Associated Students, Inc.
California Polytechnic State University
BOARD OF DIRECTORS

#14-11 Board Meeting Minutes
Wednesday, February 26, 2014
5:10 p.m. University Union 220

VOTING MEMBERS PRESENT:
Tatiana Prestininzi - Chair of Board
Michaela Bailey – College of Liberal Arts
Hannah Brozek – College of Liberal Arts
Kevin Colwell – College of Liberal Arts
Michael Falcone – College of Engineering (arrived 5:15)
McGuire Gillan - College of Agriculture, Food and Env. Sciences
Sarah Griess – College of Engineering
Brea Haller – College of Agriculture, Food and Environmental Sciences
Cameron Javier – College of Engineering
David Juarez – Orfalea College of Business
Rachel Kramer - College of Architecture and Environmental Design
Jordan Lippincott – Vice Chair, College of Science and Mathematics (arrived at 5:40)
Myra Lukens – College of Engineering
Emily Mallett – Orfalea College of Business
Lauren Mattick - College of Agriculture, Food and Environmental Sciences
Jayme McInerney - College of Agriculture, Food and Env. Sciences
Emilie Morse – College of Architecture & Environmental Design (seated at 5:34)
Connor Paquin – College of Engineering
Hilary Poff – College of Science and Mathematics (arrived at 5:46)
Hamzah Ramadan – College of Liberal Arts
Cale Reid – College of Science and Mathematics
Rebecca Rogers – Orfalea College of Business
Rebecca Scanlon - College of Agriculture, Food and Env. Sciences
Alex Spooner – College of Science and Mathematics (arrived at 5:46)
Kyle Williams – Orfalea College of Business

Voting Members Absent:

Non-Voting Members Present:
Katie Brennan - Chair of University Union Advisory Board
Derek Majewski – Chief of Staff
Marcy Maloney - ASI Executive Director
I. Call to Order: Meeting #14-11 was called to order at 5:11 p.m.

II. Flag Salute

III. Letters & Roll Call
   A. The Chair received one letter from Michaela Bailey stating that she is resigning from the ASI Board of Directors due to a change of majors.

IV. Open Forum
   A. Sean Pellerin, Assistant Coordinator Recreational Sports, announced the Green Out, Knockout event to be held on March 6. ASI is partnering with Cal Poly Athletics to host a World Record attempt for the largest game of Knockout basketball.
   B. Jacob Rogers, College of Agriculture, Food and Environmental Sciences, College Council President, encouraged all members to attend the Ag Outreach event to be held on Dexter Lawn.
   C. Michael Falcone asked to seek recognition at 5:15 p.m., and was recognized.

V. Approval of Minutes
A. Minutes #14-10, February 12, 2014, stand approved as written.
B. Motion #1 (Kramer/Haller) “Move to amend the agenda to insert Item D under New Business, Re-Allocation of Club Funding From Reserves.”
C. Amendment requires a 2/3 vote. Motion passed unanimous hand vote.

VI. Leaders Reports
A. Chair of the Board – Tatiana Prestininzi
   i. Tatiana welcomed guests and congratulated them on taking the step for becoming an ASI Board of Directors candidate.
   ii. She stated that the first meeting of spring quarter will take place April 2 and to forward any business items to her before spring break.

B. ASI President – Jason Colombini
   i. Absent
   ii. Tatiana stated that Jason is attending the CSU Capitol Hill day with President Armstrong.
   iii. She reported that at the CSSA Conference, the semesters vs. quarter’s resolution passed with 23 California State Universities in favor. The resolution will be forwarded to Chancellor White.

C. ASI Chief of Staff Representative – Tina Li
   i. Tina reported that SLO City Council will be presenting The Mustang Way proclamation to formally show its support for The Mustang Way and its continued partnership with the Cal Poly campus.
   ii. She stated that the Executive Staff mentorship program has begun this week.
   iii. Tina announced that a second apparel exchange will occur during spring quarter.

D. Chair of UUAB Representative – Katie Brennan
   i. Katie reported that Brailsford & Dunlavey will be back on campus on April 4 to gather feedback on the questions to be asked in the campuswide survey. The survey will run from April 8-April 20.
   ii. She stated that last year’s UUAB recommended that the new digital signs near the Epicenter be utilized to showcase club accomplishments. In response, UUAB is writing a proposal to work with ASI Club Services on running a pilot program during spring quarter. The pilot program will assess if there is a need and if clubs are interested in utilizing the digital signs for both advertisement and recognition purposes.
   iii. Katie reported that a small group of UUAB members and Daren Connor are looking at adding art to the blank walls that resulted from the Epicenter remodel. Members toured campus to get inspired by other art on campus and decided they would like to pursue scenic photographs. Additionally, the “Web of Life” on the second floor will be removed.
   iv. She stated that Shake Smart, a healthy shake company, presented at the last UUAB meeting to see if Cal Poly students liked their product. UUAB members enjoyed learning about Shake Smart and will be following up with the necessary individuals to see what the next steps are.

VII. Executive Directors Report – Marcy Maloney
A. Marcy thanked members for their attendance at the ASI Leadership Forum. Over $4,000 was received in donations from ASI Alumni for the ASI Leadership Fund.

B. She reported that full time staff is finalizing budget narratives that will be presented to the Board spring quarter.

C. She stated that the ASI Buzzwire is a staff newsletter to increase transparency and communication to staff.

D. Marcy added that spring quarter is a very busy quarter and there is much work left to do. She encouraged members to support other branches in events, recruitment and to avoid getting spring fever.

E. She reported that supervisors are conducting student staff evaluations for 500 students to help with professional behavior.

VIII. Old Business

A. None

IX. New Business

A. Ratification of Emilie Morse to Fill the Vacancy for the College of Architecture and Environmental Design on the ASI Board of Directors.
   i. The chair stated that this requires a 2/3 vote.
   ii. Motion #2 (Ramadan/Brozek) “Move to ratify Emilie Morse to fill the vacancy for College of Architecture and Environmental Design on the ASI Board of Directors.”
   iii. Motion passed unanimous hand vote.
   iv. Emilie asked to seek recognition at 5:34 p.m. and was recognized.

B. Consideration of Resolution #14-03 Cal Poly Students’ Stance on the Statewide Student Association Voluntary Systemwide Fee.
   i. Motion #3 (Lukens/Paquin) “Move to approve Resolution #14-03 Cal Poly students’ stance on the statewide student association voluntary systemwide fee.”
   ii. Myra explained the background of the resolution stating that the proposal to increase CSSA fees by $4.00 passed at the January CSSA meeting with a vote of 18-5. The Board’s main concern seemed to be the lack of transparency in the fee and the lack of a budget by increasing the CSSA funding by 600%. An amendment was proposed to include a requirement for a pass by referendum on a majority of campus that failed. She stated that the resolution will be forwarded to the Board of Trustees at the March 25 meeting.
   iii. She expressed the importance of our view on the fee so that the Board of Trustees knows the dissenting views and arguments before they vote on it. She stated that this resolution has two goals 1) to convey our reasons for not supporting the fee at CSSA and 2) to explain that we cannot support this fee until there is a proper budget.
   iv. Myra urged members to vote yes on the resolution stating that this is our last chance to argue our case and for the Board of Trustees to see the opposing view.
   v. Motion #4 (Griess/McInerney) “Move to Amend the resolution by inserting 18 in favor and 5 opposed in the 4th whereas clause.”
vi. Sarah stated that it is important to make it known that there were five that were opposed.

vii. Jordan asked to seek recognition at 5:40 p.m. and was recognized.

viii. **Motion to amend the resolution passed majority voice vote.**

ix. Connor added that the resolution is not an opposition against the increase; however, we want a budget structure and higher expectations for CSSA.

x. **Motion #5 (Lippincott/Mallett) “Move to amend resolution by striking in the title “Cal Poly students” and adding “ASI Board of Directors.”**

xi. Alex and Hilary asked for recognition at 5:46 p.m. and were recognized.

xii. **Motion to amend passed unanimous voice vote.**

xiii. Members added that the fee is currently at $0.66 per student and they want to increase it to $4.00 per student. They agreed with an increase from a $300K budget to a $1.7M budget, students need to know where the additional money is going.

xiv. **Motion passed unanimous voice vote.**

C. **Consideration of Changes to the ASI Personnel Policy Manual**

i. **Motion #6 (Lippincott/Mallett) “Move to amend the ASI Personnel Policy Manual to insert an Emeritus status portion under the benefits section.**

ii. Jordan explained that this amendment helps employees with their benefits upon retirement. He stated that adding this section aligns practice with policy.

iii. **Motion passed unanimous voice vote.**

D. **Consideration of Re-allocation of Club Funding from Reserves**

i. **Motion #7 (Kramer/Colwell) “Move to re-allocate Club Funding from Reserves in the amount of $499.86.”**

ii. Rachel explained that due to accounting processing errors that left five clubs with negative account balances, ASI Accounting is requesting to correct the error by re-allocating funds from reserves to bring the clubs accounts in good standing.

iii. Rachel stated that the Internal Review Committee recommends a do-pass.

iv. **Motion passed unanimous voice vote.**

X. **Representatives’ Reports**

A. **University President’s Representative – Dr. Keith Humphrey**

i. Dr. Humphrey reported that the Campus Climate Survey has launched and he encouraged all members to make the survey a priority. He asked them to pass on the information to their college councils and clubs.

ii. He thanked UUAB for hosting Shake Smart at their meeting.

iii. Dr. Humphrey reported that Student Affairs is developing an explanation of class absences due to official university business and they are looking for two volunteers to help with the process.

B. **Academic Senate Representative – Dr. James LoCascio**
i. Dr. LoCascio reported at the Academic Senate meeting, three resolutions were discussed. 1) Resolution on Revisions to Policies Related to Centers and Institutes; 2) Resolution on Conflict of Interest in the Assignment of Course Materials; 3) Resolution Supporting Academic Senate of the California State University (ASCSU) Efforts to Re-Establish Appropriate Unit Limits for Engineering Degrees.

ii. He stated that discussion included the Ethnic Studies program where there is a decline in enrollment. A taskforce was formed to decide whether to support a small department or have Ethnic Studies join another department.

C. Cal Poly Corporation Representative – Bonnie Murphy
   i. Bonnie reported that Cal Poly Corporation is finalizing a presentation from the consultants on the survey results. It will be presented to many campus groups.

XI. Committee Reports

A. ASI Advocacy – Hamzah Ramadan
   i. Hamzah reported that the committee has decided to table the Mock Ted Talk discussions indefinitely, as it seems to require more time and resources than are currently available. He stated that they will be presenting new “Series of Speakers of Government” officials. They are currently in contact Congresswoman Lois Capps, Senator Bill Monning, Mayor Marx, and the County Supervisor. Once dates have been set, there will be a coffee hour and open discussion on student issues.

   ii. He stated that the Advocacy Committee is looking at a community outreach effort during Farmer’s Market. They are hoping to have a booth that showcases student successes and community involvement; all while discussing pertinent issues with our community members.

B. ASI Business & Finance – Jordan Lippincott
   i. Jordan reported that the Business and Finance Committee received the budget timeline and an introduction to the budget process.

   ii. He stated that the emeritus policy discussion was recommended by the committee to the Board to amend the personnel policy manual to create a section regarding Emeritus Status.

   iii. Trisha Sanchez, Club Services, gave a presentation to the committee to inform them of the history of Club Services as well as a possible need for additional funding to expand services. This topic continued with discussion of the Cal Poly Corporation gift, titled “Coca-Cola Grant” and what ASI should do with the money. Discussion will continue at the next meeting.

C. ASI/UU Internal Review – Rachel Kramer
   i. Rachel stated that the committee recommended a “do-pass” on a memo regarding allocation funds from Club Funding reserves, as voted on during this meeting.

   ii. She stated that they will continue discussion on the proposed revisions to the Bylaws regarding the Executive Staff and will send recommendations to the Chief of Staff.

D. ASI Outreach & Communication – Brea Haller
i. Brea reported that the Outreach & Communication Committee (OCC) will continue to collaborate with the Recruitment and Development Committee during the Election process. She stated that they have been utilizing the ASI Facebook page in order to post statuses and create events reminding students to file for candidacy.

ii. She stated that to increase Facebook following, OCC is continuing to work on defining our relationship with College Club Councils. They held a round table discussion where council presidents expressed a desire to strengthen relationships between councils and ASI. OCC members have facilitated discussions in each branch meeting to get a feeling for Student Governments members’ opinions on their relations with the councils. They will be using all of the feedback to have a discussion next week on what the next steps are in defining the relationship. Brea stated that they are looking into the way in which College Club Council attendance is referenced in our bylaws and seeing if that needs to change.

E. ASI Recruitment & Development – Cale Reid

i. Cale reported that candidate packets for ASI President and ASI Board of Directors are due by Friday. He thanked members that helped with recruitment.

F. ASI Club Funding Liaisons – Myra Lukens, Emily Mallett

i. Emily reported that currently $78,605 have been allocated to clubs. Of that amount $24,665.29 has been reconciled. Seven applications have been denied which has put $7,200 on hold pending any club appeals. There is currently $8,619.35 available and overall Club Funding has served 192 Cal Poly clubs.

XII. Announcements

XIII. Adjournment – Meeting adjourned at 6:31 p.m.

CERTIFIED As the true and correct copy, in witness thereof, I have set my hand and seal of the Associated Students, Inc. this ___ day of ___ 2014.

ASI Secretary

ADOPTED at the regular meeting of the Board of Directors by unanimous/Majority vote on ______, 2014.

ASI Secretary