#13-06 Board Meeting Minutes  
November 14, 2012  
5:10 p.m. University Union 220

**VOTING MEMBERS PRESENT:**
Kaitlin Harr - Chair of Board  
Cody Abramson - Orfalea College of Business  
Silvia Aguilar - College of Engineering  
Aaron Borgeson - College of Liberal Arts  
Ashley Brooks - College of Engineering  
Rosebud Brumley - College of Agriculture, Food & Environmental Sciences  
Kate Calkins - Orfalea College of Business  
Erin Canino - College of Liberal Arts  
Evan Domingue - College of Engineering  
Dominic Gonzales - College of Architecture & Environmental Design  
Nate Honeycutt - College of Liberal Arts  
Rachel Kramer - College of Architecture & Environmental Design  
Emily Kucera - College of Liberal Arts  
Jordan Lippincott - Vice Chair, College of Science & Mathematics  
Pierce Marchant - College of Agriculture, Food & Environmental Sciences  
Derek Majewski - College of Science & Mathematics  
Emily Mallett - Orfalea College of Business  
Brad Moore - Orfalea College of Business  
Sarah Packwood - College of Science & Mathematics  
Melinda Phan - College of Engineering  
Taylor Pires - College of Agriculture, Food & Environmental Sciences  
Tatiana Prestininzi - College of Agriculture, Food & Environmental Sciences  
Kiefer Reischl - College of Agriculture, Food & Environmental Sciences  
Megan Wookey - College of Science & Mathematics  

**Voting Members Absent:**  
Connor Paquin - College of Engineering  

**Non-Voting Members Present:**  
Katie Morrow - ASI President  
Haley Houle - Chair of the University Union Advisory Board  
Katie Brennan - Chief of Staff (left at 6:23 returned 6:25)  
Dr. Rick Johnson - ASI Executive Director  
Preston Allen - University Representative  
Dr. James LoCascio - Academic Senate Representative
Bonnie Murphy - Cal Poly Corporation Representative
Michelle Crawford - Board of Directors Advisor
Tracy Watson - Board Assistant

Non-Voting Members Absent
Vacant – Mustang Daily Representative

Guests:
Dr. Kathleen Enz Finken – University Chief of Staff
Sarah McAtee - ASI Events
Jason Colombini - Interfraternity Council
Andrew Bui - ASI Executive Cabinet
Katarina Quach - ASI Executive Staff
Brady Hioh - ASI Executive Staff

I. Call to Order: Meeting #13-06 was called to order at 5:13 p.m.

II. Flag Salute

III. Letters & Roll Call
A. Kaitlin read a resolution from the College of Agriculture, Food & Environmental Sciences in support of the Cal Poly quarter system.

IV. Open Forum
A. Sarah McAtee, ASI Events, gave an update on fall quarter events.
B. Jason Colombini, President of Interfraternity Council, gave an update on Greek Life.

V. Approval of Minutes
A. Minutes from meeting #13-05, October 31, 2012 stand approved as presented

VI. Leaders Reports
A. Chair of the Board – Kaitlin Harr
   i. Kaitlin announced that she, Emily and Jordan attended CSSA-Channel Islands.
   ii. She reported that the Board voted to pass the 2018 Strategic Plan. Other business items included passing a resolution in opposition to the three proposed fee increases from the Board of Trustees. She stated that the Board of Trustees has voted to postpone the discussion.
   iii. She reported that the Leadership Team has been presenting “notice of a special election for the Title 5 Articles of Incorporation,” to various club councils and notifying all entities as outlined in the bylaws.

B. ASI President – Katie Morrow
   i. Special Guest: Provost Kathleen Enz Finken
      a) Katie introduced Dr. Kathleen Enz Finken, University Provost.
      b) The Provost stated that she appreciated the work that student leaders do and stated that the experience she has had working with students has been phenomenal.
      c) She spoke about the Academic Success Center with the potential of renovating part of Building 52. She stated that the teacher/scholar model will be revised to review the 10 year retention policies & practices and how it fits into the programs and departments. She reported on the semester conversion process and the work that the task force is doing thorough research and a recommendation will be sent to President Armstrong and a decision will be made for what is best for Cal Poly.

   ii. Katie thanked the Provost for coming.
   iii. She reported that the Student Success Fee Allocation Advisory group has met twice and discussed allocations from last year and the reporting methods. She stated that the students
on the committee plan to create a campuswide email explaining the allocation and providing a plan for the allocation for next year's funding. Information can be found on the website.

iv. Katie reported that all Vice President for Student Affairs candidates have been brought to campus and interviewed by a variety of groups. The committee will send the feedback and recommendations to President Armstrong for the final decision.

v. She stated that the President's Cabinet met on November 2 with many of the most influential alumni and friends of the university in attendance. The new Chancellor has been invited to the next President's Cabinet meeting on May 2.

vi. Katie thanked the members for attending the Land Use and Circulation Element Workshop.

C. **ASI Chief of Staff – Katie Brennan**
   
i. Katie announced that they had a very successful Executive Staff meeting with about 70 students in attendance. She stated that a mentoring program will be created to give Executive Staff members the opportunity to pair with current Student Government members and learn more about ASI.

D. **Chair of UUAB – Haley Houle**
   
i. Haley reported that the architects will be coming to a UUAB meeting to bring their first renderings of the University Union renovation.
   
   ii. She stated that small construction projects for the Recreation Center include installing fans to cardio machines, fitness rooms and around the track. Shades will be installed to avoid direct sunlight.
   
   iii. She announced that 113,301 people entered the Recreation Center in 31 days with an average of 2,600 on weekends and 4,210 on weekdays.
   
   iv. Haley explained that the Craft Sales main purpose is not to earn revenue but to display what student artists have made and to encourage other students to create their own art at the Craft Center.

VII. **Executive Directors Report – Dr. Rick Johnson**

A. **Capital Expenditure Report – Dwayne Brummett**
   
i. Rick introduced Dwayne Brummett, Director of Business Services.
   
   ii. Dwayne presented the Capital Expenditure Report showing expenses that cost over $2,500. There were no purchases made in spring or summer quarter.

B. **Budget Variance Report – Dwayne Brummett**
   
i. Dwayne presented the Budget Variance Report explaining that the report shows ASI's financial performance showing projected expenses versus actual expenses. He stated that the organization is in doing well and the reserves are healthy. Rick clarified that it requires Board action to use any of the general reserve funds.

VIII. **Old Business**

IX. **New Business**

A. **Approval of the 2013-14 ASI Elections Code**
   
i. Motion #1 (Calkins/Mallett) “Move to approve the 2013-14 ASI Elections Code.”
   
a) Kate stated that the Recruitment & Development Committee reviewed the document line by line for any necessary changes and to be sure that it aligns with the bylaws.
   
b) **Motion passed unanimous voice vote.**

B. **Consideration of Bill #13-01 ASI Bylaws Amendment – Membership Guidelines for the ASI Recruitment and Development Committee**
   
i. Motion #2 (Domingue/Packwood) “Move to approve Bill #13-01 ASI Bylaws Amendment – Membership guidelines for the ASI Recruitment and Development Committee.”
   
a) Evan explained that the purpose of the bill is to clarify membership guidelines for the committee to include any current members of Student Government. The bylaws currently state that “voting members of this committee shall not be seeking re-election for the succeeding academic year. Bill #13-01 restructures the bylaws to allow members seeking re-election to serve on the committee but they will become a non-voting member at the time of their decision to run for re-election. It was noted that Chelsea Tinsley, former Board member, drafted the first bill presented last year.

b) **Motion passed unanimous voice vote.**
C. **Consideration of Bill #13-02 ASI Bylaws Amendment – Conduct of Business**  
   i. **Motion #3 (Domingue/Kramer) “Move to approve Bill #13-02 ASI Bylaws Amendment – Conduct of Business.”**  
      a) Evan explained that the purpose of the bill is to clarify the process to implement personnel or fiscal policy amendments with ASI. With Bill #13-02, amendments to ASI Personnel or fiscal policies shall not require introduction of a bill or resolution. He stated that Board members will be informed of any policy changes in the form of a memo and will vote to approve changes at the formal Board meetings.  
      b) **Motion passed unanimous voice vote.**  

D. **Recommendation for Interim Executive Director**  
   i. **Motion #4 (Honeycutt/Majewski)**  
      a) Nate stated that Marcy shows outstanding leadership and is a good choice for Interim Executive Director.  
      b) **Motion passed unanimous voice vote.**  

X. **Representatives Reports**  
   A. **University President’s Representative – Preston Allen**  
      i. Preston reported that the University is undergoing a change to the University web pages which all departments will have a consistent look for easy navigation.  
      ii. He stated that the new student housing survey was sent and they have received 18% of freshmen input  
      iii. Preston Encouraged members to attend the Semester Task Force Review workshops. They are looking for more student feedback.  
      iv. He reported that the Campus Administrative Policy - CAP (Formerly Campus Administrative Manual - CAM) is being reviewed and will be available online for students.  

   B. **Academic Senate Representative – Dr. James LoCascio**  
      i. Dr. LoCascio reported that the Chair of Academic Senate stated there is a growing concern among faculty about the quarter conversion process.  
      ii. He stated that a resolution on voting status for student representatives has been put on hold.  
      iii. He reported that since Proposition 30 passed, the CSU must refund $132M to students.  
      iv. He stated that Chancellor Elect White wants to cut his salary by 10%  

   C. **Cal Poly Corporation Representative – Bonnie Murphy**  
      i. Bonnie announced that free sandwiches, gift cards, a television and an IPad will be given away at Subway’s Grand Opening.  

XI. **Committee Reports**  
   A. **ASI Advocacy – Nate Honeycutt**  
      i. Nate reported that the committee is working on the long-term web resources project. The general concept is to create a comprehensive online resource on governing structures and general resources on campus and in the community that would be of interest to students. He stated that the group has been divided into two groups, one working on structure and the other on issues and resources.  

   B. **ASI Business & Finance – Jordan Lippincott**  
      i. Jordan reported that the committee went into closed session to discuss personnel matters relating to the Executive Director position.  
      ii. He stated that the committee has begun the review process for the Personnel Policy Manual.  

   C. **ASI/UU Internal Review – Evan Domingue**  
      i. Even reported that the committee will be reviewing the Special Elections Bill.  

   D. **ASI Outreach and Communication – Tatiana Prestininzi**  
      i. Tatiana reported that the committee will meet with the Social Media Committee to discuss the ASI app and the ASI tab on the portal.
ii. She stated that outreach surveys are complete and they will be compiling the data.

E. ASI Recruitment & Development – Kate Calkins
   i. Kate announced that the recruitment campaign theme has been decided and has gone to ASI graphics for design.
   ii. She reported that the committee is reviewing the election packets.
   iii. The Professional Development Series: Resume Building Workshop will be held on November 30.

F. ASI Club Funding Liaisons – Ashley Brooks, Aaron Borgeson
   i. Aaron announced that they have allocated $54,000 and are out of money for Club Funding.

XII. Announcements

XIII. Adjournment – Meeting adjourned at 6:52 p.m.

CERTIFIED As the true and correct copy, in witness thereof, I have set my hand and seal of the Associated Students, Inc. this ______day of_______, 2012.

ASI Secretary

ADOPTED at the regular meeting of the Board of Directors by unanimous/majority vote on_______________, 2012.

ASI Secretary