VOTING MEMBERS PRESENT:
Nicole Billington - Chair of the Board
Annalee Akin - College of Liberal Arts
Madison Albiani - College of Agriculture, Food and Environmental Sciences
Lexie Bonestroo - College of Science and Mathematics (left at 6:13 returned at 6:15)
Seth Borges - College of Agriculture, Food and Environmental Sciences
Gabriella Bragoli - College of Agriculture, Food and Environmental Sciences
Young Choi - College of Architecture and Environmental Design
Jana Colombini - College of Agriculture, Food and Environmental Sciences (left at 6:49 returned at 6:52)
Lauren Cool - College of Liberal Arts
Cyrus Ebadat - College of Liberal Arts
Samantha Foster - Orfalea College of Business
John Herrero - College of Architecture and Environmental Design
Alex Horncliff - College of Science and Mathematics (left at 5:45 returned at 5:55)
Sydney Johnson - Orfalea College of Business
Samantha Kin - College of Engineering
Nelson Lin - College of Engineering (left at 6:33 returned at 6:41)
Kevin Londerholm - College of Science and Mathematics
Chris Lopez - College of Liberal Arts
Myra Lukens - College of Engineering
Yashar Moayedian - Orfalea College of Business (arrived at 5:18, left at 6:48 returned at 6:50)
Vittorio Monteverdi - College of Engineering (left at 6:02 returned at 6:05)
Mallika Potter - College of Engineering
Owen Schwaegerle - College of Agriculture, Food and Environmental Sciences (left at 6:58 returned at 7:07)
Brandon Scott - Orfalea College of Business (arrived at 5:18)

Voting Members Absent:

Non-Voting Members Present:
Brady Hiob - Chair of the University Union Advisory Board
Kylie Bush - Chief of Staff Representative
Marcy Maloney - Executive Director
I. **Call to Order:** Meeting #15-06 was called to order at 5:10 p.m.

II. **Flag Salute**

III. **Letters & Roll Call**
   A. None

IV. **Open Forum**
   A. Dr. DeCosta introduced Duane Rohrbacher as the new Assistant Dean of Students for the Office of Student Rights and Responsibilities.

   B. Ariana Brandao extended an invitation for members to support the Chumash Heritage National Sanctuary proposal where the sanctuary is dedicated to the nurturing of relationships to Nature and the Ocean.

V. **Approval of Minutes**
   i. Minutes from meeting #15-05 on October 29, 2014, stand approved as written.

   ii. Brandon Scott & Yashar Moayedian were recognized at 5:18 p.m.

   iii. Motion #1 (Lukens/Johnson) “Move to suspend Section 7.3 of the ASI Board of Directors Standing Rules as it pertains to leaders reports. Nicole stated that this requires a 2/3 vote.

   iv. Motion passed unanimous standing vote.

VI. **Leaders’ Reports**
   A. Chair of the Board - Nicole Billington
i. Nicole reported that student leaders will be attending the Board of Trustees meeting. They will be providing testimony regarding the Student Success Fees as the Board of Trustees considers the recommendations from the Student Success Fee Working Group. She stated that the Board of Trustees has decision making power with this issue and it is important to have student voices heard. She stated that she will be presenting Resolution #15-02: ASI Board of Directors Support of Campus Individuality Regarding Student Success Fees and urging the Board of Trustees to consider the student voice and campus individuality when making their decisions.

ii. Rose Float Presentation

iii. Delaney presented “Year in a Life of a Rose Floater.” and stated that the Rose Float process is a 14 month cycle. The cycle begins with a public invitation to submit design concepts to be voted on by both Cal Poly Pomona and San Luis Obispo for the theme of the float. She stated that this year’s concept was The Key to Imagination and became Soaring Stories as the final rendering. Once the design is approved they move into building one half of the float here and one half in Pomona. The Cal Poly SLO float is moved to Pomona and on to Pasadena for the decoration week before the Tournament of Roses Parade. She stated that it is a completely student run organization and there are no other floats in the parade that are built solely by students.

iv. Rental Housing Inspection Presentation – Joseph Lease

v. Joseph stated that the city has developed a rental housing inspection program for achieving part of the 2013-15 Major City Goals; Enhance Neighborhood Wellness. The project plan will survey and review existing rental housing programs in other cities, and will receive input and consider various viewpoints from stakeholders. He stated that City Council will review and give policy direction for further development of the program. He stated that the issue is that there is a significant portion of the housing units in the City of San Luis Obispo that are rentals. With a total number of 20,553 dwelling units, 62% or 12,743 of them are rentals.

vi. He gave an overview of the program stating it is a systematic program that includes the periodic inspection of rental properties to insure compliance with State and local housing, building, fire and zoning codes. Minimum housing standards include adequate sanitation, adequate weather protection, elimination of structural hazards, and elimination of fire hazards, safe egress and elimination of improper occupancies.

vii. Concern was expressed about the high demand and low supply of housing and that substandard living is the only option. Questions asked included, what kind of protection is there for the renter? Joseph answered that if the landlords are not in compliance, they are required by California law for relocation. He stated that the city will partner with Cal Poly for substandard conditions.

viii. Civility Working Group Outreach and Communication Presentation

ix. Nicole introduced Christine Wallace, SLO Neighborhood Outreach Manager.

i. Christine stated that the Neighborhood Wellness/Community Civility Effort is a working group comprised of representatives of Cuesta College, Cal Poly University, the City of San Luis Obispo and residents who are working on neighborhood wellness initiatives. Their goals are to enhance the quality of life for all residents, with particular emphasis on building positive relations between residential and student-aged neighbors through a culture shift in social behavior. She stated that it is vital that City Council get the perspective of the student voice and asked what types of outreach is best for students.

ii. Club Sport Council Presentation

iii. Erin Clark, Chair of Sport Club Council, thanked members for their allocation of Sport Club Funding stating they are very proud of their program. Erin gave a breakdown of the funding allocation of $120,787 and their expenses. With 25 teams,
they are broken into tiers, white tier at $1,500, green tier at $2,500 and the gold tier at $3,500. The tiers are based on membership, player dues, games, tournament, practices, coaches, community involvement, and home game attendance. She explained the Club Sport management and operational expenses and gave highlights of the teams.

B. ASI President - Joi Sullivan
   i. Absent

C. ASI Chief of Staff – Kylie Bush
   i. Kylie reported that the Executive Cabinet is pursuing plans for Spirit Week: I Love Cal Poly.
   ii. She stated that the “It’s On Us” Campaign booth was held on November 20.

D. Chair of UUAB - Brady Hiob
   i. Brady reported that the UU Art Committee is looking at updating the art in the hallway next to the ASI Business Office.
   ii. He reminded members that Facility Master Plan Street Team Training will be held in UU220.

II. Executive Director’s Report - Marcy Maloney
   A. Insurance Summary & Risk Management Plan – Dwayne Brummett
      i. Dwayne Brummett, Associate Executive Director, presented the Insurance Summary & Risk Management Plan stating that the report is brought to the Board annually showing how ASI protects the organization, members and its assets. Principals include being in compliance of regulatory bodies and health and safety of its members, volunteers, and employees. He stated that ASI uses screening and training to determine best use of policies, use of best practices in facility management, plan for the unexpected, communicate, and purchase the right insurance. He stated that the role of the Board is to adopt policies and standards and an annual review of insurance by the Internal Review Committee is done to review risks and risk management strategies, plans and to recommends appropriate action to the Board.
      ii. Dwayne explained that the insurance summary report has a general liability limit of $20 million for Bodily Injury, Personal Injury, Property Damage (Others); Errors & Omissions (Professional Liability); Employment Practices Liability, Business Auto Liability. He stated that coverage is provided for ASI/UU in situations where the organization is found liable for bodily injury, personal injury, or damage to others property. Professional Liability protection is also provided for staff and student leaders if their actions are deemed to have caused damages to others.

   B. Marcy reported that there was rain damage in the University Union due to clogged drains from the roof renovation in the Dean of Students Office and in the Craft Center. She stated that ASI Events was successful with Roller Disco, Glow Bowl, and Sunset Concerts during fall quarter.

Nicole stated that Section 7.10 of the ASI Board of Directors Standing Rules states that a 10 minute recess can be called. She asked members to return at 7:20 p.m.

Meeting resumed at 7:20 p.m. with 15 members present.

Motion #2 (Lukens/Lopez) “Move to amend the agenda by moving Item X: Representatives Reports before Item VII: Old Business.”

Motion passed by 2/3 vote.
III. Representatives' Reports
   A. University President's Representative – Dr. Jean DeCosta
      i. Dr. DeCosta reported that it has been a challenging quarter for the Dean of Students Office.
      ii. She reported that the Center for Leadership and Services will be coming soon.
      iii. She stated that many centers have moved from the University Union to Building 52 including the Center for Community Engagement, New Student Programs, Parent Program and the Dean of Students Office.

   B. Academic Senate Representative – Dr. James LoCascio
      i. Not present for report

   C. Cal Poly Corporation Representative – Lorlie Leetham
      i. Lorlie reported that the Red Radish is open and very popular and the University Store has had an increase in customer traffic.
      ii. She stated that she attended the Commercial Services Conference and visited UC Davis to look at their University Store and food venues. She stated that she will be visiting the Apple Cafeteria on the Apple Campus to look at their state of the art facilities.

IV. Old Business
   A. Bill #15-01: ASI Bylaws Amendment – ASI Emergency Plan
      i. Yashar Moayedian, Brandon Scott, Gabby Bragoli, Sydney Johnson, Seth Borges, Kevin Londerholm, Young Choi, Alex Horncliff and Nelson Lin were recognized at 7:38 p.m.
      ii. Motion #3 (Lukens/Borges) “Move to approve Bill #15-01: ASI Bylaws Amendment – ASI Emergency Plan.”
      iii. Seth stated that the Internal Review Committee recommended a do pass stating that it strengthens the bylaws in the event of an emergency.
      iv. Motion passed unanimous voice vote.

V. New Business
   A. First Read of Bill #15-02: ASI Bylaws Addition – ASI Election Code and ASI Election Timeline.
      i. Motion #4 (Borges/Lukens) “Move to bring this matter to an urgent vote.”
      ii. Seth explained that the purpose is to add a section to the ASI Bylaws regarding a required approval date of the ASI Election Code and ASI Election Timeline by the Board of Directors. He stated that after review of the Election Code and Timeline, the Internal Review Committee recommends a do pass.
      iii. Nicole stated that last statement regarding do pass was out of order. The vote is on the urgent vote matter.
      iv. Motion passed 23 in the affirmative, 0 negative and one abstention, standing vote.
      v. Motion #5 (Colombini/Cool) “Move to approve first read of Bill #15-02: ASI Bylaws Addition – ASI Election Code and ASI Election Timeline.”
      vi. Gabby stated that this is critical to Recruitment & Development’s timeline and that the committee recommended a do pass.
      vii. Motion passed unanimous voice vote.

B. Celebrate SLO: The Mustang Way Proposal
i. It was noted that the proposal has been brought forward by the Executive Cabinet.

ii. **Motion #6 (Bragoli/Johnson) “Move to approve the proposal to add Celebrate SLO: The Mustang Way Proposal in the amount of $22,000.”**

iii. Members debated that they understood the spirit behind the proposal but believed that there are other ways to bridge the gap between the community members and students. They stated that they believed that it was not a proper use of student fees.

iv. **Motion failed.**

vi. **Committee Reports**

A. **ASI Advocacy – Alex Horncliff**
   i. Alex reported that the Advocacy Committee has completed drafting the invitation letters for the Get to Know: The Leaders of SLO speaker series. Letters will be sent to the Mayor and to members of City Council. The committee is completing a list of questions for the series.
   
   ii. Alex stated that the Advocacy Committee will be promoting the City of San Luis Obispo’s priority setting survey for 2015-2017.

B. **ASI Business and Finance – Myra Lukens**
   i. Myra reported that the Business and Finance Committee is in the process of discussing the Student Government New Programs and Initiatives policy and the Student Leader Scholarship Policies.

C. **ASI/UU Internal Review – Seth Borges**
   i. Seth stated that the committee did not meet this week; however, they had an email vote on Bill #15-02. The committee recommended a do pass.
   
   ii. He stated that the committee worked very hard on reviewing the Election Code and making sure that the wording was consistent with the bylaws.
   
   iii. Seth thanked the committee for their hard work this quarter.

D. **ASI Outreach and Communication – Annalee Akin**
   i. Annalee reported that the committee is continuing to get the Newsletter and Facebook posts out.
   
   ii. They rolled out the “Did you Know” campaign highlighting the 2013-14 Annual Report through digital displays.
   
   iii. Annalee reported that the committee has been having fun with the committee’s new role of marketing for ASI Elections. They voted on a theme of Legos; “Everything is awesome when you are part of a team.” Other marketing techniques included Instagram contests and tabling during winter quarter with educational material about Student Government roles. They want to educate students about what Student Government does and encourage students that are considering running for a position.

E. **ASI Recruitment and Development – Gabriella Bragoli**
   i. Gabriella stated that with the passing of Bill #15-02, the committee will be presenting the final Election Code and timeline at the next meeting. The committee will be discussing proposed changes to the Media Policy section of the Election Code.

F. **ASI Club Funding Liaisons – Vittorio Monteverdi, Mallika Potter**
i. Mallika reported that $78,000 has been allocated to Club Funding $11,043.91 has been reconciled. Mallika and Vittorio shared a presentation on fall quarter Club Funding.

VII. Announcements

VIII. Adjournment – Meeting adjourned at 8:26 p.m.

CERTIFIED As the true and correct copy, in witness thereof, I have set my hand and seal of the Associated Students, Inc. this ___ day of ___ 2015.

ASI Secretary

ADOPTED at the regular meeting of the Board of Directors by Unanimous/Majority vote on ______, 2015.

ASI Secretary