

Associated Students, Inc.
California Polytechnic State University
BOARD OF DIRECTORS

#17-15 Meeting Minutes

May 10, 2017
5:10 p.m., UU220

Voting Members Present:

Riley Nilsen- Chair of the Board

Jun Bang - Orfalea College of Business (left at 6:41)

Lexie Bonestroo - College of Science and Mathematics

Gianna Ciaccio - College of Science and Mathematics

John D'Ambrosio - Vice Chair / College of Engineering

Chase Dean - College of Liberal Arts (left at 7:00, returned 7:05)

Cyrus Ebadat - College of Liberal Arts

Rita Elfarissi - College of Liberal Arts

Hayley Ford - College of Science and Mathematics

Warren Fox - College of Liberal Arts

John Griffin - College of Engineering

Josh Ledgerwood - College of Engineering

Jenna Rose Lee - College of Agriculture, Food and Environmental Sciences (left at 6:45)

Tyler Lee - College of Architecture and Environmental Design

Tony Lopes - College of Agriculture, Food and Environmental Sciences (left at 6:15, returned at 7:00)

Jocelyn Lu - College of Architecture and Environmental Design (left at 6:55, returned at 7:00)

Jason Marks - College of Science and Mathematics

Lauren Molyneaux - College of Liberal Arts

Matthew Pirtle - College of Agriculture, Food and Environmental Design (left at 6:30, returned at 6:30)

Hannah Poplack - Orfalea College of Business (left at 6:30, returned at 6:34)

Alice Read- Orfalea College of Business

Kevin Scott - College of Engineering (left at 7:05, returned at 7:10)

Haley Warner - College of Agriculture, Food and Environmental Design (left at 6:30, returned at 6:34)

Roman Waskiewicz - College of Agriculture, Food and Environmental Sciences

Voting Members Absent:

Danielle Hepperle - College of Engineering

Paul Ponciano - College of Architecture and Environmental Design

Connor Rudolph - Orfalea College of Business

Vacant - College of Science and Mathematics

Non-Voting Members Present:

Kaelan Sobouti – Chair of the University Union Advisory Board (left at 6:42, returned at 6:45)

Anthony Haddad – ASI Chief of Staff (left at 6:05, returned at 6:08)

Dr. Gary Laver – Academic Senate Representative

Spyros Gravas – Cal Poly Corporation Representative

Marcy Maloney – ASI Executive Director

Dr. Kathleen McMahon – University President’s Representative (left at 7:00)

Lindsey Lee – Board of Directors’ Advisor

Tracy Watson – Board of Directors’ Assistant

Non-Voting Members Absent

Jana Colombini– ASI President

Mustang News

Guests:

Emily Holland – Mustang News

Ethan Alexander – Board of Directors Elect

Marlene Cramer – University Police Department, Parking Services

Amy Voorhies – University Police Department, Parking Services

Ana Padilla – Board of Directors Elect

Micaela Lofy – Triota, QSU

Karen Shoriz

Denae Dupray – Board of Directors Elect

Adriena Le – Board of Directors Elect

Matthew Bell – Board of Directors Elect

Dake Scott – QSU, SQE

Emily Bonovich – RVG

Pablo Sieres

Daylon Hawn

Michaela Joerger

Amber Lasalli

Mitchell Collins – Board of Directors Elect

Tim Wetzel – Board of Directors Elect

Haley Stegall – UU Advisory Board

Elena Kaylie – Mustang News

Mark Borges – Board of Directors Elect

Natalie Montoya – UU Advisory Board

Madison Meredith – ASI Executive Cabinet

- I. **Call to Order: Meeting #17-15 was called to order at 5:15 p.m.**
- II. **Flag Salute**

III. Letters & Roll Call

- A. Riley received a letter from Bryan Cochran, veteran of the United States Marine Corps stressing his support of the full time position in the Cal Poly Veterans Success Center.
- B. She read a letter from Cal Poly Panhellenic Council representing 2,194 female students in support of Resolution #17-06: Resolution to Provide Feminine Hygiene Products Campuswide.
- C. Roll call was taken and with 23 members present, quorum was met.

IV. Open Forum

- A. Students spoke in support and non-support of Resolution #17-06: Resolution to Provide Feminine Hygiene Products Campuswide.

V. Approval of Minutes

- A. **Minutes from meeting #17-13, April 5, 2017**
 - i. **Motion #1 (Bonestroo/Elfarissi) "Move to approve the minutes from meeting #17-14, April 19, 2017."**
 - ii. **Motion passed unanimous voice vote.**

VI. Leaders Reports

A. Chair of the Board - Riley Nilsen

i. Congressman Salud Carbajal

- a) Riley stated that unfortunately Congressman Carbajal could not attend the meeting. She yielded the floor to Haley Warner to summarize his visit with the External Affairs Committee. Haley stated that Congressman Carbajal spoke about House of Representatives Bill #2260 proposing making the Pell Grant available year-round, so that university students can receive grant funding during summer sessions.

ii. Parking Policy Presentation

- a) Marlene Cramer, Associate Director of Parking & Commuter Services, spoke about the freshman parking initiative for 2017. With severe parking limitations, the department is looking at ways to mitigate the parking shortage. By not allowing freshman to bring vehicles to campus, it would add approximately 500 more spaces to be reallocated for students not living on campus. There would be exceptions for health & medical reasons. Their office is looking to work with ASI to create a list of exceptions for freshman. They are looking at alternative methods of transportation.
- b) **Motion #2 (D'Ambrosio/Ford) "Move to suspend the standing rules as it pertains to leaders reports."**
- c) **Motion passed unanimous standing vote.**
- d) Members expressed their concerns for students that use their vehicles as part of their academic obligations. Marlene stated that they are having conversations with departments to help solve the needs for academic transportation. A proposal has been submitted for extending bus hours and is awaiting response from the City of SLO.

iii. Verification of Compliance of the 2017 ASI Spring Election

- a) John verified that after consultation with the Chair of the Recruitment & Development Committee and the Chair of the Board, it was determined that all requirements were met in the ASI Spring Election as required by the ASI Bylaws.

B. ASI President –Jana Colombini

- i. Absent

C. ASI Chief of Staff –Anthony Haddad

- i. Anthony reported that the community barbeque was a success.
- ii. Upcoming events include Poly Performs, Surprise Week, Farmers Market, and a Renters Rights Project.
- iii. He announced The Mustang Way: Leaving a Legacy event and yielded the floor to Madison Meredith, Secretary of University Affairs. Madison stated that Cal Poly is celebrating five years of living The Mustang Way. The Executive Cabinet will host a Leaving A Legacy event under the principles pride, responsibility and character. Each member of the Executive Cabinet will host one day showing that we are proud to be a Mustang, responsible to ourselves and to the community; and building character.

D. Chair of UUAB –Kaelan Sobouti

- i. Kaelan reported that the Doerr Family Field Celebration Ceremony went well and had great attendance from donors, athletes, staff and students.
- ii. He stated that UUAB passed two recommendations on Cross Cultural Center priorities and the Feminine Hygiene Product project with an annual review.
- iii. He announced that recruitment for UUAB positions in the College of Liberal Arts and the College Architecture and Environmental Design have been extended until Friday, 5/12 at 9pm.
- iv. Kaelan stated that he and Riley will have a booth in the UU Plaza answering questions about the UUAB and the Executive Cabinet.

VII. Executive Directors’ Report –Marcy Maloney

- A. Marcy reported that the software program Fusion failed again for Intramural registration. She stated that the program cannot handle bulk registration and there will be a change in the registration process. If the program does not work, we will look for a new program.
- B. She announced that the Orfaea Family and ASI Children’s Center was runner up in the “Best of SLO” in child care.
- C. She stated that ASI Events will announce the band for Spring Stampede soon. Other upcoming events included Mustang Mile and Dive in Movie.
- D. Marcy reported that Business Services is busy preparing for an internal audit.

VIII. Old Business

- A. **Action Item: Resolution #17-06: Resolution to Provide Feminine Hygiene Products Campuswide.**
 - i. **Motion #3 (Ford/Read) “Move to approve Resolution #17-06 Resolution to Provide Feminine Hygiene Products Campuswide.”**
 - ii. An information graphic was distributed showing the statistics from the survey. Hayley stated the survey shows that it is an important issue to students.
 - iii. Hannah stated that it is not a luxury but a necessity. For students that are food insecure, they have to choose between food or feminine products. She stated that Panhellenic voted unanimously in support of the resolution.
 - iv. Tony stated that he continues to voice his concern of expecting financial support from an unknown source to an already underfunded budget. How will it affect the university from a financial stand point?

- v. Marcy clarified that the resolution is a recommendation. The state will decide if, when and how products will be provided.
- vi. **Motion passed majority vote.**

IX. New Business

A. Action Item: Approval of the ASI Policy Manual

- i. **Motion #4 (Ebadat/Waskiewicz) “Move to approve the ASI Policy Manual.”**
- ii. Cyrus stated that after consultation with legal counsel, ASI staff presented the proposed changes to the Internal Review Committee. After discussion on recommendations, the committee recommends a do pass.
- iii. **Motion passed unanimous voice vote.**

B. Action Item: Acceptance of the 2017-18 University Union Advisory Board Chair

- i. **Motion #5 (Bonestroo/Dean) “Move to accept the 2017-18 University Union Advisory Board Chair.”**
- ii. **Motion passed unanimous voice vote.**

C. Action Item: Ratification of the 2017-18 ASI Board of Directors Election Results

- i. **Motion #6 (Bonestroo/Lu) “Move to ratify the 2017-18 ASI Board of Directors Election Results.”**
- ii. Lexie stated that 28% of the student body voted and it was a successful election.
- iii. Riley stated that Chair nominations will be accepted at the May 17 meeting with the election at the May 31 meeting. Vice Chair applications will be accepted following the Chair election.
- iv. **Motion passed unanimous voice vote.**

D. Action Item: Ratification of the 2017-18 ASI President Election Results

- i. **Motion #7 (Bonestroo/Dean) “Move to ratify the 2017-18 ASI President Election Results.”**
- ii. Lexie stated that although instant runoff took place, the results of the election did not change.
- iii. **Motion passed unanimous voice vote.**

E. Action Item: Resolution #17-07 ASI Board of Directors Support for Veteran’s Success Center

- i. **Motion #8 (Bang/Mr. Lee) “Move to approve Resolution #17-07 ASI Board of Directors Support for Veteran’s Success Center.”**
- ii. **Motion #9 (Bang/Elfarissi) “Move to amend the third whereas clause by inserting “Steven Chandler, Veterans Affairs School Certifying Official” as a footnote.”**
- iii. **Motion passed unanimous voice vote.**
- iv. Members encouraged a yes vote. Dean McMahon stated that the Dean Of Students office has been advocating for a fulltime position and submitted a proposal for Student Success Fee allocation. She commended members for considering the resolution.
- v. **Motion passed unanimous voice vote.**

F. Action Item: Amendment to the Recruitment & Development Committee Operating Rules

- i. **Motion #10 (Bonestroo/Ciaccio) “Move to approve the amendment to the Recruitment & Development Committee Operating Rules.”**

ii. **Motion passed unanimous voice vote.**

G. First Read of Bill #17-01: ASI Bylaws Amendment – Restructure of the Recruitment & Development Committee Roles and Responsibilities

- i. Riley explained that a bill must have two reads. A first read is a discussion; however, no action is taken until the second read.
- ii. Lexie explained that the amendment would remove the development responsibility allowing more time spend on recruitment and the election process. The Leadership Team would oversee the development and training for Student Government.
- iii. Riley added that the committee does not have time to plan trainings and will focus more on recruitment. She stated that the bill will come before the Board at the next meeting for the second read.

x. Representatives' Reports

A. University President's Representative – Dr. Kathleen McMahon

- i. Dean McMahon stated that the MultiCultural Center is happy to be moving to the Rose Float space. They are looking to fill two positions for the Cross Cultural Centers and she stated that they will review the data to decide how to best utilize the space.
- ii. She stated that the Student of Color Summit annual event caters to students of color to offer development and engagement opportunities. It was a successful event.
- iii. She reported that the Jed Foundation, experts in mental health in higher education, will do an assessment and develop best practices for Cal Poly.
- iv. Dean McMahon stated that Cal Poly received a transformational gift of \$110 million. She was proud to announce that the Pride Center received \$10,000 from an alumnus that had very little money to give, however, he gave all that he had and said he was indebted to Cal Poly.

B. Academic Senate Representative – Dr. Gary Laver

- i. Dr. Laver shared a report showing the percentage of undergraduates with “all but their senior project done” and the progression from 2004 to 2012. The second graph showed graduate students “with all but their thesis/comp” completed and the progression from 2006 to 2014.

C. Cal Poly Corporation Representative – Spyros Gravas

- i. Spyros Gravas, Campus Dining Director, stated that his role is engrained in all areas of Campus Dining and he understands what has happened in the past and how to move forward in Campus Dining for the future.
- ii. He stated that Follett Higher Education has had 11 official visits to Cal Poly and will give a recommendation for the direction of the University Store.
- iii. He was pleased with the number of responses to the survey and the interest in the focus groups. Common feedback was received.
- iv. Spyros reported that there are new menus in Metro 19 and Myrons.
- v. He stated that looking ahead, the short term goal would be to remodel building 19 with healthy made to order meals. The long term goal would be looking at the Master Plan to decide what the next 5-10 years look like with the population increase, new locations and expanded food services.

xI. Committee Reports

- A. **ASI Business and Finance – John D’Ambrosio**
 - i. John reported that the committee recommended a do pass on the 2017-18 ASI Budget. He stated that the only change was moving the club insurance line item from ASI Programming to the Student Government budget. He stated that the committee will look at a proposal to use ASI reserves for campus projects.

- B. **ASI External Affairs – Haley Warner**
 - i. Haley reported that Congressman Salud Carbajal attended the External Affairs Committee and she stated that it was an honor to have him. He discussed H.R. 2260 (The Middle Class CHANCE Act that he co-authored. The bill discusses extending the Federal Pell Grant for low income to middle class students. The bill focuses on three main areas; increasing the amount of money, increasing the Pell Grant into the summer months and increasing the amount of Pell Grant usability from 12 semesters to 15 semesters.
 - ii. She stated that the committee reviewed an endorsement for A.B. 1062 to increase the number of student trustees on the CSU Board of Trustees from two students to four students.

- C. **ASI/UU Internal Review – Cyrus Ebadat**
 - i. Cyrus stated that the committee reviewed Resolution #17-07, ASI Policy Manual, recommended a do pass on Bill #17-01, and recommended a do pass on Bill #17-02 regarding campaign workers. The committee will review a bill for creating a Social Justice and Equity Committee and a bill to restructure the board composition.

- D. **ASI Outreach and Communication – John Griffin**
 - i. John announced that May 18 is the Spring Stampeded ticket giveaway.
 - ii. He stated that he met with ASI Information Technology to discuss ASI portal improvements.

- E. **ASI Recruitment and Development – Lexie Bonestroo**
 - i. Lexie thanked members for the ratification of the election results. She stated that the committee is proud of the 28% voter turnout.

- F. **ASI Club Funding Liaisons – Hayley Ford and Connor Rudolph**
 - i. Hayley reported that a procedure is being created to obtain the insurance money pending the Boards approval on the budget.
 - ii. She stated that Monday was the last day to turn in a request for Club Funding and June 9 is the final day to turn in payment request forms to be reimbursed for money spent.

- G. **ASI Ad Hoc Committee on College Student Councils – Tony Lopes**
 - i. **Presentation on Committee Findings**
 - a) **Motion #11 (D’Ambrosio/Lopes) “Move to postpone definitely the presentation of the committee findings until the May 17 Board of Directors Meeting.”**
 - b) Tony stated that the committee is waiting for the Deans recommendations. He stated that they are hoping to have a clearer picture of the road map to Council creation and will be detailing the components of the memo at the next meeting.
 - c) **Motion passed unanimous voice vote.**

XII. **Announcements**

XIII. **Adjournment -Meeting adjourned at 7:23 p.m.**

CERTIFIED As the true and correct copy, in witness thereof, I have set my hand and seal of the Associated Students, Inc. this ___ day of ___ 2017.

ASI Secretary

ADOPTED at the regular meeting of the Board of Directors by ***Unanimous/Majority vote*** on _____, 2017

ASI Secretary

Submitted by: _____
T. Watson - May 17, 2017