

Associated Students, Inc.
California Polytechnic State University
UNIVERSITY UNION ADVISORY BOARD

#17-01 University Union Advisory Board Meeting Minutes

September 29, 2016

2:10 p.m. University Union 219

Voting Members Present:

Kaelan Sobouti, Chair

Kate Granlund, Vice Chair

Haley Stegall, ASI President's Designee

Madison Albiani, College of Agriculture, Food & Environmental Sciences

Kyle Ennis, College of Engineering

Matthew Lem, Orfalea College of Business

Natalie Montoya, College of Architecture

Donna Seo, College of Science & Mathematics

Ellen Cohune, Alumni Representative

Joel Neel, University President's Representative

Voting Members Absent:

Jun Bang, Board of Director's Designee

Non-Voting Members Present:

Marcy Maloney, Executive Director, ASI

Lindsey Lee, UUAB Advisor

Matt Ryan, Administration & Finance Designee

Guests:

Ron Skamfer, Director, Facilities Management

I. Call to Order

A. Meeting #17-01 called to order at 2:12 p.m.

II. Flag Salute

III. Letters & Roll Call

A. No letters received.

B. With 10 voting members present, quorum was achieved.

IV. Open Forum

A. None.

V. Approval of Minutes

- A. Minutes were reviewed.
- B. Motion #1 (Albiani/Montoya) “Move to approve meeting minutes #16-14 from May 25, 2016.”**
- C. Discussion – None.
- D. Motion passed unanimous voice vote.**

VI. Reports

- A. Chair -Kaelan Sobouti
 - 1. Kaelan reported that he attended the Campus Advisory Council Meeting.
 - a) Quarter System vs. Semester System - To date, there is no discussion of Cal Poly changing to the Semester System.
 - 2. Kate and Kaelan have researched the best ways to use Social Media as an outreach for UUAB.
 - 3. Kaelan met with Lorie Leetham regarding the University Bookstore. There will be a meeting next Wednesday, October 5, 2016, with a book store consultant. More information will be sent out to members.
 - 4. Kate thanked everyone for attending their one on one meeting. It was determined that ASI Polos and Jeans would be appropriate for members to wear while attending their Liaison meetings. Kate reminded everyone to use the Liaison Report templates when writing their reports.
 - 5. ASI Facilities & Summer Projects – Ron Skamfer
 - a) Ron presented a Power Point to visually illustrate the projects that have been completed over the summer and projects still in progress. These projects are:
 - (1) Children’s Center – Garden Library
 - (2) Children’s Center – Classroom Renovations
 - (3) University Union - Upper Balcony Surface
 - (4) Recreation Center – Tile and Grout in Men’s and Women’s Locker Rooms
 - (5) Recreation Center – Floor Replacement in Lower Exercise Room and Hallway.
 - (6) “I” Field Project
 - b) Ron explained the organization of ASI with regards to its facilities and the staff that runs them.
- B. Executive Director – Marcy Maloney
 - 1. Marcy gave a brief biography of herself and her work with ASI.
 - 2. Marcy gave an update on the Mustang Station project.
- C. University President’s Representative – Joel Neel
 - 1. A master plan for facilities is being created. It will project how the campus will grow in the next twenty years.
 - 2. An Environmental Impact Report is being drafted and is expected to be approved September 2017.
 - 3. Housing South is currently under construction and is expected to be completed summer of 2018.

4. Vista Grande was demolished over the summer. The new building will be fifty percent larger and three stories high. Joel will bring drawings and elevations to the next meeting.
5. "The Ditch is Back", a campaign to replace all of the hot water pipes on campus, is slated to start soon after bids are submitted in October.
6. Other projects in the works include:
 - a) Agricultural Events Center
 - b) Fermentation Sciences Building
 - c) Agriculture Green House Replacement

D. Faculty Representative

1. Vacant.

E. Alumni Representative - Ellen Cohune

1. Ellen gave a short biography of herself.
2. Mustang Family Weekend, part of Parents & Family Programs, is October 20th through the 23rd. Alumni Relations is working on "Honored Alumni", a tradition in which nine alumni are recognized from different colleges and honored throughout the weekend. Alumni Relations is also working on "Homecoming Court", improving it to be more inclusive and in line with what other universities are doing. Alumni Relations is moving their office to downtown San Luis Obispo. They will retain two offices in their current location to preserve a presence on campus.

VII. Old Business

1. No old business

VIII. New Business

A. 2016-2017 UUAB Standing Rules

1. Acceptance of 2016-2017 UUAB Standing Rules
 - a) The Standing Rules were reviewed with the track changes present. Minor changes were made.
 - b) Motion #2 (Stegall/Montoya) "Move to accept the Standing Rules as presented for 2016-2017."**
 - c) No Discussion.
 - d) Motion passed unanimous voice vote.**
2. 2016-2017 Vice Chair of UUAB
 - a) Approval of Kate Granlund as 2016-2017 Vice Chair of UUAB
 - b) Motion #3 (Montoya/Albiani) "Move to approve for 2016-2017 Kate Granlund as Vice Chair of UUAB."**
 - c) Comments followed.
 - d) Motion passed with one abstention.**

IX. Liaison Reports

A. Staff

1. No Reports Given

B. Board of Director / ASI President's Designee

1. Haley Stegall reported the following:
 - a) At the Executive Cabinet Meeting on Friday, September 23, 2016, New Business included discussion of Student Government's participation in WOW Club Showcase on September 25th to recruit member for the Executive Staff. Brett Raffish, Secretary of Community Relations, has assumed responsibility for all "Flex Your Right" Election Drive efforts, which will end October 24th. Student Government members are expected to participate in booth and presentation activities regarding "Flex Your Right". Madison Meredith, Secretary of University Affairs, spoke on the Welcome SLOme event that took place September 29th 11am-1pm in the UU Plaza to welcome new and continuing students back to Cal Poly.

X. Announcements

A. Announcements given.

XI. Adjournment

A. Meeting adjourned at 3:15 p.m.

Submitted by: _____

Date: _____

Davia Rusco, ASI Administrative Assistant

Approved by: _____

Date: _____

Kaelan Sobouti, UUAB Chair