

Associated Students, Inc.  
California Polytechnic State University  
UNIVERSITY UNION ADVISORY BOARD

## **#17-05 University Union Advisory Board Meeting Minutes**

December 1, 2016

2:10 p.m. University Union 219

### **Voting Members Present:**

Kaelan Sobouti, Chair

Kate Granlund, Vice Chair

Haley Stegall, ASI President's Designee

Jun Bang, Board of Director's Designee

Madison Albiani, College of Agriculture, Food & Environmental Sciences

Kyle Ennis, College of Engineering

Matthew Lem, Orfalea College of Business

Natalie Montoya, College of Architecture

Donna Seo, College of Science & Mathematics

Joel Neel, University President's Representative

### **Voting Members Absent:**

Ellen Cohune, Alumni Representative

### **Non-Voting Members Present:**

Lindsey Lee, UUAB Advisor

Matt Ryan, Administration & Finance Designee

### **Non-Voting Members Absent:**

Marcy Maloney, Executive Director, ASI

### **Guests:**

Ron Skamfer, Director - Facilities Management

Daren Connor, Assistant Director - Facilities Operations, University Union

#### **I. Call to Order**

A. Meeting #17-05 called to order at 2:10 p.m.

#### **II. Flag Salute**

#### **III. Letters & Roll Call**

A. No letters received.

B. With 10 voting members present, quorum was achieved.

#### IV. Open Forum

- A. Natalie Montoya stated speaker Milo Yiannopoulos is coming to Cal Poly on January 31 to speak in the Spanos Theater. She requested that UUAB consider turning San Luis Lounge into a safe space for students during Milo Yiannopoulos's visit to campus.

#### V. Approval of Minutes

- A. Minutes were reviewed.
- B. Motion #1 (Bang/Montoya) "Move to approve meeting minutes #17-04 from November 10, 2016."**
- C. Discussion - None.
- D. Motion passed unanimous voice vote.**

#### VI. Reports

##### A. Chair -Kaelan Sobouti

1. Kaelan introduced Daren Connor, Assistant Director - Facilities Operations UU.
  - a) The new tables and chairs are scheduled to arrive December 2<sup>nd</sup> and installed the week of December 5<sup>th</sup> in San Luis Lounge
  - b) Daren reported that the planters along the Avenue and between the Avenue and Metro will be replanted on Saturday December 3<sup>rd</sup> and December 10<sup>th</sup>. The existing plants are dying and need to be replaced with hardier drought tolerant plants.
2. Kaelan stated that he is impressed with the presentations that were submitted and looks forward to the member presentations later in the meeting.

##### B. Executive Director- Marcy Maloney

1. In Marcy's absence, Lindsey gave a report.
  - a) 'I Field' project. Lindsey yielded the floor to Ron Skamfer who reported on the 'I Field' project.
    - (1) The design package is projected to be completed in January and sent out for bids.
    - (2) The project is expected to break ground in March or April of 2017.
    - (3) Project is estimated to be complete September 2017.
  - b) Recreational Sports
    - (1) Attendance at the Recreation Center dropped dramatically over the Thanksgiving break. Rec Center Staff will evaluate the data collected and use the information for setting hours for future breaks.
    - (2) IM's are wrapping up this week.
    - (3) Poly Escapes has two more events before the end of the quarter:
      - (a) Sunrise Yoga
      - (b) Surfing
    - (4) Fitness class schedules will be modified this week.

- (5) The Recreation Center is collaborating with other departments to create learning labs.
- (6) On December 8<sup>th</sup>, the Recreation Center Training Room will be a designated “De-Stress Space” for students. Free massages are offered by reservation only. Make your reservation at [asievents@calpoly.edu](mailto:asievents@calpoly.edu).
- (7) During finals week on December 12 from 9:00 – 4:00, the Performing Arts Center lobby will be opened as study space for students. Free scantron cards and snacks will be offered.
- (8) During finals week on December 13, the Kennedy Library will offer free snacks and scantron cards to students.

C. University President’s Representative – Joel Neel

- 1. No report given.

D. Faculty Representative

- 1. Vacant.

E. Alumni Representative – Ellen Cohune

- 1. Absent.

**F. Motion #2 (Albiani/Montoya) “Move to amend the agenda by placing New Business before Old Business”.**

- G. No discussion.

**H. Motion passed unanimous voice vote.**

VII. New Business

A. Sports Complex Policy Presentation

- 1. Discussion of the Sports Complex Policy
  - a) Ron Skamfer reviewed the administrative changes made to the policy since UUAB last reviewed it. They included ADA compliant formatting, footnotes, and tables.
- 2. Motion #3 (Albiani/Montoya) “Move to recommend the Sports Complex Facilities Policy to ASI Executive Director and University President”.**
- 3. After review, Madison Albiani stated that she felt the policy is very strong and supports ASI’s policies and interests.
- 4. Motion passed unanimous voice vote.**

VIII. Old Business

A. Project Presentation

- 1. Overview of projects for the remainder of the school year
  - a) UUAB members presented on the projects they are planning on proposing to UUAB.
    - (1) Natalie & Kate – Free Printing
    - (2) Matt – Public Relations & Student Engagement Plan
    - (3) Jun – University Union Charging Tables
    - (4) Kyle – UUAB Marketing Campaign
    - (5) Donna – Large Group Fitness Classes at the Recreation Center

(6) Maddie – PR & Marketing Plan

(7) Haley – ASI Facilities Policies

b) Questions were asked of each presenter and comments made.

c) Projects will be modified and worked on throughout the school year then proposed to UUAB.

d) Kaelan thanked everyone for their thoughtful presentations.

## IX. Liaison Reports

### A. Staff

#### 1. Recreation Center Programs – Madison Albiani

a) Recreation Center will host a relaxation room December 7<sup>th</sup> through December 15<sup>th</sup>.

b) Food Science Nutrition Class 415 students had an information booth set up outside the locker rooms in the Recreation Center. They had 100 interactions with students in two hours.

c) Saturday December 3<sup>rd</sup> at 9:15, the Recreation Center will host Gymnazo for a free workout. Sign up on the Rec Center website.

d) On December 9<sup>th</sup>, there will be a Student & Staff Recognition event from 11:00 am – 2:00 pm at the MAC in the Recreation Center. Refreshments will be served.

e) Poly Escapes is having a ‘Hike Cerro San Luis & Yoga’ event. Signups are required.

f) Fitness Class schedules may be modified due to decreased student attendance during finals. Check fitness schedules to see changes.

#### 2. ASI Facilities – University Union – Donna Seo

a) No Report.

#### 3. ASI Facilities – Recreation Center – Kyle Ennis

a) Rec Center staff has received feedback from students. They want more squat racks and more Olympic platforms. One additional Olympic platform is scheduled for installation inside. The outside Olympic platform will be removed. Currently, that is no space for an additional squat rack.

b) A new graphic will be designed to show students the busiest entry times in the Recreation Center during the day to encourage more students to come during the less busy times of the day.

c) Twelve Recreation Center representatives went to a Recreation Center Conference at UC Riverside earlier in November. They gave presentations on staff development and technology.

d) The “Relaxation Room” will start on the Wednesday of dead week and end on the Thursday of finals week. It will serve as a quiet space for students to use to decompress.

#### 4. ASI Events – Matt Lem

a) The UU served free bagels to students on December 1<sup>st</sup>.

b) There will be a De-Stress room in the Recreation Center Training Room during finals week.

- c) 200 people attended the viewing of the movie “Bad Moms”.
  - d) There was \$6500 worth of sales at the Craft Center Sale in November; most of the participants were students.
- B. Board of Director Designee - Jun Bang
  - 1. The Board of Directors passed three Resolutions Wednesday night:
    - a) Resolution #17-02 - ASI’s Support of Increased Resources for Undocumented Students
    - b) Resolution #17-03 - Resolution to Oppose Noise Violations as Part of Safety Enhancement
    - c) Consideration of Policy Revision of the ASI Student Leadership Scholarship Policy
  - 2. Campaign Financing Spending Limit was discussed.
- C. President’s Designee - Haley Stegall
  - 1. Fireside Chats haven’t taken off as expected. Producers are having technical difficulties.
  - 2. “Mustang Mentions” is coming up. It will be a weekly blurb on what individuals in Executive Cabinet are working on.
  - 3. Mentor sign-ups are currently taking place. Email Tracy and Shane to sign up. “Mentor Revel” will be December 9<sup>th</sup> at Mustang Lanes from 2:00-4:00pm.
- D. University-wide / Academic Senate Committee
  - 1. Natalie reported on Campus Landscape Advisory Committee:
    - a) Member Bench Program
    - b) Drought - there is still three to four year water supply for landscaping.
    - c) The grass is being removed from in front of Jesperson.
  - 2. Kate reported on Campus Fees.
  - 3. Matt reported on the Long Range Budget Committee.
- E. Student Club Council
  - 1. Reports Given.
- X. Announcements
  - A. Announcements given.
- XI. Adjournment
  - A. Meeting adjourned at 3:47 p.m.

Submitted by: \_\_\_\_\_ Date: \_\_\_\_\_

*Davia Rusco, ASI Administrative Assistant*

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

*Kaelan Sobouti, UUAB Chair*