

Associated Students, Inc.
California Polytechnic State University
UNIVERSITY UNION ADVISORY BOARD

#16-13 University Union Advisory Board Meeting Minutes

May 11, 2016

8:11 p.m. University Union 212A

Voting Members Present:

Ali Spina, Vice Chair/College of Liberal Arts
Annalee Akin, Board of Director's Designee
Anthony Haddad, ASI President's Designee
Michael Hurdelbrink - Orfalea College of Business
Kyle Jordan - College of Agriculture, Food & Environmental Sciences
Natalie Montoya - College of Architecture
Kaelan Sobouti - College of Engineering
Michelle Wong - College of Science & Mathematics
Ellen Cohune, Alumni Representative

Voting Members Absent:

Joel Neel, University President's Representative

Non-Voting Members Present:

Dwayne Brummett, Executive Director Designee, ASI

Non-Voting Member Absent:

Sevelyn VanRonk, Chair/College of Liberal Arts

- I. Call to Order
 - A. Meeting #16-13 called to order at 8:13 a.m.
- II. Flag Salute
- III. Letters & Roll Call
 - A. No letters received.
 - B. With five voting members present, quorum was achieved. Two additional voting student members arrived at 8:15 a.m.
- IV. Open Forum
 - A. None.
- V. Approval of Minutes
 - A. **Motion #1 (Jordan/Haddad) "Move to approve meeting minutes #16-12 from April 27, 2016 as written."**

B. Motion passed unanimous vote.

VI. Reports

A. Chair –Vice Chair, Ali Spina reported for Chair, Sevelyn Van Ronk

1. Leadership Team Update

- a) Ali reminded UUAB that the Student Government Prom was coming up and will be held at Jana Colombini's house. She encouraged everyone to attend. Prom awards will be given at the event.
- b) The End of Year Event is coming up on June 2, 2016 at Spyglass Restaurant, Pismo Beach. Ali encouraged everyone to buy their tickets.
- c) UUAB is waiting for Joel Neel's updated written report on the progress of the Poly P. Dwayne passed around photos of the progress to date including pictures of the steps and upper and lower platforms.

2. UU Advisory Council Update:

- a) Sevelyn and Ali are meeting with the UU Advisory Council on May 18, 2016 and will give an update at the next meeting.

3. San Luis Lounge

- a) Dwayne is waiting for estimates on additional desks and improved lighting.

4. Food Forum

- a) Ali reminded everyone of the upcoming Food Forum, Thursday May 12, 2016 at 11:00 a.m. and that it should be on all UUAB members' calendars. Ali encouraged everyone who is able to attend.

5. Buck the Stigma

- a) Anthony gave an overview of the events that are planned for the week of "Buck the Stigma". There will be a de-stress ball pit, mechanical bull, lawn games, yoga, oversized games in the UU Plaza, and more.
- b) PULSE - Peer Understanding Listening Supporting Education - will be present to help and answer questions regarding mental health.
- c) Volunteers are needed for the week and Ali encouraged everyone to share the event on Facebook.

B. Executive Director Representative - Dwayne Brummett

1. "I" Field Project:

- a) Dwayne gave an update on the "I" Field Project. The design of the project is set to get under way and is estimated to cost \$200,000. Athletics is responsible for half of the design expenses and ASI for the other half of the design expenses.

2. Roll Up Door in Bowling Alley

- a) A service request has been submitted to the Facilities Services.

3. Chumash Auditorium

- a) A project request has been submitted for a structural analysis of the auditorium.

4. WOW Factor

- a) Dwayne has been in contact with the Efficient in regard to the solar tree and is waiting for specifics so he can forward them to CP facilities. The drawings are in the metric system and it is taking time to convert to the Imperial (standard U.S.) system. He is working with the company to reduce shipping costs as this product is manufactured overseas. The Cal Poly solar tree installation will be the first one of its kind installed in the United States.
- C. University President Representative - Joel Neel
1. Absent, no report given.
- D. Faculty Representative
1. Vacant.
- E. Alumni Representative - Ellen Cohune
1. Ellen reported that she presented the Legacy Showcase Trophy Case to the Alumni Board of Directors and they loved the idea. Their first choices for location of the case are the UU Bowling Alley/Pub or the UU hallway.
 2. Ellen inquired about funding for the project. So far, no outside funding has been sought.
 3. Ellen asked if any UUAB members attended the AWOW - Alumni Week of Welcome - event. Many had attended the Alumni BBQ and said that they enjoyed it. She reported that approximately 800 people visited the week-long event. Alumni Relations is utilizing surveys to analyze the data from AWOW.
 4. Ellen stated that the Commencement Board is going to read every graduate's name at the ceremony and every graduate will receive a CP pin. She asked UUAB to consider volunteering for the event and will email Sevelyn and Ali more information.

VII. Old Business

- A. UU Art Show: Discussion of University Union Art Show and Review of UU Art Show Submission Forms
1. Annalee reported that the UU is not available on May 26th for the Art Show. Anthony talked to Michelle Crawford and Missi Allison-Bullock about moving the date back a week, but as no submissions were received by the deadline - May 10, 2016 at 5:00 pm - the reservation date is no longer an issue. According to the art students and professors the committee talked to, there was a timing issue with students putting their final art portfolios together for the end of the quarter and the time which a piece of submitted art would be required to be available to UUAB for the Art Show. Some of the artists said that there was not enough time for them to get a piece that they would like to show prepared and they would have liked more advanced notice. Ellen suggested that UUAB give notice to art students and professors now for a Fall Art Show. UUAB liked the idea and will move in that direction. Annalee said that she received a lot of support from professors and who indicated an Art Show is a good idea. Annalee suggested that an Art Show Chair be put in place for next year. Ali will talk to Sevelyn about it.
- B. UU Expression Wall: Review of Senior Project Proposal
1. Mike reported that he is waiting for information. He will hopefully have something to report at the next meeting.
- C. Poly P: Discussion of Potential Renovation to the Face of Poly P

1. Dwayne has submitted a project service request to Cal Poly Facilities. He is currently waiting to hear back from them regarding the assignment of a project manager. It was speculated that this will be the first time in Cal Poly history that the paint has been removed from the Poly P. Anthony asked if UUAB could get a “core” sample of the paint layers for the Legacy Showcase Trophy Case.
 2. Dwayne showed a “mock up” of the Poly P trailhead sign.
- D. UU Environmental WOW Factor: Discussion of Potential New Sustainable Technology
1. Dwayne reported on the WOW Factor in his Executive Director Representative Report. The estimated cost of the item and installation will be shared when they are available.
 2. Ali will create a memo to Marcy when the final estimate is received.
- E. Budget Review and Approval: Discussion and Review Budget for Next Year’s 2016-17 Budget
1. Dwayne asked for comments and suggestions regarding the way that the budget is presented and the way UUAB reviews the information. UUAB liked the format and the budget narratives and thought the highlighted areas - >\$10,000 summary and >5% and >\$500 summary - were helpful.
 2. **Motion #2 (Haddad/Hurdelbrink) “Move to approve the 2016-2017 budget as presented.**
 3. **Motion passed unanimous voice vote.**

VIII. Liaison Reports

- A. Reports given.

IX. Announcements

- A. Announcements given.

X. Adjournment

- A. Meeting adjourned at 9:25 a.m.