

Associated Students, Inc.
California Polytechnic State University
UNIVERSITY UNION ADVISORY BOARD

#17-08 University Union Advisory Board Meeting Minutes

February 16, 2017

2:10 p.m. University Union 219

Voting Members Present:

Kaelan Sobouti, Chair
Kate Granlund, Vice Chair
Haley Stegall, ASI President's Designee
Jun Bang, Board of Director's Designee
Kyle Ennis, College of Engineering
Matthew Lem, Orfalea College of Business
Natalie Montoya, College of Architecture
Donna Seo, College of Science & Mathematics
Joel Neel, University President's Representative

Voting Members Absent:

Ellen Cohune, Alumni Representative
Madison Albiani, College of Agriculture, Food & Environmental Sciences

Non-Voting Members Present:

Marcy Maloney, Executive Director, ASI
Matt Ryan, Administration & Finance Designee

Non-Voting Members Absent:

Lindsey Lee, UUAB Advisor

Guests:

Dwayne Brummett, Associate Executive Director, ASI

- I. Call to Order
 - A. Meeting #17-08 called to order at 2:10 p.m.
- II. Flag Salute
- III. Letters & Roll Call
 - A. No letters received.
 - B. Silent roll taken.
- IV. Open Forum

- A. None.
- V. Approval of Minutes
 - A. Minutes were reviewed.
 - B. Motion #1 (Montoya/Stegal) “Move to approve meeting minutes #17-07 from February 2, 2017.”**
 - C. Discussion – None.
 - D. Motion passed unanimous voice vote.**
- VI. Reports
 - A. Chair -Kaelan Sobouti
 1. Kaelan thanked members for their participation in the Facilities Trip to San Francisco.
 2. He thanked those who attended the professional development meeting.
 3. Kaelan is working on adding a paragraph to the club newsletter about decorating the Poly P.
 4. Kaelan stated that his office hours have changed. He requested members text him to set up a meeting.
 - B. Executive Director- Marcy Maloney
 1. Marcy reported that keeping ASI managed facilities dry is currently a top priority during the rain.
 2. The University Union and the Recreation Center might become a triage site for students in dorms that get flooded.
 - C. University President’s Representative – Joel Neel
 1. Joel reported that Cal Poly Facilities had released an environmental document on the new CAFES projects and are looking for comments. It can be found on the facilities website.
 - D. Faculty Representative
 1. Vacant.
 - E. Alumni Representative – Ellen Cohune
 1. Absent.
- VII. Old Business
 - A. None.
- VIII. New Business
 - A. Acceptance of the Mid-Year Budget Report
 1. Presentation on Mid-Year status of the University Union budget
 - a) Dwayne Brummett presented the mid-year budget to members explaining the line items giving additional information on each.
 - b) Questions and answers followed.
 - c) Motion #2 (Stegall/Montoya) “Move to accept the Mid-Year Budget for 2017.”**
 - d) Discussion – None.

e) Motion passed unanimous voice vote.

IX. Liaison Reports

A. Staff

1. ASI Events Liaison Report, Matthew Lem
 - a) Past Events
 - (1) Glowbowl 2/10/17
 - (2) Flower Valentine Arranging Craft Center 2/13/17
 - (3) Trivia 2/15/17
 - b) Upcoming Events
 - (1) Moana Chumash Auditorium - 2/22/17
 - (2) Acoustic Series - 2/23/17
 - c) Clubs
 - (1) Data on clubs
 - (a) 351 Clubs, 46 ISOs
 - (2) New Clubs
 - (a) Picnic Club, Disc Golf Club, Sprout Up
 - (3) Misc. (Re-activated clubs, name changes, etc.)
 - (a) Juggling Club - Reactivated
2. Facilities Liaison Report: Recreation Center, Kyle Ennis
 - a) Punching bags are still being considered for the Rec Center
 - b) The Rec Center saw a 10% increase in use between 2015 and 2016

B. Board of Director Designee – Jun Bang

1. Topics of discussion
 - a) Strategic Plan Discussion for Student Affairs
 - b) Finals week resolution-Academic Senate, did not pass
 - c) Rose float payment passed

C. President's Designee – Haley Stegall

1. Topics of Discussion
 - a) Good Neighbor Mailer.
 - b) Mental Health Awareness Week has been approved for March 6-9. Kayla is forming a committee to work closely with details for the week and would love UUAB members to join.
 - c) The Cabinet discussed Jana's Fireside Chat, and how we could improve the project. Daryush is looking into placing future videos on the portal.
 - d) Madison presented the beginning plans for the Mustang Way Event. She is proposing a three day event in May to highlight each aspect of the Mustang Way: Pride, Responsibility, and Character. Each Cabinet member will play a role in this three day event.
 - e) Other - Since the San Luis Obispo City Budget Forum, the city has placed lighting improvements on its budget agenda. Lock, Lights, Life.

Campaign posters are printed. Over 200 posters will be put up on and off campus this weekend.

- f) The Good Neighbor Mailer is in its final edits. 5,300 copies are being sent out to homes in the communities surrounding campus. The mailer includes information about city regulations and ordinances that affect students most, as well as a message from Jana and Cuesta AS President.
- g) Kayla is planning Mental Health Awareness Week for March 6-9 and are partnering with REAL. Michelle is looking into the ability to use the title "Buck the Stigma."
- h) Kayla and Madison are working on "It's On Us" campaign and plan for it to be the first week of spring quarter.

2. Other

- a) Executive Cabinet welcomed Daniela Czerny, Secretary of Legislative Affairs, and Emma Manoukian, Secretary of Student Life, to Student Government and the Executive Branch.
- b) Student Safety - "It's On Us" week PA submitted
- c) Diversity & Inclusivity - President's Round Table
- d) Sustainability & Transportation - New Uber contract
- e) Public Relations - Happiness Box
- f) Community Relations - "Lock, Lights, Life." posters are up

D. University-wide / Academic Senate Committee

1. Sustainability, Natalie Montoya

- a) We were given a presentation on custodial procedures and supplies for the Rec Center and UU, there will be more presentations in the future: (HVAC- Rec Center and UU, Rec Center exercise equipment, and water usage across all facilities.)

E. Student Club Council

1. Reports Given.

X. Announcements

B. Announcements given.

XI. Adjournment

C. Meeting adjourned at 2:49 p.m.

Submitted by: _____

Date: _____

Davia Rusco, ASI Administrative Assistant

Submitted by: _____

Date: _____

Kaelan Sobouti, UUAB Chair