

Associated Students, Inc.  
California Polytechnic State University  
BOARD OF DIRECTORS

**#18-04 Meeting Minutes**

October 11, 2017

5:10 p.m. University Union, Room 220

**Voting Members Present:**

Daniela Czerny- Chair of the Board

Ethan Alexander - College of Science & Mathematics

Matthew Bell - Orfalea College of Business

Mark Borges - College of Agriculture, Food & Environmental Sciences

James Broaddus - College of Agriculture, Food & Environmental Sciences

Abby Cavanaugh - College of Liberal Arts

Maggie Cheung - College of Engineering

Gianna Ciaccio - College of Science & Mathematics (left at 6:45, returned at 6:47)

Mitchell Collins - College of Science & Mathematics

John D'Ambrosio - College of Engineering

Annalise Delfosse - College of Liberal Arts

Sergio Dimas - College of Agriculture, Food & Environmental Sciences

Sarah Downing - College of Engineering

Denae Dupray - College of Engineering (left at 6:26, returned at 6:31)

Rita Elfarissi - College of Liberal Arts (left at 6:20, returned at 6:31)

John Griffin - College of Engineering (left at 6:33, returned at 6:39)

Denise Hensley - Orfalea College of Business

Adriana Le - Orfalea College of Business

Layla Lopez - College of Agriculture, Food & Environmental Sciences

Ruby Ludford - College of Liberal Arts

Kaitlin Miknich - College of Science & Mathematics

Duncan Mitchell - Orfalea College of Business

Ana Padilla - College of Architecture & Environmental Design

Samantha Seems - College of Architecture & Environmental Design

James Smith - College of Liberal Arts

Gabi Trapani - Orfalea College of Business

Harrison Tucker - College of Architecture & Environmental Design

Haley Warner - College of Agriculture, Food & Environmental Design, Vice Chair

Tim Wetzel - College of Science & Mathematics

**Voting Members Absent:**

None

**Non-Voting Members Present:**

Riley Nilsen – ASI President

Kaelan Sobouti – Chair of the University Union Advisory Board

Brett Raffish – ASI Chief of Staff (left at 6:15, returned at 6:20)

Marcy Maloney – ASI Executive Director

Lorlie Leetham – Cal Poly Corporation Representative

Dean Kathleen McMahon – University President’s Representative

Dr. Kris Jankovitz – Academic Senate Representative (arrived at 5:14)

Lindsey Lee – Board of Directors Advisor

Tracy Watson - Board of Directors Assistant (left at 6:55, returned at 6:56)

**Non-Voting Members Absent**

**Guests:**

Matteo Marsella – Inter Housing Council

Missi Allison-Bullock – ASI Programs

Greg Avakian – ASI Recreational Sports

Nimrah Aslam – ASI Executive Cabinet

John D’Ambrosio – Board of Directors

Haley Wintsch – ASI Executive Cabinet

- I. **Call to Order: Meeting #18-04 was called to order at 5:10 p.m.**
- II. **Flag Salute**
- III. **Letters & Roll Call**
  - A. None
  - B. Roll call was taken and with 28 members present, quorum was met.
- IV. **Open Forum**
  - A. Nimrah Aslam, ASI Executive Cabinet, Secretary of Inclusivity and Diversity, announced CultureFest hosted by the Multi-Cultural Center. She stated that ASI Student Government will participate by interacting with students and sharing their action plan.
  - B. John D’Ambrosio read a post from Reddit from a student concerned about the unsanitary conditions at Poly Deli. It stated that as a student employee, he did not receive any training on sanitation, knives were not cleaned and the water was not changed regularly. He feared cross contamination.
  - C. Matteo Marsella, Inter Housing Council President, introduced himself and stated that he was excited to work with the Board members this year.
- V. **Approval of Minutes**
  - A. **Minutes from meeting #18-03, September 25, 2017.**
    - i. **Motion #1 (Wetzel/Cheung) “Move to approve the minutes from meeting #18-03, September 25, 2017.”**

ii. **Motion passed unanimous voice vote.**

VI. **Leader's Reports**

A. **Chair of the Board – Daniela Czerny**

- i. Daniela announced that Student Government has launched a toiletry drive for the victims of the fire up north. She stated that many members have been affected by this fire or know someone who has. She encouraged members to bring in toiletries by Friday.
- ii. She reported that she met with Juanita Holler, Associate Vice President for Facilities Management & Development, to talk about the resolution passed by last year's Board of Directors regarding feminine hygiene products in all facilities. She stated that Juanita was unable to give her an update but will follow up with her shortly.
- iii. Daniela stated that she provided Spyros Gravas, Campus Dining Director; with the feedback she received and thanked him for his time at the workshop.
- iv. She thanked members for their support at the vigil.

B. **ASI President –Riley Nilsen**

- i. Riley stated that the Campus Fee Advisory Committee met prior to the meeting and documents are being copied for her report. She asked that the Board table her report until after the Executive Director's report.
- ii. **Motion #2 (Borges/Broadus) "Move to table the ASI President's report until after the ASI Executive Directors report."**
- iii. **Motion passed unanimous voice vote.**

C. **ASI Chief of Staff –Brett Raffish**

- i. Brett provided highlights from the past week's events including Indigenous People's Day and TurboVote training. He thanked members for their support.
- ii. Upcoming events included CultureFest on October 14. He asked that members get involved in this event that brings Cal Poly's cultural clubs, organizations, and resource centers together. Participation in the event will inform students on ASI's efforts to address issues of inequity as well as garner student feedback as to how ASI can better represent students in the future.
- iii. He announced the Flex Your Rights booths on October 23, 25, 30 and November 1. The campaign is designed to give students a voice in local elections by giving them the resources necessary to register to vote through TurboVote.
- iv. Brett introduced Haley Wintsch, ASI Executive Cabinet, Secretary of Health and Wellbeing, to present the Buck the Stigma event.
  - a) Haley announced the Buck the Stigma event on October 16-19, 2017. The four day campaign's goals are to destigmatize mental illness, increase awareness, educate and promote help-seeking behavior. She stated that ASI will partner with PULSE, Campus Health and Wellbeing and other clubs and organizations such as the Yoga Club, Her Campus, and Body Project. She stated that one in four students is affected by a mental illness and she gave statistics on the types of disorders such as eating, anxiety depression and others. The themes for each day include Beautifully You, Meditate and Educate, What you Don't See, and Survive & Thrive.
  - b) Haley stated that Friday is the Mark Rueling Volleyball tournament for faculty, staff and students.

D. **Chair of UUAB –Kaelan Sobouti**

- i. Kaelan reported that UUAB approved the MultiCultural Center recommendation to make the past Rose Float office a temporary student study space until renovations begin.
- ii. He stated that UUAB approved Dani Diele as the Vice Chair of UUAB and they approved their Standing Rules.
- iii. He reported that UUAB will review a proposal request to pull \$225,000 from ASI reserves to purchase a modular office for the Rose Float program for \$150,000 and outdoor furniture for the Recreation Center and University Union in the amount of \$75,000.
- iv. Kaelan announced that UUAB will travel north to tour San Jose State University, Berkeley, and the Tech Museum to see ideas from other campuses and how we can incorporate creative aspects of other places into our facilities.

**VII. Executive Directors Report –Marcy Maloney**

- A. Marcy announced the nationwide Great ShakeOut earthquake drill on October 19.
- B. She reported that staff members are working on their goals to align with ASI's Strategic Plan.
- C. Marcy introduced Missi Allison-Bullock to present the fall lineup for ASI Events and the Craft Center.
  - i. Missi reported that many activities have already taken place including move in day with a DJ, Welcome Back Kickoff, comedian Adam Devine, Dive-In Movie; Baywatch, a football tailgate barbeque and Fall Pooloza. Upcoming events include Trivia Night series, Karaoke Night, Haunted Halloween, Casino Night, Craft Sale and Acoustic Concert, Thanksgiving crafts and PAC Finals Fun. Missi stated that ASI Events is now hiring a musical entertainment student assistant. This position plans all ASI events with musical components and assists ASI Events at each weekly event. She encouraged members to inform their constituents of the position.
- D. **Motion #3 (Warner/Alexander) “Move to remove the ASI President’s report from the table.”**
  - i. **Motion passed unanimous voice vote.**
- E. **ASI President’s Report**
  - i. Riley reported that the Campus Fee Advisory Committee (CFAC) met to approve the Objective Statement to petition to increase the health services fee. The CFAC was given a presentation from Vice President for Student Affairs, Keith Humphrey, on a Health Services Fee Adjustment. The committee approved an Alternative Consultation process for the Health Center Fee Adjustments. The committee created a script to collect pro and con statements from students. As the voice of the students, Riley asked members to reach out to students and be as transparent with the proposal as possible. She stated that students will be impacted by the outcome of this, she urged members to encourage students to get involved by writing a pro or con statement that will be submitted to the Office of Student Affairs.

**VIII. Old Business**

- A. **None**

**IX. New Business**

- i. **Motion #4 (Warner/Ludford) “Move to amend Action Item C to strike out “Proposal for new staffing structure and job descriptions” and adding Staffing proposal and new position.”**
- ii. **Motion passed unanimous standing vote.**
- iii. **Action Item: Rescind Resolution #18-01 Fixing the Employer’s Contribution Under the Public Employees’ Medical and Hospital Care Act.**
  - a) **Motion #5 (Ciaccio/Elfarissi) “Move to rescind Resolution #18-01 Fixing the Employer’s Contribution Under the Public Employees’ Medical and Hospital Care Act.”**
  - b) Gianna stated that the resolution template has been updated and CalPERS would not accept the current resolution. She stated that it is important to use the templates provided by CalPERS.
  - c) Haley stated that the Business & Finance Committee recommended a do pass.
  - d) **Motion passed unanimous voice vote.**
- iv. **Action Item: Resolution #18-02 Fixing the Employer Contribution at an Equal Amount for Employees and Annuitants Under the Public Employees’ Medical and Hospital Care Act.**
  - a) **Motion #6 (Ciaccio/Dupray) “Move to approve Resolution #18-02 Fixing the Employer Contribution at an Equal Amount for Employees and Annuitants Under the Public Employees’ Medical and Hospital Care Act.”**
  - b) Gianna stated that this resolution reflects the new template provided by CalPERS.
  - c) **Motion passed unanimous voice vote.**
- v. **Action Item: Staffing Proposal and New Hire Position for the Assistant Director of Fitness and Wellness Programs at the Recreation Center**
  - a) **Motion #7 (Griffin/Broadus) “Move to approve the new staffing proposal and new hire position for the Assistant Director of Fitness and Wellness Programs at the Recreation Center.”**
  - b) John stated that the proposal was reviewed by the Business & Finance Committee. He stated that it is a great new position and will benefit students and add a mentoring program.
  - c) Haley stated that the Business & Finance Committee recommended a do pass.
  - d) **Motion passed unanimous voice vote.**

**x. Representatives’ Reports**

**A. University President’s Representative – Dr. Kathleen McMahon**

- i. Dean McMahon stated that high enrollment is impacting student satisfaction so a task force is researching additional study spaces to recommend to students. A list of new locations or expanded hours locations can be found on the Dean of Students website.
- ii. She reported that with all of the ongoing tragedies, she stated that the Dean of Students responds by contacting the student and sends an email in support of items needed.
- iii. She announced that October is Domestic Violence Awareness month and October 16-20 is Hazing Prevention Week.

- iv. Dean McMahon reported that she attended a Graduate Initiative Summit which was a collaboration of Student Affairs and Academic Affairs for CSU's to discuss graduation success and looking at best practices.

**B. Academic Senate Representative - Dr. Kris Jankovitz**

- i. Dr. Jankovitz stated that if students want to help with supporting the tragedies, FEMA is currently hiring reservists. No experience is necessary and they can provide a public service.
- ii. She stated that the Academic Senate is assembling committees.
- iii. She reported that the Executive Committee is asking for members to encourage their peers to nominate faculty members for the Distinguished Teachers Award. They also discussed a Senior Project Task Force to review the WASC self-study on senior projects. Student representatives are requested to participate in the task force to propose and update the senior project policy.

**C. Cal Poly Corporation Representative - Lorie Leetham**

- i. Lorie reported that the Vista Grande project was intended to open fall of 2018, however, due to challenges and a significant back log at the state level, the renovation has been pushed back to April 2018.
- ii. She stated that in the long term financial forecast they will set aside reserves for the Building 19 renovation.
- iii. Lorie reported that the Student Housing South building will include a 1,900 sq. ft. space to include a market or convenience store.
- iv. She announced that Poly Canyon Village franchises are set to expire for Einstein's Bagels and Jamba Juice. A student survey will be sent to select the best franchises for student needs.
- v. She stated that the University Store is under new management and they will hold a Grand Opening on Tuesday, October 17.

**XI. Committee Reports**

**A. ASI Business and Finance - Haley Warner**

- i. Haley stated that the committee discussed the action items that were voted on tonight and they will review the ASI Fiscal Policy and the ASI Employee Handbook at the next meeting.

**B. ASI External Affairs - Rita Elfarissi**

- ii. Rita stated that the committee had training and a discussion of what it means to be a member of External Affairs, how to properly represent ASI in public settings, and what goals the committee wants to accomplish by the end of the academic year.
- iii. She stated that the committee has decided to move forward with an endorsement of SB 45: The Voter's Choice Act.
- iv. She reported that ASI representatives will attend a meeting with Senator Bill Monning's Capitol office staff on Tuesday, October 17.

**C. ASI/UU Internal Review - John D'Ambrosio**

- i. John reported that the committee completed their training by examining some mock documents and created a list of objective questions to use as a tool set. He stated that next week they will review the proposal to add an ad hoc committee on social justice.

**D. ASI Outreach and Communication - Mark Borges**

- i. Mark stated that the committee is finalizing the process by which the Student Government Internal newsletter shall be processed and distributed. He asked that

Student Government members send social media content to the social media liaison's at least one week before posting with the caption and photo ready.

- ii. The committee is working on events that will help Student Government members engage with their constituents and create videos that will be posted on our social media.

**E. ASI Recruitment and Elections - Denae Dupray**

- i. Denae reported that the committee met with Dwayne Brummett for some context on the history of Media Day.
- ii. They are continuing to review the ASI Elections Code.

**F. ASI Club Funding Liaisons - Ruby Ludford and Adriena Le**

- i. Ruby reported that there are currently 218 chartered clubs and they have allocated \$44,350 between 87 clubs. \$12,132.03 has been used by clubs for both funding and event co-sponsorship. Two clubs that are utilizing their funds are Line Dancing Club Barn Dance and HVAC Career Fair.

**XII. Announcements**

**XIII. Adjournment -Meeting adjourned at 7:05 p.m.**

**CERTIFIED** As the true and correct copy, in witness thereof, I have set my hand and seal of the Associated Students, Inc. this \_\_\_ day of \_\_\_ 2017.

**ADOPTED** at the regular meeting of the Board of Directors by *Unanimous/Majority vote* on \_\_\_\_\_, 2017

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ASI Secretary

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