Associated Students, Inc.
California Polytechnic State University
BOARD OF DIRECTORS

#16-08 Board Meeting Minutes
Wednesday, January 20, 2016
5:10 p.m. University Union 220

VOTING MEMBERS PRESENT:
Vittorio Monteverdi - Chair of the Board
Annalee Akin - College of Liberal Arts
Madison Albiani – College of Agriculture, Food & Environmental Sciences
Kenton Assadi – Orfalea College of Business (left at 5:50, returned at 5:58)
Kyle Boland – College of Engineering
Lexie Bonestroo – College of Science & Mathematics
Seth Borges – College of Agriculture, Food & Environmental Sciences
Sam Canino – College of Liberal Arts
Jana Colombini – Vice Chair, College of Agriculture, Food & Environmental Sciences
Daniela Czerny – Orfalea College of Business
Eric Djanie – College of Agriculture, Food & Environmental Sciences
Ryan Durante – College of Liberal Arts
Danielle Hepperle – College of Engineering
Nelson Lin – College of Engineering
Christopher Lopez – College of Liberal Arts
Jason Marks – College of Science & Mathematics
Anette Ortega – College of Architecture & Environmental Design (recognized at 5:36)
Paul Ponciano – College of Architecture & Environmental Design (left at 5:48, returned at 5:52)
Pascal Purro – College of Science & Mathematics
Justin Rajah - Orfalea College of Business
Matt Sauer - Orfalea College of Business
Thomas Sawyer – College of Agriculture, Food & Environmental Sciences
Kevin Scott – College of Engineering
Cody Shields – College of Science & Mathematics
Mallory St. George – College of Liberal Arts
Sarah Zerga – College of Engineering

Voting Members Absent:

Non-Voting Members Present:
Owen Schwaegerle - ASI President
Ali Spina – Vice Chair of the University Union Advisory Board (left at 6:04)
I. Call to Order: Meeting #16-08 was called to order at 5:10 p.m.

II. Flag Salute

III. Letters & Roll Call
   A. Vittorio read a letter from student, Matthew Walker, encouraging the Board to make a change on campus by allowing skateboarding. He mentioned that in the survey conducted by the Executive Cabinet last year, 69% of students recommended change in policy.
   B. With 24 members in attendance, quorum was reached.

IV. Open Forum
   A. None.

V. Approval of Minutes
   A. Motion #1 (Rajah/Sauer) “Move to approve the minutes from meeting #16-07, January 6, 2016 as written.”
   B. Motion passed unanimous voice vote.

VI. Leaders’ Reports
   A. Chair of the Board – Vittorio Monteverdi
      a) No report
   B. ASI President – Owen Schwaegerle
      i. Owen reported that the Student Success Fee Allocation Advisory Committee (SSFAAC) allocated $500,000 of the student success fee money to renovations at the library. The library conducted a series of surveys and determined a number of areas needing improvements including doubling the current size of the 24/7 room and installing eight new group study areas on the third floor. The committee also allocated $50,000 for programming for the Cross Cultural Centers. The money will be used to bring in speakers to further increase awareness of diversity issues on campus. Owen stated that the balance of the allocations will be discussed at the next meeting.
      ii. He stated that the recruitment for ASI Chief of Staff has closed. They received six applications and will begin interviews next week. He stated that outreach for the vacancy included Mustang News ads, word of mouth to multiple groups, social media and announcements from professors in classes.
iii. Owen announced the Be Present Challenge which will occur during the week of January 25-29. The event will promote the use of the Pocket Points application by giving prizes to those on a leaderboard.

iv. He stated that a celebration of life for Cal Poly student, Aaron Wolf, who passed away, will be held on Monday, January 25.

C. **ASI Chief of Staff**
   i. No Report

D. **Chair of UUAB Representative – Ali Spina**
   i. Ali announced the Grand Reopening of the Poly P will be held on January 25. She stated that there will be an Instagram competition during the week of January 25-28. Students are asked to post pictures with #PolyP in order to win Cal Poly gear. Photos will be displayed at the Cal Poly men’s basketball game on January 28.
   
   ii. She reported that UUAB approved recommendations for a table topper policy to prohibit the use of table toppers in the University Union. The recommendation will be forwarded to President Armstrong.
   
   iii. UUAB also approved a recommendation for a temporary display of the Tamoi art piece in the University Union not to exceed 18 months. This piece is from the Cross Cultural Center.

VII. **Executive Director’s Report – Dwayne Brummett**

A. Dwayne announced ASI Events, Glow Bowl. This event is free to students.

B. He stated that research is being conducted to replace the business software CLASS.

C. He reported that ASI will take a bigger role in the Poly P reservation process. Reservations can be made through the E-plan process.

D. Dwayne stated that staff is working on mid-year coaching and budgets.

E. He reported that a new regulation regarding background checks has caught auxiliaries off guard. New policies are being drafted.

F. He announced that he attended the Auxiliary Organization Association (AOA) Conference where auxiliaries from all of the CSU system come together to share best practices.

VIII. **Old Business**

A. **Bill #16-02 ASI Bylaw Amendment – Implementation of the Gloria Romero Open Meetings Act**
   
   i. Vittorio stated that this is a second read of proposed amendments to reflect the regulations of the California Education Code, Section 89305.
   
   ii. Motion #2 (Durante/Sauer) “Move to approve Bill #16-02 ASI Bylaw Amendment – Implementation of the Gloria Romero Open Meetings Act.”
   
   iii. Ryan explained that the organization stands compliant with Gloria Romero among practice but it is not clear in the bylaws.
   
   iv. Kenton stated that the Internal Review Committee recommended a do pass.
   
   v. **Motion passed unanimous voice vote.**

IX. **New Business**
A. Ratification of Anette Ortega Filling the Vacancy in the College of Architecture and Environmental Design

i. The Chair explained that Ms. Ortega was ratified at the College of Architecture and Environmental Design College Council meeting to fill the vacancy on the ASI Board of Directors.

ii. Motion #3 (Zerga/Rajah) “Move to ratify Anette Ortega to fill the vacancy in the College of Architecture and Environmental Design on the ASI Board of Directors.”

iii. Vitto stated that this requires a 2/3 vote.

iv. With 24 in the affirmative, motion passed unanimous standing vote.

v. Anette asked to seek recognition at 5:36 p.m. and was recognized.

B. Amendment of Previously Adopted 2015-16 ASI Advocacy Committee Operating Rules

i. Chris explained that due to class conflicts, their meeting time needed to be changed. According to the Gloria Romero Act, the board is legally required to amend the operating rules.

ii. Motion #4 (Czerny/Lopez) “Move to amend the Advocacy Committee Operating Rules by striking out Wednesday and inserting Friday.”

iii. Motion passed unanimous voice vote.

C. 2016-17 ASI Presidential Candidate Packet

i. Seth stated that the Recruitment & Development committee thoroughly reviewed all candidate packets. Additions included a letter from the chair and a new withdrawal form. Other changes included grammatical changes, dates, updated Qualifications for Office document and removal of the table of contents.

ii. Motion #5 (Bonestroo/Borges) “Move to approve the 2016-17 ASI Presidential Candidate Packet.”

iii. Jana stated that after review of the packets, they found it was missing the Student Leader Scholarship policy as it pertains to graduate students in the Qualifications for Office document.

iv. Motion #6 (Colombini/Borges) “Move to amend the 2016-17 ASI Presidential Candidate packet to comply with the ASI Student Leader Scholarship policy by inserting the graduate qualifications for office.”

v. Jana explained that students must maintain a certain number of units to hold office. 12 units for undergrad students and 8 units for grad students. This is in compliance with CSU policy.

vi. Motion passed unanimous voice vote.

vii. Seth stated that on behalf of the committee, uniform changes have been made to all candidate packets they and were reviewed thoroughly.

viii. Main motion passed unanimous voice vote.

D. 2016-17 ASI Board of Directors Candidate Packet
i. Seth stated that similar changes were made to the Board packet. Differences included that the Presidential Candidate packet requires the candidate to obtain signatures from 1% of the student body on a petition form.

ii. Motion #7 (Bonestroo/Rajah) “Move to approve the 2016-17 ASI Board of Directors Candidate packet.”

iii. Motion #8 (Colombini/Akin) “Move to amend the 2016-17 ASI Board of Directors Candidate packet to comply with the ASI Student Leader Scholarship policy by inserting the graduate qualifications for office.”

iv. Jana stated that this is the same change as the previous document to comply with the scholarship policy.

v. Motion passed unanimous voice vote.

vi. Main motion passed unanimous voice vote.

E. 2016-17 ASI Presidential Candidate Write-In Packet

i. Seth explained the key difference in the write-in packet is the due date changed to “within 24 hours of closing of the polls” Other changes included removal of the petition and the candidate statement.

ii. Motion #9 (Colombini/Akin) “Move to approve the 2016-17 ASI Presidential Write-In Candidate packet.”

iii. Motion #10 (Colombini/Borges) “Move to amend the 2016-17 ASI Presidential Write-In Candidate packet to comply with the ASI Student Leader Scholarship policy by inserting the graduate qualifications for office.”

iv. Motion passed unanimous voice vote.

v. Main motion passed unanimous voice vote.

F. 2016-17 ASI Board of Directors Write-In Packet

i. Motion #10 (Borges/Sauer) “Move to approve the 2016-17 ASI Board of Directors Write-In Packet.”

ii. Motion #11 (Colombini/Albiani) “Move to amend the 2016-17 ASI Board of Directors Write-In packet to comply with the ASI Student Leader Scholarship policy by inserting the graduate qualifications for office.”

iii. Motion passed unanimous voice vote.

iv. Main motion passed unanimous voice vote.

x. Representatives’ Reports

A. University President’s Representative – Dr. Keith Humphrey

i. Dr. Humphrey announced that Kathleen McMahon, incoming Dean of Students, will serve as the University President’s representative on the ASI Board of Directors. He stated that it has been a pleasure being the representative.

ii. He stated that he had the opportunity to attend the swearing in of Police Chief Deanna Cantrell.
iii. He reported that there will be an announcement of the student referendum. The 30 day notice keeps us in compliance with the CSU policy of announcing a student referendum.

B. Academic Senate Representative – Dr. Gary Laver
   i. No report.

C. Cal Poly Corporation Representative – Michael Albright
   i. Michael introduced himself as the Associate Director and Executive Chef for Campus Dining. The organization’s restructure was needed due to all of the new buildings and upgrades to campus food venues. He stated that his position will encompass all culinary needs and Starr Lee will lead the operations side. He stated that he was excited to find out what students want to see in dining facilities.
   ii. He reported that Vista Grande will close on June 24. He stated that transactions in current venues are being tracked to see where food is needed most. Other potential changes to fill the need of Vista Grande closing will be keeping The Avenue open later, curbside trucks, mobile carts and possibly changing the arrangement of Sandwich Factory.

XI. Committee Reports

A. ASI Advocacy – Christopher Lopez
   i. Chris reported that Advocacy Committee members have met with Councilmember Ashbaugh and Christianson and are looking forward to upcoming meetings with Mayor Marx and Senator Monning’s district office.

B. ASI Business and Finance – Jana Colombini
   i. Jana reported that the committee reviewed the winter quarter responsibilities including background check policy and the Sport Club Funding Allocation report.

C. ASI/UU Internal Review – Kenton Assadi
   i. Kenton reported that the committee discussed their goals for the quarter. They reviewed Resolution #16-01 in opposition of the Phillips 66 Rail Spur Extension that will be coming before the Board.

D. ASI Outreach and Communication – Mallory St. George
   i. Mallory reported that committee members will be helping with promoting upcoming events including; the Grand Reopening of the Poly P, Tapshield, Flex Your Right and the Resource Fair.
   ii. She thanked members that participated in the video.

E. ASI Recruitment and Development – Seth Borges
   i. Seth thanked his committee members for their hard work on the candidate packets and the Board for approving them.
   ii. He stated that the next phase will be to discuss responsibilities during election season.

F. ASI Club Funding Liaisons – Ryan Durante and Kyle Boland
   i. No report.

XII. Announcements
Adjournment – Meeting adjourned at 6:30 p.m.

CERTIFIED As the true and correct copy, in witness thereof, I have set my hand and seal of the Associated Students, Inc. this _____ day of ______ 2016.

ASI Secretary

ADOPTED at the regular meeting of the Board of Directors by Unanimous / Majority vote on _____________, 2016.

ASI Secretary

Submitted by: ____________________________