#13-08 Board Meeting Minutes
Wednesday, January 16, 2013
5:10 p.m. University Union 220

VOTING MEMBERS PRESENT:
Kaitlin Harr - Chair of Board
Cody Abramson - Orfalea College of Business
Silvia Aguilar - College of Engineering
Aaron Borgeson - College of Liberal Arts
Ashley Brooks - College of Engineering
Rosebud Brumley - College of Agriculture, Food & Environmental Sciences
Kate Calkins - Orfalea College of Business
Erin Canino - College of Liberal Arts
Evan Domingue - College of Engineering
Dominic Gonzales - College of Architecture & Environmental Design
Nate Honeycutt - College of Liberal Arts
Rachel Kramer - College of Architecture & Environmental Design
Emily Kucera - College of Liberal Arts
Jordan Lippincott - Vice Chair, College of Science & Mathematics
Pierce Marchant - College of Agriculture, Food & Environmental Sciences (left at 6:50)
Derek Majewski - College of Science & Mathematics
Emily Mallett - Orfalea College of Business
Brad Moore - Orfalea College of Business
Sarah Packwood - College of Science & Mathematics
Connor Paquin - College of Engineering
Melinda Phan - College of Engineering
Taylor Pires - College of Agriculture, Food & Environmental Sciences
Tatiana Prestininzi - College of Agriculture, Food & Environmental Sciences
Kiefer Reischl - College of Agriculture, Food & Environmental Sciences
Megan Wookey - College of Science & Mathematics

Voting Members Absent:
None

Non-Voting Members Present:
Katie Morrow - ASI President
Haley Houle - Chair of University Union Advisory Board
Katie Brennan - Chief of Staff
Tonya Iversen - ASI Executive Director Representative
Preston Allen - University Representative
I. Call to Order: Meeting #13-08 was called to order at 5:10 p.m.

II. Flag Salute

III. Letters & Roll Call
   A. None.

IV. Open Forum
   A. Yukie Nishinaga, Cal Poly Corporation, gave an update on the Corporation business operations. She stated that you can now rent a tablet at the University Store for $99.00. She announced that Village Market now has delivery service and Ciao has All You Care to Eat every Wednesday until midnight which includes pizza, salad and soda for $10.

   B. Sarah McAtee, ASI Events, gave a recap of fall quarter events.

   C. Jason Colombini, President of Interfraternity Council, gave an update on Greek Life.

V. Approval of Minutes
   A. Minutes from meeting #13-07, November 28, 2012 stand approved as written.
   B. Motion #1 (Lippincott/Paquin) “Move to amend the agenda so that items A and B be placed after item J “Approval of Responsibility Guide – ASI Board of Directors.”
      i. Motion approved unanimous voice vote.

VI. Leaders Reports
   A. Chair of the Board – Kaitlin Harr
i. Kaitlin welcomed visitors and members of the ASI Executive Staff.

ii. She reported that winter goals were set at Winter Kickoff. Goals include to continue internal development of members and processes, increase collaboration and outreach internally and externally, that the Cal Poly Community will know and live The Mustang Way and to participate as active representatives in university issues.

iii. Kaitlin announced that Mr. Lippincott and Miss Wright will begin the Bylaw Review Project and forward to the Internal Review Committee.

B. ASI President – Katie Morrow
i. Katie encouraged members to attend the Student Community Liaison Committee at City Hall.

ii. She reported that the Officer Team and Mr. Lippincott will attend the CSSA - Chico Conference.

iii. She stated that the Student Success Fee Allocation Committee meeting was postponed.

iv. Katie announced that the search committee for the Executive Director has reviewed the resumes and will conduct video interviews. From there they will bring selected candidates to campus.

v. She reported that Marcy Maloney began her Interim Executive Director position on January 2.

C. ASI Chief of Staff – Katie Brennan
i. Katie thanked members that signed up to be a mentor and attended the Mentorship Social. She stated that there are 47 mentees matched to 26 Student Government members.

ii. She reported that the Executive Cabinet participated in Friday Night Lives’ Awareness Week by hosting a spirit booth during UU Hour. Members took pictures of students with Musty and are featured on the ASI Student Government Facebook page.

iii. Katie announced that ASI Student Government applied for the Greenovation Grant sponsored by CSSA and received $1,000 that will be used to fund a sustainable project on Earth day.

D. Chair of UUAB – Haley Houle
i. Haley gave an update on membership services at the Recreation Center. UUAB has approved improvements in our policies in order to open up the facility to a wider range of the campus community as well as promote good will on campus. The changes included:
   a) Recognized affiliated groups of individuals, contractors and/or consultants who have an extended engagement with the University. Memorandum authorizing eligibility addressed to ASI from the University President, Provost, or appropriate Vice President or Dean is required.
   b) Spouses/Registered Domestic Partners of eligible students, faculty/staff, retired, emeritus and alumni.
   c) It is proposed to add an additional membership option for eligible members. The addition of 10 day-use punch card will be offered as an additional membership option for all eligible users. This option is in response to requests from members who would like to use the building on a drop in basis and not monthly. Eligible members may purchase the card at the Recreation Center front desk. The card will be $70.00 and reflects a discount of $3.00
per day use. Participants using the punch card will redeem the day use at the front desk at the time of entry. This pass is for use by the purchasing member only and not for guests. It is intended to begin sales of the punch card effective January 2013.

d) Reduced membership price effective February 1, $40.67 for faculty, staff and alumni. This rate is still higher than what students pay. Prior to the change the monthly rate was $48.00. After a year in review, ASI is able to lower the prices with confidence in increased membership and campus morale.

e) Haley stated that UUAB will participate in Cal Poly Wheelman’s Health & Wellness Fair to promote programs and services from ASI.

f) She stated that The Mustang Way sign has been moved to the Sports Complex.

VII. Executive Directors Representatives Report – Tonya Iversen

i. Tonya announced that Marcy Maloney, Dwayne Brummett and other ASI staff are attending the Auxiliary Organizations Association (AOA) Conference in Pasadena.

ii. She stated that ASI is working on creating new programs that have not yet been done.

iii. She reported that the Children’s Center’s goal is to become “world famous” in their actions and behaviors. She was proud to announce that guest faculty members from Brazil came to Cal Poly and are doing a study on outdoor facilities for preschools and will take our Children’s Center ideas back to Brazil.

VIII. Old Business

A. None

IX. New Business

A. Consideration to hold a Special Election: Student Advisory Vote: Quarters or Semesters

i. Motion #2 (Calkins/Borgeson) “Move to approve, schedule and hold a special election: student advisory vote on quarters or semesters on February 6 from 7 a.m. to February 7 at 7 a.m."

ii. Kate stated that President Armstrong asked for ASI Student Government to give an opinion on behalf of the students. Holding a special election so all students can vote will give a better idea what students really want. Ms. Wookey stated that time and money can be used in better ways than have the students vote. She believes that Board members were elected as the representative of students’ voice. Mr. Majewski mentioned that in the campuswide survey, there were 7,166 votes with 3,200 strongly opposed to semesters and 5,100 of them were students. Katie Morrow stated she did not agree that it takes away your voice but shows every single student that you are interested in their opinion. Mr. Honeycutt yielded the floor to Cale Reid stating that members are here to be a representative for their college. Debate continued with members opposing the vote stating that holding a vote is undermining the work that has already been done. Student Government needs to hold themselves accountable and find more personal ways to reach out to students. Others held firm that the vote gives students a chance to have a conversation with Chancellor White and speaking directly to him with the students voice. Question was raised as to the cost of the special election. Katie explained that the minimum amount with Big Pulse and Mustang Daily ads which are required by the bylaws, will be $1,500. To provide a campuswide campaign so students can be informed will be $3,000-$4,000. Katie explained that if it passes there will be a decision for the group to decide where the cost would come from either Student Government operating costs or under special circumstances the Student Government reserves. It was stated that regardless if there is a vote or not, you need to make personal contact with as many students in your college as possible.
Make sure students are informed and every member should take an active role in communication to students.

iii. Motion #3 (Phan/Mallet) “Move to extend limits of debate to add two additional questions per speaker.”

iv. Division in vote, the Chair asked for a hand vote and stated that this is a non-debatable vote.

v. 13 in the affirmative and 11 opposed. Mr. Lippincott needed to check Roberts Rules of Order for clarification.

vi. Motion #4 (Prestininzi/Brumley) “Move to approve a five minute recess.”

vii. Motion passed unanimous voice vote at 6:10 p.m.

viii. Kaitlin called the meeting to order at 6:15 p.m. and stated that the previous vote requires a 2/3 vote. Motion fails not to extend limits of debate.

ix. Voting on the main motion. 17 affirmative and 7 opposed, motion passes majority vote.

B. Consideration for the Approval of ASI’s Publicly Available Pay Schedule

i. Motion #5 (Lippincott/Canino) “Move to approve ASI’s publicly available pay schedule.”

ii. Jordan explained that in order to comply with California Code of Regulations stating that all CalPERS contracting agencies provide a publicly available pay schedule in order for CalPERS to determine the amount of compensation earnable for retiring employees. He stated that the Business and Finance Committee has recommended a do pass.

iii. Motion passed unanimous voice vote.

C. Approval of Responsibility Guide – ASI President

i. Motion #6 (Packwood/Marchant) “Move to approve the Responsibility Guide-ASI President

ii. Sarah stated that changes included title change; change from historical to typical involvement, changing weekly mentor with ASI Executive Director, adding a section on the administration support role, adding a section on Professional Development/mentoring and adding a statement on compliance with CSU and ASI requirements.

iii. Motion passed unanimous voice vote.

D. Approval of Responsibility Guide-ASI Chief of Staff

i. Motion #7 (Mallet/Prestininzi) “Move to approve Responsibility Guide – ASI Chief of Staff.”

ii. Emily stated that changes included title change; change from historical to typical involvement, adding a statement on the administrative support role, adding a section on Professional Development/mentoring and adding a statement on compliance with CSU and ASI requirements.

iii. Motion passed unanimous voice vote.

E. Approval of Responsibility Guide – ASI Executive Cabinet

i. Motion #8 (Pires/Kucera) “Move to approve Responsibility Guide – ASI Executive Cabinet.”

ii. Taylor stated that changes included a title change; change from historical to typical involvement, adding a statement on attendance to Leadership Development Workshops, adding a statement on attendance to quarterly kickoffs, adding a section on the support role of the Program Coordinator-ASI Programs and Leadership and adding a statement on compliance with CSU and ASI requirements.
iii. Motion #9 (Paquin/Borgeson) “Move to amend Executive Cabinet Responsibility Guide under summary of involvement to strike the last bullet and replace with “members of the Executive Cabinet are responsible for attending all Quarterly Kick-off trainings. The annual Fall Kickoff will take place before the start of Fall Quarter, dates to be determined by the ASI Leadership Team.”

iv. Mr. Majewski disagreed stating that students that have jobs or internships during the summer cannot attend Fall Kickoff. Katie stated that this year so much has been accomplished due to starting training early.

v. Amendment vote passed majority vote.

vi. Motion #10 (Majewski/Honeycutt) “Move to amend the main motion by striking “before Fall Kickoff and add during fall quarter.”

vii. Derek added that it gives students more flexibility and starting early does not necessarily make us successful.

viii. It was noted that all Recruitment & Development packets will notify candidates of the training before school starts to give them early warning.

ix. Vote on amendment ended in division and the Chair asked for a hand vote.

x. Motion fails, 5 in affirmative, 19 opposed.

xi. Main motion passed majority voice vote.

F. Approval of Responsibility Guide – ASI Chair of the Board

i. Motion #11 (Kramer/Borgeson) “Move to approve Responsibility Guide – ASI Chair of the Board.”

ii. Rachel stated that changes include a title change, change from historical to typical involvement, adding a section on the administrative support role, adding a section on Professional Development/mentoring and adding a statement on compliance with CSU and ASI requirements.

iii. Motion passed unanimous voice vote.

G. Approval of Responsibility Guide – ASI Vice Chair of Board

i. Motion #12 (Canino/Reischl) “Move to approve Responsibility Guide – Vice Chair of Board

ii. Erin stated that changes included a title change, change from historical to typical involvement, adding a section on the administrative support role, adding a section on Professional Development/mentoring and adding a statement on compliance with CSU and ASI requirements.

iii. Motion passed unanimous voice vote.

H. Approval of Responsibility Guide – ASI Board of Directors

i. Motion #13 (Gonzales/Abramson) “Move to approve Responsibility Guide – ASI Board of Directors

ii. Dominic stated that changes included a title change; change from historical to typical involvement, adding a statement on attendance to quarter kickoffs, adding a section on the support role of the Program Coordinator-ASI Programs and Leadership and adding a statement on compliance with CSU and ASI requirements.

iii. Motion #14 (Paquin/Lippincott) “Move to amend under summary of involvement to strike the last bullet and replace with “members of the Board of Directors are responsible for attending all quarterly kick-off trainings. The annual Fall Kickoff will take place before the start of fall quarter, dates to be determined by the ASI Leadership.”
iv. Connor explained that this is the same change as the Executive Cabinet Responsibility Guide.

v. Derek stated that it is too restrictive.

vi. **Motion #15 (Lippincott/Prestininzi) “Move previous question.”**

vii. Kaitlin stated that they will move directly to vote on the amendment.

viii. **Motion passed majority voice vote.**

ix. Main motion passed majority voice vote as amended.

I. **Approval of the 2013-14 ASI Board of Directors candidate Packet**

   i. **Motion #16 (Brumley/Prestininzi) “Move to approve the 2013-14 ASI Board of Directors Candidate Packet.”**

   ii. It was noted that the old Board of Directors Responsibility Guide will be updated with the newly approved document in the packet.

   iii. **Motion passed unanimous voice vote.**

J. **Approval of the 2013-14 ASI Presidential Candidate Packet**

   i. **Motion #17 (Marchant/Calkins) “Move to approve the 2013-14 ASI Presidential Candidate Packet.”**

   ii. It was noted that the old Presidential Responsibility Guide will be replaced with the new approved document in the packet.

   iii. **Motion passed unanimous voice vote.**

X. **Representatives Reports**

   A. **University President’s Representative – Preston Allen**

      i. Preston announced that Dr. Keith Humphrey, Vice President of Student Affairs will begin his position on February 4.

   B. **Academic Senate Representative – Dr. Andrew Davol**

      i. Dr. Davol reported that a Resolution on Academic Senate Response to the Semesters Review Task Force Report: Executive Committee had first reading.

      ii. He stated that a Resolution on Voting Status for Student Representatives to the Academic Senate was discussed.

   C. **Cal Poly Corporation Representative – Bonnie Murphy**

      i. No report

XI. **Committee Reports**

   A. **ASI Advocacy – Nate Honeycutt**

      i. Nate stated that the committee was off to a great start.

      ii. Nate reported that they are continuing to work on the long-term web project and brainstorming projects of things to do this quarter under the umbrella of the winter quarter goals.

   B. **ASI Business & Finance – Jordan Lippincott**

      i. Jordan reported that the committee discussed and approved the ASI’s Publicly Available Pay Schedule, and approved the Responsibility Guides.

   C. **ASI/UU Internal Review – Evan Domingue**

      i. No report

   D. **ASI Outreach and Communication – Tatiana Prestininzi**
i. Tatiana stated that the committee will focus on three topics; the survey results where they will either educate students or work toward improvements. They will create a plan for representative outreach that can be used yearly and continue to focus on developing two-way communication.

E. ASI Recruitment & Development – Kate Calkins

i. Kate reported that the committee finished reviewing and revising the Election packets.

ii. She stated that they will begin work on marketing strategies for the recruitment campaign and the Elections website.

F. ASI Club Funding Liaisons – Aaron Borgeson and Ashley Brooks

i. Aaron reported that the additional $2,000 has been allocated to more clubs.

XII. Announcements

XIII. Adjournment – Meeting adjourned at 7:19 p.m.

CERTIFIED As the true and correct copy, in witness thereof, I have set my hand and seal of the Associated Students, Inc. this 30 day of January, 2013.

ASI Secretary

ADOPTED at the regular meeting of the Board of Directors by unanimous vote on January 30, 2013.

ASI Secretary