



**Associated Students, Inc.
California Polytechnic State University
UNIVERSITY UNION ADVISORY BOARD**

**Wednesday, May 25, 2011
2:00 p.m. - UU212A**

MEETING NOTES

VOTING MEMBERS PRESENT:

Lorin Torbitt	UUAB Chair
Brian Biehl	UUAB Vice Chair
Dylan McDaniel	College of Engineering
Solomon Reda	College of Business
Rebecca Peters	College of Agriculture, Food & Environmental Sciences
Karen Mesrobian	ASI President's Designee
Brett Ward	Board Designee
Joel Neel	University President's Representative

VOTING MEMBERS ABSENT:

Vacant	Faculty Representative
Tracee DeHahn	Alumni Representative
Kiyana Tabrizi	College of Liberal Arts
Melanie Miller	College of Science and Math

NON-VOTING MEMBERS PRESENT:

Dwayne Brummett	ASI Director
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NON-VOTING MEMBERS ABSENT:

Denise Gibbons	Business Analyst
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OTHERS PRESENT:

Jason Colombini	ASI Executive Staff
Katie Titus	ASI Board of Directors

The meeting was called to order at 2:10 p.m.

1. Chair's Report (Lorin Torbitt)

ASI Events Presentation

Terry Hackney from ASI Events reviewed the events which were held the past two weeks.

Workshop

Lorin reported that the Pride Center staff gave a presentation to UUAB during the last workshop. A discussion was held regarding additional space in the University Union for the Pride Center. It was determined that zoning for downstairs in the University Union will not be changed from commercial to office space. **Staff will be asked to look at other options for relocating the Pride Center upstairs in the University Union.**

Subcommittee Reports

Lorin reported that most subcommittee reports have been received. Any that haven't been turned in yet should be submitted to Lorin.

Annual Leader Assessments

Lorin asked members to fill out their leadership surveys by June 2nd and turn in to her.

University Wide Reports

Lorin stated that members need to fill out the report for all meetings that were attended this quarter. Laurel will put them all into a binder for next year's group so they have something to refer to. Please turn in by dead week.

2. Executive Director's Representative Report (Dwayne Brummett)

HVAC Project

The HVAC project will be done this summer. The building will be more energy efficient after it is complete. The project will be completed by September 1st.

Rec. Center Construction

Dwayne reported that the new Rec. Center may receive Silver or even possibly Gold LEED certification.

University Union Second Floor Remodel

Dwayne shared the renderings of the second floor remodel of the University Union. This phase of the second floor remodel project will be done during summer 2012. This will include reconfiguring the ASI Business Office as well as changing a portion of Bishop's Lounge.

Budget

Dwayne reported that the capital budget for 2011-12 is \$125,000.

UUAB Members

Dwayne thanked UAUB members for all their efforts and hard work this year.

3. UU Staff Representative Update – (Brian Biehl)

Epicenter

- Hiring students for marketing, events, and graphics
- Recruiting for Assistant Coordinator of Marketing
- Interviewing candidates for Administrative Assistant II (replace Kim Ryherd)
- Jennifer Von Der Lohe is filling in as Club Services Assistant
 - One of our student employees will be filling in that role during summer until Michelle Crawford returns in August
 - Hiring process will begin in August

Craft Center

- Kilns on the way
- Classes finishing up this week

Tolleson

- Will be back with two branding options middle of next week

4. Recreational Sports Representative Update – (Karen Mesrobian)

Rec. Center

- Preparing PR info about the Rec. Center closure
 - Updated membership email (for non-students)
 - Posters going up in the Rec. Center about the closure and the other options that will be available (pool, IM's, fitness classes)
 - Compiling a list of other local gyms (not including special discounts, and will be listed in alphabetical order).
 - Main thing is working on publicizing and materials

Staff

- Confirming returning staff in fall for Bldg. 19, lifeguards, and IM officials
- Starting Aquatics Coordinator first round interviews
- Working on manuals and training for fall programming.

Programming

- IM playoffs starting this week
- Fitness classes go through dead week and there will be a modified finals schedule
- June 20th- Summer lap swim hours at Anderson begin

5. Operations Staff Representative Update – (Solomon Reda)

No report was given.

6. University Construction Projects Update – (Joel Neel)

- Joel showed a slideshow of the Rec. Center project and said it is coming along nicely.
- The thermal energy storage project is underway. 52 trucks full of concrete came to pour a cement pad which is four feet thick and 65 foot in diameter.
- The Center for Science project is going well.
- The meat processing center is scheduled to be completed in October.

7. Discussion Item: Art Committee

Brian Biehl reported that the art committee is made up of students and staff, including two UUAB members. They have been working on creating policies for the art in the University Union. The committee is proposing three art themes to be used in the University Union conference rooms.

- Learn by doing
- Central coast landscapes
- Cal Poly and San Luis Obispo history

UUAB will recommend the Art Committee's proposals to the Executive Director.

8. College Council Reports

Members gave their reports.

9. BOD / Exec. Cab. Report

Members gave their reports.

10. University Wide Committee / Academic Senate Updates

No reports were given.

11. Announcements

- Brian stated that it has been a pleasure working with UUAB members this year.
- Lorin thanked everyone for their hard work this year.
- Please return the "Vote" t-shirts to Tracy.

12. Adjournment

The meeting adjourned at 3:15 p.m.