#15-07 Board Meeting Minutes
Wednesday, January 7, 2015
5:10 p.m. University Union 220

VOTING MEMBERS PRESENT:
Nicole Billington - Chair of the Board
Cameron Allen - College of Science and Mathematics
Annalee Akin - College of Liberal Arts
Madison Albiani - College of Agriculture, Food and Environmental Sciences
Lexie Bonestroo - College of Science and Mathematics
Seth Borges - College of Agriculture, Food and Environmental Sciences
Gabriella Bragoli - College of Agriculture, Food and Environmental Sciences
Jana Colombini - College of Agriculture, Food and Environmental Sciences
Lauren Cool - College of Liberal Arts
Cyrus Ebadat - College of Liberal Arts
Samantha Foster - Orfalea College of Business
Elliot Gertner - College of Architecture and Environmental Design (ratified at 5:50 p.m.)
Alex Horncliff - College of Science and Mathematics
Sydney Johnson - Orfalea College of Business
Samantha Kin - College of Engineering
Nelson Lin - College of Engineering (left at 5:29, returned at 5:32, left at 6:39 returned at 6:41)
Kevin Londerholm - College of Science and Mathematics
Chris Lopez - College of Liberal Arts
Myra Lukens - College of Engineering
Yashar Moayedian - Orfalea College of Business
Vittorio Monteverdi - College of Engineering
Mallika Potter - College of Engineering
Owen Schwaegerle - College of Agriculture, Food and Environmental Sciences
Brandon Scott - Orfalea College of Business

Voting Members Absent:

Non-Voting Members Present:
Joi Sullivan - ASI President (left at 5:50 p.m.)
Brady Hiob - Chair of the University Union Advisory Board (left at 5:50 returned at 5:53)
Jake Rogers – ASI Chief of Staff
Marcy Maloney - Executive Director
I. Call to Order: Meeting #15-07 was called to order at 5:10 p.m.

II. Flag Salute

III. Letters & Roll Call

A. The Chair received a letter from Young Choi, College of Architecture & Environmental Design resigning from his position on the ASI Board of Directors.

B. She received a letter from John Herrero, College of Architecture & Environmental Design resigning from his position on the ASI Board of Directors.

IV. Open Forum

A. None

V. Approval of Minutes

i. Minutes from meeting #15-06 on November 12, 2014, stand approved as written.

ii. Motion #1 (Cool/Lukens) “Move to suspend Section 7.2 of the ASI Board of Directors Standing Rules as it pertains to leaders reports. Nicole stated that this requires a 2/3 vote.

iii. Motion passed unanimous standing vote.

VI. Leaders’ Reports

A. Chair of the Board - Nicole Billington

i. ASI Events Presentation – Haley Brown

ii. Haley shared a presentation for winter quarter ASI Events which were planned from the results of the ASI Events Survey taken during fall quarter. They received 626 responses with overwhelming results of students wanting more comedy, movies and concerts. The idea of ticketed concerts was proposed in the survey and resulted in that students are willing to pay for bigger name concerts with the upwards end of $30 per ticket.

iii. Events scheduled for winter quarter include a back to school breakfast, a Comedy Series with Upright Citizens Brigade Touring Company and Cal Poly’s own Smile n Nod; Casino Night and a Valentine’s Day craft & music event. ASI Events will be giving away 250 tickets to an event at the Performing Arts Center, and a special guest speaker to be announced in the future. Concerts in the Plaza will resume featuring Pleasantly and Rainbow Girls.
iv. **Motion #2 (Lukens/Borges)** “Move to lay the Special Guest Presentation on the table until he arrives.”

i. Motion passed unanimous voice vote.

B. **ASI President - Joi Sullivan**

i. Joi stated that she has class at 6 p.m. on Monday and Wednesday nights; she apologized for her absence at the meetings.

ii. She stated that she is currently on the search committee for the Vice President of Administration and Finance position. The committee conducted interviews during finals week and the finalist will be coming to campus. She encouraged members to attend the open forums for each of the candidates.

iii. She reported that she, Mr. Herrero and Mr. Londerholm attended the annual campus safety walk looking for safety concerns.

iv. She announced that a subcommittee of the Student Community Liaison Committee (SCLC) was formed to work on a proposal for a pilot program similar to an “Adopt a Highway” program with a focus on neighborhoods close to campus. The proposal will be presented to SCLC at the next meeting to see if they are willing to fund such a program for a short period of time and if so, for how much. One of the contingencies for the pilot program is the hiring of an intern to head up the project. She stated that if members know of anyone interested in getting involved with neighborhood wellness issues, is detailed and organized, and has time to lead this project, to let her know.

v. Joi reported that she and Ms. Billington attended a day long workshop put on by the University Administration and an independent facilitator to help with future planning of the University in conjunction with the Master Plan.

vi. She announced that an upcoming event will asks students to think outside of the box and share their ideas of what the future of Cal Poly could look like. Working in conjunction with Linda Dalton, Interim Planning Director and the administration, the event, entitled “Rethink. Rebuild. Redesign.” will take place in the Library Atrium from 10 a.m.-2 p.m. and is open to all students. This event is aimed at giving students the opportunity to voice their ideas in an exercise that defines the future of a university. She thanked Ms. Foster for all of her help in the planning process.

vii. Joi reported that she will be attending the CSSA-San Marcos Conference and the Board of Trustees meeting in Long Beach.

viii. The Leadership Team had the opportunity to attend the Rose Parade where the Cal Poly Universities Rose Float, Soaring Stories, is the winner of the Lathrop K. Leishman Trophy.

C. **ASI Chief of Staff – Jake Rogers**

i. Jake reported that he attended the SLO City Council meeting at which the Council received public feedback on the proposal for creating a Rental Housing Inspection Program. The proposal was approved.

ii. He announced that Winter Kickoff will take place on Saturday, January 10 with a special guest facilitator, Tracy Knofla from High Impact Training.

iii. The Executive Cabinet will begin winter quarter projects including Spirit Week, Alumni Institutionalization, the Rental Housing Inspection Program Education and a community outreach event.

iv. He reported that University Police Department will be hosting an open forum on February 3 in order to give students the opportunity to discuss parking and circulation changes that will occur due to the Housing South Project.

v. Jake announced that Student Government will be partnering with the Center for Community Engagement on three events over the next two quarters including
Polycultural Weekend, Don’t Put Me in a Box campaign, and the Pride Month speaker series.

vi. He stated that in response to numerous student concerns relating to the slackline policy on campus, Student Government investigated the policy and found the following results: 1) Slacklining is currently forbidden on campus, not due to the risk of personal injury, but due to the damage that the activity causes to campus property and 2) The university is currently looking into finding a location on campus where permanent slacklining poles can be placed.

D. Chair of UUAB - Brady Hiob

i. Brady reported that the UU Art Committee is looking at updating the art in the hallway next to the ASI Business Office.

ii. He reminded members that Street Team Training will be held in UU220.

iii. He stated that work done during winter break included new shades in UU220 and Chumash Auditorium and a new sound system in UU220.

iv. He announced Young Choi as the new representative for the College of Architecture and Environmental Design on UUAB.

II. Executive Directors Report - Marcy Maloney

A. Marcy reported that several fulltime staff members had the opportunity to participate in Parliamentary Procedure training to better support training for next year’s Board.

B. She commended Gabby and the Recruitment & Development Committee on their hard work on the ASI Election Code.

C. She stated that pre-work has begun on the budget process to include the minimum wage increase.

D. Marcy stated that staff is working on their quarterly reports which is a reflection period to see what we have done and if it is moving the Strategic Plan forward. She stated that the final report will be brought to the Board.

E. She reported that mid-year coaching is in progress for all fulltime staff and the Leadership Team

F. She encouraged members to attend the open forums for the Vice President of Administration and Finance candidates.

III. Old Business

A. None

IV. New Business

A. Ratification of Elliot Gertner Filling the Vacancy in the College of Architecture and Environmental Design

i. Motion #3 (Ebadat/Moayedian) “Move to ratify Elliot Gertner to fill the vacancy in the College of Architecture and Environmental Design to the ASI Board of Directors.”

ii. Nicole stated that the motion requires a 2/3 vote.

iii. Motion passed with 22 in the affirmative and 0 in the negative with a standing vote.

iv. Mr. Gertner asked to seek recognition at 5:50 p.m.
B. Chair of the Board Responsibility Guide  
  i. Motion #4 (Lukens/Borges) “Move to approve the Chair of the Board Responsibility Guide.”  
  ii. The Business and Finance committee recommends that the ASI Board of Directors approve the amended Leadership Team Responsibility Guides. The committee did a thorough review of the guides and made changes to keep them consistent with current practice.  
  iii. Motion passed unanimous voice vote.  

C. Vice Chair of the Board Responsibility Guide  
  i. Motion #5 (Potter/Foster) “Move to approve the Vice Chair of the Board Responsibility Guide.”  
  ii. The Business and Finance committee recommends that the ASI Board of Directors approve the amended Leadership Team Responsibility Guides. The committee did a thorough review of the guides and made changes to keep them consistent with current practice.  
  iii. Motion passed unanimous voice vote.  

D. ASI President Responsibility Guide  
  i. Motion #6 (Borges/Londerholm) “Move to approve the ASI President Responsibility Guide.”  
  ii. The Business and Finance committee recommends that the ASI Board of Directors approve the amended Leadership Team Responsibility Guides. The committee did a thorough review of the guides and made changes to keep them consistent with current practice.  
  iii. Motion passed unanimous voice vote.  

E. ASI Chief of Staff Responsibility Guide  
  i. Motion #7 (Horncliff/Cool) “Move to approve the ASI Chief of Staff Responsibility Guide.”  
  ii. Motion passed unanimous voice vote.  

F. Chair of the University Union Advisory Board (UUAB) Responsibility Guide  
  i. Motion #8 (Akin/Allen) “Move to approve the Chair of the University Union Advisory Board Responsibility Guide.”  
  ii. Motion passed unanimous voice vote.  

G. Vice Chair of the University Union Advisory Board (UUAB) Responsibility Guide  
  i. Motion #9 (Schwaegerle/Londerholm) “Move to approve the Vice Chair of the University Union Advisory Board Responsibility Guide.”  
  ii. Motion passed unanimous voice vote.  

H. First read of Bill #15-03: ASI Bylaws Amendment – General Updates to the ASI Bylaws  
  i. Motion #10 (Kin/Monteverdi) “Move to take Bill #15-03 to an urgent vote.”  
  ii. Nicole stated that this requires a 2/3 vote.  
  iii. With 23 in the affirmative and 0 in the negative, motion passed unanimous standing vote.  
  iv. Motion #11 (Borges/Londerholm) “Move to approve Bill #15-03: ASI Bylaws Amendment – General Updates to the ASI Bylaws.”  
  v. Seth stated that the Internal Review Committee recommended a do pass.
vi. Motion passed unanimous voice vote.

I. 2015-16 ASI Election Timeline
i. Motion #12 (Albiani/Horncliff) “Move to approve the 2015-16 ASI Election timeline.”
ii. Motion passed unanimous voice vote.

J. ASI Election Code
i. Motion #13 (Bragoli/Akins) “Move to approve the ASI Election Code.”
ii. Gabby stated over the course of fall quarter, the Recruitment & Development Committee worked with legal counsel to review and update the ASI Election Code. The document presented is a result of this work. She stated that on behalf of the Recruitment & Development Committee, she urged her fellow board members to approve the ASI Election Code. She stated that it is the opinion of the committee that the current election code reflects the mission of ASI Elections and protects both Cal Poly students and the organization.
iii. Motion passed unanimous voice vote.

V. Representatives’ Reports
A. University President’s Representative – Dr. Keith Humphrey
i. Dr. Humphrey reported that he also had the opportunity to attend the Rose Parade and see all of the students and their hard work reflected in the float.
ii. He encouraged members to get their flu shot at the Health Center and to stay healthy this quarter.
iii. He reported that he visited the Apple dining facilities in Cupertino.
iv. Dr. Humphrey stated that discussions are taking place with Dean DeCosta regarding the Greek Community addressing some health and safety issues.

B. Academic Senate Representative – Dr. James LoCascio
i. Absent

C. Cal Poly Corporation Representative – Lorlie Leetham
i. Lorlie reported that the Corporation is busy with capital projects and budgets which will go to the Cal Poly Corporation Board for approval.
ii. She stated that changes have been made to the 2015-16 meal plan after receiving feedback from students. The new plan will be more flexible, no meal credits and hope to be well received.
iii. She announced the Red Radish Grand Opening is on January 27. She stated that there is a contest at Ciao to “Build & Win it” where you submit recipes for pizza for the opportunity to win 10 free pizzas.

Motion #14 (Lukens/Borges) “Move to take the Special Guest Presentation off of the table.”

Motion passed unanimous voice vote.

The Chair welcomed President Jeffrey Armstrong.

President Armstrong stated that he enjoys meeting with student leaders and attending the Board meetings. He had the opportunity to meet with a group of students that are here at Cal Poly taking eight units in three weeks.
He and Mrs. Armstrong also had the opportunity to watch Cal Poly students in action at the Rose Parade with the Learn by Doing philosophy in action.

He announced that faculty and staff will receive a reasonable size raise following no raise for the past seven years.

President Armstrong spoke about the Academic and Master Plan stating that the Master Plan is driven by the Strategic Plan which is driven by Vision 2022. Beginning with additional housing on campus where ground breaking will be in the spring. Additional parking will be added and housing will allow for an additional 1,000 sophomores to live on campus. He stated that statistics show that the success rate for students is higher when they live on campus.

He spoke of the Professor/Scholar Model where they are looking more Learn by Doing opportunities for faculty and staff. Faculty receives experience in labs and classes but also want the opportunity for extracurricular activities for both faculty and staff. The hope is for faculty to go out into the industry to experience the Learn by Doing philosophy outside of Cal Poly.

He stated that in the Academic Planning, there are things to be looked at that add to the essence of Cal Poly. In looking at the senior project which was formerly a senior thesis, could there be something new? It could include experiences through research projects, senior projects, traveling abroad and internships. Consideration is being given to a possible year round program where there will be four quarters where students would not necessarily start school fall quarter. In doing that, it would require state support; Cal Poly will need to grow. More graduate students and more money for scholarships for first generation students are needed. He stated that much discussion needs to take place to find funding to grow because Cal Poly can no longer count on the state to provide like they did in the past.

President Armstrong fielded questions.

VI. Committee Reports

A. ASI Advocacy – Alex Horncliff
   a) Alex reported that the Advocacy Committee discussed the Get to Know Leaders of SLO speaker series and has received confirmation of attendance from two of the three City Council members and from Mayor Marx.

   b) The Committee discussed possible budget priorities for the city goal setting priorities survey.

B. ASI Business and Finance – Myra Lukens
   a) Myra reported that the Business and Finance Committee approved changes to the Student Leader Scholarship Policies which will be brought to the next meeting.

   b) They are currently discussing the Student Government New Projects and Initiatives Policy.

C. ASI/UU Internal Review – Seth Borges
   a) Seth stated that the committee did not meet this week and finished fall quarter with reviewing the Tax Form 990.

D. ASI Outreach and Communication – Annalee Akin
   a) Annalee reported that the committee is continuing to get the Newsletter and Facebook posts out.
b) They rolled out the “Did you Know?” campaign highlighting the 2013-14 Annual Report through digital displays.

c) Annalee reported graphic designs have been received for the ASI Election Recruitment campaign and will be brought to the committee and also to the Recruitment & Development Committee.

d) She announced that the outreach booths have been finalized with the purpose of making Student Government less intimidating and informing students of our roles. She encouraged members to sign up to help.

E. ASI Recruitment and Development – Gabriella Bragoli

   a) Gabby took the opportunity to thank the members of the Recruitment & Development Committee and staff. Their dedication and patience throughout the process has been very much appreciated. She stated that without everyone’s support and patience, it would not have been completed. She stated that she is immensely proud of the committee and look forward to this election season.

F. ASI Club Funding Liaisons – Vittorio Monteverdi, Mallika Potter

   a) Vittorio reported that $78,000 has been allocated to Club Funding.

VII. Announcements

VIII. Adjournment – Meeting adjourned at 8:26 p.m.

CERTIFIED As the true and correct copy, in witness thereof, I have set my hand and seal of the Associated Students, Inc. this ___ day of ___ 2015.

ASI Secretary

ADOPTED at the regular meeting of the Board of Directors by Unanimous/Majority vote on ______, 2015.

ASI Secretary