

Associated Students, Inc.
California Polytechnic State University
BOARD OF DIRECTORS

#17-16 Meeting Minutes

May 17, 2017
5:10 p.m., UU220

Voting Members Present:

Riley Nilsen- Chair of the Board
Jun Bang – Orfalea College of Business (left 7:04, returned 7:06)
Lexie Bonestroo – College of Science and Mathematics (left 6:40, returned 6:43; left 7:52, returned 6:57)
Gianna Ciaccio – College of Science and Mathematics
John D’Ambrosio – Vice Chair / College of Engineering
Chase Dean – College of Liberal Arts
Cyrus Ebadat – College of Liberal Arts
Rita Elfarissi – College of Liberal Arts
Hayley Ford – College of Science and Mathematics
Warren Fox – College of Liberal Arts
John Griffin – College of Engineering (left 7:03, returned 7:05)
Danielle Hepperle – College of Engineering (left 7:13, returned 7:17)
Josh Ledgerwood – College of Engineering
Jenna Rose Lee – College of Agriculture, Food and Environmental Sciences
Tyler Lee – College of Architecture and Environmental Design
Tony Lopes – College of Agriculture, Food and Environmental Sciences (left 6:10, returned; left 7:55 returned 8:30)
Jocelyn Lu – College of Architecture and Environmental Design
Jason Marks – College of Science and Mathematics (left at 8:11)
Lauren Molyneaux – College of Liberal Arts
Matthew Pirtle – College of Agriculture, Food and Environmental Design
Hannah Poplack – Orfalea College of Business (recognized at 6:05, recognized at 7:42 after recess)
Alice Read- Orfalea College of Business (recognized at 7:42 after recess)
Connor Rudolph – Orfalea College of Business (left at 7:15, returned 7:37 after recess)
Kevin Scott – College of Engineering (left at 7:10, returned 7:15)
Haley Warner – College of Agriculture, Food and Environmental Design
Roman Waskiewicz – College of Agriculture, Food and Environmental Sciences

Voting Members Absent:

Paul Ponciano – College of Architecture and Environmental Design
Vacant – College of Science and Mathematics

Non-Voting Members Present:

Jana Colombini- ASI President (recognized at 6:05)
Kaelan Sobouti - Chair of the University Union Advisory Board
Anthony Haddad - ASI Chief of Staff (left at 7:00, returned at 7:03)
Dr. Gary Laver - Academic Senate Representative
Spyros Gravas - Cal Poly Corporation Representative
Marcy Maloney - ASI Executive Director
Dr. Joy Pedersen - University President's Representative (left at 8:15)
Elena Wasserman - Mustang News
Lindsey Lee - Board of Directors' Advisor
Tracy Watson - Board of Directors' Assistant

Non-Voting Members Absent

Guests:

Emily Holland - Mustang News
Tim Wetzel - Board of Directors Elect
Ethan Alexander - Board of Directors Elect
James Broaddus - Board of Directors Elect
Ana Padilla - Board of Directors Elect
Mark Borges - Board of Directors Elect
Blake Nielsen - College of Agriculture Food & Environmental Sciences
Daylon Hawn - ASI
Emma Manoukian - College of Agriculture Food & Environmental Sciences
Trent Baldwin - College of Agriculture Food & Environmental Sciences
Chloe Fowler - College of Agriculture Food & Environmental Sciences
Carson Cronkright - College of Agriculture Food & Environmental Sciences
Ana Padilla - Board of Directors Elect

- I. **Call to Order: Meeting #17-16 was called to order at 5:15 p.m.**
- II. **Flag Salute**
- III. **Letters & Roll Call**
 - A. None
 - B. Roll call was taken and with 25 members present, quorum was met.
- IV. **Open Forum**
 - A. Multiple students expressed concern on the proposed endorsement for the Cal Poly Climate Action Plan stating that the document clearly does not represent all colleges. There was a resounding voice of no support for this endorsement.
- v. **Approval of Minutes**
 - A. **Minutes from meeting #17-15, May 10, 2017**

- i. **Motion #1 (Bonestroo/Lopes) “Move to approve the minutes from meeting #17-15, May 10, 2017.”**
- ii. **Motion passed unanimous voice vote.**

VI. Leaders Reports

A. Chair of the Board – Riley Nilsen

- i. Riley reported that Chief Hughes will be at the Board Workshop to discuss an upcoming visitor to campus.
- ii. She reminded members that the next workshop will be on Tuesday due to the holiday.
- iii. She announced the Student Government End of Year Banquet and reminded members to RSVP.
- iv. Riley stated that a follow up discussion with Dr. Humphrey regarding the Mental Health Resolution went well. He is looking forward to having more conversations next year and will make it a top priority.

B. ASI President –Jana Colombini

- i. **Motion #2 (D’Ambrosio/Scott) “Move to lay ASI President’s report on the table until she arrives.”**
- ii. **Motion passed unanimous voice vote.**

C. ASI Chief of Staff –Anthony Haddad

- i. Anthony reported on upcoming events including the Renter’s Rights, Mustang Way: Legacy Week, Mustang Dugout, Poly Performs and ASI Farmers Market.

D. Chair of UUAB –Kaelan Sobouti

- i. Kaelan reported that UUAB discussed potential changes to the Recreation Center Membership Fees.
- ii. He stated that at the next meeting, the Mustang Station architects will be presenting their ideas. They will also discuss and vote on the 2017-18 UU Budget.

VII. Executive Directors’ Report –Marcy Maloney

- A. Marcy reported that Mustang Mile was a success with over 300 participants.
- B. She gave members a “homework” assignment to watch the video for the naming of the housing project to learn the proper pronunciation of the buildings.
- C. Capital Expenditure Report – Dwayne Brummett
 - i. Dwayne shared the Capital Expenditure Report stating that fall quarter purchases included doors & window replacements, classroom renovations and a new reading shed at the Children’s Center. Winter purchases included a vehicle replacement for Rose Float.
- D. Strategic Plan – Dwayne Brummett
 - i. Dwayne stated that the Strategic Planning, Take the Journey, for 2017-2022 sets the course for the next 5 years of where the organization is going. He reviewed the process of what has been done and the next steps including to refine goal statements and objectives and define supporting initiatives. Once these are completed it will be shared with the campus community and sent to the Board of Directors in fall of 2017.

VIII. Old Business

- A. **Action Item: Bill #17-01 ASI Bylaws Amendment – Restructure of Recruitment and Development Committee Roles and Responsibilities**
 - i. **Motion #3 (Bonestroo/Read) “Move to approve Bill #17-01 ASI Bylaws amendment – Restructure of Recruitment and Development Committee roles and responsibilities.”**
 - ii. Lexie explained that the bill will remove the development responsibility from the Recruitment and Development Committee to allow more time to spend on ASI Elections and recruitment in general. She stated that the committee will be renamed to the Recruitment and Elections Committee.
 - iii. Cyrus stated that the Internal Review Committee recommended a do pass.
 - iv. **Motion passed unanimous voice vote.**

IX. **New Business**

- A. **Action Item: Chair of the ASI Board of Directors Nominations**
 - i. Riley explained the nomination process.
 - ii. **Motion #4 (Bonestroo/Hepperle) “Move to open nominations for the 2017-18 ASI Chair of the Board.”**
 - iii. **Motion passed unanimous voice vote.**
 - iv. Ms. Lee nominated Ms. Warner and she accepted.
 - v. Mr. D’Ambrosio nominated Ms. Elfarissi and she accepted.
 - vi. Ms. Bonestroo nominated Ms. Czerny and she accepted.
 - vii. **Motion #5 (Bonestroo/Ebadat) “Move to close Chair of the Board nominations.”**
 - viii. **Motion passed unanimous voice vote.**
- B. **Action Item: Acceptance of the 2017-18 University Union Advisory Board Chair**
 - i. **Motion #5 (Bonestroo/Dean) “Move to accept the 2017-18 University Union Advisory Board Chair.”**
 - ii. **Motion passed unanimous voice vote.**
- C. **Action Item: Approval of the 2017-18 ASI Budget**
 - i. **Motion #6 (Ebadat/Rudolph) “Move to approve the 2017-18 ASI Budget.”**
 - ii. Riley yielded the floor to Dwayne Brummett.
 - iii. Dwayne Brummett, Associate Executive Director, presented the 2017-18 ASI budget. He discussed all of the components of the budget, the mandated expenses and each of the budget areas. Dwayne explained changes for next year as follows:
 1. Higher Education Price Index (HEPI) estimated at 2.26%
 2. Decreased allocation of general and administrative costs
 3. \$224,422 overhead allocated to the Children’s Center
 4. PERS retirement contribution rate continues to increase
 5. Minimum wage increase to \$11.00 effective 1/1/2018
 6. Post retirement benefit obligation increased to \$442,367
 7. Club funding consistent with prior year
 8. Pool established for event insurance for Cal Poly Clubs
 9. General increase for ASI Events, focus on end of year event

- iv. He stated that ASI reserves are healthy at \$2.9M.
- v. John reported that the budget has been thoroughly reviewed by the Business & Finance Committee.
- vi. Hannah and Jana asked to seek recognition at 6:05 p.m. and were recognized.
- vii. **Motion passed unanimous voice vote.**
- viii. **Motion #7 (Waskiewicz/D'Ambrosio) "Move to remove the ASI President's report from the table."**
- ix. **Motion passed unanimous voice vote.**

D. ASI President Report -Jana Colombini

- i. Jana reported that due to the projected increase in enrollment, the Student Success Fee Allocation Committee projected an increase in enrollment allocated \$995,000
- ii. She presented the recommendations given to UUAB for the Cross Cultural Centers Space Allocation. She stated that data was gathered through communications with Cross Cultural Centers and staff, and focus groups. The top 10 priorities were decided by the Advisory Council as follows:
 1. MultiCultural Center - The MCC is overcrowded and has a large number of users.
 2. Prep Kitchen - Food is a large part of culture and bringing people together.
 3. Study space - Study space is vital for student success.
 4. Lounge Area - The lounge area should accommodate a minimum of 15 students.
 5. Work Stations - A minimum of five works stations with computers are needed to support student success.
 6. Storefront - to welcome more students to use the MultiCultural Center.
 7. Digital Display - Display would allow the MultiCultural Center and the Cross Cultural Centers to advertise their events in a more effective way.
 8. Versatile Window Shades - This will allow natural light but also provide privacy when desired.
 9. Library and Expression - A library is desired to allow for students to check out books and other multimedia. Artwork is also important to represent the student's history.
 10. Outdoor space - Located outside of the Rose Float office is a minimally used outdoor area.

E. Action Item: Endorsement #17-06: Cal Poly Climate Action Plan

- i. **Motion #8 (Dean/Poplack) "Move to approve Endorsement #17-06 Cal Poly Climate Action Plan."**
- ii. Chase commended guests that spoke at Open Forum. He agreed with their points, however, he believes that by approving the endorsement, it shows ASI taking a stance to combat sustainability. He stated that the best way is to retain the idea and if it does not pass, the Board can review and revise. He stated that our responsibility as leaders is to lead strides and not put people over our planet. If the endorsement was to be postponed definitely, it would not be allowed to be reviewed and revised.
- iii. Members spoke strongly against the plan in its current state. Others agreed that concerns were heard and not all majors are being considered. They agreed that it

can be an area of opportunity to come together with representatives from all colleges to create a plan to support all students.

F. Motion failed majority voice vote.

G. First Read of Bill #17-02: ASI Bylaws Amendment – The Voting Integrity of the Recruitment and Development Committee

- i. Riley reminded members that a first read is for discussion, questions, comments or concerns and no voting will take place.
- ii. Lexie stated that the purpose is to maintain an unbiased vote within the Recruitment and Development Committee to ensure that voting members of the committee who are campaign workers keep their votes free of bias on action items.

H. First Read of Bill #17-03: ASI Bylaws Amendment – Implementation of ASI Social Justice and Equity Committee

- i. Riley reminded members that a first read is for discussion, questions and concerns on the bill. The bill will be voted on at the May 31, 2017 meeting.
- ii. Gianna addressed concerns expressed in Board Workshop.
- iii. Members recommended this committee as an Ad hoc committee for research to ensure success. The Outreach & Communication Committee and the External Affairs can be also reviewed to include diversity and inclusivity within their roles.
- iv. Hanna stated that the United Leader Coalition serves as an advisory committee to talk about issues; however, they do not have an “official” voice. ASI Board of Directors is the official voice of students.
- v. It was stated that with the incoming Assistant Vice President of Diversity & Inclusivity, there will be a full restructure under the new leadership and their view should be included.
- vi. Question was raised if the California State Student Association was contacted as they recently eliminated their Social Justice and Equity Committee. Contact was not made; however, Rita stated that representatives from other CSU’s don’t face the same diversity issues as Cal Poly. The issue needs to be formalized to set a precedent.
- vii. Members stated that part of ASI’s Strategic Plan is to address diversity and inclusivity. We need to hold ourselves accountable to all students.
- viii. Concern was expressed that the bill states that the co-chair that is not a member of the corporation. Lindsey clarified that nothing states that you can’t have a member that is outside the organization. Gianna clarified that the co-chair would be a non-voting member.
- ix. Marcy stated that ASI does an annual review of what ASI has done for diversity and inclusivity and are challenged with making headway with the current leadership. She stated that she is looking forward to working with the new Assistant Vice President of Diversity & Inclusivity.
- x. Some members reiterated that an Ad hoc committee could research and decide if having a social justice committee is in the best interest of students or potentially revising the other standing committee’s roles. It was stated that the advisory committee meets regularly and includes members of all colleges, UUAB members, Board members and Executive Staff. Riley clarified that there is not a majority of Board members in the room so the Gloria Romero Act was not violated. Question was raised if the advisory committee was held to the same standards in an informal vs. a formal meeting. It was recommended that a member of the Board could serve as a liaison to their committee. Jana reiterated that there is difference between a standing committee following the law and an advisory board saying whatever they want to talk about.

- xi. **Riley called a 10 minute recess at 7:25 p.m.**
- xii. **The meeting resumed at 7:37 p.m. and roll call was taken.**

I. **Motion #9 (D'Ambrosio/Bonestroo) "Move to amend the agenda by inserting Action Item: First Read of Bill #17-04 – Composition of the ASI Board of Directors under New Business"**

- i. John stated that due to the nature of the bill, it is crucial to this Board. The purpose of Bill #17-04 is to restructure the composition of the ASI Board of Directors to create proportional representation based on student population from each college. He stated that a bill needs two full workshops and with time restraints would have to go to an urgent vote if not added to this agenda. Riley reminded members that this requires a 2/3 vote.
- ii. **With 22 voting members, motion passed standing vote.**
- iii. Ms. Poplack & Ms. Read asked to seek recognition at 7:42 p.m. and were recognized.
- iv. John explained that the current composition of the board is a bracketing system. The total number of Directors on the ASI Board of Directors shall not exceed 24. The remaining 12 vacancies on the ASI Board of Directors shall be proportionally distributed based upon each Academic College's population as a percentage of the entire university during the fifth week of winter quarter.
- v. Lexie stated that section 4.4.2 states that each college receives two members and an additional Director for every 600 Members over 1000 who are majoring in that college.
- vi. Cyrus stated that the Internal Review Committee reviewed the bill. He stated that a comparison was done with San Diego State University and California State Long Beach.

X. **Representatives' Reports**

A. **University President's Representative – Dr. Joy Pedersen**

- i. Dr. Pedersen reported that there was a larger yield of students accepted for fall 2017 by an additional 1,200 students. The number will be closer to 700 students admitted to Cal Poly.
- ii. She announced that the finalists for Coordinator of the Pride Center and the Assistant Vice President for Diversity and Inclusivity will be on campus soon.

B. **Academic Senate Representative – Dr. Gary Laver**

- i. Dr. Laver reported that the Executive Committee passed a resolution for review of courses with condensed time schedules. It will be sent to the Academic Senate for 1st and 2nd readings.
- ii. He stated that the Senate approved the resolution for exit interviews and outside review and has been sent to President Armstrong. He stated that the new Vice President of Diversity and Inclusivity will be charged with the exit interviews. No elaboration on outside review.

C. **Cal Poly Corporation Representative – Lorie Leetham**

- i. Lorie stated that the Corporation is planning for next year including the bookstore transition and working on the Campus Dining master plan for a 10 year horizon of identifying areas for eating and shopping needs.
- ii. She stated that they are working with a consultant on a food buy program. This would benefit campus by buying local and building relationships with local vendors.

- iii. She reported that the Board of Directors will meet on June 2 to approve the budgets.

XI. Committee Reports

A. ASI Business and Finance – John D’Ambrosio

- i. John reported that the committee will meet one last time to review a proposal to pull funds from ASI Reserves and the Club Funding allocation.

B. ASI External Affairs – Haley Warner

- i. Haley reported that External Affairs reviewed the Congressman’s visit and created a list of ideas for the next visit.
- ii. She stated that the committee approved the Endorsement AB 1062, the addition of two Student Trustees.
- iii. She announced that members of External Affairs Committee will be meeting with Senator Monning’s office.
- iv. She announced Choose CSU Day next week.

C. ASI/UU Internal Review – Cyrus Ebadat

- i. Cyrus stated that the committee reviewed two bills; The Social Justice and Equity Committee and the Board Composition bill.
- ii. He stated that the committee will review the club insurance assistance proposal at their next meeting.

D. ASI Outreach and Communication – John Griffin

- i. John reported that their last event of the year will be to giveaway tickets to Spring Stampede.
- ii. He stated that the committee is discussing the memo for next year’s committee and reflecting on the year as a whole.

E. ASI Recruitment and Development – Lexie Bonestroo

- i. Lexie stated that the committee is working on sending a survey to candidates and looking at changes to be made in the future.

F. ASI Club Funding Liaisons – Hayley Ford and Connor Rudolph

- i. Conner reported that documents for the club insurance processes have been sent to the Internal Review Committee.
- ii. He stated that they are working on changes to the Club Sports Allocation.

G. ASI Ad Hoc Committee on College Student Councils – Tony Lopes

iii. Presentation on Committee Findings

- a) Tony explained the process of which the committee came to the final results of the committee’s proposal. Members were charged with providing a report on current student groups in each college that have the intent of bridging the communication gap between University Administration and ASI student body representatives and to propose a system to ensure the accessibility of ASI and campus related information to best serve students.
- b) Through their investigations on current councils, they identified strengths, weaknesses, opportunities and threats. The proposal was sent to the ASI Leadership Team and the Provost and discussion took place with the Deans. They received only initial feedback including cumbersome structuring, meeting

format, overstepping intended purpose and timeline for incorporation. In recognition of these concerns and the limited timeline for action, the committee determined that there was not a feasible path to Council incorporation by the conclusion of the 2016-17 academic year.

- c) In conclusion Tony stated that effective communication between students, their ASI representatives and their academic administrative is critical for the success of all parties involved. The recommended proposal will create an infrastructure that will represent more student interests than any other body currently in existence on campus. Lastly, the ASI Board of Directors must maintain a seat at the table in discussions surrounding an Advisory Council structure, and work towards a mutually beneficial common ground, without compromising our core goals.

XII. **Announcements**

XIII. **Adjournment -Meeting adjourned at 8:56 p.m.**

CERTIFIED As the true and correct copy, in witness thereof, I have set my hand and seal of the Associated Students, Inc. this ___ day of ___ 2017.

ADOPTED at the regular meeting of the Board of Directors by ***Unanimous/Majority vote*** on _____, 2017

ASI Secretary

ASI Secretary

Submitted by: _____
T. Watson - May 31, 2017