VOTING MEMBERS PRESENT:
Vittorio Monteverdi - Chair of the Board
Annalee Akin – College of Liberal Arts
Madison Albiani – College of Agriculture, Food & Environmental Sciences
Kenton Assadi – Orfalea College of Business (left at 6:28, returned 6:35)
Lexie Bonestroo – College of Science & Mathematics
Seth Borges – College of Agriculture, Food & Environmental Sciences
Sam Canino – College of Liberal Arts
Jana Colombini – Vice Chair, College of Agriculture, Food & Environmental Sciences
Daniela Czerny – Orfalea College of Business (left at 6:34, returned 6:39)
Eric Djanie – College of Agriculture, Food & Environmental Sciences (left at 5:38, returned 5:42)
Ryan Durante – College of Liberal Arts
Danielle Hepperle – College of Engineering
Nelson Lin - College of Engineering (recognized at 5:27, left at 6:14 returned at 6:16)
Christopher Lopez - College of Liberal Arts
Jason Marks – College of Science & Mathematics
Paul Ponciano – College of Architecture & Environmental Design
Pascal Purro – College of Science & Mathematics
Justin Rajah - Orfalea College of Business (recognized at 5:25)
Matt Sauer - Orfalea College of Business
Thomas Sawyer – College of Agriculture, Food & Environmental Sciences
Kevin Scott – College of Engineering (left at 6:03, returned at 6:05)
Derek Seaman – College of Architecture & Environmental Design
Cody Shields – College of Science & Mathematics
Mallory St. George – College of Liberal Arts
Sarah Zerga – College of Engineering

Voting Members Absent:
Kyle Boland – College of Engineering

Non-Voting Members Present:
Owen Schwaegerle - ASI President
Sevelyn Van Ronk - Chair of the University Union Advisory Board
I. **Call to Order:** Meeting #16-05 was called to order at 5:11 p.m.

II. **Flag Salute**

III. **Letters & Roll Call**

   A. No letters were received.

   B. With 22 members in attendance, quorum was reached.

IV. **Open Forum**

   A. None

V. **Approval of Minutes**

   A. **Motion #1 (Borges/Lopez) “Move to amend the minutes by striking “failed” and inserting “passed” under new business, item B.”**

   B. **Motion passed unanimous voice vote.**

   C. **Motion #2 (Lopez/Purro) “Move to approve the minutes from meeting #16-04, October 14, 2015 as amended.”**

   D. **Motion passed unanimous voice vote.**

VI. **Leaders' Reports**

   A. **Chair of the Board – Vittorio Monteverdi**

      i. Vittorio reported that Dr. Laver was unable to attend. He gave an Academic Senate update on his behalf.

         a) Academic Senate had a first read of a resolution revising the criteria for the distinguished scholarship award. This was to clarify the requirements for the award, since the original requirements were many years old and very ambiguous.

         b) They had a first read on a Resolution on Action to Promote Timely Completion of the Graduate Writing Requirement. This resolution tasked the university to find a way to make sure students take the GWR before their senior year.

         c) Final item, they passed a resolution on California State University (CSU) 2015-16 Presidential Searches. This is an ongoing issue in the CSU. The argument is based on whether presidential searches should be kept confidential until a candidate is chosen. We are the 22nd campus to pass a resolution in favor of open presidential searches.
ii. Vittorio introduced special guest Cindy Villa, Vice President of Administration and Finance.
   a) Cindy thanked the Board for the invitation to join the meeting and gave a brief overview of herself. She stated that she is honored to be part of the Cal Poly family and welcomed input from students on their concerns.

iii. Justin asked to seek recognition at 5:25 p.m. and was recognized.

B. **ASI President – Owen Schwaegerle**
   i. Owen reported that a total of 1,266 students opted out of the Student Involvement Representation Fee (SIRF).
   ii. He announced that the Student Success Fee Allocation Committee has received a one time, $1 Million for allocation. The committee is reviewing proposals for the allocation.
   iii. He stated that the Student Government tailgate party was attended by members and their families and was a success.
   iv. Nelson asked to seek recognition at 5:27 p.m. and was recognized.

C. **ASI Chief of Staff – Jonathan Lampkin**
   i. Absent
   ii. Owen stated that the Executive Cabinet is working on the next phase of the voter registration campaign. They will reach out to Greek organizations and the Multicultural Center.
   iii. He reported that the Green Team is 30-40 students strong on a regular basis.

D. **Chair of UUAB – Sevelyn VanRonk**
   i. Sevelyn reported that UUAB has been planning the grand re-opening of the Cal Poly P. The event will be held from November 16-18 where students will be encouraged to hike the P and sign their name. Students have the opportunity to win Cal Poly swag for the most spirited pictures.
   ii. She stated that a report is being compiled from the UUAB facilities trip.
   iii. UUAB members are discussing ideas for the Greenovations Grant for sustainability efforts. One idea is motion sensor lights in the University Union to conserve energy.
   iv. She reported that a presentation was made for an art proposal in the University Union and a discussion was held on the structure of Recreation Center Memberships.
   v. She announced that there is a vacancy in the UUAB for the College of Architecture and Environmental Design.

VII. **Executive Director’s Report – Marcy Maloney**

A. Marcy reported that ASI Events is hosting a professional haunted house in the University Union, UU Plaza and Mott Lawn.

B. She introduced Dwayne Brummett, Associate Executive Director to present reports on Insurance Summary, Risk Management Plan and the Capital Expenditures.
   i. Dwayne stated that the Capital Expenditure Report shows purchases over $5,000. No capital purchases were made during summer or fall quarter.
   ii. He explained the organization’s corporate structure and the risk management plan in detail stating that ASI strives at all times to operate in compliance with local, state, and federal laws and regulations. ASI bears responsibility for the health, safety, and security of participants, volunteers and employees. He explained the roles of the Board, Legal Counsel, the Executive Director and the Risk Manager.
iii. Dwayne gave an overview of the ASI/UU Insurance Summary Report showing the types of policies that we must have as an organization. Policies include General Liability, Auto Physical Damage, and Commercial Property, Commercial Crime, Cyber Liability, Identity Fraud, Catastrophic Medical, Secondary Accident / Medical Insurance and Worker’s Compensation.

VIII. Old Business

A. **Action Item: Consideration of a Policy Change to include Cost of Living Adjustment**
   i. Vittorio stated that this policy change was postponed definitely at the last meeting.
   ii. **Motion # 3 (Bonestroo/Borges) “Move to approve policy change to include cost of living adjustment.”**
   iii. Lexie stated that the Internal Review Committee recommended a do pass.
   iv. **Motion passed unanimous voice vote.**

IX. New Business

A. **Master Plan Update – Julie Moloney, Facilities Planning**
   i. Julie gave an update on the Cal Poly Master Plan stating that the focus is from President Armstrong’s Vision 2022 and the Academic Plan. She stated that there are six committees and recommendations were compiled into three concepts and narrowed down to one, a more refined plan. She spoke about the top 10 feedback results and said the message was loud and clear. She stated that the next step is to refine the campus core plan, land use coordination and public outreach.

X. Representatives’ Reports

A. **University President’s Representative – Dr. Jean DeCosta**
   i. Dr. De Costa reported that Dr. Humphrey is meeting with candidates for the Dean of Students position, she stated that she was impressed by all of them.
   ii. She encouraged members to stay safe during Halloween and reminded them of the triple fines.

B. **Academic Senate Representative – Dr. Gary Laver**
   i. Absent

C. **Cal Poly Corporation Representative – Lorlie Leetham**
   i. Lorlie reported that Corporation Board meeting is on November 7. She stated that Corporation is taking a hard look at dining services.

XI. Committee Reports

A. **ASI Advocacy – Christopher Lopez**
   i. Chris reminded members that special guest, Senator Bill Monning, will be on campus on October 29.
   ii. He stated that emails have been drafted for Mayor/City Council Members and Assembly Member Achadjian and will be sent out soon.

B. **ASI Business and Finance – Jana Colombini**
   i. Jana reported that the committee has not met and will resume after the holidays.

C. **ASI/UU Internal Review – Lexie Bonestroo**
i. Lexie reported that the committee reviewed the Form 990 tax form.

D. ASI Outreach and Communication – Mallory St. George

i. Mallory reported that the committee has been supporting different groups on campus through event promotion on the Student Government Facebook page. The committee is developing ideas on how to communicate with the student body, the work that students leaders are doing. They will be more active in informing students on the issues and policies on our campus and in the San Luis Obispo community that directly affect them.

ii. She stated that the committee is drafting a formal document about potential changes to the Student Government section of the ASI website. Members are researching and gathering information from other school’s website.

E. ASI Recruitment and Development – Seth Borges

i. Seth reported that the committee completed the review of the Election Code.

ii. Upcoming discussion will include the election timeline and the candidate packets.

F. ASI Club Funding Liaisons – Ryan Durante and Kyle Boland

i. Ryan reported that $79,700 has been allocated and $26,333.96 has been reconciled.

XII. Announcements

XIII. Adjournment – Meeting adjourned at 6:58 p.m.

CERTIFIED As the true and correct copy, in witness thereof, I have set my hand and seal of the Associated Students, Inc. this _____ day of _______ 2015.

ASI Secretary

ADOPTED at the regular meeting of the Board of Directors by Unanimous / Majority vote on ______________, 2015.

ASI Secretary

Submitted by: __________________________

T. Watson – November 18, 2015