

Associated Students, Inc.
California Polytechnic State University
BOARD OF DIRECTORS

#18-03 Meeting Minutes

September 27, 2017

5:10 p.m. University Union, Room 220

Voting Members Present:

Daniela Czerny- Chair of the Board

Ethan Alexander - College of Science & Mathematics

Matthew Bell - Orfalea College of Business

Mark Borges - College of Agriculture, Food & Environmental Sciences

James Broaddus - College of Agriculture, Food & Environmental Sciences

Abby Cavanaugh - College of Liberal Arts

Maggie Cheung - College of Engineering

Gianna Ciaccio - College of Science & Mathematics

Mitchell Collins - College of Science & Mathematics (left at 6:01, returned at 6:07)

John D'Ambrosio - College of Engineering

Annalise Delfosse - College of Liberal Arts

Sergio Dimas - College of Agriculture, Food & Environmental Sciences

Sarah Downing - College of Engineering

Denae Dupray - College of Engineering

Rita Elfarissi - College of Liberal Arts (left at 6:33, returned at 6:40)

John Griffin - College of Engineering (left at 6:05, returned 6:07)

Denise Hensley - Orfalea College of Business

Adriana Le - Orfalea College of Business

Layla Lopez - College of Agriculture, Food & Environmental Sciences

Ruby Ludford - College of Liberal Arts

Kaitlin Miknich - College of Science & Mathematics

Duncan Mitchell - Orfalea College of Business (recognized at 5:56)

Ana Padilla - College of Architecture & Environmental Design

Samantha Seems - College or Architecture & Environmental Design

James Smith - College of Liberal Arts (left at 6:04, returned 6:06)

Gabi Trapani - Orfalea College of Business

Harrison Tucker - College of Architecture & Environmental Design

Haley Warner - College of Agriculture, Food & Environmental Sciences, Vice Chair

Tim Wetzel - College of Science & Mathematics

Voting Members Absent:

None

Non-Voting Members Present:

Riley Nilsen – ASI President (left at 6:44)

Kaelan Sobouti – Chair of the University Union Advisory Board (left at 5:52)

Brett Raffish – ASI Chief of Staff (left at 6:46)

Marcy Maloney – ASI Executive Director

Lorlie Leetham – Cal Poly Corporation Representative

Dean Kathleen McMahon – University President’s Representative

Dr. Kris Jankovitz – Academic Senate Representative

Lindsey Lee – Board of Directors Advisor

Tracy Watson - Board of Directors Assistant

Non-Voting Members Absent

Guests:

Samantha Rivera – Cal Poly Student

Aidan McGloin – Mustang News

Matt Klepfer – Queer Student Union

Mick Bruckner – Students for Quality Education

- I. **Call to Order: Meeting #18-03 was called to order at 5:11 p.m.**
- II. **Flag Salute**
- III. **Letters & Roll Call**
 - A. Daniela read a letter written from a concerned student regarding the abortion display.
 - B. Roll call was taken and with 26 members present, quorum was met.
- IV. **Open Forum**
 - A. A student speaking on behalf of freshmen students expressed the need for improvement with dining options and additional dining facilities.
 - B. Matt Klepfer, former board member, gave an explanation of the California State University system in regards to bettering the quality of campuses by advocating on behalf of students. He spoke about the unjustifiable 5% tuition increase.
 - C. Mick Bruckner spoke on behalf of the Students for Quality Education, encouraging members to advocate on statewide initiatives such as free tuition, gender inclusivity, professional development and more classrooms. He stated that although the mandatory orientation is an amazing program, his concern is for students that struggle with the expenses and time commitment.
 - D. Aidan McGloin introduced himself as the representative from Mustang News to the ASI Board of Directors.
- V. **Approval of Minutes**
 - A. **Minutes from meeting #18-02, September 11, 2017.**

- i. **Motion #1 (Russell/D'Ambrosio) "Move to approve the minutes from meeting #18-02, September 11, 2017."**
- ii. **Motion passed unanimous voice vote.**

VI. Leader's Reports

A. Chair of the Board - Daniela Czerny

- i. Daniela welcomed members to their first meeting.
- ii. She reported that the summer Board of Directors approved the annual audit report and the healthcare resolution.

B. ASI President -Riley Nilsen

- i. Riley reported that over the summer she participated in SLODays and Week of Welcome. She stated that she held Pancakes with the President to build relationships with new students.
- ii. She reported that the Leadership Team participated in the Undocumented Ally training.
- iii. Riley reported that a presentation on transportation in the city was given by city staff at the Student Community Liaison Committee (SCLC.) She stated that no changes will be made to bus routes yet. The city is collecting feedback and will review for any changes that are needed. She announced that additional parking passes went on sale with the first priority going to students living off campus.
- iv. She stated that parking and transportation services are working on a bike share program. She addressed concerns of not enough bike racks on campus and announced that 10-12 new bike racks will be installed which will hold an additional 100 bikes.
- v. Riley stated that she is holding office hours on Tuesdays and Thursdays to build relationships.
- vi. She announced that Cal Poly will host the November California State Student Association (CSSA) Conference.

C. ASI Chief of Staff -Brett Raffish

- i. Brett explained his role of overseeing the Executive Cabinet and gave an update on accomplishments completed prior to school beginning. Projects included an alternative transportation initiative that was displayed on the portal asking if students were aware of the alternative and sustainable modes of transportation. The incentive to complete the survey included a bike giveaway. They had over 2,600 students participate in the survey, 20% of those students stated they were interested in Student Government.
- ii. He announced that approximately 640 students signed up for the Executive Staff at Fall Club Showcase. Approximately 180 goldfish were given to prospective members.
- iii. Brett stated that the Executive Cabinet has registered 200 students to vote in city elections during the Flex Your Right voter registration drive.
- iv. He reported that Student Government partnered with ASI Events to host the first student tailgate of the year. They barbequed 400 hotdogs and distributed them within 20 minutes. Other activities included collaboration with the Corn Hole club and face painting.
- v. Upcoming events include a tobacco free initiative, sustainability roundtable, and diversity roundtable.

- vi. Brett announced Indigenous People's Day on October 9 in collaboration with the American Indian Student Association in celebration of the rich cultural history and presence of indigenous people in the United States. Events will include dancers, a speaker and other festive activities.
- vii. He reported that the Buck the Stigma, Mental Health Awareness Week will be held October 16-19.

D. Chair of UUAB -Kaelan Sobouti

- i. Kaelan reported that last year UUAB voted to provide free feminine products in the University Union and the Recreation Center. The program will be reviewed to determine the fiscal feasibility of the project
- ii. He stated that UUAB will review a memo to recommend using the vacated Rose Float space for Ally training six hours per week and have the rest of the time dedicated as an open study space before construction begins to transition to the Multicultural Center.
- iii. He reported that the rooftop project will create a meditative space in the on the Recreation Center green roof.
- iv. Kaelan encouraged members to accept Dani Diele as the Vice Chair of UUAB.

VII. Executive Directors Report -Marcy Maloney

- A. Marcy explained her role as Executive Director on the ASI Board of Directors.
- B. She commended all that were involved with the temporary shelter due to the fire. She stated the University Union and Recreation Center were open to students throughout the emergency. She stated that this gave staff the opportunity to learn through mistakes and see where there were holes in the emergency plan.
- C. She announced that the Children's Center hosted their first open house with much success.
- D. Marcy stated that ASI Events will present the full fall lineup at the next meeting.

VIII. Old Business

- A. **None**

IX. New Business

- i. **Action Item: Ratification of Duncan Mitchell to Fill the Vacancy in the Orfalea College of Business**
 - a) **Motion #2 (Elfarissi/Broadus) "Move to ratify Duncan Mitchell to fill the vacancy in the Orfalea College of Business."**
 - b) Rita stated that Duncan is a hard worker and will make a great addition to the board.
 - c) Daniela stated that this requires a 2/3 vote.
 - d) **Motion passed unanimous standing vote.**
 - e) Duncan asked to seek recognition and was recognized at 5:56 p.m.
- ii. **Action Item: Ratification of the 2017-18 Vice Chair of the ASI Board of Directors**
 - a) **Motion #3 (Ludford/Ciaccio) "Move to ratify the 2017-18 Vice Chair of the ASI Board of Directors, Haley Warner."**

- b) Members stated that Haley works tirelessly, brings passion and dedication, and exceeds all expectations.
 - c) Daniela stated that this requires a 2/3 vote.
 - d) **With one abstention, motion passed majority standing vote.**
 - iii. **Action Item: Acceptance of the 2017-18 Vice Chair of the University Union Advisory Board.**
 - a) **Motion #4 (D'Ambrosio/Alexander) "Move to accept Danielle Diele as the 2017-18 Vice Chair of the University Union Advisory Board."**
 - b) **Motion passed unanimous voice vote.**
 - iv. **Action Item: Approval of the 2017-18 ASI Board of Directors Standing Rules**
 - a) Daniela stated that all standing committees reviewed their operating rules which set clear expectations for all directors and the standing committees.
 - b) **Motion #5 (Ciaccio/Borges) "Move to approve the 2017-18 ASI Board of Directors Standing Rules"**
 - c) **Motion passed majority voice vote.**

X. Representatives' Reports

A. University President's Representative - Dr. Kathleen McMahon

- i. Dean McMahon stated that the quick response along with cooperative students during the Poly fire made the evacuation a success. She stated that the fire is 90% contained.
- ii. She stated that an enrollment task force was formed late spring quarter to address the high enrollment and how it could affect students. She stated that a document was created on additional spaces where students can study. She said that a frequently asked question sheet can be found on the portal.
- iii. Dean McMahon addressed the concerned students letter stating that the Dean of Students office is aware of the display and said that we are a public university and this group was exercising their first amendment. She stated that they will look at the policy and possibly provide other perspectives, such as SAFER, who offer alternative viewpoints.
- iv. She reported that the Dean of Students Advisory Council has been expanded to include students, and will hear concerns and increase awareness and communication.
- v. She stated that the Department of Education withdrew the "Dear College letter" on Title IX addressing sexual misconduct, and will engage in a process of rulemaking on the topic. A new question and answer sheet is in place as interim guidance and due to Executive Order 1097, Cal Poly has this process of equity already in place. These include:
 - a) Interim measures - not in favor of one party
 - (1) Cal Poly offers both complainant and respondent accommodations and interim measures.
 - b) Equitable investigation
 - (1) Burden on school, not complainant
 - (2) Investigation free of bias
 - (3) Can't restrict either party from discussing case - no gag orders
 - (4) Provide written notice of allegations
 - c) Changes include:

- (1) Evidence standard – Office of Civil Rights (OCR) had preponderance of the evidence, more than 50%. They now have the option to use a clear and convincing standard
 - (2) Time frame – rejected the OCR 60 day recommended time frame stating there is no fixed time frame for a school to conduct an investigation
 - (3) Informal resolution for all types of cases of sexual misconduct
 - (4) Appeal rights – appeals are only allowed for respondent, not complainant.
- d) She stated that the executive order is currently under revision.

B. Academic Senate Representative – Dr. Kris Jankovitz

- i. Dr. Jankovitz introduced herself stating that she is the Vice Chair of the Academic Senate and will be the representative to the board. She is a Cal Poly alumni, Cal Poly parent and department chair for Kinesiology.
- ii. She stated that the Academic Senate representatives are elected by their college to represent their departments. The action of the senate pertains to student success and curriculum. The first Academic Senate meeting will be held on October 3.
- iii. She reported that the Academic Senate held their retreat and discussed the results of program review of the General Education program from the GE Governing Board and the GE Taskforce.

C. Cal Poly Corporation Representative – Lorie Leetham

- i. Lorie introduced herself and gave an overview of the Cal Poly Corporation. The Corporation Board of Directors consists of 13 members and sets the strategic direction of the organization. The Corporation has 250 full time staff and 1,000 intermittent staff and provides commercial services such as campus dining, University Store, and University Catering. Other services include alcohol licenses and real property and gifts.
- ii. She stated that one of their strategic priorities is campus dining where they have made significant efforts to elevate the dining experience. Chartwell Dining Services was hired as a large food service provider to over 1,200 universities to oversee Cal Poly’s dining services. Renovations to existing facilities are progressing.

XI. Committee Reports

A. ASI Business and Finance – Haley Warner

- i. Haley reported that the committee reviewed the operating rules and will hold a special meeting to focus on committee training. She stated that they will review a new job description for the Recreation Center at their next meeting.

B. ASI External Affairs – Rita Elfarissi

- i. Rita reported that the committee focused on training, structure and expectations of the committee and its members. She stated that the committee will discuss senate bill SB450.

C. ASI/UU Internal Review – John D’Ambrosio

- i. John reported that the Internal Review Committee reviewed their operating rules and began training. He stated that the meeting was cut short due to the fire and he thought it was best to adjourn. He stated that the committee will discuss risk & corporate responsibility and resolution & bill structure at their next meeting.

D. ASI Outreach and Communication – Mark Borges

- i. Mark reported that the committee has developed a much more structured platform centered around educating students on what ASI Student Government is and how students can interact with student leaders. They also discussed communication amongst the three branches.

- ii. He stated that the ASI marketing team gave a presentation to show members all of the communication outlets that are available to them.
- iii. He reported that the committee will be working on the creation of Student Government videos as well as focusing on some reoccurring events to help connect students with their elected representatives.

E. **ASI Recruitment and Elections - Denae Dupray**

- i. Denae reported that the committee reviewed their operating rules and finished their training. They will begin to review the Election Code and the election timeline.

F. **ASI Club Funding Liaisons - Adriena Le and Ruby Ludford**

- i. Adriena stated that they have approved 52 clubs and will begin reviewing the ASI Club Council Event Co-Sponsorship procedures.

XII. **Announcements**

XIII. **Adjournment -Meeting adjourned at 6:58 p.m.**

CERTIFIED As the true and correct copy, in witness thereof, I have set my hand and seal of the Associated Students, Inc. this ___ day of ___ 2017.

ADOPTED at the regular meeting of the Board of Directors by *Unanimous/Majority vote* on _____, 2017

ASI Secretary

ASI Secretary