



**Associated Students, Inc.
California Polytechnic State University
UNIVERSITY UNION ADVISORY BOARD**

**Wednesday, March 2, 2011
2:00 p.m. - UU219**

MEETING NOTES

VOTING MEMBERS PRESENT:

Lorin Torbitt	UUAB Chair
Brian Biehl	UUAB Vice Chair
Melanie Miller	College of Science and Math
Dylan McDaniel	College of Engineering
Karen Mesrobian	ASI President's Designee
Joel Neel	University President's Representative
Brett Ward	Board Designee
Kiyana Tabrizi	College of Liberal Arts
Solomon Reda	College of Business
Rebecca Peters	College of Agriculture, Food & Environmental Sciences

VOTING MEMBERS ABSENT:

Vacant	Faculty Representative
Tracee DeHahn	Alumni Representative

NON-VOTING MEMBERS PRESENT:

Dwayne Brummett	ASI Director of Business Services
Denise Gibbons	Business Analyst, Budget Office

NON-VOTING MEMBERS ABSENT:

OTHERS PRESENT:

Jason Colombini	ASI Executive Staff
Jessica Twaddle	ASI Facilities Scheduling Manager
Ron Skamfer	ASI Associate Director
Marcy Maloney	ASI Director of Programs

The meeting was called to order at 2:12 p.m.

1. Chair's Report (Lorin Torbitt)

ASI Events Presentation

Brittney Lipson reported that over 300 people attended the Harry Potter movie event. Brittney stated that the last event for this quarter will be Concerts in the Plaza on March 3rd featuring Still Time.

Workshop Recap

Lorin stated that this is the last UUAB meeting of the quarter, and she thanked members for all their work. Lorin reported that at last week's workshop a teleconference was held with the Wall Street Journal. Since there won't be enough time at today's meeting to discuss the placement of the iPad newspaper stand in the University Union, it will be discussed at next week's workshop. At that time members will compile a list of pros and cons.

Professional Development

Lorin reported that tonight from 6:00 – 8:00 p.m. the next Professional Development series is being held on the topic of personal finance. It will be very informational and there will be free food.

CHESS

The California Higher Education Summit is coming up April 15 – 17. Lorin stated that this helps students become more educated about the issues facing the CSUs and the state. There will also be an opportunity to speak with legislators. If anyone is interested in attending, they need to let Lorin know by the end of the day on March 3rd. This is during Open House weekend, but there are a couple of cars leaving late Friday or early Saturday.

University Wide Reports

Lorin reminded members that their University Wide Committee reports are due to her at the end of the quarter. She stated that this is a way to hold ourselves accountable, and it is a great tool to compile information to be passed on to students next year. This will make for a smoother transition for new students so they can be more prepared.

Rec. Center Closure

Lorin stated that Marcy Maloney is here today with an interesting proposal. Staff are looking at alternative opportunities for fall quarter to help offset the impact of the Rec. Ctr. closure.

Marcy stated that the Rec. Center will be closed for summer and fall quarters in order for the construction to be completed. She asked for UUAB members to give input on whether they would like to see some of the fitness equipment moved into an area of the University Union. Some of the lighter fitness equipment could be moved into a wing of the Chumash Auditorium or into the TV lounge area, or even another area of the UU. The wing of Chumash Auditorium is approximately 2,000 sq. ft. and could hold possibly 40 to 50 pieces of equipment.

The following points were brought up during discussion:

- No lockers, but cubbies could be brought in
- No showers
- May only be a small number of students who would benefit from this
- Programming for clubs may be affected
- Other things may be displaced by taking over this space
- There are capacity issues in the room
- There are structural issues if weights and heavy equipment are used in the room
- A decision must be made before room reservations are opened up
- Possibly use the room just for classes such as yoga, etc.
- The noise may impact use of the center space of Chumash Auditorium
- Would be good to show students that we are making an effort to provide an alternative
- Would have staff at the door to check memberships
- Don't see UU as this type of ambience

At this point members do not support the idea of moving the equipment to the UU. They will take the information to their college councils to get more input from students. Members will then discuss this further at next week's UUAB Workshop.

Marcy stated that staff are looking at other options for fitness-oriented things that could be offered for free. Marcy has also contacted outside gyms to see if they would be willing to offer special discounts to students during the Rec. Center closure. Group exercise classes will be free for members when the Rec. Center reopens. Instructional classes will still have a fee.

Concern was expressed that Rec. Center student employees will lose their jobs due to the closure. Marcy stated that there will still be some jobs over the summer, including Lifeguards and Intramural Officials. The Anderson pool will be open over the summer. The closure will mostly affect Exercise Room Attendants and Frontline Services staff. Rec. Center employees will still have a job when it reopens. Training for all Rec. Center employees will be held in November and December 2011.

2. Executive Director's Representative Report (Dwayne Brummett)

Mustang Daily Article

Dwayne stated that the information in the Mustang Daily article regarding the Rec. Center closure was not reported correctly. He said ASI does not do battle in the newspaper, and that the correct information had been given to the Mustang Daily. ASI will proceed with educating students and staff about the closure of the Rec. Center for summer and fall quarters.

Banking RFP

Dwayne reported that he did a job walk with the prospective banks that are interested in coming to campus. After reviewing the Rose Float space, it was found that the banks are not interested in that space. In doing what is best for the campus, it was decided to open up the old Sesloc space for the bank location. After the prospective banks viewed the Sesloc space they were more interested. The decision has been made to use the Sesloc space for the new bank. The proposed ice cream parlor will not be coming to the University Union. Campus Dining does not want to use the Rose Float space for the ice cream parlor, but they may decide to locate it elsewhere on campus.

Rec. Center Fees

Dwayne stated that it is important for students to understand the fee stream. The UU fee is one big fee that helps fund the Rec. Center as well as paying for UU programming and services. It also includes the running and operation of the University Union and the Sports Complex. There are still a lot of costs for running some of these services, even when the Rec. Center is closed. Dwayne explained that it is similar to a tax base. Community residents pay taxes for fire and police, even if they don't use their services. He asked members to make sure that when they are talking with students that they understand how the fees work. No one will be paying additional fees until the Rec. Center reopens.

3. **UU Staff Representative Update – (Brian Biehl)**

Poly Escapes

Developing storefront, similar to a tradeshow

- Retail-style
- Display almost everything that can be rented
 - Designing/building custom rack to hang merchandise

Rock Wall

- New design is being developed
- Bouldering wall to “stick out” from building
 - L-shape

Bike Repair Stands

- Courtesy of Parking and Commuter Services
 - Four to be installed on campus
- Tube steel “cradle” to support bike
- Basic tools hanging from stand, secured with steel cable
 - Includes air pump
- Possible area to advertise the bike-repair shop in the craft center
- Have already been installed at Fresno State. Very positive feedback

4. **Recreational Sports Representative Update – (Karen Mesrobian)**

Karen had no report but reminded members that if they haven't signed up for a Rec. Center tour yet, there are some openings.

5. **Operations Staff Representative Update – (Ron Skamfer)**

Sports Complex

- The basketball courts had small humps of concrete on the courts. Next week all those spots will be resurfaced.
- There are low light levels on the upper fields due to bulb failures. PG&E is being consulted to see if this issue is covered by warranty. All bulbs will be replaced, possibly over spring break or early spring quarter.

Mott Gym Outdoor Basketball Courts

- The block wall has been completed.
- There are some electrical issues that are being repaired. The lights should be functioning by next week.

6. **University Construction Projects Update – (Joel Neel)**

- Joel showed some aerial photos of the “before” and “after” of the Rec. Center and the Area 52 project.
- The science building is a \$100 million project and is about 4% completed
- Another project is the TES tank. Joel stated that it is like a giant thermos bottle that will hold chilled water to be used for the campus air conditioning. He showed photos of the large hole that was dug out and then the rebar that was put in. Thursday night at midnight there will be approximately 65 concrete trucks coming to fill in the hole. It will take about 7 hours to pour all the concrete. The 70 foot tall tank will sit on the concrete. This tank will result in a \$100,000 savings per year.
- The construction of the new meat processing is underway and everything is on schedule.

7. **Discussion Item: UU Reservation Policy**

Jessica Twaddle reviewed the proposed policy changes that were brought to UUAB at the last meeting.

UUAB endorsed the proposed UU Reservation Policy on a provisional basis. Lorin stated that she would like to review the entire policy before changes are sent to the University President.

8. **Discussion Item: New Position Proposals for the Renovated Rec. Center**

Dwayne reported that 11 new positions are being established for the Rec. Center. The proposal for these positions will be presented to the Board of Directors for approval.

The positions are:

- Building Service Workers (6 positions) and Lead Building Service Worker (1)
Currently the campus provides custodial staff at the Rec. Center and ASI pays 50%. This will allow for ASI to manage all the custodial staff. The campus will notify ASI in the next few weeks if we will be able to do this.
- Maintenance Technician
The fitness area will be tripled in size, and more help will be needed to maintain the equipment.
- Assistant Coordinator – Membership and Outreach
This position will act as a concierge at the Rec. Center. They will be able to talk to members about what services are offered. They will also be involved in public relations and marketing.
- Coordinator – Fitness Programs
The fitness program will be tripling in size. More help will be needed with the expanded programs. This position won't be filled right away.
- IT Programmer for Web
The new Rec. Center will have all electronic media. This position will also work on the new branding initiative and a new look for the ASI website. This position is currently open, pending funding and BOD approval.

In addition to the new positions, there are three other existing open positions that will also be filled.

- Building Service Worker
- Coordinator - Aquatics
- Coordinator – Facility Operations

Marcy gave a presentation which showed a comparison of full time staffing at recreation centers on other CSU campuses. This showed the size of the rec. centers and how many full time staff they employ. Some campuses allow use of their rec. centers by community members. The ASI Rec. Center will not be opened to community members. In total, Cal Poly will have 23 full time positions at the Rec. Center.

9. College Council Reports

Members gave their reports.

10. BOD / Executive Cabinet Reports – (Brett Ward/Kiyana Tabrizi)

- The deadline is this Friday to run for ASI Board of Directors or ASI President
- The BOD passed the restructuring of the ASI Board standing committees. Every member will now be on a committee. If anyone has questions about this, they should contact Kiyana.

11. University Wide Committee/Academic Senate Updates

12. Announcements

13. Adjournment

The meeting adjourned at 3:40 p.m.