

Associated Students, Inc.
California Polytechnic State University
BOARD OF DIRECTORS

#17-14 Meeting Minutes

April 19, 2017
5:10 p.m., UU220

Voting Members Present:

Riley Nilsen- Chair of the Board
Jun Bang - Orfalea College of Business
Lexie Bonestroo - College of Science and Mathematics
Gianna Ciaccio - College of Science and Mathematics (left at 7:24)
John D'Ambrosio - Vice Chair / College of Engineering
Chase Dean - College of Liberal Arts
Cyrus Ebadat - College of Liberal Arts
Rita Elfarissi - College of Liberal Arts
Hayley Ford - College of Science and Mathematics
Warren Fox - College of Liberal Arts
John Griffin - College of Engineering
Danielle Hepperle - College of Engineering
Josh Ledgerwood - College of Engineering
Jenna Rose Lee - College of Agriculture, Food and Environmental Sciences
Tyler Lee - College of Architecture and Environmental Design
Tony Lopes - College of Agriculture, Food and Environmental Sciences (left at 5:53, returned at 5:58)
Jason Marks - College of Science and Mathematics (left at 7:10, returned at 7:13)
Lauren Molyneaux - College of Liberal Arts
Matthew Pirtle - College of Agriculture, Food and Environmental Design
Paul Ponciano - College of Architecture and Environmental Design
Hannah Poplack - Orfalea College of Business
Alice Read- Orfalea College of Business
Connor Rudolph - Orfalea College of Business (left at 7:03, returned at 7:10)
Kevin Scott - College of Engineering (left at 6:03, returned at 6:04)
Haley Warner - College of Agriculture, Food and Environmental Design
Roman Waskiewicz - College of Agriculture, Food and Environmental Sciences

Voting Members Absent:

Jocelyn Lu - College of Architecture and Environmental Design
Vacant - College of Science and Mathematics

Non-Voting Members Present:

Jana Colombini- ASI President (arrived at 5:58, left at 8:00)

Kaelan Sobouti - Chair of the University Union Advisory Board (left at 6:16, returned at 6:20)

Anthony Haddad - ASI Chief of Staff

Dr. Gary Laver - Academic Senate Representative

Ellen Curtis - Cal Poly Corporation Representative

Marcy Maloney - ASI Executive Director

Dr. Kathleen McMahon - University President's Representative

Lindsey Lee - Board of Directors' Advisor

Tracy Watson - Board of Directors' Assistant

Non-Voting Members Absent

Brendan Matsuyama - Mustang News

Guests:

Brayden Antonio - ASI Events

- I. **Call to Order: Meeting #17-14 was called to order at 5:10 p.m.**
- II. **Flag Salute**
- III. **Letters & Roll Call**
 - A. None.
 - B. Roll call was taken and with 25 members present, quorum was met.
- IV. **Open Forum**
 - A. None
- V. **Approval of Minutes**
 - A. **Minutes from meeting #17-13, April 5, 2017**
 - i. **Motion #1 (Elfarissi/Waskiewicz) "Move to approve the minutes from meeting #17-13, April 5, 2017."**
 - ii. **Motion passed unanimous voice vote.**
 - B. Tony asked to seek recognition at 5:24 p.m. and was recognized.
- VI. **Leaders Reports**
 - A. **Chair of the Board - Riley Nilsen**
 - i. **Motion #2 (D'Ambrosio/Scott) "Move to suspend the standing rules for leader's reports."**
 - ii. Riley stated that this requires a 2/3 vote.
 - iii. **Motion passed unanimous hand vote.**
 - iv. Riley welcomed Provost Enz Finken to the meeting.
 - v. Provost Enz Finken stated that she would be happy to address any questions. She fielded questions regarding the graduation initiative, Academic Affairs budget, changing majors, online classes and standardizing grading policy. She thanked members for their thoughtful discussion and allowing her to attend the meeting.

B. ASI President –Jana Colombini

- i. **Motion #3 (D’Ambrosio/Bonestroo) “Move to lay the ASI President’s report on the table until Ms. Colombini arrives.”**
- ii. **Motion passed unanimous hand vote.**

C. ASI Chief of Staff –Anthony Haddad

- i. Anthony encouraged members to stay healthy during the hectic spring quarter.
- ii. He reminded members to meet with their mentees.
- iii. He stated that he is working with United States Postal Service as there is a delay in sending the Good Neighbor Mailer.
- iv. Anthony announced the ASI Farmers Market and stated that the Executive Cabinet is working with clubs in the College of Agriculture, Food and Environmental Sciences.
- v. He stated that a potential tailgate event is being proposed for a Cal Poly baseball game.

D. ASI President’s Report – Jana Colombini

- i. **Motion #4 (Warner/Waskiewicz) “Move to remove the ASI President’s report from the table.”**
- ii. **Motion passed unanimous voice vote**
- iii. Jana asked to seek recognition at 5:58 p.m. and was recognized.
- iv. Jana reported that the Cross Cultural Center/Rose Float project is moving forward. Three focus groups were held to allow members from the Cross Cultural Centers and Student Government members to provide feedback for the project. She stated that the Cross Cultural Advisory Council consists of six students from the Cross Cultural Centers and two University Union Advisory Board (UUAB) members. Full-time staff members from the centers were sent a survey to ensure their voice is heard as this project will impact them. The final top priorities will be presented to UUAB in the coming weeks.

E. Chair of UUAB –Kaelan Sobouti

- i. Kaelan reported that UUAB passed five recommendations to the ASI Executive Director as follows:
 - a) Improve printing options in the University Union
 - b) Improved comment box kiosks
 - c) Recreation Center educational video
 - d) University Union charging standing tables
 - e) ASI Branding Statements
- ii. He stated that each UUAB member will follow up with staff to coordinate a solid action item to move forward for each proposal.
- iii. He announced that UUAB Chair elections are tomorrow.

VII. Executive Directors’ Report –Marcy Maloney

- A. Marcy introduced Braydon Antonio to announce the spring quarter ASI Events lineup. Braydon shared events and stated that the band for Spring Stampede is still in contract negotiations and will be announced soon.

- B. Marcy stated that staff are exceptionally busy. She stated that the branding statements have been approved and now a new style guide will be created.
- C. She reported that a successful complete refresh on ASI's employee orientation has taken place.
- D. She stated that an advisory board has been created at the Children's Center that includes parents, students, faculty and staff. They are working on restructuring the program to create sustainable practices. She said that it is going well and members are emotionally connected to the program.
- E. Marcy asked that during the election season to treat all candidates with integrity and respect. She urged members to encourage their constituents to vote.

VIII. **Old Business**

- A. **None**

IX. **New Business**

- A. **Action Item: Approval of Continuation of Auditor – Vasin, Heyn, & Co.**
 - i. **Motion #4 (Bonestroo/Ms. Lee) "Move to approve the continuation of auditor, Vasin, Heyn, & Co.**
 - ii. Lexie stated that the auditor has been doing a great job for many years.
 - iii. Cyrus stated that the Internal Review Committee recommended a do pass.
 - iv. **Motion passed unanimous voice vote.**
- B. **Action Item: ASI Personnel Policy Manual**
 - i. **Motion #5 (D'Ambrosio/Dean) "Move to approve the ASI Personnel Policy Manual."**
 - ii. John stated that the Business & Finance Committee recommended a do pass. He stated that the committee reviewed the document for two meetings and most of the changes had been recommendations from legal counsel.
 - iii. **Motion passed unanimous voice vote.**
- C. **Action Item: Resolution #17-05: Resolution in Support of Increased Mental Health Resources and the Expansion of the Campus Health and Wellbeing Center**
 - i. **Motion #6 (Ciaccio/Dean) "Move to approve resolution #17-05: Resolution in support of increased mental health resources and the expansion of the Campus Health and Wellbeing Center."**
 - ii. **Motion #7 (Ciaccio/Read) "Move to amend the 4th whereas clause by striking 15% and adding 21% and also striking 22% and adding 34%."**
 - iii. Gianna stated that the original numbers were Cal Poly specific and the new numbers reflect the national statistics.
 - iv. **Motion passed unanimous voice vote.**
 - v. **Motion #8 (Ciaccio/Griffin) "Move to amend the 5th whereas clause to strike 44% and insert 47%."**
 - vi. Gianna explained that this change is reflective of where Cal Poly currently stands as well as the national study.
 - vii. **Motion passed unanimous voice vote.**
 - viii. **Motion #9 (Dean/Rudolph) "Move to amend the resolution by adding another furthermore be resolved clause stating "A report must be submitted summarizing the intent for funding the Campus Health & Wellbeing Center expansion and be**

presented to the ASI Board of Directors before any financial decisions are finalized.”

- ix. Chase stated that this statement shows more transparency. Gianna stated that adding this would satisfy the concerns mentioned at the board workshop.
 - x. **Motion #10 (Scott/Bonestroo) “Move to amend the amendment to strike “must.”**
 - xi. Kevin stated that the essence of tone is demanding.
 - xii. **Motion passed majority vote.**
 - xiii. **Motion #11 (Elfarissi/Poplack) “Move to amend the amendment to insert “ASI Board of Directors requests that” at the beginning of the statement.**
 - xiv. Rita stated that this would be consistent with the other furthermore clauses.
 - xv. Members agreed that it is not needed and is redundant.
 - xvi. **Motion fails majority vote.**
 - xvii. **Motion #12 (Poplack/Rudolph) “Move to amend the amendment by adding “It is requested that” at the beginning of the statement to make it grammatically correct.”**
 - xviii. **The amendment to the amendment passed unanimous voice vote.**
 - xix. **Motion #13 (Ledgerwood/Rudolph) “Move previous question.”**
 - xx. **Motion passed majority vote.**
 - xxi. **Resolution passed by majority vote.**
- D. **Action Item: Resolution #17-06: Resolution to Provide Feminine Hygiene Products Campuswide**
- i. **Motion #14 (Ford/Poplack) “Move to approve resolution #17-06: Resolution to provide feminine hygiene products campuswide.”**
 - ii. Hayley yielded the floor to Natalie Montoya.
 - iii. Natalie gave an overview of the content of the resolution stating that other universities have programs providing free products. She stated that concern previously expressed regarding theft and cost is minimal. She stated that other resources on campus are available for a donation and they do not have the budget to cover the cost of a program. Kaelan stated that UUAB is reviewing a proposal to consider a pilot program in ASI facilities.
 - iv. **Motion #15 (Elfarissi/Read) “Move to amend the resolution by amending the last whereas clause to add “to put cost in perspective.”**
 - v. **Motion passed majority voice vote.**
 - vi. **Motion #16 (Lopes/Ms. Lee) “Move to postpone definitely until the March 1, 2018 meeting.”**
 - vii. Tony stated with UUAB determining a pilot program, if it failed and the resolution passed it would be irresponsible to ask for an unknown amount from an unknown source.
 - viii. Kaelan clarified that the proposal could be reviewed as early as the April 27 UUAB meeting but as late as the May 9 meeting.
 - ix. Members stated that it should not be up to what UUAB decides is and was intentionally left out of the resolution. Their decision should not influence the board on this resolution. Point was stated that if deemed a “necessary item” the state must provide the item.
 - x. Others agreed that it is too early to make rash decisions without data and positive support. Constituents expressed reservations on how it is rolled out and where the

funding would come from. Question was raised on the additional expense with no additional funding to the budget. What other “necessary item” would need to be cut in order to provide products? The state does not have the means to support program.

xi. **Motion #17 (Bonestroo/Ebadat) “Move previous question.”**

xii. **Motion passed unanimous voice vote.**

xiii. **Motion to postpone definitely until the March 1, 2018 meeting failed by standing vote.**

xiv. Jun yielded the floor to Natalie.

xv. She stated that what we are asking of the university is broad and would meet the basic needs of students.

xvi. Kaelan stated that hearing the discussion, he thought it was a good idea to postpone and not rush. It is our responsibility as Student Government members to have all the research done. He credited Natalie on her hard work.

xvii. **Motion #18 (Poplack/Griffin) “Move to postpone definitely to the May 3, 2017 ASI Board of Directors meeting.”**

xviii. Members thought it is fair to postpone so more information can be brought to the workshop with the new information that was obtained from recent meetings. They agreed to reach out to constituents for input. Concern was expressed that the May 3 meeting could still be too soon with UUAB’s timeline and suggested moving it to the May 17 meeting, giving more time for an educated decision and conversations with respective groups on campus.

xix. **Motion #19 (D’Ambrosio/Bonestroo) “Move the previous question.”**

xx. **Motion passed unanimous standing vote.**

xxi. **Division was called on the motion to postpone definitely until May 3, 2017 and the chair called for a standing vote.**

xxii. **With 13 in the affirmative, 8 opposed and 3 abstentions, motioned passed majority vote.**

E. Riley called recess at 7:33 p.m. for a 10 min break.

i. Meeting was called to order at 7:43 p.m. and with 24 members in attendance, quorum was met.

x. **Representatives’ Reports**

A. **University President’s Representative – Dr. Joy Pedersen**

- i. Dr. Pedersen gave an update on upcoming events for the Dean of Students offices.
- ii. She stated that the Dream Center is now open in building 52.
- iii. She reported that two new coordinators have been hired for Greek Life. She stated that Greek Life has moved to the former Alumni House.
- iv. Other positions currently recruiting include Coordinators for Center for Leadership, Center for Service in Action, the Pride Center and the Dream Center.

B. **Academic Senate Representative – Dr. Gary Laver**

- i. Dr. Laver reported that the Academic Senate passed two resolutions on academic standards for a master’s degree and a residence requirement that the last 40 units must be taken on campus.

C. **Cal Poly Corporation Representative – Lorie Leetham**

- i. Lorie gave updates on Campus Dining including a revised menu at Metro 19 and Metro 19 Express.
- ii. She reported that the Campus Dining survey has been completed and over 2,000 people signed up to participate in the focus groups.
- iii. She reported that the VG's project had to reopen the bids again due to bids coming in 20% over the budget. She stated that the Board re-approved \$37 million for the project originally at \$30 million.
- iv. Lorie stated that the Corporation is not quite ready to announce the changes to the University Store and hope to have information in the next couple of days
- v. Other updates included hiring a new Facility Operations Capitol Project Manager, preparing for their Board of Directors meeting on the 28th and preparing budgets for the June 2 meeting.

XI. Committee Reports

A. ASI Business and Finance – John D’Ambrosio

- i. John reported that the committee did not meet. They will discuss the ASI Fiscal Policy at the next meeting.

B. ASI External Affairs – Haley Warner

- i. Haley reported that External Affairs and ASI welcomed the Secretary of State on April 12. She thanked members who attended and stated that nearly 80 students were in attendance and over 2,000 people viewed it on Facebook live. ASI Leaders were able to meet with Senator Monning and Secretary Padilla after the event, where they were able to showcase ASI's hard work.
- ii. She stated that the External Affairs Committee will be working on an event in regards to the #ChooseCSU campaign.
- iii. She stated that Turbovote was discussed and the committee thought it best to postpone until closer to an election.

C. ASI/UU Internal Review – Cyrus Ebadat

- i. Cyrus stated that the committee reviewed and recommended a do pass on the continuation with our current auditor, the ASI Policy Manual and Resolutions #17-05 and #17-06.
- ii. He reported that the committee reviewed a bill to restructure the Recruitment & Development Committee. Recommended changes were referred back to the author.

D. ASI Outreach and Communication – John Griffin

- i. John reported that the committee worked on laying the groundwork for an external newsletter and although this will not come to fruition this year, he hoped that next year's committee will see it accomplished.
- ii. He announced the upcoming events for Fun in the Sun and the Block Party.

E. ASI Recruitment and Development – Lexie Bonestroo

- i. Lexie reported Riley Nilsen, Chair of the Board and a candidate for ASI President has officially removed herself from all of her responsibilities of oversight to the ASI Elections and reallocated the responsibility to ASI President, Jana Colombini.
- ii. She announced the Presidential Debate on April 20 and reminded members to encourage their constituents to vote on April 26 at 9am through April 27 at 9am on their Cal Poly portal.

F. **ASI Club Funding Liaisons - Hayley Ford and Connor Rudolph**

- i. Hayley reported that a deadline has been set for May 8 to request Club Funding. This helps alleviate the time constraint on staff to allocate by the end of fiscal year.
- ii. She stated that discussion took place regarding the change in the insurance policy for clubs and how ASI can help support them through this financial burden. She stated that important questions are being asked and they are taking steps in the right direction. More information will follow.

G. **ASI Ad Hoc Committee on College Student Councils - Tony Lopes**

- i. Tony stated that the committee will meet to discuss the final proposed recommendations. The document will be reviewed by the Provost and the Deans next Monday and the committee will proceed with necessary bylaw revisions depending upon their timeline for incorporation.

XII. **Announcements**

XIII. **Adjournment -Meeting adjourned at 8:27 p.m.**

CERTIFIED As the true and correct copy, in witness thereof, I have set my hand and seal of the Associated Students, Inc. this ___ day of ___ 2017.

ADOPTED at the regular meeting of the Board of Directors by ***Unanimous/Majority vote*** on _____, 2017

ASI Secretary

ASI Secretary

Submitted by: _____
T. Watson - May 3, 2017