The meeting was called to order at 8:10 a.m.

1. Chair’s Report (Katie Brennan)
   a. Facilities Master Plan Update
      i. The consultant firm has been selected but won’t be named yet due to pending notifications to the other firms. During winter quarter the consultant will be here and we will be working with them on the master plan. Katie recommended that members read the qualifications statement once the name of the firm is made public.
      ii. The notes that were put together regarding the table toppers were forwarded to Dwayne. He will be working on updating the policy.
      iii. The Poly Reps group has requested the use of table toppers to advertise “Hometown Heroes” which encourages high school students to apply to Cal Poly.
         1. Katie called for a vote on whether to allow Poly Reps to use table toppers to advertise in the UU.
            a. The vote passed unanimously.
   b. Secret Santa (Ashley)
      i. Ashley suggested the group hold a Secret Santa event. This will be held during a breakfast get together on Friday of dead week. Gifts should be under $15.

2. Executive Director’s Representative Report (Dwayne Brummett)
   a. Dwayne explained what capital expenditures are and reviewed the capital expenditures for spring and summer quarters.
b. Dwayne reviewed the 2012-13 University Union budget vs. actual expenses.

3. Staff Liaison Reports
   a. UU Staff Representative Update (Rebecca, Brady & Jake)
      i. ASI Events
         1. Events for the remainder of the Fall quarter are coming to a close
         2. Finals Fun will be held in the Library Monday of finals week
         3. Winter quarter
            a. Valentine’s Day Candle Making
            b. PAC study event during finals week
            c. Acoustic Coffee house series down by Starbucks
      ii. Club Services
          1. 244 clubs chartered
          2. 38 ISOs
          3. Club Funding has been exhausted
      iii. Craft Center
          1. All surfboard making shops are full
          2. Craft Sale made $11,200 in total
          3. New campaign to help market the craft center in a new way to students.
      iv. Other
          1. There will be abbreviated hours in the UU after finals week is over.
          2. New plants will be going in the UU plaza.
   b. Operations Staff Representative Update (Dominic & John)
      i. University Union
         1. Events
            a. Hosted Baker Center Banquet dinner in Chumash - cool table-topper science experiments
            b. Hosting community forums in UU220 on the new Residence Hall Proposal; attendance approximately half the room's capacity; anticipating full house at future meetings
            c. Parents Weekend - supported with audio and video needs for the event as well as had many parents moving throughout the UU
            d. Hosted Dia de los Muertos celebration in UU Plaza
      ii. Recreation Center
         1. Projects
            a. Replacement of one of the Torso Rotation Machines due to frame weld failure
            b. Replacement of three of the machine-mounted TV screens
c. Replacement of Vitals Monitors on three treadmills due to users breaking casings' mounts

d. Replacement of burnt out motor in Roof-Mounted Fans for the studios spaces

e. Staff performed a Carpet Extraction on the second story landing in front of the studios to address the formation of the wear paths in the carpet; performed on a yearly basis

f. Staff performed quarterly deep cleaning of the Indoor Track

g. Exit Turn-stall Failure; the stall has been out of commission during fix; parts are onsite and staff are working on the fix. Product’s company have been troublesome with service and parts and a plan is in the works to streamline the repair process

h. Door Closers on two of the main entrance frames have been malfunctioning; a few doors have been out of commission during fixes. Staff is working on a plan to better support the frames to reduce future failures

i. Investigating area of small Pool Deck concrete depletion; looking to find if it is the chemicals used in the pool or a poor mix batch. Working on a plan to spearhead the problem

2. Events

   a. Hosted Local Career Fair in the M.A.C.

4. University President’s Representative Update (Joel Neel)
   a. No report was given.

5. Standing Committee Reports
   a. Members gave their reports.

6. College Club Council Reports
   a. Members gave their reports.
   b. Katie reported that Brady met with all college council presidents and heard that they feel representation from ASI isn’t as strong as they would like it to be. Katie asked members to be sure to attend their meetings and stay for the whole meeting.

7. BOD/ASI President’s Designee Reports
   a. Members gave their reports.

8. University Wide Committee/Academic Senate Updates
   a. Members gave their reports.

9. Announcements
   a. Brady is working on an ASI alumni newsletter. He asked the group for suggestions.
   b. Katie gave an update on KCPR radio station playing in the UU. KCPR is doing an assessment on how students like their station playing in the UU. They will come back to UUAB to give the results. We have gotten quite a few comments in the suggestion box in the UU. If you have friends that feel strongly one way or the other, have them put their opinions in the suggestion box. Katie encouraged members to put their opinions in too. She also asked members to tell their college club councils to put in their opinions. UUAB will be looking at all feedback from the suggestion boxes.
c. The student government holiday social will be held Thursday of dead week. We will be making gingerbread houses at the Children's Center.

d. Katie informed members that next quarter's subcommittee meetings are now on their calendars. Let Katie know if you are unable to attend these.

e. Winter Kickoff is Jan 11th. Katie asked members to make it a priority and let her know if you are unable to attend.