

Associated Students Inc.  
California Polytechnic State University  
San Luis Obispo

## **BILL #16-03**

### **ASI Executive Cabinet & Executive Staff Appointment & Responsibilities**

#### **Article I. Origin**

This bill is presented in accordance with the ASI Bylaws by Ryan Durante, College of Liberal Arts, and Justin Rajah, Orfalea College of Business

#### **Article II. Purpose**

The purpose of Bill #16-03 is to distinguish the difference between the ASI Executive Cabinet and the ASI Executive Staff. By revising the ASI Bylaws, clarity between the two divisions is provided.

#### **Article III. Background**

The ASI Bylaws currently describe the composition of the ASI Executive Cabinet. In the description, the words "Executive Staff" and "Executive Cabinet" are used interchangeably. However, the ASI Executive Cabinet and the ASI Executive Staff are two separate divisions serving very different roles. Additionally, the appointment of each role has a different process. The ASI Bylaws need to be revised to reflect the distinctions between the two divisions.

#### **Article IV. Implementation**

Amend Section 7.4.2.7 as follows into the ASI Bylaws:

Section 7.4.2.7 Creating and/or appointing an ASI Executive Cabinet and ASI Executive Staff to assist in achieving goals, providing advice on relevant student issues, and coordinating special events and activities.

Amend Section 7.4.2.7.1 as follows into the ASI Bylaws:

Section 7.4.2.7.1 Composition of ASI Executive Cabinet: The ASI Executive Cabinet shall be comprised of members appointed by the ASI President. The ASI Executive Cabinet shall include at least five and no more than nine students. Titles may be granted for ASI Executive Cabinet positions, as determined by the ASI Chief of Staff and/or ASI President.

Add Section 7.4.2.7.1.1 as follows into the ASI Bylaws:

Section 7.4.2.7.1.1 Selection of ASI Executive Cabinet: A campus wide application process open to all students will be conducted and the ASI President-elect shall hold interviews with select applicants. The interviewing committee will include, but is not limited to, the ASI President-elect and the ASI Chief of Staff nominee. The ASI Executive Cabinet appointments will be shared with the ASI Board of Directors on or before the first regularly scheduled meeting of the ASI Board of Directors in fall quarter.

Add Section 7.4.2.7.1.2 as follows into the ASI Bylaws:

Section 7.4.2.7.1.2 Duties of Executive Cabinet: The ASI Executive Cabinet members will be responsible for their respective subcommittees under the supervision of the ASI Chief of Staff in fulfilling the goals of the ASI President, by providing recommendations on relevant student issues and coordinating special events and projects. These ASI Executive Cabinet subcommittees include but are not limited to: community, diversity, environmental, legislative, outreach, public relations, and university issues.

Amend Section 7.4.2.7.2 as follows into the ASI Bylaws:

Section 7.4.2.7.2 Selection & Composition of the ASI Executive Staff: The ASI Executive Staff membership will be made available to all regularly enrolled students of Cal Poly, San Luis Obispo on a volunteer basis.

Add Section 7.4.2.7.2.1 as follows into the ASI Bylaws:

Section 7.4.2.7.2.1 Duties of the ASI Executive Staff: Members of the ASI Executive Staff will assist the ASI Executive Cabinet and ASI Chief of Staff in fulfilling the goals of the ASI President.

**CERTIFIED** As the true and correct copy, in witness thereof, I have set my hand and seal of the Associated Students, Inc. this \_\_\_\_ day of \_\_\_\_\_, 2016.

**ADOPTED** at the regular meeting of the Board of Directors by **majority/ *unanimous vote*** on \_\_\_\_\_, 2016.

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ASI Secretary

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ASI Chair of the Board

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ASI Executive Director

Sponsored by:

Ryan Durante, College of Liberal Arts

Justin Rajah, Orfalea College of Business