#16-14 Board Meeting Minutes
Wednesday, April 27, 2016
5:10 p.m. University Union 220

**VOTING MEMBERS PRESENT:**
Vittorio Monteverdi - Chair of the Board
Madison Albiani – College of Agriculture, Food & Environmental Sciences
Kenton Assadi – Orfalea College of Business (left at 6:00, returned at 6:05)
Kyle Boland – College of Engineering
Lexie Bonestroo – College of Science & Mathematics
Seth Borges – College of Agriculture, Food & Environmental Sciences
Sam Canino – College of Liberal Arts
Jana Colombini - Vice Chair, College of Agriculture, Food & Environmental Sciences
Daniela Czerny – Orfalea College of Business
John D’Ambrosio - College of Engineering (left at 6:00 returned at 6:03)
Eric Djanie – College of Agriculture, Food & Environmental Sciences (left at 5:48, returned at 5:50)
Ryan Durante – College of Liberal Arts
Danielle Hepperle – College of Engineering
Jason Marks – College of Science & Mathematics
Trevor Marsden – College of Liberal Arts (ratified at 5:40)
Anette Ortega – College of Architecture & Environmental Design (recognized at 5:19)
Paul Ponciano – College of Architecture & Environmental Design
Pascal Purro – College of Science & Mathematics
Justin Rajah - Orfalea College of Business
Matt Sauer - Orfalea College of Business
Thomas Sawyer – College of Agriculture, Food & Environmental Sciences
Cody Shields – College of Science & Mathematics
Kevin Scott – College of Engineering
Mallory St. George – College of Liberal Arts
Sarah Zerga – College of Engineering

**Voting Members Absent:**
Annalee Akin – College of Liberal Arts

**Non-Voting Members Present:**
Owen Schwaegerle - ASI President
ASI Chief of Staff – Andrew Robinson
Sevelyn VanRonk – Chair of the University Union Advisory Board
Ellen Curtis – Cal Poly Corporation Representative
Dr. Gary Laver - Academic Senate Representative  
Dr. Kathleen McMahon - University President’s Representative  
Marcy Maloney - ASI Executive Director Representative  
Naba Ahmed - Mustang News Representative  
Lindsey Lee – Board Advisor  

Non-Voting Members Absent:  

Guests:  
Dr. Kathleen Enz Finken – Provost and Executive Vice President for Academic Affairs  

I. Call to Order: Meeting #16-14 was called to order at 5:10 p.m.  

II. Flag Salute  

III. Letters & Roll Call  
A. None  
B. With 24 members in attendance, quorum was reached.  

IV. Open Forum  
A. None  

V. Approval of Minutes  
A. Motion #1 (Albiani/Sawyer) “Move to approve the minutes from meeting #16-13, March 30, 2016 as written.”  
B. Motion passed unanimous voice vote.  
C. Motion #2 (Colombini/Borges) “Move to suspend section 7.3 of the Standing Rules as it pertains to leaders reports.”  
D. Motion passed unanimous standing vote.  

VI. Leaders’ Reports  
A. Chair of the Board – Vittorio Monteverdi  
   i. Vitto welcomed Provost, Kathleen Enz Finken.  
      a) The Provost thanked members for their service in their various roles. She congratulated returning members for next year’s Board and to all graduates.  
      b) She stated that she was happy that the strike was averted. She anticipates that faculty and staff will receive compensation and that there will be significant budget implications.  
      c) She stated that one of her roles as Provost is to finalize retention, promotion, and tenured faculty. She reviews profiles for all new faculty, Deans, Department Chairs and departments.  
      d) She spoke about the general education programs and asked members for recommendations for interdisciplinary programs such as sustainability or diversity programs. Members had mixed opinions for Area F classes on whether they are needed or not.  
   ii. Vitto thanked the Provost for coming.  
   iii. He commended the Recruitment & Development Committee on an excellent execution of ASI Elections.  
B. ASI President – Owen Schwaegerle
i. Owen reported that the Student Community Liaison Committee made substantial changes to the organizational structure by filling two vacant voting positions for a member-at-large and a Geographic Neighborhood Association representative. These appointments will be reviewed on an annual basis. They also approved a proxy in the event that a voting member is absent.

ii. He reported that the Instructionally Related Advisory Committee has completed the allocation process for Instructionally Related funds.

iii. He stated that the Student Success Fee Allocation Advisory Committee will reconvene to discuss the information gathered and to present proposals from Student Affairs and Academic Affairs.

C. **ASI Chief of Staff – Andrew Robinson**

i. Andrew reported that the Executive Cabinet is in the final preparations for the Serve SLO event on April 30.

ii. He stated that plans for the Buck the Stigma and Farmers Market events are in full swing.

D. **Chair of UUAB Representative – Sevelyn VanRonk**

i. Sevelyn reported that the UU Art Show form was finalized and is now ready to distribute to students so they can display their artwork during the UU Art Show on May 26.

ii. She stated that a survey was created for students to assess their needs in San Luis Lounge. Based on the survey, students want more desk space, better lighting and more student art work displayed.

iii. She announced that UUAB endorsed three projects including the “I” Field project, the University Union (UU) downstairs renovation, and the structural analysis of Chumash Auditorium. A UU Advisory Council has been created to discuss the UU downstairs renovation. The Council is comprised of members from UUAB, Cal Poly Corporation Board of Directors, Block P, Green Team, and Alumni.

**VII. Executive Director’s Report – Marcy Maloney**

A. Marcy reported that she attended a senior leadership team retreat where discussion included what student life would look like in 10-15 years and a 24/7 campus.

B. She congratulated the Recruitment & Development Committee on an excellent job with elections where Cal Poly received 26.2% of the student body voting. She publically thanked Bernard Anderson and Joy Pedersen for their assistance.

C. She announced the ASI Craft Sale on May 2-4.

D. Marcy reported that an ASI Student Employee Development assessment plan was created to assess the ASI student employment experience and identified learning outcomes for every student employee. The assessment tool is currently being tested by student managers and will be implemented into next year’s training curriculum.

E. She stated that staff members are beginning to brainstorm and develop a summer projects list.

**VIII. Old Business**

i. None

**IX. New Business**

A. **Verification of Compliance of the 2016 ASI Spring Election**
i. Jana stated that it is the duty of the Vice Chair of the Board to verify compliance of the ASI Bylaws for the 2016 ASI Elections. After consulting with the Chair of Recruitment & Development Committee, compliance has been verified.

B. **Acceptance of the 2016-17 University Union Advisory Board Chair**

   i. Vitto clarified that members are voting for the position and not the person. The position serves as the Chief Financial Officer and the Secretary of the organization.

   ii. **Motion #3 (Bonestroo/Rajah) “Move to accept the 2016-17 University Union Advisory Board Chair.”**

   iii. **Motion passed unanimous voice vote.**

C. **Ratification of 2016-17 ASI Board of Directors**

   i. **Motion #4 (Bonestroo/Borges) “Move to ratify the 2016-17 ASI Board of Directors.”**

   ii. **Motion passed unanimous voice vote.**

D. **Ratification of the 2016-17 ASI President**

   i. **Motion #5 (Albiani/Marsden) “Move to ratify the 2016-17 ASI President, Jana Colombini.”**

   ii. Justin stated that there is no one better fit to lead the students at Cal Poly.

   iii. **Motion passed unanimous voice vote.**

E. **Resolution #16-04: Resolution to Promote Faculty Schedule Planning and Disclosure on PASS**

   i. **Motion #6 (Borges/Assadi) “Move to approve resolution #16-04: Resolution to promote faculty schedule planning and disclosure on PASS.”**

   ii. Kevin stated that students should have the ability to choose which teacher they would learn from best when planning their schedules.

   iii. Kenton stated that the Internal Review Committee reviewed the resolution in great detail and recommend a do pass.

   iv. Sam stated that if this is implemented, a professor has the potential of not getting enough students. Kevin responded that it would be a good thing, outlining a potential problem. Poor performance should not be overlooked.

   v. **Motion passed unanimous voice vote.**

F. **Resolution #16-05: Revising the Cal Poly Foundation Student Board Member Selection Process**

   i. Vitto explained that a resolution was written in 1986 outlining the selection process. This resolution fixes the timeline for selecting a student director. He stated that the Cal Poly Foundation Board of Directors endorses this resolution.

   ii. **Motion #7 (Borges/D’Ambrosio) “Move to approve Resolution #16-05: Revising the Cal Poly Foundation student board member selection process.”**
iii. Motion #8 (Colombini/Borges) “Move to amend resolution #16-05 by striking "standing" in the second to the last bullet point and inserting “guest” as described in the Cal Poly Foundation bylaws.”

iv. Jana explained that this makes it compliant with their bylaw definition.

v. Motion passed unanimous voice vote.

vi. Motion #9 (Colombini/Borges) “Move to amend resolution #16-05 by inserting “whichever is the first to occur” after the second director in the last bullet point.”

vii. Jana explained that this is a recommendation from the Foundation Board so they will not have a vacant seat.

viii. Motion #10 (Scott/Ponciano) “Move to amend the amendment by striking a comma and inserting a dash before “whichever is the first to occur.”

ix. Motion passed unanimous voice vote.

tax. Kenton stated that the Internal Review Committee determined that a resolution was needed to clarify and reaffirm the selection process at the request of the Foundation Board. They explored the specific timeline of the selection process and determined that it would be beneficial to move up the selection by a quarter, so the incoming student has time to get trained. They also determined that the selection committee should narrow it down to 2 finalists rather than 4. Overall, this resolution creates more continuity for the student director of CP Foundation Board. He reported that the Internal Review Committee recommended a do pass.

xi. Main Motion passed unanimous voice vote.

G. Endorsement #16-04: Endorsement of Cal Poly's Participation in the Open Educational Resources Adoption Incentive Program of the College Textbook Affordability Act of 2016

i. Motion #11 (Canino/St. George) “Move to approve endorsement of Cal Poly’s participation in the open educational resources adoption incentive program of the College Textbook Affordability Act of 2016.”

ii. Members stated this will help with overall student success and have an impact on sustainability by saving paper.

iii. Motion passed unanimous voice vote.

H. Children's Center Reserves Allocation

i. Vitto explained that the purpose of the proposal is to allocate $220,000 dollars from the Children's Center designated reserves to authorize repair and maintenance of the Children's Center.

ii. Motion #12 (Bonestroo/Albiani) “I move to approve that the ASI Board of Directors allocate/utilize $220,000 from the Children's Center designated reserve to fund major renovation at the ASI Children's Center”

iii. Lexie stated that the funding would be used for two major renovation projects including, classroom renovation of room 4 and 5; and renovation of landscaping in play yard 5. She stated that as a corporation, it is our duty to maintain ASI facility learning labs.
iv. Jana explained that the Business and Finance Committee took a neutral stance. She stated that personally, she felt that it is our duty to see that any safety concerns are fixed. She encouraged voting in favor of the entire amount.

v. Ryan stated that the Children’s Center reserves are healthy and encouraged a yes vote.

vi. **Motion passed unanimous voice vote.**

x. **Representatives’ Reports**

A. **University President’s Representative – Dr. Kathleen McMahon**
   i. Dean McMahon reported that multiple search committees have been formed for key positions in the Dean of Students Office. She encouraged members to attend the open forums for the Assistant Coordinator of SAFER, Associate Director of Rights & Responsibility, and Assistant Director for Cross Cultural Centers.

B. **Academic Senate Representative – Dr. Gary Laver**
   i. Dr. Laver stated that the California Faculty Association is currently voting on the faculty/staff raises and voting will end on April 29.
   
   ii. He appreciated the Board’s vote on the Open Educational Resources endorsement and will share with the Academic Senate. He stated that the Senate has moved to a second reading on this matter.
   
   iii. He stated that over the course of the last few weeks, they discovered resolutions that were not approved, denied or acknowledged by President Baker. He will report back to the Board on the findings.

C. **Cal Poly Corporation Representative – Ellen Curtis**
   i. Ellen reported that Open House went well and Corporation took a different approach from past years featuring Mustang Legacy Live.
   
   ii. She announced that the “State of Our Plate” Food Forum will be held on May 12 in the University Union. There will be a panel of six experts to gather feedback for the future of Campus Dining.

XI. **Committee Reports**

A. **ASI Advocacy – Daniela Czerny**
   i. Daniela reported that the Advocacy Committee met with Assemblyman Achadjian and Senator Monning’s Office.
   
   ii. She and Justin will attend Good Morning SLO and Trevor and Sam will be attending the State of the State luncheon.

B. **ASI Business and Finance – Jana Colombini**
   i. Jana reported that the committee finished reviewing the ASI Budget and recommended a do pass. She thanked committee members for attending the special meeting to review the budget in an efficient amount of time.

C. **ASI/UU Internal Review – Kenton Assadi**
   i. Kenton reported that the committee recommended a do pass on Bill #16-03: ASI Executive Cabinet and Executive Staff Appointment and Responsibilities. The committee determined that the bill clarified the differences between the two and added transparency by clarifying this in the bylaws.
   
   ii. They also voted a do pass on Resolution #16-05: Cal Poly Foundation Board Member Selection Process. The resolution was needed to clarify and reaffirm the selection process at the request of the Cal Poly Foundation Board.
D. ASI Outreach and Communication – Mallory St. George
   i. Mallory reported that the committee has finalized the pamphlet content and the website changes. A project approval form will be completed.
   ii. The committee is creating a press release about the unanimous recommendation of the Secretary of Diversity and Inclusivity.

E. ASI Recruitment and Development – Seth Borges
   i. Seth reported that the committee is reviewing the election events and what can be improved.
   ii. They will be reviewing the election code once more to make recommendations to next year’s committee. He congratulated everyone who was elected.

F. ASI Club Funding Liaisons – Ryan Durante and Kyle Boland
   i. Ryan reported that $134,917.88 has been allocated, $64,320.07 has been reconciled and a balance of $38,853.32 is left.

G. Ad Hoc Campaign Financing – Madison Albiani
   i. Madison reported that the committee continued discussing the recommendation of implementing a campaign spending limit for next year’s election code. The committee began drafting a policy and will be moving towards a specific value to set the limit. She stated that they will discuss how to enforce a campaign spending limit and what branding and services ASI needs to enhance to maintain voter turnout.

XII. Announcements

XIII. Adjournment – Meeting adjourned at 6:55 p.m.

CERTIFIED As the true and correct copy, in witness thereof, I have set my hand and seal of the Associated Students, Inc. this _____ day of _______ 2016.

ADOPTED at the regular meeting of the Board of Directors by Unanimous / Majority vote on _____________, 2016.

ASI Secretary

ASI Secretary

Submitted by: ________________________________

T. Watson – May 11, 2016