Voting Members Present:
Katie Brennan, Chair of UUAB
Ashley Chandler, Vice Chair of UUAB
Jake Odello, College of Agriculture, Food & Environmental Sciences
Dominic Gonzales, College of Architecture
Amy Wright, College of Business
Brady Hiob, College of Engineering
Jeff Thomson, College of Liberal Arts
Rebecca Scanlon, ASI Board of Directors Designee
John Herrero, ASI President’s Designee
Joel Neel, University President’s Designee

Non-Voting Members Present:
Dwayne Brummett, ASI Director
Janice Manzo, Business Analyst

The meeting was called to order at 8:10 a.m.

1. Chair’s Report (Katie Brennan)
   a. Operations Code
      i. Katie asked members to review the UUAB Operations Code. She thanked members for taking the time to review this document and asked that if anyone ever has questions regarding this to let her know. In answer to a question, Katie clarified that college representatives serve a 2 year term. After their 2 year term ends, they can be nominated and re-appointed for one additional year.

   b. Facilities Trip
      i. Katie stated that every year UUAB goes on a trip to look at other campuses to find ideas that could possibly be used to improve our campus. The main focus of this year’s trip will be visiting student unions to find ideas for improving our own union.

      ii. The trip will be 10/4 - 10/5 and will include visits to UC San Diego, UCLA, San Diego State and CSU San Marcos. This will also include a sneak preview of San Diego State’s new union, which is almost complete. The itinerary for the trip will be out next week.

   c. Yogurt Creations Grand Opening (Brady Hiob)
      i. Cal Poly Corporation is holding a grand opening for Yogurt Creations on 10/3 at 10:15 a.m. There will be a ribbon cutting, guest speakers, live music and a raffle for an iPad. An Athletics rally will follow the grand opening at 11:00 a.m.
ii. Action Item: Brady will ask Tracy to put the grand opening on all student government calendars.

d. ASI Student Government Goals & Action Items
   i. Katie gave a handout to members on Student Government’s 2013-2014 Goals. She reported that the leadership team went on a retreat over the summer and discussed what is most important to be accomplished this year.
   
   ii. Three goals were determined:
       1. Grow and develop ASI Student Government
       2. Engage Cal Poly and the surrounding community
       3. Effectively represent all students
   
   iii. At the Student Government fall kickoff, these goals were brainstormed and action items were developed. There will be different action items planned for each quarter.

e. KCPR
   i. At the end of last year, representatives from KCPR, Cal Poly’s radio station, asked UUAB if they would play their station in the UU Plaza. UUAB members voted to play their music during fall quarter for a trial period.
   
   ii. Action Item: Katie will write a memo to follow up on this recommendation.

2. Executive Director’s Representative Report (Dwayne Brummett)
   a. Dwayne introduced himself and explained his role as Associate Executive Director. He stated that UUAB members have been given an important responsibility which will impact today’s students and future generations.
   
   b. Summer Projects
       i. Dwayne played a video reviewing all the changes that took place over summer.

       ii. The Epicenter remodel project should be finished this week.

   c. Dwayne reported that more people than ever have been using the Rec. Center. An average of 5,000 people a day are entering the facility this quarter. One day there were over 6,000 people.

   d. Dwayne reported that ASI’s audit report showed no findings, which is great news. UUAB and BOD will be meeting to review all the financials.

   e. Facilities Master Plan RFQ
       i. Dwayne told members that this is the most significant thing they will work on this year. The Facilities Master Plan is a complete analysis of all facilities that ASI manages. We need to ensure that we are meeting the demands of a growing campus. The Facility Master Plan is on a 10 year cycle.

       ii. We will review all facilities while looking to the future and knowing that the President wants to grow the campus. We will be working with many different people on campus, getting input from everyone. The final report will show where we are today and where we need to grow.

       iii. Consultants will be bidding on this project. We will be receiving statements of qualifications from vendors, which is how we will select them. The state of California doesn’t allow us to select a vendor on a fee
basis, only on qualifications basis. Next will be the Request for Proposal (RFP) from vendors. The RFP proposal is when we select on a fee basis.

iv. All UUAB members will be involved in this process and Katie will be on the review team. The ‘notice to award’ date is in the middle of November.

3. **Staff Liaison Reports**
   
i. Katie explained that members will be meeting with ASI staff to review what is happening in the different areas. Members will write a report using a template that Kay created, and share that report with the group. Reports should be emailed to Kay before the meeting. Tracy will be scheduling these meetings.
   
   1. Becky, Brady and Jake will meet with Missi Bullock for UU Programs.
   
   2. Dom & John will meet with Ron Skamfer for Operations.
   
   3. Amy and Jeff will meet with Greg Avakian for Recreational Sports.

4. **University President's Representative Update (Joel Neel)**
   
a. The President’s office wants student representatives to understand what each division on campus does, and their responsibilities. They will be holding a conversation series to make things more public so everyone knows what is going on.

   b. The Center for Science is now open. Joel asked for feedback on the building and members mentioned that the air conditioning was not working and that there are no clocks. Otherwise, everyone agreed that it is a beautiful building.

5. **Standing Committee Reports**
   
a. Ashley reported that during workshops, members are expected to give a brief report of what is going on in their committee, and anything they want to take to Student Government. She told members which committee they will be on.

6. **College Club Council Reports**
   
a. Katie reported that, as college representatives, UAUB members are expected to attend College Club Council meetings. College Club Councils are a board of students. All clubs within a college report to the council. The goal is to increase collaboration and communication. Members should give a report to UUAB about any hot issues, or anything ASI is working on. If anyone needs help with their report they should talk to Katie.

7. **BOD/ASI President’s Designee Reports**
   
a. John spoke about expectations, ASI goals, and a student survey. The survey will ask students what student government needs to work on, what they want on campus and how are we doing on branding. We will take the students’ ideas and submit them to Jason Colombini. Jason will send email to all students requesting they fill out survey, which will be on the portal.

8. **University Wide Committee/Academic Senate Updates**
   
a. Rebecca reported that all members will be assigned to one of these committees. Many times you will be the only student voice on the committee. It is important that you come prepared to these meetings. Read the agenda ahead of time and fill out a report after each meeting.

9. **Announcements**
   
a. Please don’t forget we have one on one meetings next week. (Katie)

   b. Rebecca needs 30-40 students to work as ushers for winter graduation.
c. Volleyball has tryouts coming up soon if anyone is interested in playing.

10. P.I.'s

11. Picture

12. ACTION ITEMS
   a. Brady will ask Tracy to put Yogurt Creations grand opening on all SG calendars.
   b. Katie will write a memo to recommend playing KCPR radio station in the UU Plaza for fall quarter.