



**Associated Students, Inc.  
California Polytechnic State University  
UNIVERSITY UNION ADVISORY BOARD**

**Friday, December 2, 2011  
1:00 p.m. - UU218**

**MEETING NOTES**

**VOTING MEMBERS PRESENT:**

Karen Mesrobian	UUAB Chair
Solomon Reda	UUAB Vice Chair
Jonathan Brophy	College of Engineering
Bodie Bloyd	College of Architecture and Environmental Design
Evan Vandenberg	College of Agriculture, Food & Environmental Sciences
Bill Grau	College of Science and Math
Haley Houle	College of Liberal Arts
Jason Colombini	Board of Directors' Designee
Joel Neel	University President's Representative
Megan Wookey	ASI President's Designee

**VOTING MEMBERS ABSENT:**

Vacant	Faculty Representative
Tracee DeHahn	Alumni Representative

**NON-VOTING MEMBERS PRESENT:**

Dwayne Brummett	ASI Director
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**NON-VOTING MEMBERS ABSENT:**

Denise Gibbons	Business Analyst
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**OTHERS PRESENT:**

Marcy Maloney	ASI Director
Daren Connor	ASI Assistant Director
Katie Morrow	ASI Chief of Staff
Nate Honeycutt	ASI Board of Directors

The meeting was called to order at 1:10 p.m.

**1. Chair's Report (Karen Mesrobian)**

CC on Emails

Karen asked members to be sure and copy her and Solomon on any emails that are sent out to campus. This will help keep them informed.

Attending Meetings

Karen asked members to let their chair know if they can't attend their meetings.

Check Your Zimbra Calendars Often

Karen stated that members should check their calendars often, as meetings get changed all the time. If members are having problems with Zimbra they should talk to Tracy. There are tutorials available to sync Zimbra to personal phones.

#### Reviewing Upstairs Renovation Project Next Quarter

Karen stated that UUAB members will be reviewing the master plan to determining how the next phase of renovations will be rolled out.

#### Review of Rec. Center Documents

Karen asked members if they had any more questions or concerns regarding the rec. center block scheduling or fee structure that was discussed at the October 14<sup>th</sup> UUAB meeting.

**Members agreed to send a memo to the ASI Executive Director to recommend the new rec. center membership fees and the block scheduling program.**

### **2. Executive Director's Representative Report (Dwayne Brummett)**

Dwayne reported that a meeting was held with campus dining to discuss the option of bringing a frozen yogurt shop to the University Union first floor. Based on the new equipment that would need to be purchased and the low amount of foot traffic through the door by Poly Escapes, they felt that a yogurt shop would lose money at that location. Another option is to possibly locate the yogurt shop in the space across from Starbuck under the stairwell. This would have to first get approved by the fire marshal.

A Request for Proposal will be sent out to other businesses that might be interested in renting a space in the UU downstairs. Members will look into more food options that could go into Poly Escapes/climbing wall area. With Starbucks and Ciao now open until midnight, it might be good to have other food venues that are open until midnight. This could be used to entice students to come to the UU. There is also a possibility that walk-up kiosks could be put downstairs. Again, prior approval from the fire marshal would have to be obtained. Members agreed that if the space is designed well and looks nice like Starbucks, it will draw more students.

Members held a discussion and felt that frozen yogurt was popular enough to definitely draw more foot traffic to that end of the hallway. They decided they would like to keep the yogurt shop in the Poly Escapes area, but continue exploring other options.

### **3. UU Staff Representative Update – (Solomon/Jonathan)**

- The new ASI website will be up the third week of December for internal viewing only.
- The history of ASI will be on the new website.
- Club Services will be closely assessed by staff.
- Chartering of clubs will change, giving clubs two opportunities to charter during the year instead of one.
- Nancy Clark is moving to the rec. center.
- Michelle Broom will return in January and move into epicenter.
- Poly Escapes is adding stand up paddle boarding.
- The Craft Center will be deep cleaned over winter break.
- The craft sale made \$8700.

### **4. Recreational Sports Representative Update – (Evan/Haley)**

- There is no set opening date for the rec. center yet.
- New rec. center staff will attend training December 12 – 13.
- The first two weeks the rec. center is open, a membership will not be required.
- It hasn't been determined yet if the Pre Rec will reopen after winter break. This will depend on the opening of the rec. center.
- There will be no group fitness classes the first week the rec. center is open.
- Half of the instructors are students and half are from outside Cal Poly.
- Remember, it is a recreation center, not a gym.

Marcy reported some additional information regarding the rec. center:

- The Pre Rec will remain open in winter quarter until the new rec. center is opened.
- Staff are trying to get hours at the Anderson pool but don't know yet if that is possible. Swim team is in season right now.
- Fitness classes won't start right away as we still need to get everyone into the hand key system.
- Members will be notified by email of their 7 digit number for the hand key system. There will also be a kiosk that can be used to log in if the number is forgotten.
- The rec. center will be open to faculty, staff and alumni for a two week period when it opens. It will be free for this trial period so they can view the new facility and decide if they want to purchase a membership.

- Staff will be moving into the rec. center next week. Marcy's office will be in rec. center after Dec. 16<sup>th</sup>.
- Michelle Broom will be moving into Nancy Clark's office when she returns.
- There will be no more hand key registrations done until the rec. center is opened.

**5. Operations Staff Representative Update – (Billy/Bodie)**

- Warranty work is being done on the upper fields at the sports complex.
- The equipment in the Pre Rec will be donated to the YMCA or other non-profit.
- Karen reminded members who are doing staff updates to send their report to Kay after they meet with staff.
- The rec. center block scheduling document is being forwarded to Rick Johnson for final approval.

**6. University President's Representative Update – (Joel Neel)**

- The water tank is not going to be painted. It will get an insulated cover which will be tan aluminum. Unfortunately the company they were using went bankrupt, so they are trying to find a new company that can do it. The tank can't be used until it gets the insulation.

**7. Subcommittee Reports**

Members gave their reports.

- Students would like to be able to access reservations at the rec. center through a new app.
- There will be a Britta station at the rec. center where water bottles can be filled up. We are trying to get Britta to sponsor a station for the UU.
- We are looking into getting a Red Box movie rental station for the UU.

**8. College Council Reports**

Members gave their reports.

**9. BOD/Exec. Cab.**

Members gave their reports

**10. University Wide Committee/Academic Senate Updates**

**11. Announcements**

- Student government has been asked to help give tours of the rec. center when it opens. Please let Karen know your availability for the first two weeks that the rec. center is open.
- Please update your class schedule on Zimbra as soon as you can.
- Remember to check your boxes in the office.

**12. Adjournment**

The meeting adjourned at 2:40 p.m.