

Kaitlin Miknich - College of Science & Mathematics

Duncan Mitchell - Orfalea College of Business

Ana Padilla - College of Architecture & Environmental Design

Samantha Seems - College of Architecture & Environmental Design

James Smith - College of Liberal Arts

Gabi Trapani - Orfalea College of Business (left at 6:11, returned at 6:15)

Harrison Tucker - College of Architecture & Environmental Design

Haley Warner - College of Agriculture, Food & Environmental Design, Vice Chair

Tim Wetzel - College of Science & Mathematics (left at 5:59, returned at 6:01)

**Voting Members Absent:**

None

**Non-Voting Members Present:**

Riley Nilsen – ASI President

Kaelan Sobouti – Chair of the University Union Advisory Board (left at 6:25)

Brett Raffish – ASI Chief of Staff

Marcy Maloney – ASI Executive Director (left at 6:25)

Lorlie Leetham – Cal Poly Corporation Representative

Dean Kathleen McMahon – University President’s Representative (left at 6:47)

Dr. Kris Jankovitz – Academic Senate Representative (left at 5:51, returned at 5:54)

Lindsey Lee – Board of Directors Advisor (left at 5:40, returned 5:43)

Tracy Watson - Board of Directors Assistant

**Non-Voting Members Absent**

**Guests:**

John Ruffner – Interim Vice President Campus Health & Wellbeing

Dr. Keith Humphrey – Vice President for Student Affairs

Haley Sakae – Cal Poly Student

Charles – Mustang News

- I. **Call to Order: Meeting #18-05 was called to order at 5:10 p.m.**
- II. **Flag Salute**
- III. **Letters & Roll Call**
  - A. None
  - B. Roll call was taken and with 28 members present, quorum was met.
- IV. **Open Forum**
  - A. None
- V. **Approval of Minutes**
  - A. **Minutes from meeting #18-04, October 11, 2017.**
    - i. **Motion #1 (Wetzel/Collins) “Move to approve the minutes from meeting #18-04, October 11, 2017.”**
    - ii. **Motion passed unanimous voice vote.**
    - iii. **Motion #2 (Warner/Ciaccio) “Move to suspend section 7.3 of the ASI Board of Directors Standing Rules as it pertains to leader reports time limits.”**
    - iv. Haley stated that this will allow more time for the presenters and encourage more discussion.
    - v. Daniela stated that this requires a 2/3 vote.
    - vi. **With 28 in the affirmative, 0 in the negative and 0 abstentions, motion passed unanimous standing vote.**
- VI. **Leader’s Reports**

**A. Chair of the Board – Daniela Czerny**

- i. Daniela introduced Dr. Keith Humphrey, Vice President for Student Affairs, and formally introduced the proposed Health Fee Adjustment Fee into record.
- ii. Dr. Humphrey stated that Cal Poly's goal is to support all aspects of health and wellbeing and continue to move forward with support for physical, mental & emotional health and wellbeing which are critical to student success. He stated that the challenges for students include long wait times, limited hours, not enough appointments, not enough counselors or staff and this leaves students' unsatisfied with the level of services provided. He shared data on student enrollment and medical providers, stating that the last health fee adjustment was in 2009. With the current campus climate, they are currently serving 250 students on a daily basis and should be able to serve 400. With mental health, the average wait time is 3-4 days for an appointment. With only 14.5 counselors for 21,000 students, or 1:1550 ratios, they must refer students to seek services in the community.
- iii. Dr. Humphrey explained the road map of where we have been and where we are going: by listening to students, proposing modeled fee options and by reducing expenses and increasing efficiency. We are currently in the outreach and consultation process, having discussions and giving presentations to leadership groups across campus and providing a comprehensive website. He explained the fee adjustment and the phased rollout for the 4 year enhancement. He stated that CSU policy states that for an Alternative Consultation, it requires outreach to students and the opportunity to accept feedback. The current health center fee is \$105 quarterly and in Option A Plan it would be an additional \$99 per quarter or \$204 total per quarter and \$612 total per year. Option B offers more enhanced counseling services at \$657 per year, which is an additional \$114 per quarter. Both options would provide extended office hours. He stated that only new students would pay the adjusted fee and current students would continue to pay current fees but will benefit from enhancements. If approved, the new fee will begin in fall 2018. Fees would go towards additional medical and mental health staff, not facility improvements or administrative staff. He stated that a 4% annual increase will be built into the adjusted fee to keep up with inflation and the rising health care costs. 30% financial aid will be set aside for students with financial needs. Keith explained the implementation priorities and the staff recruitment plan. He asked members to encourage students to provide feedback on the Portal.
- iv. Members provided feedback, comments and concerns.

**B. ASI President –Riley Nilsen**

- i. Riley announced that Cal Poly will host the November CSSA conference. She extended the invitation to members to attend.
- ii. She reported that applications are being accepted for the Student Trustee position. This position is the highest position that any student can hold and represents all 23 California State Universities on the Board of Trustees.
- iii. She stated that the Student Community Liaison Committee (SCLC) is comprised of students, community officials and permanent residents to discuss strengthening town/gown relationships.
- iv. Riley reported that the Cal Poly Master Plan will be coming soon with the next 20 year plan. Students will have 40 days to comment on the Environmental Impact Report.

**C. ASI Chief of Staff –Brett Raffish**

- i. Brett thanked members for their support with the Buck the Stigma events. He stated that it was an impactful and successful event.

- ii. He announced upcoming events including the Homecoming tailgate, Bike to School Day and a Free Speech Panel. Efforts with the Flex Your Right Voter Registration Drive will continue through November two times a week.
- iii. To complement Cal Poly's efforts to inform students on CSU Executive Order 1108, which banned tobacco use on all CSU campuses, ASI Student Government created a campaign called "SLO Down, Put it Down" to further inform students about the policy change.

**D. Chair of UUAB -Kaelan Sobouti**

- i. Kaelan reported that UUAB voted to recommend the budget allocation request for \$150,000 a modular Rose Float office and \$75,000 for outdoor seating for the Recreation Center and UU Plaza.
- ii. He stated that UUAB will receive updates from the Solar Tree, Poly P, and Mustang Station projects.

**VII. Executive Directors Report -Marcy Maloney**

- i. Marcy reported that ASI will work with Cal Poly Corporation on the UU Neighborhood Project and are looking at architects.
- ii. She stated that due to the academic calendar, there are challenges when the Recreation Center closes five days out of the year, however, they may have to close more due to non-student availability to work. A bonus program is being considered.
- iii. Marcy gave any update on upcoming events and activities including an outdoor spin class, crate stacking and Haunted Halloween.

**VIII. Old Business**

**A. None**

**IX. New Business**

**A. Action Item: Proposal to Update the ASI Fiscal Policy**

- i. **Motion #3 (Warner/Alexander) "Move to approve the proposal to update the ASI Fiscal Policy Manual."**
- ii. Haley stated that the Business & Finance Committee reviewed the manual thoroughly. Changes were in order to stay in compliance.
- iii. **Motion passed unanimous voice vote.**

**B. Action Item: Proposal for the Creation and Membership of the Ad Hoc Committee on Diversity and Inclusion**

- i. **Motion #4 (Elfarissi/Le) "Move to approve the creation and membership of the Ad Hoc Committee on Diversity and Inclusion."**
- ii. Rita explained the history brought up by last year's Board and encouraged a yes vote.
- iii. John reported that the Internal Review Committee performed a SWOT analysis of the proposal but did not recommend a pass or a no pass vote.
- iv. Members agreed that doing our due diligence in researching the national best practices on diversity and inclusion, and encouraged a yes vote.
- v. **Motion passed unanimous voice vote.**

**X. Representatives' Reports**

**A. University President's Representative - Dr. Kathleen McMahon**

- i. Dean McMahon sadly acknowledged the death of Brett Tyler and stated that we lost a member of our community.
- ii. She announced that the Free Speech Wall will be up from November 1-9 and stated that many other organizations' events will be going on consecutively to provide positive activities.
- iii. She stated that administration is aware of the sexual assault articles in the media and said that under Title V, the allegations are reviewed fully and fairly. SAFER is available for support.
- iv. She expressed her concern for student safety at the UCSB/Cal Poly soccer game. Halloween weekend makes it a higher risk for students due to intoxication, violence and sexual assault. She asked members to educate their constituents regarding throwing tortillas. It is disrespectful and offensive to some students.

**B. Academic Senate Representative - Dr. Kris Jankovitz**

- i. Dr. Jankovitz stated that Academic Senate reviewed the presentation on the Health Services Fee Adjustment.
- ii. The Academic Senate was considering a resolution in support of the statewide Academic Senate resolution requesting a delay in implementation of Executive Order 1100 and 1110.
- iii. She reported that the Academic Senate received a report from the Faculty Affairs Committee regarding the response rates for course evaluations by students. Students are now able to access the course evaluation for each course on the Portal and faculty will be able to see responses.
- iv. Dr. Jankovitz reported that the following new courses were approved on the consent agenda.
  - a) BIO - Service Learning in the Health Professions
  - b) KINE 129 - Yoga/Pilates
  - c) KINE 131 - Group Fitness Cardio/Strength
  - d) KINE 144 - Beginning Swimming
  - e) KINE 145 - Intermediate Swimming
  - f) KINE 154 - Weight Training
- v. She encouraged members to nominate a faculty member for the Distinguished Teaching Award. Deadline is November 27.

**C. Cal Poly Corporation Representative - Spyros Gravas**

- i. Spyros reported that the Corporation is focusing on dining and with the progress of the Student Housing South project; they are in the design stages for the market.
- ii. He stated that the Food Day event was a success providing healthy food options.
- iii. Spyros announced the Blended Burger Project: Campus Edition that inspires chefs to take a popular menu item on college campuses and make it healthier and more sustainable. Mushrooms are the prime ingredient for this competition in order to maintain the same texture and flavor while adding more nutritional value. He encouraged members to vote online. He stated that the Mushroom Buffalo Burger is currently available at Canyon Café, Bishop Craft Burger and Campus Market for a limited time.
- iv. He reported that a customer satisfaction survey will be deployed soon.

**XI. Committee Reports**

**A. ASI Business and Finance - Haley Warner**

- i. Haley stated that the committee reviewed the ASI Fiscal Policy.

- ii. She reported that the committee will review the ASI Employee Handbook focusing on three main changes that require attention. The Smoking Policy, auxiliary permission for background checks and criminal records from the CSU and the Mandated Reporter policy.

**B. ASI External Affairs – Rita Elfarissi**

- i. Rita reported that two representatives attended a lunch with Senate Majority Leader Bill Monning’s capitol staff that was visiting campus.
- ii. She stated that the committee is working on a resolution for Senate Bill 450 – The California Voter’s Choice Act. This bill has already been passed and signed into law by the Governor. The purpose of the resolution is to encourage the San Luis Obispo County Board of Supervisors to opt into the new election model which could provide more resources for student voters.
- iii. She reported that they are planning an outreach event to provide information about the DREAM Act and the CLEAN DREAM Act.

**C. ASI/UU Internal Review – John D’Ambrosio**

- i. John reported that the committee reviewed the proposal for the Ad Hoc Committee on Diversity and Inclusion.
- ii. He stated that they will review their first resolution at their next meeting.

**D. ASI Outreach and Communication – Mark Borges**

- i. Mark stated that the committee will be hosting three events, Talk & Treat, Flapjacks and Chat and Stress Free Finals Week. These events will give members the opportunity to have conversations with students and promote our social media platforms.
- ii. He stated that they are continuing to develop storylines for Student Government videos and will begin the recording phase soon.
- iii. He announced that the committee will begin creating a presentation to provide to various organizations to promote Student Government’s presence at Cal Poly.

**E. ASI Recruitment and Elections – Dena Dupray**

- i. Dena reported that the committee will have a special meeting to discuss campaign spending limits.
- ii. She stated that they also discussed what an undeclared campaign worker is and the importance of reporting additional campaign workers through the duration of active campaigning. Language to this effect was added to the Election Code, Article 9.

**F. ASI Club Funding Liaisons – Ruby Ludford and Adriena Le**

- i. Adriena reported that they have allocated a total of \$74,484.87 in ASI Club Funding which consists of \$7,484.87 in ASI Event Co-Sponsorship and \$67,000 in ASI Club Sponsorship.
- ii. She stated that they approved two College Club Funding applications and approved one ASI Club Event Insurance Assistance application.
- iii. She reported that there are 31 registered Independent Student Organizations (ISO) and 324 chartered clubs.
- iv. ASI Club Services has reconciled \$25,879 with a remaining funding amount of \$71,896.84

**XII. Announcements**

**XIII. Adjournment –Meeting adjourned at 7:24 p.m.**

**CERTIFIED** As the true and correct copy, in witness thereof, I have set my hand and seal of the Associated Students, Inc. this \_\_\_\_ day of \_\_\_\_ 2017.

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ASI Secretary

**ADOPTED** at the regular meeting of the Board of Directors by *Unanimous/Majority vote* on \_\_\_\_\_, 2017

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ASI Secretary