

Associated Students, Inc.
California Polytechnic State University
UNIVERSITY UNION ADVISORY BOARD

#16-06 University Union Advisory Board Meeting Minutes

January 28, 2016

1:11 p.m. University Union 216

Voting Members Present:

Sevelyn VanRonk, Chair/College of Liberal Arts

Ali Spina, Vice Chair/College of Liberal Arts

Annalee Akin, Board of Director's Designee

Anthony Haddad, ASI President's Designee

Michael Hurdelbrink - Orfalea College of Business

Kyle Jordan - College of Agriculture, Food & Environmental Sciences

Natalie Montoya - College of Architecture

Kaelan Sobouti - College of Engineering

Michelle Wong - College of Science & Mathematics

Voting Members Absent:

Joel Neel, University President's Representative

Non-Voting Members Present:

Dwayne Brummett, Executive Director Designee, ASI

I. Call to Order

A. Meeting #16-06 called to order at 1:11 p.m.

II. Flag Salute

III. Letters & Roll Call

A. No letters received.

B. Quorum was achieved.

IV. Open Forum

A. None.

V. Approval of Minutes

A. **Motion #1 (Haddad/Wong) "Move to approve meeting minutes #16-05 from January 14, 2016 as amended."**

B. **Motion passed unanimous voice vote.**

VI. Reports

A. Chair's Report - Sevelyn VanRonk

1. UU Project Update

- a) Sevelyn reported that the Street Teams have reached 2,100 students to date.
- b) Sevelyn encouraged members to attend one of the two upcoming Open Forum Meetings coming up on February 10, 5:00 p.m. to 6:00 p.m. and February 18, 11:00 p.m. - 12:00 p.m. in Chumash auditorium.
- c) Sevelyn reported on the UU Project email campaign that went out.

2. Leadership Team Update

- a) Natalie will be working with Michelle Crawford on the campus cultural diversity issues.
- b) UUAB will be taking new group photos on February 18, 2016 to include new member Natalie Montoya.

3. Cross Cultural Timoi Art Piece

- a) Ali is working on an agreement with the Cross Cultural Center for the temporary installation of the Timoi painting in the University Union.

4. 1-on-1's Recap

- a) Sevelyn report that she had met with all of the UUAB members for their one on one meeting. She read some quotes from members on what they would like to be remembered for after they leave UUAB and Cal Poly. She read her personal quote and encouraged others to strive to meet their goals.
- b) She is planning on scheduling additional fifteen minute 1-on-1 meetings to review everyone's progress with the UU Project Street Team presentations and to observe individual presentations with the intent of offering feedback.

5. Poly "P" Re-Painting

- a) Sevelyn asked who was available on Friday morning, January 29, 2016, to repaint the "P" and restore it to its original white. Members volunteered to help with the re-painting. Annalee will pick up the paint at the Facilities Office.
- b) Natalie is writing a report on the construction done on the renovation of the Poly "P". She will report her findings to Dwayne.
- c) Dwayne and Michael Brennan, Associate Director of Facilities Planning Capital Projects, are doing a project walk through the week of February 1, 2016.
- d) Sevelyn reviewed the timeline for the Poly "P" celebration at the upcoming Cal Poly Men's Basketball game.

B. Executive Director Representative - Dwayne Brummett

1. Dwayne reported that he would be attending the UU Project Open Forums with Joel Neel. He is currently working on the UU Project ballot with other ASI staff.
2. Dwayne reported that he is currently working on the UU Project financial pro forma with regards to the proposed fee increase and financial forecast.

- C. University President Representative – Joel Neel
 - 1. Absent.
- D. Faculty Representative
 - 1. Vacant
- E. Alumni Representative
 - 1. Sevelyn introduced Ellen Cohune, Assistant Vice President for Alumni Outreach. Ellen is filling the Alumni Representative position on the UUAB roster. She gave a brief bio of herself and an overview of alumni relations at Cal Poly. Discussion, questions and answers followed.

VII. Old Business

- A. Sports Complex Policy: Consideration and Discussion of ASI Sports Complex Policy.
 - 1. **Motion #2 (Jordan/Sobouti) “Move to approve the Sports Complex Policy as amended.”**
 - 2. **Motion passed unanimous voice vote.**
- B. Approval of Poly P Operating Procedures: Consideration and Approval for Reserving and Decorating the Poly P.
 - 1. Dwayne reported on the status of the document. The document is being formatted for ADA compliance and is almost ready to be published.
 - 2. Members reviewed the revised Poly P Operating Procedures document for any additional additions or corrections. None were given.
 - a) **Motion #3 (Haddad/Spina) “Move to approve the revised Poly P Operating Procedures”.**
 - b) **Motion passed unanimous voice vote.**

VIII. New Business

- A. Present Budget Timeline – Dwayne Brummett
 - 1. Dwayne presented the University Union Budget Review Timeline. He explained that it will take two or three UUAB meetings to review and approve the budget. Dwayne expounded on some of the areas to be covered with additional information. Questions followed.
- B. Budget Planning Assumptions & Priorities – Dwayne Brummett
 - 1. Dwayne explained the planning principles and priorities of the budget. He clarified what the member’s roles are and what is expected of them during the process of reviewing the budget.

IX. Liaison Reports

- A. Reports given.

X. Announcements

- A. Announcements given.

XI. Adjournment

- A. Meeting adjourned at 2:59 p.m.