

Associated Students, Inc.
California Polytechnic State University
UNIVERSITY UNION ADVISORY BOARD

#17-11 University Union Advisory Board Meeting Minutes

April 20, 2017

2:10 p.m. University Union 219

Voting Members Present:

Kaelan Sobouti, Chair

Kate Granlund, Vice Chair, College of Liberal Arts

Madison Albiani, College of Agriculture, Food & Environmental Sciences

Jun Bang, Board of Director's Designee

Ellen Cohune, Alumni Representative

Kyle Ennis, College of Engineering

Natalie Montoya, College of Architecture & Environmental Design

Donna Seo, College of Science & Mathematics

Haley Stegall, ASI President's Designee

Voting Members Absent:

Joel Neel, University President's Representative

Matthew Lem, Orfalea College of Business

Non-Voting Members Present:

Lindsey Lee, UUAB Advisor

Marcy Maloney, Executive Director, ASI

Non-Voting Members Absent:

Matt Ryan, Administration & Finance Designee

Guests:

Becky Kane - ASI Human Resources

Riley Nilsen - ASI Chair of Board

Trisha Sanchez - ASI Club Services

I. Call to Order

A. Meeting #17-11 was called to order at 2:12 p.m.

II. Letters & Roll Call

A. No letters received.

B. Silent roll taken.

III. Flag Salute

IV. Open Forum

- A. None.

V. Approval of Minutes

- A. **Motion #1 (Montoya/Albiani) "Move to approve meeting minutes #17-10 from April 6, 2017."**
- B. **Motion passed unanimous voice vote.**
- C. **Motion #2 (Stegall/Montoya) "Move to amend the agenda to move Old Business, Item A before Reports."**
- D. **Motion passed unanimous voice vote.**

VI. Old Business

- A. University Union Advisory Board Chair Nominations
1. Riley stepped in as delegate for the Chair, as Kaelan has been nominated for the position.
 2. **Motion #3 (Albiani/Seo) "Move to open nominations for the 2017-18 UUAB Chair."**
 3. **Motion passed unanimous voice vote.**
 4. No nominations were made.
 5. **Motion #4 (Montoya/Stegall) "Move to close nominations for the 2017-18 UUAB Chair."**
 6. **Motion passed unanimous voice vote.**
 7. **Motion #5 (Stegall/Ennis) "Move to amend the agenda to move New Business, Item A before Reports."**
 8. **Motion passed unanimous voice vote.**

VII. New Business

- A. University Union Advisory Board Chair Elections
1. **Motion #6 (Montoya/Ennis) "Move to open the UUAB Chair election for the 2017-18 UUAB Chair."**
 2. **Motion passed unanimous voice vote.**
 3. Riley stated that there is only one candidate for chair. She explained how the election process would proceed.
 4. Becky distributed the candidate's resume' and cover letter.
 5. Kaelan gave his speech and answered members' questions. He then left the room.
 6. **Motion #7 (Albiani/Montoya) "Move to open discussion for the 2017-18 Chair of UUAB elections."**
 7. **Motion passed unanimous voice vote.**
 8. Members discussed the candidate's qualifications.
 9. **Motion #8 (Granlund/Montoya) "Move to close discussion for the 2017-18 Chair of UUAB elections."**

10. Motion passed unanimous voice vote.

11. Riley called for a roll call voice vote.
12. Kaelan Sobouti won the 2017-18 Chair of UUAB election by a unanimous voice vote.
13. Riley returned the role of chair to Kaelan.
14. Kaelan thanked the members for re-electing him and said he would appreciate any feedback from members.

VIII. Reports

A. Chair -Kaelan Sobouti

1. Kaelan reported that he met with the Mustang Station group this week. They will be attending the next UUAB meeting with an update on the project.
2. The Cross Cultural Centers Advisory Council has completed their list of 10 priorities for the new space. This will be reviewed at the next workshop.

B. Marketing and Branding Ad Hoc Report

1. Kate discussed the format for the final ad hoc branding report and gave a brief outline of what the end of year report will include.
2. She stated that they discussed a short term project to put up an educational sign near the comment boxes to educate students on what UUAB does.

C. Executive Director- Marcy Maloney

1. Marcy reported that finalizing the budgets is a priority right now. The Strategic Plan and policy manuals are being pushed back to give staff more time so things can get done properly and aren't rushed.
2. She stated that she has a list of projects recommended by UUAB. Staff will be assigned to research the expenditures and timelines for these projects and will report back to UUAB.
3. Marcy stated that ASI Assistant Directors will be more involved in UUAB next year. The discussions and input from members are valuable to staff that are running the facilities.
4. Marcy stated that she will bring a 5-year facility plan for members to review. She wants members to discuss the 5-year plan and potentially endorse it before it is shared with the President. UUAB members will be involved in project planning next year, and students will be involved in every project.

D. University President's Representative - Joel Neel

1. No report.

E. Faculty Representative

1. No report.

F. Alumni Representative - Ellen Cohune

1. Ellen thanked Kaelan for organizing the student focus groups for Homecoming. If anyone has additional ideas on how to improve Homecoming for alumni, they can contact Ellen by email.

2. Ellen asked if the Alumni Association might have a place in the University Union for a display. Now that the Alumni Association is located off-campus, they would like to have a place on campus where alumni can come. The UU is where alumni usually visit when they are on campus. Ellen stated that she would like to attend a workshop to discuss placement of a bulletin board or some type of display for the Alumni Association.

IX. New Business

- B. Recommendation of the Club Display Policy
 1. Trisha explained that Club Services has determined that more specific criteria is needed for what clubs are allowed to post on the digital displays. She reviewed the changes to the document and explained that clubs have been able to post any type of recognition, and they would like to change that so only awards specifically can be displayed. Members discussed the changes and how it will work.
 2. **Motion #9 (Albani/Montoya) "Move to approve the proposal of the recommendation for the Cal Poly Student Organizations Digital Club Display Program."**
 3. **Motion passed unanimous voice vote.**

X. Liaison Reports

- A. Staff
 1. ASI Events Liaison Report - Matthew Lem
 - a) Report submitted
 2. Facilities Liaison Report: Recreation Center - Kyle Ennis
 - a) Kyle reported that the Recreation Center is getting some new equipment. The spin bikes and ellipticals will be replaced first. There will be a place for members to leave feedback on the new equipment.
 - b) Gymnastics classes are continuing
 - c) The best place for a charging station would be around the beanbags
 - d) A new lifting platform will be installed this week
- B. Facilities Liaison Report: Recreation Center Programs - Madison Albani
- C. The Intramural signups in Fusion did not go well. Students weren't able to pay, so they couldn't reserve a space. Staff ended up giving one-day tournaments for free. They also gave a discount for having your own league.
 - a) Kaelan stated that staff are working to fix the Fusion problem. We can have staff come in to speak to our group if there are still concerns. This is a top priority for staff.
- D. Board of Directors' Designee - Jun Bang
 1. Jun reported that the board meeting ran 3 ½ hours yesterday.
 2. The ASI Personnel Policy review passed.
 3. The Resolution on Mental Health Resources passed.

4. The feminine hygiene products resolution was postponed until the next meeting. There were a lot of questions on this issue and board members weren't ready to vote on it. They were uneasy about what their constituents would say.

E. Student Club Councils

1. Madison reported on the ad hoc for student councils. She stated the document they are working on will go to the Provost and Deans. Bylaw changes will potentially be necessary if approved by the Dean's Council. This will cause the college club councils to be more academic based. The club councils can still charter. Madison stated that the Board of Directors Responsibility Guide states that the Board of Directors are required to attend college council meetings, per the Bylaws.

F. President's Designee - Haley Stegall

1. No report.

G. Universitywide / Academic Senate Committee - Natalie Montoya

1. No report

H. All reports submitted are available upon request.

XI. Announcements

XII. Adjournment

- A. Meeting adjourned at 3:40 p.m.

Submitted by: _____

Date: _____

Kay Pasillas, ASI Administrative Assistant

Approved by: _____

Date: _____

Kaelan Sobouti, UUAB Chair