

Associated Students, Inc.
California Polytechnic State University
UNIVERSITY UNION ADVISORY BOARD

#16-07 University Union Advisory Board Meeting Minutes

February 11, 2016

1:11 p.m. University Union 219

Voting Members Present:

Sevelyn VanRonk, Chair/College of Liberal Arts

Ali Spina, Vice Chair/College of Liberal Arts

Annalee Akin, Board of Director's Designee

Anthony Haddad, ASI President's Designee

Michael Hurdelbrink - Orfalea College of Business

Kyle Jordan - College of Agriculture, Food & Environmental Sciences

Natalie Montoya - College of Architecture

Kaelan Sobouti - College of Engineering

Michelle Wong - College of Science & Mathematics

Joel Neel, University President's Representative

Non-Voting Members Present:

Dwayne Brummett, Executive Director Designee, ASI

I. Call to Order

A. Meeting #16-07 called to order at 1:11 p.m.

II. Flag Salute

III. Letters & Roll Call

A. No letters received.

B. Quorum was achieved.

IV. Open Forum

A. None.

V. Approval of Minutes

A. **Motion #1 (Haddad/Sobouti) "Move to approve meeting minutes #16-06 from January 28, 2016 as written."**

B. **Motion passed unanimous voice vote.**

C. **Motion #2 (Spina/Haddad) "Move to amend the agenda to move Reports after Old Business."**

D. Motion passed unanimous voice vote.

VI. Old Business

A. Poly P Discussion: Project Overview, Review of Report, and Discussion on Next Steps

1. Sevelyn yielded the floor to Joel Neel.
 - a) Joel apologized to the UUAB members for disappointing them and admitted that communication wasn't as good as it could have been before and during the project with them and the California Conservation Corp. He assured UUAB that he would strive to improve communication moving forward.
 - b) Joel reviewed his recent walks to the Poly "P" with North Coast Engineering, Michael Brennan, and Dwayne Brummett.
 - c) Joel addressed questions ranging from liability, erosion, safety, and construction.
 - d) The next steps for the project are:
 - (1) Joel will work on a plan after he hears from the Civil Engineer.
 - (2) While he is waiting to hear from the Civil Engineer, he will have his staff start working on the water bars necessary to manage water run-off.
 - (3) When he has a plan for the repair and completion of the Poly "P" he will show the plan to UUAB.
 - e) In conclusion, Joel reiterated his apology to UUAB and the Associate Executive Director and assured UUAB that he will keep them better informed moving forward.

B. Recreation Center Feedback: Review and discussion of student feedback regarding the Rec Center

1. Sevelyn reported that Ron Skamfer, Director - Facilities Management, is currently working on two of the recommended Recreation Center projects that came from student feedback.
2. Sevelyn asked Analee to include Recreation Center project updates in her upcoming Liaison Reports for Recreation Center Facilities.

C. UUAB Mission Statement: Brainstorming and Creating a Mission Statement for the Group

1. Sevelyn facilitated an activity to help generate ideas for a UUAB Mission Statement.
2. UUAB Mission Statement: To represent students by maximizing and improving experiences at the Rec Center, Sports Complex and the UU.
 - (1) Motion #3 (Haddad/Sobouti) "Move to postpone definitely the UUAB Mission Statement to the next scheduled meeting on February 25, 2016."**

(2) Motion passed with two abstentions.

D. UUAB Goals: Setting our Goals as a Board for the Remainder of the Academic Year.

1. Sevelyn stated that the academic year is half way completed and it is time to set goals for the remainder of the year.

2. Sevelyn facilitated an activity to generate ideas for possible projects that UUAB could set as goals. Many suggestions were made and the highest priority ones were identified. Ali and Sevelyn will work on finalizing the list.

VII. Reports

A. Chair – Sevelyn VanRonk

1. UU Project Update
 - a) Sevelyn reported that 152 UU Project presentations have been made reaching 5,690 people.
 - b) Discussion involving Street Teams and Facebook pages followed.
 - c) Sevelyn stated that she was happy to see so many Student Government members at the recent Open Forum and asked that everyone make an effort to let all of their contacts know about the next Open Forum and to encourage them to attend.
2. Leadership Team Update
 - a) Student Government members have committed to working in several “booths” at upcoming events.
 - b) Leadership is working on calendaring all of the PA’s that have come in.
 - c) “Dundie” awards are going to be given out at an upcoming social event at Jana Colombini’s house. Sevelyn explained that “Dundie” awards are from the television show “The Office”. They are given out to everyone to increase moral.
 - d) UUAB photos and an underground tour will be taken after the February 18, 2016 UUAB Workshop.

B. Executive Director Representative – Dwayne Brummett

1. Dwayne commended everyone for their hard work on the UU Project. He commented that it was good to see a high turnout of Student Government members at the Open Forum.
2. Dwayne reported that he is currently working on the budget.

C. University President Representative – Joel Neel

1. No report given.

D. Faculty Representative

1. Vacant.

E. Alumni Representative

1. Absent.

VIII. New Business

A. Accept Mid-Year Budget Report – Dwayne Brummett

1. Dwayne explained UUAB’s role in evaluating the budget. Dwayne explained the line items and gave clarification for the variance differences.
2. Questions and answers followed.
 - a) **Motion #4 (Haddad/Montoya) “Move to accept the Mid-Year Budget Report.**

b) **Motion passed with one abstention.**

IX. Liaison Reports

A. Reports given.

X. Announcements

A. Announcements given.

XI. Adjournment

A. Meeting adjourned at 4:00 p.m.