

Associated Students, Inc.
California Polytechnic State University
UNIVERSITY UNION ADVISORY BOARD

#17-12 Meeting Minutes

May 4, 2017

2:10 p.m. UU219

Voting Members Present:

Kaelan Sobouti, Chair

Kate Granlund, Vice Chair, College of Liberal Arts

Madison Albiani, College of Agriculture, Food & Environmental Sciences

Jun Bang, Board of Director's Designee

Kyle Ennis, College of Engineering

Matthew Lem, Orfalea College of Business

Natalie Montoya, College of Architecture & Environmental Design

Joel Neel, University President's Representative

Donna Seo, College of Science & Mathematics

Haley Stegall, ASI President's Designee

Voting Members Absent:

Ellen Cohune, Alumni Representative

Non-Voting Members Present:

Lindsey Lee, UUAB Advisor

Matt Ryan, Administration & Finance Designee

Marcy Maloney, ASI Executive Director

Non-Voting Members Absent:

None

Guests:

Jana Colombini, ASI President

I. Call to Order

A. Meeting #17-12 called to order at 2:11 p.m.

II. Flag Salute

III. Letters & Roll Call

A. No letters received.

B. Silent roll taken.

IV. Open Forum

A. Natalie stated that she was very concerned after attending a campus meeting regarding the I Field project. She stated that they discussed the project being underfunded and that some things may have to be cut from the project, including the soccer field inside the track. They discussed that they will try to do "value engineering". Natalie felt that UUAB didn't get complete information about the I

Field project before they voted to approve the project. The impact on students and the public wasn't discussed. She stated that she wants to make sure student voices are heard, and wished they had taken more time to get student feedback on the project. She stated that the field's space is slated to become student housing in 10 years. She was concerned that ASI put in \$1 million for this project and that this is potentially a temporary investment. She is concerned that field time is being taken away from student groups to give to Athletics' for their use instead.

- i. Marcy stated that the field will be open to students for informal use from 3 p.m. to 10 p.m. She stated that the short funding has to do with the track, not the field. ASI's contribution was towards the I Field, not the track. Athletics and the campus were funding the other part of the project. She also stated that the life of the field is about 10 years.
- ii. Joel stated that this project is allowing a longer timeline of use. ASI has 7 hours of use on weekdays, which is about same duration of use they currently have. He added that the fields will now have lights too. He stated that they are doing value engineering and/or scope reduction. They are looking at the filming towers, the scoreboard and the fencing as areas where costs can be cut, and ASI is not supplying those. Kaelan stated that the recommendation UUAB voted on last year was to move forward with this project. All the details of the project weren't available at that point. Kaelan has been attending all the meetings.
- iii. Marcy thanked members for their questions, and encouraged them to always ask questions.

V. Approval of Minutes

- A. Minutes were reviewed.
- B. **Motion #1 (Stegall/Montoya) "Move to approve meeting minutes #17-11 from April 20, 2017."**
- C. **Motion passed unanimous voice vote.**

VI. Reports

- A. Chair – Kaelan Sobouti
 - i. Kaelan stated that tomorrow is the deadline for University Union Advisory Board applications to be turned in. Not many applications have been received and he asked members to encourage more students to apply. Applications are still needed for CLA, CAFÉS and CAED representatives.
 - ii. Marketing and Branding Ad Hoc Report – Kate Granlund
 - a) Kate stated that they discussed the press release for the comment box proposal.
 - b) The proposal for the UUAB educational signage has been finalized, and Kate asked members for feedback on the graphics for the signage. She stated they hope to have it ready for spring quarter.
- B. Executive Director– Marcy Maloney
 - i. Marcy reported that staff are working on year-end wrap up, coaching, and evaluations. The Strategic Plan process has been slowed down as there were too many projects going at once.
 - ii. Marcy stated that a staff point person is being assigned to all the UUAB projects. They will work on research, expenditure and the timeline for completion. Some projects will begin in summer and some will take longer. We are looking at the

process for UUAB projects that are coming through at the end of the year, and want to ensure nothing falls through the cracks.

C. University President's Representative - Joel Neel

i. No report.

D. Faculty Representative

i. Vacant.

E. Alumni Representative - Ellen Cohune

i. Absent.

VII. Old Business

A. None.

VIII. New Business

A. Recommendation of Cross Cultural Center Space Allocation

i. Jana reviewed the top 10 priorities that were requested for this project to enhance the space. These came from the focus groups that were held. The top 10 list is in priority of importance. Some items may be dropped from the project if the money runs out. The first thing to be removed would be #10, then #9, and so on.

ii. Marcy stated that this project will be funded by UU reserves, which are state funds to be used on campus projects. She reminded members that if the campus administration desires to use the UU reserves for something else, it is within their purview to do so. We are the stewards of this money, but it doesn't belong to ASI.

iii. Motion #2 (Montoya/Albiani) "Move to approve the recommendation of the Cross Cultural Center Space Allocation."

iv. Motion passed unanimous voice vote.

IX. Feminine Hygiene Product Project

A. Natalie explained changes that have been made to the recommendation on Feminine Hygiene Products in ASI Facilities. A discussion followed.

i. It was brought up that Executive Cabinet members have concerns that there are no financial parameters on this project. Marcy stated that if it was up to \$5,000 it would not be an issue for ASI's budget.

ii. Natalie stated that this project could potentially start in the summer.

B. There was discussion about a concern expressed because the memo doesn't state that it is a trial program. Natalie agreed to change the language in the

recommendation to state that the program will be reassessed to determine the feasibility of the long term success of this program.

- C. **Motion #3 (Granlund/Montoya) "Move to approve the recommendation for feminine hygiene products in ASI facilities."**
- D. **Motion passed unanimous voice vote. The vote was on the edited version of the recommendation.**
- E. **Motion #4 (Montoya/Ennis) "Move to amend the agenda to move item #IX Liaison Reports before item #VIII (C) University Union Budget Review 2017-18."**
- F. **Motion passed unanimous voice vote.**

X. Liaison Reports

- A. ASI Events Liaison Report, Matthew Lem
 - a) The Craft Sale is underway
 - b) Upcoming events were reported, including Mustang Mile.
- B. Recreation Center Facilities Liaison Report, Kyle Ennis
 - a) Kyle reported the Rec. Center is getting new waste receptacles to be more sustainable.
 - b) The design for the Recreation Center roof is in the bid process and focus groups will be formed soon. The roof space will be geared towards the wellness aspect.
 - c) Rec. Center staff are looking into the cost of solar umbrellas.
- C. Liaison Report: Recreation Center Programs, Madison Albiani
 - a) Madison reported that focus groups were formed to look at the problems that happened with Fusion during intramural registration.
 - b) There was a Spike Ball tournament with 32 teams.
 - c) All Stand Up Paddle Board and Yoga classes are full.
 - d) May 10 is movie night at the pool.
- D. Board of Director Designee, Jun Bang
 - i. Jun reported that he has been working on a resolution for the Veterans' Success Center. They have requested Student Success Fee money for this.
- E. ASI President's Designee, Haley Stegall
 - ii. Haley reported on a community barbecue this Saturday and encouraged members to come.
- F. Universitywide / Academic Senate Committee, Natalie Montoya
 - iii. Natalie reported that the buildings in Housing South will be given Chumash themed names.
- G. Student Club Councils
 - iv. No reports.

XI. University Union Budget Review 2017-18

- A. Dwayne reviewed the University Union budget with members.
- B. A question was raised about whether ASI has hired a lot of new administrators like the state has. Dwayne stated that the Board of Directors has to approve hiring of any

new position. If it is an existing position, the hiring can take place without board approval.

- C. A question was brought up whether the issues with Fusion software would cause an increase in the IT budget; Dwayne stated this will not impact the budget.
- D. The budget review was completed and Dwayne stated that members will vote on the budget at the next meeting. He encouraged members to contact him if they had any additional questions on the budget

XII. Announcements

- A. Kate reminded members that their reports are due Tuesday at 5pm.

XIII. Adjournment

- A. The meeting adjourned at 4:00 p.m.

Submitted by: _____
K. Pasillas

Date: _____

Submitted by: _____
UUAB Chair

Date: _____