The meeting was called to order at 2:05 p.m.

1. CHAIR’S REPORT (Haley Houle)
   a. INTRAMURAL DISCUSSION (Greg Avakian)
      i. IM Introduction for Student Government
         1. The suggestion was made to add an introduction to Intramurals during the annual Student Government training each September. Intramural sports are open to the entire campus community: students, staff and faculty. Sports vary by quarter because of weather restrictions. Current structure of registration and divisions began 15 years ago. ASI works with Greek Life to help manage IFC participation also.
      ii. IM Fan Participation
          1. Fans are welcome to attend IM games; however, there is limited space for fans in some settings such as the gyms. Some IM participants that are also part of Greek life would like to have friends come to games however this is not always possible. During court games, both courts may be in use limiting the number of persons that can stand on the sidelines. The IM schedule has been arranged to make full use of all available time and space while still allowing for planned rec activities and informal recreation time per the block scheduling. There is usually more space for fans during playoff games when usually only one court is used per gym. There is usually enough room for fans for outdoor sports, such as at the Sports Complex.
      iii. Conduct
          1. Conduct of both participants and fans has always been an issue. Player and fans are treated the same for both IFC and regular intramurals. ASI staff rates each team. If a team receives a negative rating, they must meet with IM staff for a conduct discussion. IM is all about recreational sports and good
sportsmanship. The Mustang Way will be incorporated into informal conduct agreements. ASI can suspend groups for a game or a quarter; Greek Life can place other conditions on group.

iv. Participation in Multiple Teams

1. Participants are limited to playing in only one division for each sport (with the exception of Co-Ed Rec) because of lack of space for participants. There have always been waitlists and IM makes their best effort to keep IM open to as many individual participants as possible.

b. BOARD OF DIRECTORS - CAFES position appointment

i. Jake Odello, a third year Ag Business Major, transfer student. He has previous experience in student government and will be starting this week with orientation and workshop participation.

c. ASI EVENTS – Country Artists

i. There are several open dates with country artists who have agreed to perform Friday afternoon concerts for spring quarter. Missi Bullock, Coordinator of Events, is waiting for finalization of costs and performance times. All artist fees are within an acceptable price range for the budget. The goal is to get a preference list from students and make final decision. Some of the artists include Casey James, Greg Bates and Josh Thompson.

d. YOGURT CREATIONS

i. When Yogurt Creations opens, the goal will be to welcome and introduce Yogurt Creations to students. Haley is working with Missi Bullock, Events Coordinator, to come up with ideas. Ideas so far include asking Yogurt Creations to possible offer a free sample or a small version for $1, a DJ during opening day, holding an activity in the exterior area outside entrance. A consultation will take place with the owner. Vendors are encouraged to hire students, but it is not a requirement of their lease.

e. APPRECIATE THE UU

i. A suggestion was made to possibly have an “appreciate the UU” event with all vendors and areas held within the UU (including the bookstore).

f. RECOGNITION WALL

i. Kevin and Sean reported that they met with Michelle Crawford about developing another format to recognize Clubs. There were 85 pictures with awards for a presentation last year. Possible recognition wall designs can be included into the UU renovations design. The suggestion was made to incorporate digital displays into the wall and include the design as part of the UU renovations. Dwayne Brummett reported support for UU renovations from the State side and ASI will try to move forward with Epicenter-area renovations for summer. He also stated that the wall can be incorporated if less than $10,000. Sean said group considered adding recognition area at the Cal Poly Rec Center. Haley asked about any differentiation of which groups to recognize at each area? A suggestion was made to add a digital display next to the Rose Float wall outside their current office, while currently keeping Award photos on the wall in the 2nd level hallway. An additional suggestion was made to add another digital display above the newsstands near Starbucks for awards and scrolling ASI info.

g. FOOD CART UPDATE

i. Bonnie Murphy will meet with Mike Fullerton this week and will walk the Rec Center plaza area and follow up with Haley. The project is moving forward. Joel Neel met with them to discuss potential areas of the plaza to avoid for placement.

h. THE MUSTANG WAY

i. The MW Committee meeting is open to all, Friday, March 1 from 12-1, UU212.
ii. The committee is currently considering hanging the Mustang Way in each conference room, replacing the framed Cal Poly ‘Statement to Community’. Amy will look into issue.

i. EXECUTIVE DIRECTOR SEARCH UPDATE
   i. Dwayne reported that ASI purchased and installed a new system for video meetings. Video interviewing can take place with candidates from out of the area. Two video interviews will take place this Friday, as part of the Executive Director search.

j. VPSA
   i. Keith Humphrey, the new Vice President of Student Affairs, came to the BOD meeting last week. He is really excited to be here at Cal Poly. He has a VPSA Facebook page and encouraged student to visit the page. He encourages students to introduce themselves and provide feedback.

k. UU PLAZA FLAG POLICY
   i. Based on unfortunate student deaths this last year, the issue of flying the flag at half-mast was discussed. ASI is currently following campus policy which is to follow federal policy. There does not seem to be a policy to fly the flag at half-mast for student deaths. As advisory to University President, UUAB can make recommendations that would be followed by ASI. Policy may be listed in CAP. Haley will look into the issue.

l. POLY LEARN
   i. Poly Learn is the new homework site (previously Blackboard). Poly Learn is available for student government to view a list of projects and who is working on them, add specific agenda items, include a master calendar of all meetings (including sub committees, etc.). Can access anywhere versus the N-shared drive and multiple people can update.

m. OPERATIONS CODE
   i. Changes made for clarification of mid-year appointments. The addition of who will make up the committee was added. Haley will compare the new wording with the Advisability Guides for consistency and will send out the revised code to UUAB members.

n. EXECUTIVE CABINET UPDATE
   i. The Greenovations Earth Day event is still in the works. A grant was received and water bottles will be purchased, details to follow. One member has been working on Project Approval form (previously called Outreach Approval form) to be more streamlined and contain more pertinent information. Mentors: please fill out the survey by Brea. The Executive Cabinet is meeting with ASI’s IT department to improve two way communications. Planning for Open House and the design of the ASI booth has begun. The cabinet is also participating in a community project to help senior citizens.

2. INTERIM EXECUTIVE DIRECTOR’S REPORT (Dwayne Brummett)
   a. Mid-year coaching reviews are nearing completion. The performance appraisal tool is being revamped. ASI Fun Committee creates staff events to boost morale and they will be increasing activities this spring. The ASI Buzzwire, an email newsletter to staff, has been revived. New flooring between Mustang Lanes and Ciao will be installed during spring break, as will flooring for UU220. Academic year 2013-14 budget worksheets are being completed by staff and will be reviewed by Dwayne as part of ASI’s annual budget preparation.

3. UU STAFF REPRESENTATIVE UPDATE (Katelyn/Sean)
   a. STUDENT STAFF EVALUATIONS
      Annual evaluations must be completed by the end of March.
   b. FACILITY SUPERVISORS
      Fully staffed.
c. **BUDGET**
   Increasing cost by 10% next quarter in craft center. This includes retail and classes.

d. Met with Daren Connor to discuss staff updates, budget season finishing up. Club administration is going well. Daren Connor is considering the possibility of bringing in an outside vendor to offer a wood surfboard workshop, if the cost is affordable to students.

4. **RECREATIONAL SPORTS STAFF REPRESENTATIVE UPDATE (Kevin)**
   a. Class size is normalizing since the beginning of the year, although classes are still basically full. IM Sports are going well. A new style of fitness class was recently held in the MAC and had 50 participants. After the new member pricing was introduced, 253 memberships were placed in just 13 days. There were 271 total new memberships placed in the entire month of January. The average daily entry is 4,500 participants. IM Sports will hold table tennis and dodge ball tournaments.

   b. **BUDGETS**
      i. Budget season has consumed much of staff time over the past couple weeks.

   c. **FITNESS**
      i. Group X class, body combat, is a new program that was rolled out in the MAC this past Saturday, February 9. There were more than 50 participants and 12 instructors at the event which was deemed very successful; the staff was happy with the turnout.

   d. **MEMBERSHIP**
      i. New membership pricing at the end of the second week, as of today. To this point they have had 253 new memberships signed in 13 days. In comparison, the entire month of January 2012 saw 271 memberships signed. This is a positive sign that the layout and the ease of use in the building is working. As of yesterday, the average use of the building in recent weeks was about 4,500 people per day.

   e. **PROGRAMS**
      i. Everything is around its halfway point for the quarter. All of the programs are running smoothly.

   f. **INTRAMURALS**
      i. The Recreation center just hosted a badminton tournament, with six teams registering. Racquetball has been successful as tournaments, however not as a league just yet. Upcoming weekend tournament events are:
         ii. Table Tennis, February 21 and Dodge ball, March 1.

5. **OPERATIONS STAFF REPRESENTATIVE UPDATE (Amy)**
   a. A new style of showerhead was installed at the Rec Center, customer feedback has been positive. The Sports Complex fields are being upgraded to match new regulations for softball. Lighting replacements on the upper fields will take place only once per year to minimize any impact and damage to the artificial turf fields. All light bulbs were just changed to new bulbs that have twice the capacity and are therefore brighter.

6. **UNIVERSITY PRESIDENT’S REPRESENTATIVE UPDATE (Joel Neel)**
   a. There is no update as to the opening date of Yogurt Creations. There have been some scheduling issues and impact to students with work that needs to be done that creates a lot of noise.

7. **SUBCOMMITTEE REPORTS**
   a. **RECRUITMENT & DEVELOPMENT**
      i. Email Kaitlin Calkins three people for candidate recommendations. The recruitment video is almost completed.

   b. **OUTREACH & COMMUNITY**
      i. Goals are being set for each quarter. Continuing work on two-way communication between students & reps, where to display current information. New business: made list of university contacts for outreach.

   c. **BUSINESS & FINANCE**
      i. Nothing to report.
d. INTERNAL REVIEW
   i. Continuing weekly bylaws update, so far four pages reviewed.

e. ADVOCACY
   i. Zack filling out IT proposal. Student Govt. to have booth at Farmers
        Market on March 7 for winter quarter, then again on April 18 for spring
        quarter. Signup for helping at booth. Fill out Google doc, sent by email,
        for information to be placed on Facebook. Looking at a more consistent
        use of Facebook.

8. COLLEGE COUNCIL REPORTS
   a. Reports were given

9. BOD/ASI PRESIDENT’S DESIGNEE REPORT
   a. The Board of Directors took a break during the BOD meeting to attend the
      candle light vigil in honor of Brandon Huang. Club funding liaison requested
      more funds; the Board voted to allocate the additional funds. Passed a
      resolution to send on to President Armstrong and Chancellor Wright.

10. ANNOUNCEMENTS
    a. Global Arts Club Council may be back spring quarter, per Kevin Bommarito.
    b. Brad Moore reported that the Cal Poly/UCSB basketball game on Saturday had
       the highest attendance ever at 3,650 people; the game sold out. Fans were
       waiting outside. Cal Poly will play LMU for the 'bracket buster' here at Cal Poly.
    c. Haley reminded everyone to update Zimbra with their spring quarter classes;
       she will post the UUAB meetings and standing committees. Include work hours
       and any other obligations also on the calendar system.

11. ADJOURNEMENT
    a. The meeting was adjourned at 3:34.