

Associated Students, Inc.  
California Polytechnic State University  
UNIVERSITY UNION ADVISORY BOARD

## **#17-04 University Union Advisory Board Meeting Minutes**

November 10, 2016

2:10 p.m. University Union 219

### **Voting Members Present:**

Kaelan Sobouti, Chair

Kate Granlund, Vice Chair

Haley Stegall, ASI President's Designee

Jun Bang, Board of Director's Designee

Madison Albiani, College of Agriculture, Food & Environmental Sciences

Kyle Ennis, College of Engineering

Matthew Lem, Orfalea College of Business

Natalie Montoya, College of Architecture

Donna Seo, College of Science & Mathematics

Joel Neel, University President's Representative

### **Voting Members Absent:**

Ellen Cohune, Alumni Representative

### **Non-Voting Members Present:**

Lindsey Lee, UUAB Advisor

Dwayne Brummett, Associate Executive Director, ASI

### **Non-Voting Members Absent:**

Marcy Maloney, Executive Director, ASI

Matt Ryan, Administration & Finance Designee

- I. Call to Order
  - A. Meeting #17-04 called to order at 2:10 p.m.
- II. Flag Salute
- III. Letters & Roll Call
  - A. No letters received.
  - B. With 10 voting members present, quorum was achieved.
- IV. Open Forum
  - A. None.
- V. Approval of Minutes

- A. Minutes were reviewed.
- B. Motion #1 (Albiani/Seo) “Move to approve meeting minutes #17-03 from October 27, 2016.”**
- C. Discussion – None.
- D. Motion passed unanimous voice vote.**

## VI. Reports

- A. Chair -Kaelan Sobouti
  - 1. Kaelan yielded the floor to Kate.
    - a) Kate briefly reviewed the guidelines for reports.
    - b) 1 on 1 meeting: Members will review their Goals & Project Matrix. Members were asked to fill in the description portion and end with a vision purpose.
    - c) Goal setting guidelines: Members were asked to fill out their personal and professional worksheet including a combined goal statement.
  - 2. Kaelan reported that he will be following up with Marcy on the gender neutral bathroom in the University Union.
  - 3. Members will review the comments left in the comment boxes at a future meeting.
  - 4. Kaelan thanked those who attended the Professional Development Meeting for participating.
  - 5. Announced there will be a change in report deadlines.
- B. Executive Director- Marcy Maloney
  - 1. In Marcy’s absence, Dwayne yielded the floor to Joel Neel.
    - a) Joel gave a brief history of the refurbishing of the Poly P over the last two years and the status of the project to date. The signage work order is in the Facilities queue. Water bars will be added during the rainy season to offset erosion.
    - b) Member asked about vegetation restoration. Joel liked the idea of a senior project. If a student took on the project as a senior project, they would work with facilities.
  - 2. Dwayne gave an update on the Efficient Solar Tree. A Purchase Order has been issued for a structural engineer. No completion date has been set but Spring or Summer is the anticipated time frame for completion.
  - 3. Dwayne reported on the student protest that took place in the University Union on Wednesday November 9, 2016 following the results of the Presidential election.
- C. University President’s Representative – Joel Neel
  - 1. Joel had no further updates.
  - 2. Member asked about ADA compliance in campus buildings. Joel stated that funds are set aside every year for the continued improvement of ADA compliance in buildings on campus. This is also an annual CSU recommendation which Cal Poly adheres to.
- D. Faculty Representative
  - 1. Vacant.

E. Alumni Representative - Ellen Cohune

1. Absent.

VII. Old Business

- A. No old business.

VIII. New Business

- A. Project Presentation

1. Kaelan went over the project list and members assignments.
2. Kaelan will send out a list with guidelines.

IX. Liaison Reports

- A. Staff

1. ASI Events - Matt Lem

- a) Halloween events and escape rooms were very popular with over 1,400 students participating in those events. The Craft Center had a few hundred people as well.
- b) Upcoming events are: 10/9 - "Bad Moms" will be shown in the UU Plaza, 10/7-10/9 - Craft Sale in the UU Plaza, 10/17 - Thanksgiving Crafts in the Craft Center during UU Hours.

2. ASI Facilities - University Union - Donna Seo

- a) Mustang Station is having some trouble with alcohol being carried beyond the legal areas.
- b) Signage for the University Union will be completed Winter quarter.
- c) There has been an increase in Student Staff turnover working in Facilities. New staff has been hired and steps are being taken to decrease turnover.

3. ASI Facilities - Recreation Center - Kyle Ennis

- a) Multiple people gave positive feedback on how clean the facility is.
- b) The feedback on the main gym roof being rusty has caused a roof inspection to be planned for this summer.
- c) Putting hammocks by the pool was discussed. Locations still to be determined.

4. Recreation Center Programs - Madison Albiani

- a) Community CPR classes are offered for anyone who is not internal to ASI. Classes are taught by Staley Pearl who is a certified master facilitator, classes are not currently full.
- b) Fall quarter scuba has started.
- c) Voluntary participant evaluations of the fitness class instructors have been collected. Eric who oversees the instructors has received feedback and will meet with each instructor one on one for the next few weeks to give them feedback and assistance if needed.

- B. Board of Director Designee - Jun Bang

1. The Board of Directors (BOD) did not endorse Prop 55.
2. BOD Workshop was attended by local Police. March double fines were discussed.

C. President's Designee - Haley Stegall

1. "Lock, Lights, Life" Campaign is tentatively scheduled for November 7<sup>th</sup> through the 14<sup>th</sup>. It is a city wide initiative and campaign for a safer community.
  - a) "Mustang Mentions" is coming up. It will be a weekly blurb on what individuals in Executive Cabinet are working on.
  - b) The producers of the "President's Fireside Chats" are working on a solution to the videographer problem.

D. University-wide / Academic Senate Committee

1. No Report Given.

E. Student Club Council

1. Reports Given.

X. Announcements

- A. Announcements given.

XI. Adjournment

- A. Meeting adjourned at 2:49 p.m.

*Submitted by:* \_\_\_\_\_ *Date:* \_\_\_\_\_

*Davia Rusco, ASI Administrative Assistant*

*Approved by:* \_\_\_\_\_ *Date:* \_\_\_\_\_

*Kaelan Sobouti, UUAB Chair*