VOTING MEMBERS PRESENT:
Kaitlin Harr - Chair of Board
Cody Abramson - Orfalea College of Business
Silvia Aguilar – College of Engineering (Left at 7:03 returned at 7:05)
Aaron Borgeson – College of Liberal Arts
Ashley Brooks – College of Engineering (left at 5:35 returned 5:39)
Rosebud Brumley – College of Agriculture, Food & Environmental Sciences
Kate Calkins – Orfalea College of Business (left at 5:27 returned 5:32)
Erin Canino - College of Liberal Arts
Evan Domingue – College of Engineering
Dominic Gonzales - College of Architecture & Environmental Design
Nate Honeycutt – College of Liberal Arts
Rachel Kramer - College of Architecture & Environmental Design
Emily Kucera - College of Liberal Arts
Jordan Lippincott – Vice Chair, College of Science & Mathematics
Pierce Marchant – College of Agriculture, Food & Environmental Sciences
Derek Majewski - College of Science & Mathematics
Emily Mallett – Orfalea College of Business (left at 6:47 returned at 6:50)
Brad Moore – Orfalea College of Business
Sarah Packwood – College of Science & Mathematics
Connor Paquin – College of Engineering
Melinda Phan – College of Engineering
Taylor Pires – College of Agriculture, Food & Environmental Sciences (left at 6:42 returned 6:46)
Tatiana Prestininzi - College of Agriculture, Food & Environmental Sciences
Kiefer Reischl – College of Agriculture, Food & Environmental Sciences
Megan Wookey - College of Science & Mathematics

Voting Members Absent:
None

Non-Voting Members Present:
Katie Morrow - ASI President
Haley Houle – Chair of University Union Advisory Board (left at 6:34 returned at 6:39)
Katie Brennan – Chief of Staff (left at 6:40 returned at 6:44)
Marcy Maloney - ASI Interim Executive Director
Dr. Marty Bragg – University Representative
Dr. James LoCascio - Academic Senate Representative
Bonnie Murphy – Cal Poly Corporation Representative
Tracy Watson - Board of Directors Assistant
Michelle Crawford – Board of Directors Advisor

Non-Voting Members Absent
Vacant – Mustang Daily Representative

Guests:
Sarah McAtee - ASI Events
Jason Colombini - Interfraternity Council
Matthew Parker - Landscape Architecture
Ryan Higginbotham - Landscape Architecture
Omar Faruque - Landscape Architecture
Andrew Bui - ASI Executive Cabinet
Brady Hiob – ASI Executive Staff
Kristen Sowatsky – College of Liberal Arts
Katelyn Dwyer – University Union Advisory Board

I. Call to Order: Meeting #13-09 was called to order at 5:10 p.m.

II. Flag Salute

III. Letters & Roll Call
   A. None

IV. Open Forum
   A. Omar Faruque, Landscape Architecture Professor, distributed their completed Landmark publication which began as a project for students using the Learn by Doing approach for an onsite project. The project is addressing the use and design of the open space between the Center for Science & Mathematics and the Spider Building. They would like to gather student support to make the project come to fruition. Their goal is to raise enthusiasm and interest to find the funding to move forward. Students, Ryan Higginbotham and Matt Parker stated that from a student’s perspective, they want a campus core they can be proud of.

   B. Sarah McAtee, ASI Events, gave a update on winter quarter events.

   C. Jason Colombini, President of Interfraternity Council, gave an update on Greek Life.

V. Approval of Minutes
   i. Minutes from meeting #13-08, January 16, 2013 stand approved as amended.
      a) Correction was made to New Business, Item A, Sub-Item V. After review of the tapes item V was changed from 9 to 11 opposed.

VI. Leaders Reports
   A. Chair of the Board – Kaitlin Harr
i. Kaitlin reported that Ms. Wookey has created a bi-weekly Student Government newsletter to improve communication between the three branches and staff.

ii. She announced that ASI Election Candidate filing has begun. She encouraged members to get the word out about recruitment.

iii. She stated that board members will work on the results from the Student Advisory Vote and present a report to President Armstrong.

B. ASI President – Katie Morrow

i. Katie introduced President Jeffrey Armstrong.

ii. President Armstrong stated that he was very impressed with the continuation of gathering more data to express the student voice by having the Student Advisory Vote. He thanked Rachel Fernflores, Chair of the Semester Review Task Force and the student members on the committee for their hard work. He stated that two open forums were held for staff and faculty. The opinion of changing from quarters to semesters came from Senate Bill #1440 which would make an easy entrance from community college to the CSU system. The final decision does not come from President Armstrong but from the Board of Trustees. He reiterated the point that you can’t be afraid to ask the hard questions. Question was raised if his hypothesis has changed after receiving campus feedback. He responded that at the beginning it was that other schools in the country were changing; now the data is clear in what students, faculty and staff want. Members asked where the funding was coming from to fund a $20M change and would students be charged any additional fees. He stated that the system will provide some but not all and he did not foresee that students would have to pay anything for the conversion and also the Board of Trustees passed a vote for no tuition increases.

iii. He spoke about when he will meet with the Chancellor stating that the bulk of his conversation will be to introduce Cal Poly, talk about the Learn by Doing approach and student success. He will discuss the report and referring to “here is what we heard” and “here is what is important to Cal Poly.”

iv. Kaitlin thanked President Armstrong for coming.

v. Katie reported that the Student Success Fee Allocation Committee has approved a proposal on the allocation and will forward to President Armstrong.

vi. She stated that the Interim Executive Director has approved moving reserves for the Special Election.

vii. Katie thanked members that have stepped up to help with the campaign but stated that more members needed to help.

C. ASI Chief of Staff – Katie Brennan

i. Katie announced that Student Government will be hosting a community service project for beautification and subsidized housing.

ii. She stated that they are in the beginning stages of plans for a booth at Open House.

iii. The Mustang Way Committee is working on creating usage guidelines and how to utilize The Mustang Way. Many student group leaders will be participating.

D. Chair of UUAB – Haley Houle

i. Haley reported as a result of a recent complication with the original plans to renovate the remainder of the University Union, UUAB has officially recommended that we proceed with the renovation in phases. Improvements include, removing the Epicenter wall, moving the front desk, changing artwork and upgrading technology.
ii. She stated that UUAB will begin to review the University Union Operation Code for any discrepancies or inconsistencies.

iii. Haley announced that eight applications have been received for the vacancy on UUAB for the College of Agriculture, Food and Environmental Sciences.

iv. UUAB is discussing a recognition wall to recognizing clubs and student organizations on campus.

v. She reported that Yogurt Creations is moving forward and should be open in 60 days.

vi. She announced that UUAB are discussing a possible food cart outside the Recreation Center.

vii. The Health & Wellness Fair will be held Thursday sponsored by Cal Poly Wheelman.

viii. Haley announced that on February 1, the new Recreation Center fees will begin.

VII. Interim Executive Directors Report – Marcy Maloney

i. Kaitlin welcomed Marcy to her first Board meeting.

ii. Marcy stated that her short term goals will be to improve internal communication, improve staff moral and recognition, and increase efficiency in processes.

iii. She reported that fulltime staff is working on student staff evaluations, mid-year coaching and beginning the budget review.

iv. Marcy reiterated the importance of getting involved in the election recruitment process. She stated that Board members are the finest representation on campus and reminded them that they were once encouraged by someone before them to run for the Board. She added that they must act with the highest integrity and remember that the Student Government office is a campaign free zone.

v. Marcy introduced Dwayne Brummett, Associate Executive Director, to give the Mid-Year Budget Report.

vi. Dwayne stated that the budget report is a snapshot of how the organization is doing at mid-year. He reviewed each line item for ASI and the University Union budget and stated that the organization very healthy overall. He stated that he will continue to monitor the budget and report any significant deviations to the Board.

VIII. Old Business

A. None

IX. New Business

A. ASI Fiscal Policy Amendment – Capitol Expenditure Policy

i. Motion #1 (Borgeson/Mallett) “Move to approve ASI Fiscal Policy Amendment – Capitol Expenditure Policy.”

ii. Aaron reported that the changes included increasing the unit cost on Capital Equipment from $2,500 to $5,000 or greater and increase the unit cost range on Non-Capitalized Fixed Assets from $500 - $1,500 to $1,500-$4,999. He stated that the changes will increase efficiency for ASI Accounting staff and align capital expenditure policy with Cal Poly and other auxiliary organizations’ fiscal policies.

iii. Motion passed unanimous voice vote.

X. Representatives Reports

A. University President’s Representative – Dr. Marty Bragg

i. Dr. Bragg announced that Dr. Keith Humphrey, Vice President of Student Affairs will begin his reign on February 4. He stated that Dr. Humphrey will hold office
hours on Thursdays from 11-noon beginning on February 21. He added that Dr. Humphrey is on Facebook @ Cal Poly VPSA Keith Humphrey.

ii. He reported that there are many cases of flu symptoms on campus. He encouraged members to get their flu shot.

iii. He stated that there is one possible chicken pox case that they are waiting on results. He commended Bonnie and University Catering on providing and delivering meals to patients that must remain in their rooms until the results are in.

B. Academic Senate Representative – Dr. James LoCascio

i. Dr. LoCascio reported on a phone conference regarding the budget stating that with $125M going to repay tuition refunds and $132M that is owed, the CSU system is still $7M short. He stated that other changes for the future will include that buildings were paid by bonds and the CSU will no longer pay for interest due.

C. Cal Poly Corporation Representative – Bonnie Murphy

i. Bonnie reported that a question was raised as to if they charge for forks when no food product was purchased. She stated that there is no charge for forks but they do charge for cups.

ii. She stated that the University Store is looking for ways to enhance student services. She stated that they are looking into service where students could enter their needed books and a comparison price will show prices from many large vendors like Amazon.

XI. Committee Reports

A. ASI Advocacy – Nate Honeycutt

i. Nate reported that the committee has finalized winter quarter projects and divided the group into project teams. The Long Term Web team is now called Connect. Connect has been finalizing the resources to be included on the website.

ii. Other areas they are working on is improving information and descriptions on the Student Government website and to find a more consistent use of Facebook and Twitter to promote different resources on campus.

B. ASI Business & Finance – Jordan Lippincott

i. Jordan reported that the committee reviewed the UUAB Responsibility Guides and they have been forwarded to UUAB for approval.

C. ASI/UU Internal Review – Evan Domingue

i. Evan reported that the committee worked on the Capital Expenditure Proposal and will begin bylaw review and Form 990 training at their next meeting.

D. ASI Outreach and Communication – Tatiana Prestininzi

i. Tatiana reported that Outreach and Communication is currently working on three different projects, all of which come from the winter quarter goals- Survey concerns, two-way communication and representative outreach.

ii. She stated that for survey concerns some ideas include an interactive display during UU hour on Tuesday and Thursday at Dexter Lawn and the UU Plaza of ASI programs.

iii. Tatiana stated that two-Way communication will create an efficient way to respond to ASI suggestion box comments. As well as create helpful campus tips for students.

iv. Representative outreach is working on creating a timeline of events the outreach to students. Some ideas include doing an activity at WOW other than the club showcase.

E. ASI Recruitment & Development – Kate Calkins
i. Kate reported that there was a clerical error in the President and Board of Directors candidate packets. The Presidents packet was missing the Presidential Petition—(Form D) and there was a correction on lettering and numbering in the timeline. The Board packet they added that Board members are not required to submit the Presidential Petition.

ii. She stated that the recruitment campaign has officially launched and the committee will need help from all branches of Student Government.

iii. She stated that packets are available on the ASI website and in the ASI Business Office.

F. ASI Club Funding Liaisons – Aaron Borgeson and Ashley Brooks
   i. No Report

XII. Announcements

XIII. Adjournment – Meeting adjourned at 7:21 p.m.

CERTIFIED As the true and correct copy, in witness thereof, I have set my hand and seal of the Associated Students, Inc. this ______day of ________, 2012.

ASI Secretary

ADOPTED at the regular meeting of the Board of Directors by unanimous/majority vote on ______________, 2012.

ASI Secretary