

Associated Students, Inc.
California Polytechnic State University
BOARD OF DIRECTORS

#17-03 Meeting Minutes

October 5, 2016
5:00 p.m., UU220

Voting Members Present:

Riley Nilsen- Chair of the Board

Lexie Bonestroo - College of Science and Mathematics

Gianna Ciaccio - College of Science and Mathematics

John D'Ambrosio - Vice Chair / College of Engineering

Kenneth Day - College of Science and Mathematics

Chase Dean - College of Liberal Arts

Ryan Durante - College of Liberal Arts

Cyrus Ebadat - College of Liberal Arts

Rita Elfarissi - College of Liberal Arts

Hayley Ford - College of Science and Mathematics

John Griffin - College of Engineering

Danielle Hepperle - College of Engineering (left at 6:55 p.m.)

Matt Klepfer - College of Liberal Arts

Josh Ledgerwood - College of Engineering

Jenna Rose Lee - College of Agriculture, Food and Environmental Sciences

Tyler Lee - College of Architecture and Environmental Design

Jocelyn Lu - College of Architecture and Environmental Design

Jason Marks - College of Science and Mathematics

Matthew Pirtle - College of Agriculture, Food and Environmental Sciences

Paul Ponciano - College of Architecture and Environmental Design

Hannah Poplack - Orfalea College of Business

Alice Read- Orfalea College of Business

Connor Rudolph - Orfalea College of Business

Kevin Scott - College of Engineering

Haley Warner - College of Agriculture, Food and Environmental Sciences

Roman Waskiewicz - College of Agriculture, Food and Environmental Sciences (recognized at 6:01 p.m.)

Voting Members Absent:

Tony Lopes - College of Agriculture, Food and Environmental Sciences

Non-Voting Members Present:

Jana Colombini- ASI President

Kaelan Sobouti – Chair of the University Union Advisory Board

Anthony Haddad – ASI Chief of Staff

Marcy Maloney – ASI Executive Director

Lorlie Leetham – Cal Poly Corporation Representative

Dean Kathleen McMahon – University President’s Representative

Dr. Gary Laver – Academic Senate Representative

Lindsey Lee – Board of Directors Advisor

Tracy Watson - Board of Directors Assistant

Non-Voting Members Absent

Guests:

Kate Granlund – Vice Chair of the University Union Advisory Board

Christopher D. Lopez – Cal Poly Student

Missi Allison-Bullock – ASI Events

Kyle Jordan – Cal Poly Student

- I. **Call to Order: Meeting #17-03 was called to order at 5:10 p.m.**
- II. **Flag Salute**
- III. **Letters & Roll Call**
 - A. **None**
 - B. **Roll call was taken and quorum was met.**
- IV. **Open Forum**
 - A. Christopher Lopez, Cal Poly student, announced his candidacy for San Luis Obispo City Council. He stated that he is a fifth year student with former experience on the ASI Board or Directors, the delegate on the California State Student Association Board of Directors, and an intern in President Armstrong’s Government Affairs office. He encouraged members to register to vote, and to raise awareness of the importance of voting. He stated that there are approximately 20,000 students in the City of San Luis Obispo and it only takes 8,000 votes to be a council member.
 - B. Kyle Jordan, Cal Poly student, stated that he served on the 2015-16 University Union Advisory Board and co-authored Resolution #16-02 “Resolution to Oppose the Phillips 66 Company Rail Spur Extension Project.” The ASI Board of Directors approved the resolution opposing the Phillips 66 project due to the negative effects on student health and safety. He was happy to announce that the City of San Luis Obispo Planning Commission has voted to reject the Phillips 66 Railspur extension project. He stated that through the efforts of the community and ASI, voices were heard.
- V. **Approval of Minutes**
 - A. **Minutes from meeting #17-02, September 9, 2016.**
 - i. **Motion #1 (Bonestroo/Scott) “Move to approve the minutes from meeting #17-02, September 9, 2016.”**
 - ii. **Motion passed unanimous voice vote.**

VI. Leaders' Reports

A. Chair of the Board – Riley Nilsen

- i. Riley welcomed members and representatives and thanked them for their time and dedication. She shared her thoughts on how the fall has started and discussed the potential of what this Board can achieve during the next 9 months.
- ii. She stated that ASI makes every effort to bring all business items to the full Board; however, some items are time sensitive and must be reviewed by the Summer Board. She stated that two items came before the board, 1) Resolution #17-01 Resolution Fixing the Employer's Contribution under the Public Employees' Medical and Hospital Care Act passed by unanimous voice vote. 2) Consideration of the 2015-16 audit report and passed by unanimous voice vote. Riley stated that the audit report will be reviewed in detail at a Board workshop.
- iii. She reminded members of the Flapjacks & Chat event on October 6. This event is an opportunity to interact with students and share about their role as a Board member.

B. ASI President –Jana Colombini

- i. Jana reported that she has had the opportunity to meet with community members, faculty, staff and administration associated with the campus community.
- ii. She stated that she attended the Panetta Institute for Public Policy. She was able to hear from many keynote speakers on public service.
- iii. Jana asked if there are any conflicts with the Universitywide Committee appointments to fill out the survey. If they have already attended a meeting, please fill out the recap survey.
- iv. Jana reported that she serves as the Chair of the Student Community Liaison Committee (SCLC). The committee includes members of the community, Cal Poly, Cuesta, and city administration to promote communication and unity in the community.
- v. She explained the California State Student Association (CSSA), stating that it is comprised of ASI Presidents or a designee from all 23 California State Universities (CSU). Matt Klepfer is her designee when she is unable to attend a conference. Matt attended the September conference where discussion included finalizing the policy agenda, endorsement of Proposition 55, and a Resolution to support Ethnic Studies in the CSU. Discussion included a letter of mutual agreement between student body presidents and university presidents to enhance the access that the student body president has to the university president. She stated that she will be attending the October conference in Fresno.
- vi. She stated that she has been working on a campaign educating students on the Student Involvement Representative Fee (SIRF) and the option of opting out of the \$4.00 fee per year. This fee is to create a more stable, independent, and expanded statewide student association through the California State Student Association (CSSA).
- vii. Efforts to reconnect ASI Alumni are being made through a letter to keep them updated on what ASI is working on.
- viii. Jana announced that outreach will be done to promote Tapshield, a safety application that was adopted in 2014. ASI partnered with University Police to provide the Tapshield application to students to enhance safety.

VII. President Armstrong released his strategic plan which combines his 2022 vision and maps out six key areas/goals for the university to enhance. She encouraged members to go to [Vision 2022 Planning](#)¹ for more information.

A. ASI Chief of Staff –Anthony Haddad

- i. Anthony introduced the Executive Cabinet secretaries. The role of the Cabinet is to ensure that the projects and initiatives of the ASI President are completed. He explained that his role is managing the Cabinet.
 - a) Community Relations – Brett Raffish
 - b) University Affairs – Madison Meredith
 - c) Inclusivity and Diversity – Isamar Hernandez
 - d) Public Relations – Daryush Shahid
 - e) Student Safety – Kayla Bakhshi
 - f) Student Life – Johanna Cogen
 - g) Sustainability and Transportation – Shelby Thomas
 - h) Development – Shane Gillard
- ii. He announced upcoming events including: Make a Difference Day, ASI/Greek Life/Athletics Mixer, Sustainability Festival and the President’s Round Table.
- iii. Anthony asked members to help with the Flex Your Right campaign to register students to vote and to educate students what their role is as a Board member.

B. Chair of UUAB –Kaelan Sobouti

- i. Kaelan reported that he and Kate worked on a formalized structure for UUAB.
- ii. He announced that the Moostang has arrived and is located in the University Union near the Epicenter.
- iii. He reported that the I Field project is proceeding and renderings are done. Kaelan stated that he met with the Sports Complex Use Committee and discussed the block schedule.
- iv. Kaelan stated that San Luis Lounge will have new higher watt light bulbs and desks installed to create a better study space.

VIII. Executive Director’s Report –Marcy Maloney

- A.** Marcy explained her role as the Executive Director on the ASI Board of Directors.
- B.** She introduced Missi Allison-Bullock from ASI Events. Missi explained that she is the Program Coordinator for ASI Events and the Craft Center. She presented the lineup for fall quarter events.
- C.** She congratulated Christopher Lopez, former ASI Board member, for running for City Council and Kyle Jordan for his work on the opposition of the Phillips 66 Rail Spur expansion project. She stated that students have the opportunity to have a great impact on campus.
- D.** Marcy reported that staff are working tirelessly training new student staff and preparing their goals for the year.

¹ Vision2022planning.calpoly.edu

- E. She announced that there were 43,000 entries to the Recreation Center the first week of fall quarter. She said with that many people, issues arise. There was a problem with the new Fusion program in registering students for Intramural Sports, a problem with the pool heater and exercise classes are at maximum capacity.
- F. She stated that the ASI website has incorporated some new features this fall including “ASI Happenings” and “what’s trending” section on the ASI homepage. This will allow ASI to keep students and the Cal Poly community informed on ASI updates in “real time.”
- G. Marcy announced that there are 398 officially recognized clubs and Independent Student Organizations (ISO) on campus; however, only 147 have re-chartered. Charters expire on October 14, so a reminder will be sent to clubs and ISO’s.

IX. Old Business

- A. None

X. New Business

- A. **Ratification of Roman Waskiewicz to Fill the Vacancy in the College of Agriculture, Food and Environmental Sciences**
 - i. **Motion #2 (Warner/Bang) “Move to ratify Roman Waskiewicz to fill the vacancy in the College of Agriculture, Food and Environmental Sciences.”**
 - ii. Riley stated that this requires a 2/3 vote.
 - iii. **With 26 in the affirmative, motion passed unanimous hand vote.**
 - iv. Roman asked to seek recognition at 6:01 p.m. and was recognized.
- B. **Ratification of the 2016-17 Vice Chair of the ASI Board of Directors**
 - i. **Motion #3 (Rudolph/Scott) “Move to ratify the 2016-17 Vice Chair of the Board.**
 - ii. **With 26 in the affirmative, motion passed unanimous hand vote.**
- C. **Acceptance of the 2016-17 Vice Chair of the University Union Advisory Board**
 - i. **Motion #4 (Ebadat/Pirtle) “Move to accept the 2016-17 Vice Chair of the University Union Advisory Board.”**
 - ii. **Motion passed unanimous voice vote.**
- D. **Approval of the 2016-17 ASI Board of Directors Standing Rules**
 - i. **Motion #5 (Bonestroo/Read) “Move to approve the 2016-17 ASI Board of Directors Standing Rules.”**
 - ii. Lexie stated that all committees reviewed the operating rules and the Board of Directors standing rules were reviewed at the workshop.
 - iii. **Motion #6 (Klepfer/Dean) “Move to amend the Outreach and Communication Operating Rules by adding Item G stating, “increase outreach and communication between ASI Student Government and underrepresented student population by creating relationships with cultural clubs and organizations, the United Sorority and Fraternity Council (USFC) and the Cross Cultural Center.”**
 - iv. Matt explained that adding this statement would formalize the language, promote inclusivity and would enhance President Armstrong’s goal for inclusivity.
 - v. **Motion #7 (Scott/Bonestroo) “Move to amend the amendment by striking out “increase” and adding “establish and maintain a satisfactory level of outreach...”**
 - vi. Members stated that the amendment gives measureable and concrete wording; however, prior communication with the Chair is needed so the committee can

discuss the wording. Question was raised asking whether it should be reaching out to all students or to minority or underrepresented groups. John stated that he felt it was focused on specific groups.

- vii. **Riley called for a voice vote on the amendment and declared that the motion passed and division was called.**
- viii. **With 14 in the affirmative, motion passed majority hand vote.**
- ix. Riley stated that discussion on the original amendment will continue. Members agreed that it is important to reach out to all students. Concern included specifying certain groups and possibly adding "including but not limited to." Recommendation was to refer back to the committee for review.
- x. **Motion #8 (Bonestroo/Klepfer) "Move to amend the amendment by striking "and" before the Cross Cultural Center and inserting and all other affiliated groups and clubs after Cross Cultural Center."**
- xi. Lexie stated that by adding this statement it makes it more inclusive to all students. Roman stated that the goal of the Outreach & Communication Committee is to outreach to all students so he was not sure now necessary the additional language was. He recommended referring the operating rules back to the committee.
- xii. **Amendment to the amendment passed by majority vote.**
- xiii. **Motion #9 (Waskiewicz/Ebadat) "Move previous question."**
- xiv. Riley stated that previous question stops all debate and moves directly into a vote on the amendment for Item J and requires a 2/3 vote.
- xv. **Motion passed majority voice vote.**
- xvi. **Original amendment failed and division was called. With 16 in the opposition, motion fails.**
- xvii. **Motion #10 (Waskiewicz/Pirtle) "Move to refer the Outreach & Communication Operating Rules back to the committee to be brought back to the next meeting."**
- xviii. **Motion passed majority voice vote.**
- xix. **Main motion to approve the 2016-17 ASI Board of Directors Standing Rules passed by unanimous voice vote.**

XI. Representatives' Reports

A. University President's Representative - Dr. Kathleen McMahon

- i. Dean McMahon stated that it is a pleasure and an honor to work with such dedicated students as the Board of Directors.
- ii. She gave an update on changes in staffing for the Student Affairs Division.
- iii. She reported that revisions are being made to the student organization handbook for student conduct.
- iv. Dean McMahon thanked members of ASI who helped with the university's move in day. Collaboration included ASI, fraternities and sororities, WOW, University Housing and staff who worked tirelessly to make the best move in day yet.

B. Academic Senate Representative - Dr. Gary Laver

- i. Dr. Laver welcomed students back and stated that he is looking forward to a productive year.
- ii. He stated that they are trying to find a faculty representative for the University Union Advisory Board.

- iii. He reported that the Academic Senate is considering a resolution that there be no end of term events during finals week. He asked the Board to consider something similar for clubs and organizations. Events could include award ceremonies, banquets, etc.

C. Cal Poly Corporation Representative - Lorie Leetham

- i. Lorie introduced herself and gave an overview of the Cal Poly Corporation.
- ii. She reported that changes in dining services include: Mustang Station, additional food trucks on campus, and Vista Grande being torn down. Construction on the new facility will begin late winter quarter.
- iii. Major initiatives include a request for proposal for dining management services for higher education. They would provide an institutional large dining experience to ensure food provided is on trend and on point. Campus Dining serves 20,000 meals per day.
- iv. Another request for proposal will be for University Store services. They are researching whether they should outsource textbooks for affordability.
- v. Lorie stated that she attended a strategic planning retreat discussing the mission and vision statement

xii. Committee Reports

A. ASI Business and Finance - John D'Ambrosio

- i. No Report

B. ASI External Affairs - Haley Warner

- i. Haley reported that the committee reviewed the operating rules with the following main changes:
 - a) Changing the purpose of the committee
 - b) Adding a non-voting member as the President's designee. Justin Wellner will serve as the designee
 - c) How the committee chair is selected
 - d) Adding California State Student Association language and direction

C. ASI/UU Internal Review - Cyrus Ebadat

- i. Cyrus stated that the committee reviewed the operating rules and set the ground rules for the committee. They participated in training and played a game to test their knowledge.
- ii. He stated that his committee is looking forward to a productive year.

D. ASI Outreach and Communication - John Griffin

- i. John reported that the committee reviewed the operating rules and are trying to find the best way for Outreach and Communication to be effective and engaging to students.

E. ASI Recruitment and Development - Lexie Bonestroo

- i. Lexie reported that the committee reviewed the operating rules and committee training. She stated that a presentation on the findings of the 2015-16 Ad Hoc Committee on Campaign Financing will be made at the next meeting.

F. ASI Club Funding Liaisons - Hayley Ford and Connor Rudolph

- i. Connor reported that Club Funding has allocated \$36,225 to 66 clubs so far. He stated that there is currently \$58,775 left.

- ii. He stressed the importance of the Club Councils using their funding and encouraged members to relay the information to the council presidents.

xiii. Announcements

XIV. **Adjournment -Meeting adjourned at 7:21 p.m.**

CERTIFIED As the true and correct copy, in witness thereof, I have set my hand and seal of the Associated Students, Inc. this ____ day of ____ 2016.

ADOPTED at the regular meeting of the Board of Directors by *Unanimous/Majority vote* on _____, 2016

ASI Secretary

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