

Associated Students, Inc.  
California Polytechnic State University  
UNIVERSITY UNION ADVISORY BOARD

## **#16-02 University Union Advisory Board Meeting Minutes**

October 15, 2015

1:11 p.m. University Union 216

### **Voting Members Present:**

Sevelyn VanRonk, Chair/College of Liberal Arts

Ali Spina, Vice Chair/College of Liberal Arts

Annalee Akin, Board of Director's Designee

Anthony Haddad, ASI President's Designee

Michael Hurdelbrink - Orfalea College of Business

Kyle Jordan - College of Agriculture, Food & Environmental Sciences

Kaelan Sobouti - College of Engineering

Michelle Wong - College of Science & Mathematics

Joel Neel, University President's Representative

### **Voting Members Absent:**

Young Choi, College of Architecture & Environmental Design

Vacant, Faculty Representative

Vacant, Alumni Representative

### **Non-Voting Members Present:**

Dwayne Brummett, ASI Executive Director Designee

Lindsey Lee, Business Services Coordinator

Michelle Crawford, Assistant Director of ASI Programs/Government Affairs

### **Non-Voting Members Absent:**

Janice Manzo, Administration & Finance Designee

- I. Call to Order
  - A. Meeting #16-02 called to order at 1:12 p.m.
- II. Flag Salute
- III. Letters & Roll Call
  - A. No letters received.

- B. Quorum was achieved.
- IV. Open Forum
  - A. None.
- V. Approval of Minutes
  - A. Motion #1 (Jordan / Sobouti) “Move to approve meeting minutes #16-01 from October 1, 2015.”**
  - B. Motion passed unanimous voice vote.**
- VI. Reports
  - A. Chair’s Report - Sevelyn VanRonk
    - 1. Sevelyn reported that last year’s UUAB made a recommendation to Campus Dining to bring a Shake Smart to campus. She met with Lorlie Leetham at Cal Poly Corporation for an update, and reported that the Shake Smart project is still in the planning stages. The Shake Smart will be located outside the Recreation Center and is expected to be completed by next year.
    - 2. Sevelyn stated that Campus Dining is looking for students to give feedback on their facilities. If any members are interested they should let Sevelyn know.
    - 3. Sevelyn reported that 1,266 students opted out of the SIRF fee.
  - B. Executive Director’s Report – Marcy Maloney
    - 1. Marcy gave a presentation which reviewed the highlights from the final University Union Programming report from Brailsford and Dunlavey and gave all members a copy of the report.
    - 2. She stated that the goal for October is to educate Student Government and ASI student staff on the history of the UU renovation.
    - 3. Marcy challenged members to take lots of photos during their facilities trip to show possibilities for a renovated UU. She asked them to look for outdoor spaces that are clever and unique. She stated that this will give them ideas to use if the UU renovation project does move forward.
    - 4. Sevelyn stated that if members have any questions about the UU renovation project they should bring them to her, Ali, Dwayne or Joel.
    - 5. Dwayne shared a petition with members that was sent to the Campus Fee Advisory Committee regarding a fee proposal.
  - C. University President Representative’s Report - Joel Neel
    - 1. No report given.
  - D. Faculty Representative’s Report
    - 1. Vacant.
  - E. Alumni Representative’s Report
    - 1. Vacant.
- VII. Old Business

- A. Consideration of Updates to the UUAB Operation Code
  - 1. Members reviewed the revised UUAB Operation Code. Sevelyn asked if there were any more additions or corrections, there were none.
    - a) **Motion #2 (Jordan/Haddad) "Move to approve the UUAB Operation Code for 2015-16."**
    - b) **Motion approved unanimous voice vote.**
- B. Adoption of UUAB Standing Rules
  - 1. Dwayne explained that the UUAB Operation Code is different from the UUAB Standing Rules. He stated that the Operations Code is more like the Bylaws.
    - a) **Motion #3 (Wong/Spina) "Move to approve the UUAB Standing Rules for the 2015-16 academic year."**
    - b) **Motion passed unanimous voice vote.**
- C. Consideration and Approval of new UUAB Proposal Process
  - 1. Members reviewed the revised UUAB Proposal Process which includes a cover page with instructions. A few additional changes were made.
    - a) **Motion #4 (Jordan/Sobouti) "Move to approve the UUAB Proposal Process with tracked changes."**
    - b) **Motion passed unanimous voice vote.**
- D. Poly "P" Discussion
  - 1. Members briefly discussed the opening ceremonies for the Poly "P", including what might be on a plaque. They discussed the possibility of temporary or permanent lighting for the "P" and the possibility of having students go sign the "P" before a big game. An ADA accessible option was also mentioned. They agreed to discuss further after the facilities trip.

## VIII. New Business

- A. UUAB Facilities Trip Discussion
  - 1. The final details of the facilities trip were discussed.
  - 2. Dwayne encouraged everyone to go with a critical eye and to think about every aspect of the buildings that could be incorporated into a UU renovation. He reviewed a report from the 2006 UUAB facility trip to give members an idea of what would be expected of them after the trip. He stated that their report will serve as a historical document.
  - 3. Ali and Sevelyn assigned each member a specific role for the trip. The assignments will be emailed to members.
- B. Discussion Regarding ASI Sustainability Efforts
  - 1. Dwayne stated that ASI has a new Sustainability Committee this year. Ron Skamfer will be advisor to the committee and some students from Student Government will be involved. The committee will be reviewing ASI facilities to see how sustainability can be improved. He asked for volunteer and Kyle and Young expressed interest.

2. Sevelyn stated that members will brainstorm ideas for sustainability at the next workshop.

IX. Liaison Reports

A. Staff reports

1. No reports.

B. Board / President's Designee Report

1. Report given.

C. Universitywide / Academic Senate Committee Report

1. Reports given.

D. Student Club Council Reports

1. Reports given.

X. Announcements

XI. Adjournment

**A. Motion #5 (Jordan/Haddad) "Move to adjourn the meeting."**

**B. Motion passed unanimous voice vote. Meeting adjourned at 2:35 p.m.**