

Associated Students, Inc.
California Polytechnic State University
UNIVERSITY UNION ADVISORY BOARD

#17-03 University Union Advisory Board Meeting Minutes

October 27, 2016

2:10 p.m. University Union 219

Voting Members Present:

Kaelan Sobouti, Chair

Kate Granlund, Vice Chair

Haley Stegall, ASI President's Designee

Jun Bang, Board of Director's Designee

Madison Albiani, College of Agriculture, Food & Environmental Sciences

Kyle Ennis, College of Engineering

Matthew Lem, Orfalea College of Business

Natalie Montoya, College of Architecture

Donna Seo, College of Science & Mathematics

Ellen Cohune, Alumni Representative

Voting Members Absent:

Joel Neel, University President's Representative

Non-Voting Members Present:

Marcy Maloney, Executive Director, ASI

Lindsey Lee, UUAB Advisor

Matt Ryan, Administration & Finance Designee

I. Call to Order

A. Meeting #17-03 called to order at 2:11 p.m.

II. Flag Salute

III. Letters & Roll Call

A. No letters received.

B. With 10 voting members present, quorum was achieved.

IV. Open Forum

A. None.

V. Approval of Minutes

A. Minutes were reviewed.

B. Motion #1 (Bang/Albiani) "Move to approve meeting minutes #17-02 from October 13, 2016."

C. Discussion – None.

D. Motion passed unanimous voice vote.

VI. Reports

A. Chair –Kaelan Sobouti

1. Members were asked to continue to email Kate their liaison reports as requested and keep their oral reports at meetings to two minutes or less.

B. Executive Director– Marcy Maloney

1. Review of ASI Organizational Structure
 - a) Marcy yielded the floor to Lindsey Lee for a presentation on ASI Organizational Structure. Lindsey reviewed ASI Org Charts and gave an over view of responsibilities and oversight in each area.
2. Marcy reported on “Life after the Referendum” regarding ASI facilities. She stated that there will not be another Referendum supporting expansion of the University Union (UU) in the near future. ASI is working with Cal Poly Corporation to see how they can work together to maximize use of other buildings near the UU. The goal is to create a five year plan for the UU as soon as possible.

C. University President’s Representative – Joel Neel

1. Absent.

D. Faculty Representative

1. Vacant.

E. Alumni Representative – Ellen Cohune

1. Ellen gave members Cal Poly Spirit & Traditions playing cards and Cal Poly Proud wristbands.
2. Ellen reported on Mustang Family Weekend.
3. Honored Alumni 2016 award recognition is taking place November 4, 2016. Ellen invited members to join the celebration as her guests.

VII. Old Business

A. No old business.

VIII. New Business

A. Project Discussion

1. Introduction and discussion of future UUAB projects
 - a) Kaelan presented a list of possible projects for UUAB to consider for 2016-2017.
 - b) Discussion followed regarding issues pertaining to project suggestions:
 - (1) Comment Boxes – where are they located?
 - (2) Digital Suggestion Boxes
 - (3) PR Campaign: “How are we doing?”
 - (4) Reserving space in the UU is a problem for students and ISO clubs
 - (5) LEED certified buildings
 - c) Members volunteered to follow up on projects of their choice.

IX. Liaison Reports

A. Staff

1. ASI Events – Matt Lem
 - a) Glowbowl was full the entire night and Culture Fest went very well even though it was raining.
 - b) UU Plaza Saturday Noon Concert during Mustang Family Weekend.
 - c) Halloween Weekend ASI will have a large Haunted House, Escape Rooms in the UU, Terror Trucks, Ghostbuster II showings, Free Food, and Pumpkin Decorating in the Craft Center.
 - d) Ticket Giveaways on Events Facebook page and Instagram.
2. ASI Facilities – University Union – Donna Seo
 - a) The pizza box recycling bin project has been implemented in the UU and Mustang Station and will soon be implemented across campus.
 - b) The water bottle filter station is replacing the water fountains between the Mustang Lanes bathrooms. The previous water fountain flooded the area and floors had to be replaced.
 - c) During the hot weather, Chase Banks regional manager contacted Dwayne Brummett about additional air conditioning but nothing can be done at this point.
 - d) San Luis Lounges 30 new lights have been installed. The eight new tables and chairs were approved and will be installed in December.
 - e) Daren Connor is in contact with two sign companies to develop ADA compliant signs and replace 40+ year old signs in the UU. This will be a yearlong process.
 - f) The President's Office will be sending a descriptive sign for the "Moostang" to be displayed on the fence.
 - g) One of the UU's custodians was transferred to the Rec Center due to staff shortage. Four new Facility Supervisors are being hired soon for the UU.
 - h) November is a busy month for the UU, over 45 room reservations have been requested already.
 - i) Halloween decorations are coming to the UU in conjunction with ASI events.
3. ASI Facilities – Recreation Center – Kyle Ennis
 - a) 86 repairs for September, up from 51 in August, due to higher number of people using the Rec Center.
 - b) Pool temperatures have been slightly low; staff is making repairs to fix it.
 - c) TRX may possibly be set up in the MAC.
 - d) Standing punching bags may be put in one of the studios.
 - e) Locations for larger Yoga classes are under consideration.
 - f) New score boards for the North and South gyms have been purchased and will be installed over winter break.

- g) New power and data ports will be added to the entrance to add more hand scanners for new gym users.
 - h) Additional mirrors have been added to a wall in the L. Exercise room.
 - i) The Rec Center is providing facility supervisors for groups using the "I" Field. A temporary Maintenance Lead has been put in place.
- B. Board of Director Designee - Jun Bang
- 1. Fall 2018 Starting times discussion
 - 2. Congressional Debate
 - 3. Turbo vote
 - 4. Presidential Debate showing 10/19
- C. President's Designee - Haley Stegall
- 1. Executive Cabinet Meeting
 - a) "Flex Your Right" Election Drive. Goal is 2,000 newly registered voters.
 - b) Greek Life/Athletics/ASI Social logistics discussed.
 - c) Debriefed first Executive Cabinet Meeting and discusses background and purpose of the group.
 - d) "Lock, Lights, Life" Campaign update.
 - e) "People of Poly", a weekly Facebook post update.
- D. University-wide / Academic Senate Committee
- 1. No Report Given.
- E. Student Club Council
- 1. Reports Given.
- X. Announcements
- A. Announcements given.
- XI. Adjournment
- A. Meeting adjourned at 3:38 p.m.

Submitted by: _____ Date: _____

Davia Rusco, ASI Administrative Assistant

Approved by: _____ Date: _____

Kaelan Sobouti, UUAB Chair