

Associated Students, Inc.
California Polytechnic State University
BOARD OF DIRECTORS

#17-12 Meeting Minutes

March 8, 2017
5:10 p.m., UU220

Voting Members Present:

Riley Nilsen- Chair of the Board
Jun Bang - Orfalea College of Business (left at 6:25, returned at 6:30)
Gianna Ciaccio - College of Science and Mathematics (left at 6:00, returned at 6:01)
John D'Ambrosio - Vice Chair / College of Engineering
Chase Dean - College of Liberal Arts
Cyrus Ebadat - College of Liberal Arts
Rita Elfarissi - College of Liberal Arts
Hayley Ford - College of Science and Mathematics
Danielle Hepperle - College of Engineering
Josh Ledgerwood - College of Engineering
Jenna Rose Lee - College of Agriculture, Food and Environmental Sciences
Tyler Lee - College of Architecture and Environmental Design
Tony Lopes - College of Agriculture, Food and Environmental Sciences
Jocelyn Lu - College of Architecture and Environmental Design
Jason Marks - College of Science and Mathematics
Lauren Molyneaux - College of Liberal Arts
Matthew Pirtle - College of Agriculture, Food and Environmental Design
Paul Ponciano - College of Architecture and Environmental Design
Hannah Poplack - Orfalea College of Business
Kevin Scott - College of Engineering
Haley Warner - College of Agriculture, Food and Environmental Design

Voting Members Absent:

Lexie Bonestroo - College of Science and Mathematics
Kenneth Day - College of Science and Mathematics
John Griffin - College of Engineering
Alice Read- Orfalea College of Business
Connor Rudolph - Orfalea College of Business
Roman Waskiewicz - College of Agriculture, Food and Environmental Sciences
Vacant - College of Liberal Arts

Non-Voting Members Present:

Jana Colombini- ASI President

Kaelan Sobouti – Chair of the University Union Advisory Board (left at 6:30, returned at 6:36)

Anthony Haddad – ASI Chief of Staff (left at 6:10, returned at 6:17)

Dr. Gary Laver – Academic Senate Representative

Lorlie Leetham – Cal Poly Corporation Representative

Marcy Maloney – ASI Executive Director

Dr. Kathleen McMahon – University President’s Representative

Lindsey Lee – Board of Directors’ Advisor

Tracy Watson – Board of Directors’ Assistant

Non-Voting Members Absent

Brendan Matsuyama – Mustang News

Guests:

None

- I. **Call to Order: Meeting #17-12 was called to order at 5:13 p.m.**
- II. **Flag Salute**
- III. **Letters & Roll Call**
 - A. Riley read a letter from Kenneth Day stating he was resigning from the ASI Board of Directors. Filling the vacancy as stated in the ASI Bylaws, section 4.9.6.2 reads “If the list of eligible candidates is exhausted, the member shall be nominated by the College Club Council for which the vacancy exists, and the nominee shall be approved by a two-thirds vote of the Directors then in office.”
 - B. She received a letter that was sent to President Armstrong and copied to the ASI Board of Directors from a concerned citizen regarding “Diversity Modules.” A full copy of the letter is available upon request.
 - C. Roll call was taken and with 20 members present, quorum was met.
- IV. **Open Forum**
 - A. None
- V. **Approval of Minutes**
 - A. **Minutes from meeting #17-11, February 22, 2017**
 - i. **Motion #1 (Ebadat/Lopes) “Move to approve the minutes from meeting #17-11, February 22, 2017.”**
 - ii. **Motion passed unanimous voice vote.**
- VI. **Leaders Reports**
 - A. **Chair of the Board – Riley Nilsen**
 - i. Riley reported that members had the opportunity to travel to Sacramento and meet with assemblymen, attorney’s and CEO’s and learned how their work parallels with the work ASI does on behalf of 21,000 students. She commended members on their hard work.
 - ii. She reported that the undocumented student resolutions from ASI and the Academic Senate were reported to City Council.
 - iii. She stated that last year’s Board of Directors passed a resolution in opposition of the Phillips 66 Company Rail Spur Extension Project. She reported that the San Luis Obispo Board of Supervisors has been holding hearings this week and she

encouraged members to read the resolution and understand that ASI has requested this proposal to be rejected.

- iv. She reported that she and Jana will be traveling to Washington DC for the American Israel Public Affairs Committee and will represent ASI and their roles in Student Government.

B. ASI President –Jana Colombini

- i. Jana reported that nine Student Government members will travel to Sacramento to the California Higher Education Student Summit (CHESS) to represent Cal Poly. They will be advocating for the CSU and learning more about the legislative process in general.
- ii. She stated that a special teleconference will be held with CSSA to discuss a mental health resolution and many other legislative items.
- iii. She reported that the Leadership Team participated in a day long workshop constructing ASI's strategic plan. The officer team will serve on the Steering Committee and she stated that they were excited to see where ASI could be in five years.

C. ASI Chief of Staff –Anthony Haddad

- i. Anthony reported that the Executive Cabinet is planning for spring quarter projects including the It's On Us event the first week of April.
- ii. He announced that a proposal will be sent to the Business & Finance Committee on the Uber VIP project.
- iii. Anthony introduced Kayla Bakshi, Secretary of Campus Safety to present the upcoming Buck the Stigma event.
 - a) Kayla gave an overview of each day's events.

D. Chair of UUAB –Kaelan Sobouti

- i. Kaelan reported that UUAB recommended two actions to be sent to the President.
 - a) To relocate the Rose Float Office to the Solar Decathlon House. This will be closer to the Rose Float lab.
 - b) To work with the Dean of Students to renovate the space for the Cross Cultural Center. ASI will work in conjunction with the Dean of Students Office to determine how this space can be best used for students.
- ii. He stated that UUAB will be reviewing the various projects that members and staff have been working on including:
 - a) Printer Options
 - b) Recreation Center Outreach Video
 - c) Charging Standing Tables
 - d) Implement Digital Comment Boxes
 - e) Wellness Program
 - f) Membership Guidelines
- iii. He reported that the I Field project has begun and they have conducted interviews. The proposal process is almost complete and will soon move into preconstruction.
- iv. Dean McMahon expressed her gratitude for the decision on designating space to the Cross Cultural Center.

VII. **Executive Directors' Report –Marcy Maloney**

- A. Marcy reported that the top two topics that came from the strategic planning meeting were technology and branding.
- B. She announced that Jenna Brown has been hired as the Assistant Coordinator – Communications and Public Relations. Her main responsibilities will be focused on social media, press releases, What's Trending articles, website content and video production.
- C. She stated that Club Services is continuing to work with the Dean of Students Office and the campus regarding recent changes to club policy. With these recent decisions made by the campus, ASI is committed to supporting club officers and transitions as smoothly as possible.
- D. Marcy reported that she and other staff members will be attending the American College Unions International (ACUI) conference in Philadelphia.
- E. She announced that ASI Events will host Wheel of Fortune tryouts on March 9. Students, faculty and staff are encouraged to tryout.

VIII. **Old Business**

- A. **None**

IX. **New Business**

- A. **Action Item: Ratification of Warren Fox to Fill the Vacancy in the College of Liberal Arts**
 - i. **Motion #2 (Poplack/Dean) “Move to table ratification until the April 5, 2017 meeting.”**
 - ii. Riley stated that this is a non-debatable and non-amendable motion.
 - iii. **Motion failed by majority vote.**
 - iv. **Motion #3 (Ledgerwood/Scott) “Move to approve the ratification of Warren Fox to fill the vacancy in the College of Liberal Arts.”**
 - v. Josh stated that Warren was the next eligible candidate and has been attending meetings; however, he encouraged further discussion from members.
 - vi. Hannah expressed her concerns that with only 19 Board members in attendance, it warranted more time for training of professional conduct and encouraged members to table the ratification until training is completed. Point of clarification on a motion to postpone until the next meeting.
 - vii. **Motion #4 (Poplack/Ford) “Move to postpone definitely until the April 5, 2017 meeting.”**
 - viii. Riley clarified that this is a non-debatable and non-amendable motion.
 - ix. **Motion failed.**
 - x. **With 15 in the affirmative, 3 opposed and 2 abstentions, the original motion passed by majority vote.**
 - xi. Warren asked to seek recognition at 5:45 p.m. and was recognized.
- B. **Action Item: Approval of New Projects and Initiatives Threshold Amount of \$6,000**
 - i. **Motion #5 (D'Ambrosio/Lu) “Move to approve the New Projects & Initiatives Policy in the amount of \$6,000.”**
 - ii. John stated that there was no change in the threshold limit and the Business & Finance Committee recommended a unanimous do pass.
 - iii. **Motion passed unanimous voice vote.**

C. **Action Item: Acceptance of the Composition of the 2017-18 ASI Board of Directors**

- i. **Motion #6 (D'Ambrosio/Elfarissi) "Move to accept the composition of the 2017-18 ASI Board of Directors."**
- ii. Lexie referenced ASI Bylaws Section 4.4.2 stating that any academic college with more than 1,000 members majoring in that college during the fifth week of winter quarter shall be entitled to an additional director for every 600 members over 1,000. She stated that based on the Cal Poly Registration Monitor - College Breakdown Winter 2017 Final Census, the Orfalea College of Business is entitled to an additional director seat for the 2017-18 ASI Board of Directors.
- iii. **Motion passed unanimous voice vote.**

x. **Representatives' Reports**

A. **University President's Representative - Dr. Kathleen McMahon**

- i. Dean McMahon summarized the changes to club policy stating that Cal Poly will no longer review contracts or provide insurance for club activities. Notification was sent to club officers and a forum was held which was not well attended. Students expressed concern on the short notice and impacts to students and clubs.
- ii. She reported that club travel will no longer require a travel authorization. She stated that ongoing revisions to policies and procedures will continue to be sure Cal Poly is in line with CSU policy.
- iii. She gave an update on Fremont hall stating that 275 students have been relocated and they received positive responses from residents and parents.
- iv. Dean McMahon stated that ASI and Greek organizations have been working hard to encourage students to begin St. Patrick's Day events after 11 a.m., however, there has been a strong resistance from many students. She stated that if there is a negative impact on the community, the Safety Enhancement Ordinance Revision will be revisited by City Council.

B. **Academic Senate Representative - Dr. Gary Laver**

- i. Dr. Laver reported that as requested, he sent an email to the Academic Senate members asking them to encourage students to run for ASI President or the Board of Directors.
- ii. He announced that the Academic Senate Committee elected Dustin Stegner as the Chair of Academic Senate and Kris Jankovitz as Vice Chair.

C. **Cal Poly Corporation Representative - Lorie Leetham**

- i. Lorie reported that they received 3763 responses on the Campus Dining survey for the initial phase with a broad outlook of campus overall. Focus groups will be held during the week of April 10.
- ii. She stated that Corporation has decided to initiate negotiations to be able to outsource for the University Store.
- iii. She reported that budgets are being reviewed and plans for food tasting during Open House.

xi. **Committee Reports**

A. **ASI Business and Finance - John D'Ambrosio**

- i. John reported that the committee discussed the timeline for spring quarter and introduced the ASI Personnel & Fiscal Policy Manual revisions.

B. **ASI External Affairs - Haley Warner**

- i. Haley reported that the *Let's Talk Tuition* event was a successful in educating students on the potential tuition increase. They collected over 80 cards signed by students to be sent to Governor Brown.
- ii. She stated that she and Roman met with Councilmember Gomez and felt it was a great way to continue to grow and improve the relationship between students and city officials.
- iii. She reported that Kimberly Espino attended their meeting and shared a variety of resources available to students regarding housing and their rights within the community. In response to the Rental Housing Inspection program being revoked, it was decided that more education needs to take place.

C. ASI/UU Internal Review - Cyrus Ebadat

- i. Cyrus stated that the committee reviewed an endorsement supporting ASI's branding statements. With minor revisions, the endorsement will be forwarded for Board review at the first meeting of spring quarter.
- ii. He encouraged members to submit Consideration to Add forms for any bills, resolutions or endorsements that need to be reviewed by Internal Review. The deadline is March 15 to be on the April 19 agenda.

D. ASI Outreach and Communication - John Griffin;

- i. Absent

E. ASI Recruitment and Development - Lexie Bonestroo

- i. Absent

F. ASI Club Funding Liaisons - Hayley Ford and Connor Rudolph

- i. Hayley reported that \$135,000 has been allocated to 230 clubs across campus. She stated that she is excited to serve on the Ad hoc Committee to see what changes will be made in terms of Club Funding.

G. ASI Ad Hoc Committee on College Student Councils - Tony Lopes

- i. Tony stated that the first meeting will be on March 10 and he reiterated the importance of members reading the memo and agenda sent as they will be working towards the goals in a time sensitive manner.

XII. Announcements

XIII. Adjournment -Meeting adjourned at 7:07 p.m.

CERTIFIED As the true and correct copy, in witness thereof, I have set my hand and seal of the Associated Students, Inc. this ___ day of ___ 2017.

ADOPTED at the regular meeting of the Board of Directors by *Unanimous/Majority vote* on _____, 2017

ASI Secretary

ASI Secretary

Submitted by: _____
T. Watson - April 5, 2017