VOTING MEMBERS PRESENT:
Kaitlin Harr - Chair of Board
Cody Abramson – Orfalea College of Business
Silvia Aguilar – College of Engineering
Aaron Borgeson – College of Liberal Arts (arrived at 6:30)
Ashley Brooks – College of Engineering
Rosebud Brumley – College of Agriculture, Food & Environmental Sciences (left at 6:56 returned at 6:57)
Kate Calkins – Orfalea College of Business
Erin Canino - College of Liberal Arts
Evan Domingue – College of Engineering
Dominic Gonzales – College of Architecture & Environmental Design (left at 7:18)
Nate Honeycutt – College of Liberal Arts (left at 7:20)
Rachel Kramer - College of Architecture & Environmental Design
Emily Kucera – College of Liberal Arts
Jordan Lippincott – Vice Chair, College of Science & Mathematics
Pierce Marchant – College of Agriculture, Food & Environmental Sciences
Derek Majewski – College of Science & Mathematics
Emily Mallett – Orfalea College of Business
Brad Moore – Orfalea College of Business
Sarah Packwood – College of Science & Mathematics
Connor Paquin – College of Engineering
Melinda Phan – College of Engineering
Taylor Pires – College of Agriculture, Food & Environmental Sciences
Tatiana Prestininzi - College of Agriculture, Food & Environmental Sciences
Kiefer Reischl - College of Agriculture, Food & Environmental Sciences
Megan Wookey - College of Science & Mathematics

Voting Members Absent:
None

Non-Voting Members Present:
Haley Houle – Chair of University Union Advisory Board
Katie Brennan – Chief of Staff
Marcy Maloney - ASI Interim Executive Director (left at 6:30 returned at 6:34)
Dr. Keith Humphrey – University Representative (left at 5:28 returned at 6:30)
Dr. James LoCascio – Academic Senate Representative
Bonnie Murphy – Cal Poly Corporation Representative
Janet Tarlton - Board of Directors Assistant
Michelle Crawford – Board of Directors Advisor
Carly Rickards – Mustang Daily Representative (left at 7:00)

Non-Voting Members Absent
Katie Morrow - ASI President

Guests:
Jason Colombini – Interfraternity Council
Ryan Kotzbue – IME Department
Christian Parker – ASI Executive Staff
Joi Sullivan – ASI Executive Cabinet
Ashley Chandler – ASI Executive Cabinet
Brea Haller – ASI Executive Cabinet

I. Call to Order: Meeting #13-10 was called to order at 5:10 p.m.

II. Flag Salute

III. Letters & Roll Call
   A. None

IV. Open Forum
   A. Ryan Kotzbue announced the IME Department fundraiser for Poly House.
   B. Jason Colombini, President of Interfraternity Council, gave an update on Greek Life.

V. Approval of Minutes
   A. Minutes from meeting #13-09, January 30, 2013 stand approved as read.
      i. **Motion #1 (Aguilar/Majewski) “Move to amend agenda to move items ten and seven before the leader reports.”**
      ii. This motion was introduced to facilitate Board of Directors attendance at the candle light vigil for Brandon Huang.
      iii. **Motion passed unanimous voice vote**
      iv. **Motion #2 (Paquin/Lippincott) “Move to strike item E from the agenda.”**
      v. Connor explained that an amendment was not necessary to update the minutes as it was a clerical error and can be corrected without an amendment.
      vi. **Motion passed unanimous voice vote.**
      vii. **Motion #3 (Lippincott/Prestininzi) “Move that on adjournment the meeting adjourn to meet at the call of the Chair.”**
      viii. **Motion passed unanimous voice vote.**

VI. Representatives Reports
   A. University President’s Representative – Dr. Keith Humphrey
      i. Dr. Keith Humphrey gave a brief introduction and announced his office hours for students which are currently Thursday 11:00-12:00. He may adjust the hours to accommodate UU hour activities. Keith mentioned his Facebook page Cal Poly
VPSA Keith Humphrey- and requested that students “like” his page, and view his blog. Keith explained that any topics are open for discussion during his office hour.

ii. Keith mentioned that the increased enrollment numbers for next year will result in increased freshman housing and potential reduction in second year on campus options for housing.

iii. He thanked the Board for their motion and attendance at the candle light vigil for Brandon Huang.

B. Academic Senate Representative – Dr. James LoCascio

i. Dr. LoCascio reported the Academic Senate Instruction Committee is writing a policy for student evaluations, with the potential for online evaluations. There was also discussion surrounding conflicts on final exams and concurrent scheduling.

ii. President Armstrong will be attending the Council of Presidents and meeting with Chancellor White to discuss among other topics, semester conversion. The President will also discuss exceptions to the 180 unit limits.

iii. Dr. LoCascio mentioned there were over 6000 changes to the course catalog.

iv. He announced the Resolution on Academic Senate Response to the Semester Review Task Force Report reflecting the recommendation to stay on quarters.

C. Cal Poly Corporation Representative – Bonnie Murphy

i. Bonnie announced that at the next meeting information will be provided about the anticipated construction of Building 19.

ii. She reported that all cups are the same price twenty-five cents.

VII. Interim Executive Directors Report – Marcy Maloney

A. Marcy introduced Dwayne Brummett, Associate Executive Director to give a presentation on ASI’s Risk Management Program.

i. Dwayne reviewed a presentation on Risk Management and how ASI Programs and activities affect risk and how ASI works to insure against risk. Tatiana Prestininzi asked about Chumash Challenge and the relationship to risk. Dwayne explained that while Chumash Challenge did offer some liability the decision to close was based more on the fact that it was outside of ASI’s core business. Derek Majewski asked if both physical and business risks were covered and Dwayne responded yes, and described the ASI safety committee function. Silvia Aguilar asked about risks with assets and Dwayne explained that theft and destruction were the two main categories of asset risk. Dwayne continued to overview the cost and liability information for ASI insurance.

ii. Marcy encouraged the Board to meet with Keith Humphrey as he extended office hours for students. Marcy also mentioned the difficult week at ASI and reminded the students and ASI and campus community to care for and support each other.

iii. At the conclusion of the Executive Director report: Motion #4 (Majewski/Mallett) “Move to adjourn the meeting at 5:42.”

iv. Motion passed unanimous voice vote

VIII. Call to Order – Meeting #13-10 was recalled to order at 6:30 p.m.

IX. Leaders Reports

A. Chair of the Board – Kaitlin Harr

i. Kaitlin thanked the Board and members for attending the candle light vigil.

ii. She thanked Mrs. Tarlton for providing support for the meeting.

iii. She stated that the error in the vote count from Meeting #13-08 had been corrected and updated in the minutes.
iv. She thanked the students for their efforts in the quarters to semesters special election advisory vote. The cost of the special election was not confirmed but was anticipated to come in under budget.

v. She reminded the students that spring quarter registration starts tomorrow.

vi. Kaitlin, Bodie, and Katie Brennan will be traveling to CSSA San Francisco this weekend.

vii. Next Board workshop will be Tuesday February 19, 2013.

B. ASI President – Katie Morrow
   i. No report.

C. ASI Chief of Staff – Katie Brennan
   i. Katie reported for the ASI President and offered thanks and congratulations for the work on the advisory vote. She also reported that the Diversity and Inclusiveness Colloquium was a success and will be repeated annually.

   ii. Katie Brennan mentioned the arrival of the mentor survey this week. She added the Mustang Way Committee will meet February 22, to discuss the website and guidelines for use. She clarified that the committee is campuswide and is open to students to attend. She also encouraged all members to complete the In-Service Training Survey, and reminded the participants that a prize would be provided to the branch with the most participants in the survey which was due February 13, 2013.

   iii. The Mustang Way Committee is working on creating usage guidelines and how to utilize The Mustang Way. Many student group leaders will be participating.

D. Chair of UUAB – Haley Houle
   i. Haley expressed her gratitude for the effort and participation in the special election.

   ii. She highlighted the Health and Wellness Fair and the positive response and donations provided by ASI programs as a prize for student participants.

   iii. Haley updated progress on the recognition wall and is working in collaboration with ASI Club Services to create a digital display as part of the UU renovation project.

   iv. UUAB will be announcing the College of Agriculture representative at the Board workshop.

   v. She reported that the UUAB Operation Code have been updated and are in the final stages of review and compared to the responsibility guides for consistency.

   vi. She announced that UUAB is discussing Mustang Way displays for conference rooms.

X. Old Business
   A. None

XI. New Business
   A. Verification of Compliance – Student Advisory: Quarters or Semesters
      i. Jordan explained that verification of compliance for special elections is the responsibility of the Vice Chair of the Board who monitors and reports on the outcome. Jordan confirmed the special election did comply with section 3.4.2 of the ASI Bylaws

   B. Acceptance of Special Election Results
      i. Motion #5 (Calkins/Prestinanzi) “Move to approve ASI Special Election results.”
ii. The statistics were presented on the election results. 89.77% of students votes in favor of remaining on quarters. 8.68% of student voted for semesters with 1.55% undecided.

iii. Motion passed unanimous voice vote.

C. Resolution #13-03

i. **Motion #6 (Majewski/Packwood) “Move to discuss Resolution #13-03.”**

ii. Tatiana called for a point of order to clarify the motion. Motion for “discussion or approval of Resolution #13-03”. The motion was clarified as “Move to approve Resolution #13-03 ASI Board of Directors’ Stance on Potential Semester Conversion.”

iii. Derek spoke in favor of the Resolution and explained to the Board that the Resolution would be sent to Chancellor White and President Armstrong.

iv. Melinda Phan read a statement from the College of Engineering based on collegewide outreach that voiced support for the Resolution.

v. At the end of discussion the Chair called for vote. The motion passed unanimous voice vote.

D. Consideration of Request for Additional Club Funding Money from ASI Club Funding Reserves

i. **Motion #7 (Borgeson/Gonzales) “Move to approve request for $20,000 additional Club Funding Money from ASI Club Fund Reserves”**.

ii. Aaron reviewed the report by Club Funding Liaisons to the Business & Finance Committee to request $20,000 from Club Funding Reserves.

iii. Derek explained that since the original proposal to the Business & Finance Committee the current amount of Club Funding applications had risen to $33,895. Derek expressed that the reserve money cannot be allocated for any other purpose and should therefore be used to fund the clubs as it was intended.

iv. **Motion #8 (Majewski/Canino) “Move to amend the motion to strike $20,000 and increase the amount to $33,895.”**

v. Jordan expressed his concern for catastrophic coverage, and the need to support sport club as well as club funding. He felt the reserve should not be allowed to go to only $16,000.

vi. Megan felt representatives should consider both their role as student representatives and corporate representatives and act responsible for both.

vii. Rachel expressed her support for the amended motion.

viii. Melinda reminded the Board that they were representing their peers and should advocate on their behalf and support the amended motion.

ix. Dominic expressed support for the $20,000 motion but not the amended $33,895. Maintaining 50% reserves would allow for growth and emergency reserves.

x. Nate felt Club sports should be a consideration but felt that general clubs serve more of the student population. He felt the reserves could be lowered to $15-16,000, but felt a responsibility to return the money to the students as they pay the fees.

xi. Tatiana asked why the club liaisons had chosen the $20,000 amount even when the applications were more than $25,000. Ashley explained that they felt this was an amount that could serve the majority of the clubs while maintaining a healthy reserve.

xii. Aaron explained that maintenance of the health of the organization was important and allowed the Board options for allocations for next year.
Kate reminded the group that if $20,000 were allocated at this time it did not preclude further allocations.

Derek mentioned that this year, unlike others, the clubs were not notified of fund depletion in a timely manner.

Nate questioned the original budget allocation amount of $54,000, versus utilization of reserves.

Silvia focused on the fact that reserves are student’s money and Club Funding directly affects students. She also mentioned that ASI has general reserves.

Evan updated that for the past four years the Board has allocated around $75,000 for clubs and that depletion of reserves was not responsible decision making.

Ashley explained that clubs are aware of the “first come, first served” nature of Club Funding.

Connor questioned how much to have in reserve and recommended evaluation of the process as a whole.

Melinda reminded the group that it is not we vs. them. We advocate for us.

Taylor spoke to the fact that clubs can fundraise on their own and do not need to rely completely on Club Funding.

Erin countered that small clubs and new clubs cannot always fundraise and are not always aware of the allocation process.

Seeing no more discussion Kaitlin called for a vote on the amended motion of allocating $33,895 from Club Funding Reserves.

The motion failed. Vote 9 in favor 15 opposed.

Discussion continued on the original motion to allocate $20,000 from reserves to Club Funding.

Aaron reminded the group that the Club Funding Liaisons could revisit the BOD and Business & Finance Committee in the future on this topic.

Seeing no more discussion Kaitlin called for a vote on the motion to approve allocation of $20,000 from Club Funding Reserves.

The motion passed unanimous voice vote.

XII. Committee Reports

A. ASI Advocacy – Nate Honeycutt
i. Nate reported that Advocacy is planning a College Club Council information exchange event with a President’s round-table. The Connect (Long-term web project) is in proposal stage for IT. Student Government has a pending request for a Farmer’s Market booth for March 7, and April 18. Reminder to see Melinda for a photo in your polo and update the Student Government information and descriptions Google doc. He also mentioned the creation of more consistent Facebook use.

ii. Other areas they are working on are improving information and descriptions on the Student Government website and to find a more consistent use of Facebook and Twitter to promote different resources on campus.

B. ASI Business & Finance – Jordan Lippincott
i. Jordan reported that the committee reviewed the Club Funding Liaisons request for additional monies from reserves and after deliberation and discussion recommended allocating and additional $15,000 to club funding which was brought to the Board. Next meeting is February 19th.

C. ASI/UU Internal Review – Evan Domingue
i. Evan reported that the committee continued reviewing the Bylaw changes and Form 990 Informational Tax Return.

D. ASI Outreach and Communication – Tatiana Prestininzi

i. Tatiana reported that Outreach and Communication presented survey results at the ASI Programmers meeting (UU and Rec Sports). They will partner with Missi Bullock, Michelle Crawford, and Lindsey Lee to work with survey data for ASI Club Services, ASI Events and Recreational Sports. She mentioned the committee will continue to focus on high interest /impact areas from the survey results.

E. ASI Recruitment & Development – Kate Calkins

i. Kate reported that they were working with Stephan Lamb to determine disciplinary actions in the event campaign rules are broken. She clarified that meeting minutes are an exception to the rule of “no non-verbal declaration of candidacy”.

ii. She thanked the Board for the support in the elections process and asked for the names of three potential candidates who she could contact and encourage to serve.

iii. She reminded the group that the SG office was a safe zone and all campaign and election discussions must take place outside of the office.

F. ASI Club Funding Liaisons – Aaron Borgeson and Ashley Brooks

i. The liaisons thanked the Board for the $20,000 allocation.

XIII. Announcements

XIV. Adjournment – Meeting adjourned at 7:42 p.m.

CERTIFIED As the true and correct copy, in witness thereof, I have set my hand and seal of the Associated Students, Inc. this _______day of ________, 2013.

ASI Secretary

ADOPTED at the regular meeting of the Board of Directors by unanimous/majority vote on ______________, 2013.

ASI Secretary