

Associated Students, Inc.  
California Polytechnic State University  
BOARD OF DIRECTORS

**#17-04 Meeting Minutes**

October 19, 2016  
5:00 p.m., UU220

**Voting Members Present:**

Riley Nilsen- Chair of the Board  
Jun Bang - Orfalea College of Business (left at 6:23, returned at 6:25)  
Lexie Bonestroo - College of Science and Mathematics (left at 6:38, returned at 6:41)  
Gianna Ciaccio - College of Science and Mathematics  
John D'Ambrosio - Vice Chair / College of Engineering  
Kenneth Day - College of Science and Mathematics  
Chase Dean - College of Liberal Arts  
Ryan Durante - College of Liberal Arts  
Cyrus Ebadat - College of Liberal Arts  
Rita Elfarissi - College of Liberal Arts  
Hayley Ford - College of Science and Mathematics  
John Griffin - College of Engineering  
Danielle Hepperle - College of Engineering  
Matt Klepfer - College of Liberal Arts (left at 6:22, returned at 6:28)  
Josh Ledgerwood - College of Engineering  
Jenna Rose Lee - College of Agriculture, Food and Environmental Sciences  
Tyler Lee - College of Architecture and Environmental Design  
Jocelyn Lu - College of Architecture and Environmental Design  
Jason Marks - College of Science and Mathematics (left at 6:35, returned at 6:41)  
Matthew Pirtle - College of Agriculture, Food and Environmental Design  
Paul Ponciano - College of Architecture and Environmental Design  
Hannah Poplack - Orfalea College of Business  
Alice Read- Orfalea College of Business  
Connor Rudolph - Orfalea College of Business (left at 6:19, returned at 6:21)  
Kevin Scott - College of Engineering

**Voting Members Absent:**

Tony Lopes - College of Agriculture, Food and Environmental Sciences  
Haley Warner - College of Agriculture, Food and Environmental Design  
Roman Waskiewicz - College of Agriculture, Food and Environmental Sciences

### **Non-Voting Members Present:**

Jana Colombini- ASI President

Kaelan Sobouti – Chair of the University Union Advisory Board (left at 6:28, returned at 6:33)

Anthony Haddad – ASI Chief of Staff

Marcy Maloney – ASI Executive Director

Lorlie Leetham – Cal Poly Corporation Representative

Dean Kathleen McMahon – University President’s Representative

Dr. Gary Laver – Academic Senate Representative

Lindsey Lee – Board of Directors Advisor

Tracy Watson - Board of Directors Assistant

### **Non-Voting Members Absent**

Mustang News

### **Guests:**

Haley Stegall – University Union Advisory Board

Dr. Keith Humphrey – Vice President for Student Affairs

- I. **Call to Order: Meeting #17-04 was called to order at 5:12 p.m.**
- II. **Flag Salute**
- III. **Letters & Roll Call**
  - A. **None**
  - B. **Roll call was taken and with 24 members present, quorum was met.**
- IV. **Open Forum**
  - A. Mila Vujovich-La Barre announced her candidacy for San Luis Obispo City Council.
- V. **Approval of Minutes**
  - A. **Minutes from meeting #17-03, October 5, 2016.**
    - i. **Motion #1 (Bonestroo/Ledgerwood) “Move to approve the minutes from meeting #17-03, October 5, 2016.”**
    - ii. **Motion passed unanimous voice vote.**
    - iii. **Motion #2 (Ebadat/Durante) “Move to suspend section 7.3 of the ASI Board of Directors Standing Rules as it pertains to leaders reports.”**
    - iv. **Motion passed unanimous voice vote.**
- VI. **Leaders Reports**
  - A. **Chair of the Board – Riley Nilsen**
    - i. Riley introduced Dr. Keith Humphrey, Vice President of Student Affairs.
    - ii. Dr. Humphrey stated that the vision of the Student Affairs Division is to inspire all students to embrace their unlimited possibilities. He explained the Student Affairs’ Strategic Plan of 2017-2022 stating that it is in line with President Armstrong’s Vision 2022 and will be implemented September through October of 2017. He stated that he will attend a board workshop to explain the Strategic Plan in detail. He announced new staff members and gave highlights of WOW stating that this is the 59<sup>th</sup> year of WOW. With 5,173 “WOWies”, 1,300 volunteer hours and WOW

leaders, he was proud to say that it was the best year ever. He gave an update on the Student Housing South project stating that it will provide 1,475 new first year beds, 420 faculty/staff housing, and 500 parking spots. Phase I of the Master Plan will add an additional 2,600 beds and phase II will provide 4,200 more beds. Dr. Humphrey announced Cal Poly Athletics; formerly under Academic Affairs, has joined the Student Affairs Division. He spoke of the 2025 Graduation Initiative set by the Chancellor's office to double the four year graduation rate and eliminate the achievement gap. He thanked members for their time serving students on the Board of Directors.

- iii. Riley encouraged members to read the Student Affairs Strategic Plan prior to Monday's workshop.

**B. ASI President -Jana Colombini**

- i. Jana reported that she and Mr. Haddad attended the CSSA-Fresno Conference. She stated that during the plenary, it focused mainly on the shared governance definition, which was defined as, "The right to consistent collaboration among students, faculty, staff and administration when making decisions that impact the campus and its community." She reiterated the importance of having a good understanding of the presentation she gave at the workshop regarding tuition and the Governor's budget.

**C. ASI Chief of Staff -Anthony Haddad**

- i. Anthony announced upcoming events including: Make a Difference Day, CultureFest, ASI/Greek Life/Athletics Mixer, Sustainability Festival and ongoing outreach for TurboVote and the Flex Your Right campaign.
- ii. He reported that a mentoring program is being established for the Executive Staff.
- iii. Anthony stated that the Executive Cabinet will launch "People of Poly" where students will be asked about "their story" and this will be distributed through social media.

**D. Chair of UUAB -Kaelan Sobouti**

- i. Kaelan reported that he met with Don Oberhelman, Director of Athletics, to touch on UUAB's relationship with Athletics.
- ii. He will be meeting with the President of Block P in the coming weeks to hear student input from the student athletes' point of view.

**VII. Executive Directors Report -Dwayne Brummett**

**A. Insurance Summary and Risk Management Report**

- i. Dwayne Brummett, Associate Executive Director, presented the Insurance Summary and Risk Management Plan. He explained the organization's corporate structure and the risk management plan in detail stating that ASI strives at all times to operate in compliance with local, state, and federal laws and regulations. ASI bears responsibility for the health, safety, and security of participants, volunteers and employees. He explained the roles of the Board, Legal Counsel, the Executive Director and the Risk Manager. He gave an overview of the ASI/UU Insurance Summary Report showing the types of policies that we must have as an organization. Policies include General Liability, Auto Physical Damage, and commercial Property, Commercial Crime, Cyber Liability, Identity Fraud, Catastrophic Medical, Secondary Accident / Medical Insurance and Worker's Compensation.
- ii. Dwayne reported that staff have completed goal setting for the year.

- iii. He announced the Mark Rueling Volleyball Tournament on Friday, October 21. The event has been a collaboration with ASI and Health and Wellbeing for nearly 20 years to honor a fellow Mustang and to promote mental health awareness.
- iv. Dwayne reported that the Rose Float team will be moving the float to Cal Poly Pomona this weekend.

**VIII. Old Business**

**A. Approval of the 2016-17 Outreach and Communications Committee Operating Rules**

- i. **Motion #3 (Griffin/Hepperle) "Move to approve the 2016-17 Outreach and Communications Committee Operating Rules"**
- ii. John stated that the committee reviewed the operating rules and agreed to leave them as written, and that it is beneficial to have a broad outreach to all students.
- iii. Matt stated that he is looking forward to see how the committee will reach out to underrepresented students.
- iv. **Motion passed majority voice vote.**

**IX. New Business**

**A. None**

**X. Representatives' Reports**

**A. University President's Representative - Dr. Kathleen McMahon**

- i. Dean McMahon stated that there have been many positive activities during fall quarter including WOW and Greek rush.
- ii. She stated that she was in awe at the school spirit at the UCSB vs. Cal Poly soccer game.
- iii. She hopes for smooth Halloween festivities.

**B. Academic Senate Representative - Dr. Gary Laver**

- i. Dr. Laver announced that there will be two Dean search committees. Dean Bailey, College of Science & Mathematics is retiring, and Dean Dawson, Orfalea College of Business is leaving Cal Poly. He stated that they have concluded the election for the search committee. The committee make up will be four members by college, two outside of the college, one student, and a chair appointed by the Dean.
- ii. He reported that the CSU Board of Trustees is looking for a Faculty Trustee. The Board of Trustees is made up of 25 trustees, two students, four ex-officio members, and one faculty trustee appointed by the Governor.

**C. Cal Poly Corporation Representative - Starr Lee**

- i. Starr Lee, Associate Executive Director, reported that a request for proposal has been submitted to outsource a dining management company to provide an analysis on what Campus Dining is doing right or wrong.
- ii. She announced that two additional food trucks have been added to the fleet, Starbucks and Curbside Grill.
- iii. She stated that the Corporation is looking for customer feedback through a program called text and tell. They are asking the campus community to provide feedback on their food experience.
- iv. Starr reported that the Corporation is considering rebuilding or renovating building 52 and 19.

**XI. Committee Reports**

**A. ASI Business and Finance – John D’Ambrosio**

- i. John reported that the committee completed their training with Club Services.

**B. ASI External Affairs – Rita Elfarissi**

- i. Rita reported that the ASI External Affairs Committee has partnered with the College of Liberal Arts to host the two congressional candidates in an open forum debate at Spanos Theater.
- ii. She reported that the committee is researching Proposition 55, looking into other ways to push TurboVote and formulating events and ideas for fall and winter quarters.

**C. ASI/UU Internal Review – Cyrus Ebadat**

- i. Cyrus stated that the committee completed training and reviewed the differences between bills, resolutions, and endorsements.

**D. ASI Outreach and Communication – John Griffin**

- ii. John reported that the committee reviewed the operating rules.
- iii. He stated that planning has begun on a series of outreach events similar to Flapjacks and Chats.
- iv. He reported that two members have been assigned to attend Good Morning SLO.

**E. ASI Recruitment and Development – Lexie Bonestroo**

- i. Lexie reported that the committee completed reviewing Article I-VI of the ASI Election code and reviewed information from the Ad Hoc Committee’s findings on campaign financing.

**F. ASI Club Funding Liaisons – Hayley Ford and Connor Rudolph**

- i. Hayley reported that Club Funding began with \$95,000 and received an additional \$65,000 in rollover from inactive club funding. She reported that \$56,125 has been allocated which leaves \$106,533.77 available to clubs.

**XII. Announcements**

**XIII. Adjournment –Meeting adjourned at 6:58 p.m.**

**CERTIFIED** As the true and correct copy, in witness thereof, I have set my hand and seal of the Associated Students, Inc. this \_\_\_ day of \_\_\_ 2016.

**ADOPTED** at the regular meeting of the Board of Directors by *Unanimous/Majority vote* on \_\_\_\_\_, 2016

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ASI Secretary

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