Voting Members Present:
Katie Brennan, Chair of UUAB
Ashley Chandler, Vice Chair of UUAB
Dominic Gonzales, College of Architecture
Brady Hiob, College of Engineering
John Herrero, ASI President’s Designee
Joel Neel, University President’s Designee
Jake Odello, College of Agriculture, Food & Environmental Sciences
Rebecca Scanlon, ASI Board of Directors Designee
Jeff Thomson, College of Liberal Arts
Amy Wright, College of Business

Non-Voting Members Present:
Dwayne Brummett, ASI Associate Executive Director
Janice Manzo, Business Analyst

Guests:
George Gargov, Line Monitoring Project

1. Chair’s Report (Katie Brennan)
   a. KCPR Trial Period Extension
      i. Katie reported that UUAB members decided they need more information before making a long term commitment to play KCPR in the UU. Katie has contacted KCPR to extend their trial period through the end of winter quarter.
   b. Line Monitor Project Vote
      i. Katie stated that members reviewed the line monitor project during their workshop. George was in attendance to answer any questions about the project.
      ii. George stated that he would like to get the cameras installed outside Starbucks as soon as possible so they can start using and applying real world data for the project. Dwayne reminded everyone that UUAB could approve the concept of this project, but it will still need to go through campus resources to get approval for the cameras to be installed.
      iii. Members asked what would happen to the camera after graduation, since this is being done as a senior project. George stated that there are several other people working on this project. It is a multi-disciplinary project with several students working on different parts of it.
      iv. Katie called for a vote for those in favor in moving forward with the Line Monitor Project.
         1. The concept of the Line Monitor Project was unanimously approved.
   c. Campus Climate Survey Table Toppers Vote
i. The Office of Diversity and Inclusivity has requested to place table top flyers in the UU to advertise the Campus Climate Survey. This is a university wide initiative. Their flyer is a folding type that stands on its own and wouldn't be placed in the Lucite stands.

1. Katie called for a vote to approve posting the Campus Climate Survey flyers on table tops in the UU.
2. The vote passed unanimously.

d. Table Topper Policy Vote

i. Members reviewed the new draft Table Topper Policy. It was pointed out that the table top flyer that was just approved does not meet the eligibility outlined in the policy. Dwayne said that per policy, he has the authority to approve an exception, if necessary.

ii. Katie added language to the draft policy that states “exceptions can be granted on a case by case basis”. It was discussed whether other groups would be allowed to use the folding flyers instead of the Lucite holders. Dwayne explained that the Lucite stands were chosen because it would be a consistent look. The stands will also help the Facility Supervisors know these are flyers that have been approved to be posted. The flyers for the Campus Climate survey are an exception. The language on the draft policy was also changed to read that reservations must be submitted through ASI.

iii. Katie called for a vote to approve the table top policy with the two revisions.

1. The vote passed unanimously.

e. UUAB Spring Quarter Meeting Time

i. Katie proposed several possible times for UUAB meetings to be held next quarter. It was decided to hold meetings on Tuesdays from 8-10am.

f. ASI Leadership Forum

i. The Leadership Forum will be held this weekend on Saturday. Katie will send an email with more details. If anyone can help with prep. on Thursday from 5:00 - 7:00p.m., let Katie know.

2. Executive Director’s Representative Report (Dwayne Brummett)

a. Dwayne stated that the UU Reservation Policy does not currently allow our facilities to be booked 3 years in advance. The Vice President of Student Affairs has requested to reserve all conference rooms in the UU for a conference in 2017. This would be for two and a half days at the beginning of spring quarter and would include all conference rooms as well as the Chumash Auditorium and the two study lounges. This would be a one-time exception to the policy.

i. This conference is held at different campuses each year. It would be held the first week of spring quarter, which is typically a busy time for the UU. The topic is relevant to the campus and representatives from all CSU campuses would be attending. Dwayne suggested it would be good for UUAB to support this type of activity.

b. Dwayne asked if there were any major objections.

i. Members felt that it wouldn’t be good to take away all the conference room use from the students.

ii. They discussed that there aren’t many students on campus Friday, so the main impact would only be on one day. On the half day there would be breakout sessions, so possibly all conference rooms wouldn’t be needed that day. Dwayne stated that as the date gets closer, they would be able to determine if all the conference rooms would be needed for the whole time.
iii. Members supported allowing an exception to policy for this event.

c. Dwayne reported that the Coordinator of Memberships will be out on maternity leave for 3-4 months and that staff at the rec. center will be shifting responsibilities during this time to cover this position.

d. ASI Events is currently putting together the lineup of events for spring quarter. They are contemplating another ticketed show, but may not bring another Electronic Dance Music (EDM) genre here again because of type of crowd it draws.

i. Dwayne stated that a lot of thought goes into what genre of music to bring to campus, and what type of crowd it will draw. ASI will still bring concerts, and are looking at how to best manage these types of large concerts.

e. We are currently developing facility maintenance standards to ensure our documentation meets the state’s requirements.

f. Budgets are coming soon for UUAB review.

3. UUAB Initiatives Report

a. UU Art

i. Ashley reported that the Art Committee met and discussed what type of artwork would work best for the blank white walls outside the Epicenter. They also discussed relocating the “Web of Life” art piece in the UU. At the next meeting they will tour various sites on campus to see different types of art. The committee will make recommendations to UUAB by early spring quarter.

b. Club Recognition Wall

i. Ashley indicated that further discussion on this topic will commence after the ASI Leadership Forum this weekend.

4. Staff Liaison Reports

a. UU Staff Representative Update (Dominic & John)

i. ASI Events

1. Just coming off of having 5 events in a row with the Steve Aoki Concert in the middle of it all. There are a lot of sit downs and debriefings this week.

2. On Feb 7th, ASI is hosting Meet a Mustang, an event focused on getting Cal Poly students to meet other Cal Poly students. Being hosted in the San Luis Lounge with desserts, acoustic music, and ice breaker games around the room.

3. On Feb 11th is the badminton tournament in the MAC.

4. Feb 12th is Candle Making at 12pm at the Craft Center.

ii. Club Services

1. Currently we have 266 clubs registered with ASI.

2. There are 39 ISOs registered with ASI.

3. Already spent $3,500 of the money allocated 1/29!

iii. Craft Center

1. Contacting and starting discussion with an electric bike company to talk about creating a bike rental out of the Craft Center.

2. There is a bump in attendance compared to last year.

b. Operations Staff Representative Update (Amy & Jeff)
i. Report was given.

c. Rec Sports Staff Representative Update (Rebecca, Brady & Jake)

   i. Aquatics
      1. Lifeguard training class will be offered for all of the Cal Poly community to attend.
      2. All aquatics classes are up and running smoothly.
      3. Leisure pool lifeguard staff will be on call on Thursdays, Fridays, and Saturdays. If the weather is good, the leisure pool will open and staff will be called in.
      4. Leisure Pool will open full time on Spring Break.

   ii. Fitness
      1. Group X is well attended.
      2. 122 people are signed up this quarter for special classes.
      3. $2500 in packages have been purchased this January compared to last year this time only $960 in packages had been sold.

   iii. Intramurals
      1. There are a total of 234 intramural teams this quarter.

   iv. Memberships.
      1. 262 monthly memberships.
      2. 887 active non-student members (775 this time last year).
      3. 661 day passes have been sold for January.

   v. Poly Escapes
      1. 10 trips in January.
      2. 1236 people climbed on the climbing wall in January.

   vi. Rec Center Happenings
      2. Badminton tournament on February 11th.
      3. Ping Pong Tournament February 20th.
      4. Dodgeball tournament February 28th.
      5. Starting to hand out numbers to people first in line for certain classes due to high demand.

   vii. Other
      1. Working on budgets

      5. University President’s Representative Update (Joel Neel)
         a. No report was given.

      6. Standing Committee Reports
         a. Members gave their reports.

      7. College Club Council Reports
         a. Members gave their reports.

      8. BOD/ASI President’s Designee Reports
         a. Members gave their reports.

      9. University Wide Committee/Academic Senate Updates
a. Members gave their reports.

10. Announcements
   a. Marketing groups will meet after the meeting.