

Associated Students, Inc.
California Polytechnic State University
UNIVERSITY UNION ADVISORY BOARD

#16-08 University Union Advisory Board Meeting Minutes

February 25, 2016

1:11 p.m. University Union 218

Voting Members Present:

Sevelyn VanRonk, Chair/College of Liberal Arts

Ali Spina, Vice Chair/College of Liberal Arts

Annalee Akin, Board of Director's Designee

Anthony Haddad, ASI President's Designee

Michael Hurdelbrink - Orfalea College of Business

Kyle Jordan - College of Agriculture, Food & Environmental Sciences

Natalie Montoya - College of Architecture

Kaelan Sobouti - College of Engineering

Voting Members Not Present:

Michelle Wong - College of Science & Mathematics

Joel Neel, University President's Representative

Ellen Cohune - Alumni Representative

Vacant - Faculty Representative

Non-Voting Members Present:

Dwayne Brummett, Executive Director Designee, ASI

I. Call to Order

A. Meeting #16-08 called to order at 1:13 p.m.

II. Flag Salute

III. Letters & Roll Call

A. No letters received.

B. Quorum was achieved.

IV. Open Forum

A. None.

V. Approval of Minutes

- A. **Motion #1 (Jordan/Montoya) “Move to approve meeting minutes #16-07 from February 11, 2016 as written.”**
- B. **Motion passed unanimous vote.**

VI. Reports

- A. Chair – Sevelyn Van Ronk
 - 1. UU Project Update
 - a) Sevelyn reported that 5,000 students have already voted on the UU Referendum. Student Government’s goal is to have 8,000 students vote. She thanked members for working the booths and for getting students to vote.
 - 2. Leadership Team Update
 - a) Sevelyn reported that the last meeting was spent reviewing Project Approval forms for next quarter.
 - 3. Timoi Art Piece
 - a) Ali and Dwayne met today to review the logistics for displaying the art. Dwayne will work with Ali to draft a memo regarding the Timoi art piece.
- B. Executive Director Representative – Dwayne Brummett
 - 1. Dwayne congratulated members on a job well done with the UU Referendum.
 - 2. Dwayne stated that he has not yet received a report on the Poly P from Joel. There should be an update at the next meeting.
- C. University President Representative – Joel Neel
 - 1. No report, absent.
- D. Faculty Representative
 - 1. Vacant.
- E. Alumni Representative – Ellen Cohune
 - 1. No report, absent.

VII. Old Business

- A. UUAB Mission Statement: Acceptance of Mission Statement to UUAB Operation Code
 - 1. Members discussed where to place the new UUAB Mission Statement in the UUAB Operation Code.
 - 2. **Motion #2: (Haddad/Montoya) “Move to approve the UUAB Mission Statement, ‘To represent students by maximizing and improving experiences at the University Union, Recreation Center and Sports Complex,’ to be placed at the top of the first page of the UUAB Operation Code.”**
 - 3. **Motion passed unanimous vote.**
- B. Club Trophy Case Discussion and Logistics
 - 1. Anthony’s meeting with Daren Connor was rescheduled, so this information will be brought to the next meeting.

VIII. New Business

- A. UUAB Operation Code: Consideration of Amendment to Operation Code to Add Flexibility In Meeting Days and Times
 1. Due to UUAB members sometimes having an unchangeable senior class that conflicts with UUAB meeting times, members agreed there was a need to add some flexibility to the UUAB meeting dates and times. This spring quarter, meetings will need to be changed in order to accommodate the members' schedules. The new meeting time for spring quarter will be 8:00 a.m. – 10:00 a.m. in UU212A.
 - a) In order to make this change, the UUAB Operation Code and Standing Rules will need to be changed.
 - b) Members discussed the impacts on staff and future UUAB members. Their goal is to add flexibility to the meeting schedule.
 - c) It was decided that a three fourths majority vote would ensure the times are not changed frivolously and would allow for an adjustment to the scheduled meeting time and location. Any change would need to be voted upon during an active meeting prior to the academic quarter's first meeting.
 - d) The Standing Rules can be amended upon the President's approval of the UUAB Operation Code.
 - e) Once the Operation Code is approved by the President, the Standing Rules can be amended.
 2. **Motion #3: (Haddad/Jordan) "Move to approve a revision to the UUAB Operation Code 9.1.1 to read, 'The meeting date, time and location can only be changed with a three fourths majority vote prior to the next academic quarter's first meeting. If such vote is approved, the Standing Rules must be updated to reflect the change.'"**
 3. **Motion passed unanimous vote.**
 4. **Motion #4: (Montoya/Spina) "Move to amend the agenda to include a vote to change the time and date for UUAB meetings in spring quarter."**
 5. **Motion passed unanimous vote.**
- B. UUAB Standing Rules: Acceptance of change to date and time for meetings and workshops
 1. **Motion #5 (Montoya/Jordan) "Move to change the UUAB Standing Rules to reflect the meeting time for spring quarter 2016 is changed to Wednesdays from 8:00 a.m. to 10:00 a.m."**
 2. **Motion passed unanimous vote.**
 3. **Motion #6 (Haddad/Saboudi) "Move to approve all changes to the UUAB Standing Rules contingent upon the President's approval of the amended Operation Code."**
 4. **Motion passed unanimous vote.**
- C. Chair of UUAB: Review of process for how the Chair is nominated and what that timeline entails

1. Dwayne reviewed the UUAB Operation Code section 4.2 which describes how a UUAB Chair is elected.
2. Members discussed amending the UUAB Operation Code to discourage active campaigning until three weeks before the election.
3. **Motion #7 (Jordan/Haddad) “Move to approve the amendments to the UUAB Operation Code section 4.1.4.1, ‘Active campaigning is discouraged until three weeks before the election. This is intended to protect the integrity and cohesion of the current board.’”**
4. **Motion passed unanimous vote.**

IX. Liaison Reports

- A. Board/President’s Designee Report
 1. Report given.
- B. University wide/Academic Senate Committee
 1. Reports given.
- C. Student Club Council Reports
 1. Reports given.
- D. Ad Hoc UU Art Committee Report
 1. No report.
- E. Staff Reports
 1. Rec Center Programs
 - a) Report given.
 2. ASI Events
 - a) Report given.
 3. Facilities
 - a) Recreation Center
 - (1) Report given.
 - b) University Union
 - (1) No report.

X. Announcements

- A. Announcements given.

XI. Adjournment

- A. Meeting adjourned at 3:00 p.m.