

Associated Students, Inc.
California Polytechnic State University
UNIVERSITY UNION ADVISORY BOARD

#17-02 University Union Advisory Board Meeting Minutes

October 13, 2016

2:10 p.m. University Union 219

Voting Members Present:

Kaelan Sobouti, Chair

Kate Granlund, Vice Chair

Haley Stegall, ASI President's Designee

Jun Bang, Board of Director's Designee

Madison Albiani, College of Agriculture, Food & Environmental Sciences

Kyle Ennis, College of Engineering

Matthew Lem, Orfalea College of Business

Natalie Montoya, College of Architecture

Donna Seo, College of Science & Mathematics

Joel Neel, University President's Representative

Voting Members Absent:

Ellen Cohune, Alumni Representative

Non-Voting Members Present:

Dwayne Brummett, Associate Executive Director, ASI

Lindsey Lee, UUAB Advisor

Matt Ryan, Administration & Finance Designee

Non-Voting Members Absent:

Marcy Maloney, Executive Director, ASI

Guests:

Matt Klepfer, ASI Board of Directors, President - Queer Student Union

I. Call to Order

A. Meeting #17-02 called to order at 2:10 p.m.

II. Flag Salute

III. Letters & Roll Call

A. No letters received.

B. With 10 voting members present, quorum was achieved.

IV. Open Forum

- A. Matt Klepfer, ASI Board of Directors, President of Queer Student Union, presented a Resolution from the ASI Board of Directors in support of 'All Gender' restrooms in the University Union (UU). Matt requested of UUAB that they consider supporting the Resolution.

V. Approval of Minutes

- A. Minutes were reviewed.
- B. Motion #1 (Stegall/Albiani) "Move to approve meeting minutes #17-01 from September 29, 2016."**
- C. Discussion - None.
- D. Motion passed unanimous voice vote.**

VI. Reports

- A. Chair -Kaelan Sobouti
 1. Kaelan reported the ASI Sustainability Committee is looking for two representatives from UUAB.
- B. Executive Director Designee- Dwayne Brummett
 1. Budget Variance Report - Dwayne reviewed the line items of the report with explanations for the variances.
 2. Spring and Summer Capital Expenditure Report - Dwayne reviewed the report. A Capital Expenditure is an expense of \$5,000 or more.
 - a) Spring Capital Expenditures:
 - (1) Fusion Software
 - (2) A/V Mixing Console
 - (3) Exercise Equipment Replacement in the Recreation Center
 - b) Summer Capital Expenditure:
 - (1) University Union Custodial Closet Improvements
 - c) Dwayne gave the group updates on two on going ASI Projects.
 - (1) Solar Tree -Dwayne reported that the plans are currently with a Structural Engineer and an update will presented back to UUAB when the plans are completed.
 - (2) Mustang Station -The long-term vision is to fully integrate food, beverages, and bowling into an open concept space similar to the popular "Lucky Strike" venues. This project is in the early stages and UUAB will be involved as it progresses.
- C. University President's Representative - Joel Neel
 1. Campus Wide Facility Update - Joel presented on "Facility Planning and Capital Projects" highlighting some of the campus's 126 projects that were completed over the summer and are currently in progress. A master plan for facilities is being created to project how the campus growth over twenty years.
 2. An Environmental Impact Report is being drafted and is expected to be approved September 2017.
- D. Faculty Representative

1. Vacant.
- E. Alumni Representative – Ellen Cohune
 1. Absent.
- VII. Old Business
 - A. No old business.
- VIII. New Business
 - A. No new business.
- IX. Liaison Reports
 - A. Staff
 1. Board of Director Designee – Jung Bang
 - a) Audit Report
 - b) OCC Operating Rules
 - c) Police Department
 - d) Endorsements for Prop 55
 - e) Safer-Domestic Violence Awareness Month
 - f) Homecoming Royalty – Gender neutral royalty
 - g) Roman Waskiewicz filling in for Riley as CAFES BOD
 - h) Ratification of BOD Vice Chair
 - i) Accepting Kate Granlund's Position of UUAB Co-Chair
 - j) Approval of BOD Standing Rules
 - k) Reviewed Operating Rules
 - l) Flap Jack & Chat
 2. ASI Events Liaison Report – Matthew Lem
 - a) Recap on past few weeks
 - b) Welcome Back Concert
 - c) Angela Johnson Concert (PAC, 10/5)
 - d) Glow Bowl (Mustang Lanes, 10/7)
 - e) Culture Fest (10/15)
 - f) Craft Center Classes
 - g) Possible Craft Center tour and ceramic class activity for UUAB
 - h) ASI Events is looking for student input for possible classes
 - i) Clubs
 - (1) 331 Chartered Clubs, 67 ISOs Chartered
 - (2) \$36,225.00 Club Funding Allocated
 - (3) New Clubs: Corn Hole Club, Experimental Motorsports, Hui O Hawai'i, Cal Poly Disc Golf Club, Cal Poly Body Project, Poly Photo Association, General Engineering Club
 3. ASI President's Designee – Haley Stegall

- a) Debrief of WOW Club Showcase booth
 - b) Debrief of “Welcome SLOme” event
 - c) “Flex Your Right” election drive
 - d) Greek Life/Athletics Social
4. Executive Staff Meeting
5. Executive Cabinet Report – Haley Stegall
- a) Student Governments participation in WOW Club Showcase
 - b) Brett Raffish, Secretary of Community Relations, has assumed responsibility for all “Flex Your Right” Election Drive efforts
6. Facilities Report: Recreation Center – Kyle Ennis
- a) Regular Machine preventative maintenance underway
 - b) 51 service requests completed in addition to routine smaller maintenance items
 - c) Five year preventative maintenance currently underway on pool pumps
 - d) Dive in Movie went well
 - e) Possible purchase of a new more powerful pool vacuum due to high use of pool
 - f) Rust on the roof noticed; Rec Center staff will verify
 - g) Alternative spaces being considered for group classes
 - h) Mustang Station renovation update
 - i) Moostang Project
 - j) Opening the Poly P
 - k) Hammocks on campus under consideration
 - l) Summer projects completed
 - (1) New lower weight room floor
 - (2) Re-grouted locker room floors
 - (3) Refinished locker room wooden benches
 - (4) Repainted most of the entire facility’s interior
 - m) Upcoming Projects
 - (1) Possible new pool vacuum
 - n) Temporary staff shortage at the Recreation Center
7. Recreation Center Programs – Madison Albiani
- a) Aquatics Programs
 - (1) Scuba lessons and certification course being offered
 - (2) Master Swim course has room for more swimmers
 - (3) Dive-In Movie was a success
 - (4) Stand up paddle board yoga to be offered soon
 - (5) H2O basketball will be offered soon
 - b) Fitness Programs

- (1) Room and instructor reservations available for \$80 an hour
- (2) Pay to Play progressive classes will be offered soon including TRX
- c) Intramural Sports
 - (1) Intramural Sports start this quarter
 - (2) New class: H2O Basketball
 - (3) ASI looking to hire 20-30 students to be IM officials
- d) Membership
 - (1) Rec Center registration for WOW week will be in Rec Center Training Room next year to make entrance into the Rec Center more accessible during that time
 - (2) September 26 set a new entrance record with 8,460 entrances
- e) Poly Escapes
 - (1) New coordinator Matt Eaton is being phased in
 - (2) First trip to Yosemite was a success
 - (3) Trips for the quarter are at 85% of their capacity at the moment
- f) UUAB Update
 - (1) Nancy Clark would like to be updated regarding policy changes that may affect programs

X. Announcements

- A. Announcements given.

XI. Adjournment

- A. Meeting adjourned at 3:27 p.m.

Submitted by: _____ *Date:* _____

Davia Rusco, ASI Administrative Assistant

Approved by: _____ *Date:* _____

Kaelan Sobouti, UUAB Chair