



**Associated Students, Inc.
California Polytechnic State University
UNIVERSITY UNION ADVISORY BOARD**

**Wednesday, February 16, 2011
2:00 p.m. - UU219**

MEETING NOTES

VOTING MEMBERS PRESENT:

Lorin Torbitt	UUAB Chair
Brian Biehl	UUAB Vice Chair
Melanie Miller	College of Science and Math
Dylan McDaniel	College of Engineering
Karen Mesrobian	ASI President's Designee
Joel Neel	University President's Representative
Brett Ward	Board Designee
Kiyana Tabrizi	College of Liberal Arts

VOTING MEMBERS ABSENT:

Vacant	Faculty Representative
Tracee DeHahn	Alumni Representative
Solomon Reda	College of Business
Rebecca Peters	College of Agriculture, Food & Environmental Sciences

NON-VOTING MEMBERS PRESENT:

Dwayne Brummett	ASI Director of Business Services
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NON-VOTING MEMBERS ABSENT:

Denise Gibbons	Business Analyst, Budget Office
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OTHERS PRESENT:

Jason Colombini	ASI Executive Staff
Jessica Twaddle	ASI Facilities Scheduling Manager
Seth Neumann	Guest
Ron Skamfer	ASI Associate Director

The meeting was called to order at 2:13 p.m.

1. Chair's Report (Lorin Torbitt)

ASI Events Presentation

Brittney Lipson reviewed the upcoming ASI events. She also reported that the stand-up comedy event has been cancelled.

Rec Center Tour

Lorin passed around a sign-up sheet for members to attend a Rec. Center construction tour. Joel reminded everyone that they need to wear long pants and closed toe shoes, preferably boots, because this is a potentially dangerous, active construction site.

UUAB Workshop Recap

Lorin stated that members toured the Sports Complex for the last UUAB workshop. Members reported that they found it interesting to learn about the history of the Sports Complex. Next week's workshop will be held in UU212A for a teleconference with the Wall Street Journal. Lorin reported that the Wall Street Journal newspaper stands would include a free subscription for 5 newspapers.

Meeting Times for Spring Quarter

Lorin stated that next quarter UJAB meetings will continue to be held on Wednesdays from 2:00 p.m. – 4:00 p.m. She reminded members to update their Zimbra calendars with their new class schedules.

Greek Assessment and Professional Development

Lorin reported that members should have received an email regarding the Greek assessment. Everyone should be at Sage at 5:00 p.m. today to give input on the Greek assessment.

2. Executive Director's Representative Report (Dwayne Brummett)

Chumash Audio Upgrade Project

ASI has contracted with a company named Rat Sound to do the audio upgrade in the Chumash Auditorium. Their bid was close to the budget that was planned for the project. Construction will be done over spring break.

Sesloc Space

A meeting was held last week with the contractor. Demolition will be done over spring break.

HR News

All ASI job applications are now available online. The initial feedback is good. It is easy to load a resume' and additional documents to the application.

Banking RFP

The Banking RFP has been sent out to approximately 20 banks. There will be a job walk on February 24th and bids will come in shortly after that.

Ice Cream Shop

The new ice cream shop probably won't be open until summer or fall quarter. An architect is reviewing the space.

Impact Planning

Impact planning continues for the new Rec. Center. Staff will be quite busy until summer as they determine the additional support services that will be needed for the expanded Rec. Center.

Rose Float Banquet

Dwayne reported that the Rose Float banquet was well attended. Several dignitaries were in attendance including Cal Poly President Armstrong and former President Baker. The Tournament of Roses group recognized former President Baker with an award.

3. UU Staff Representative Update – (Brian Biehl)

Visix

- Should be installed in front of conference rooms within a month
- Will be initially used to show room schedules as we learn how to utilize it

Wall Street Journal

- Daren talked to their subscriptions department
 - Offered to give us 5 free issues per day
- He will contact marketing department to try for more free newspapers
- Staff are looking into the cost of supplying the Wall Street Journal in the University Union

Downstairs Space

- RFP for banking services is out
- Staff is considering the possibility of giving Rose Float another temporary lease of a downstairs space while we determine what to do with that space.
 - Most likely Poly Escapes space

Sports Complex

- To save money during summer, will only be staffed during intramurals
- Looking at not staffing the Sports Complex during the daytime hours. It will be open for use but not supervised

Rock Wall

- Design sent back for further development

4. Recreational Sports Representative Update – (Karen Mesrobian)

Aquatics

- February Scuba course is sold out (10 participants). Starts 2/23
 - The first class this quarter was cancelled. Scuba is normally held twice per quarter. Will be held again in April and May

Fitness

- 632 quarterly fitness passes sold (use for group exercise classes)
- Average enrollment for instructional classes is 22 (Karate, Muay Thai, etc.)
- 22 Personal Trainer clients for winter quarter

Intramurals

- Finishing up regular season and staff are preparing for playoffs
- Tournaments
 - 3x3 Basketball was held at Mott Gym last Thursday night with 12 teams. Tournament sold out
 - Played championship game on full court in Mott gym. Playoffs start next week

Membership

- 796 non-student memberships (faculty/staff/alumni) are active as of February 15. (full building was around 1,000)
- Average daily attendance at Rec. Center is 1800-2000 people/day (full building was around 2,500-3,000 when we had full basketball courts and more intramurals)

Construction Project

- Inner ceiling (metal siding) has been installed along all roof areas. Next up is insulation and then the actual outer roof installation.
- Inside framing of the 'classroom', offices, storage area walls and Poly Escapes.
- Sand volleyball area has been poured and initial sand base has been laid.
- Tours are being scheduled for Student Government for March. See Tracy for details
- Facebook pictures have been uploaded
- Group II
 - Furniture and lobby presentation by 2 different companies
 - Last piece of Group II
 - After presentations, Group II will go out to get bid and a more solid number for the actual cost
 - Should go to the State by March 1st
 - Working on budget

5. Operations Staff Representative Update – (Ron Skamfer)

- All lights have been replaced on the tennis courts. We are investigating the cost of putting in new controls for the lights at the courts so they can be turned on easily with a push button.
- A block wall will be installed on the redwood slope at the Mott outdoor basketball courts within the next 30 days.
- There are still electrical issues on the half court. No repair date has been set yet.
- The integration between Backstage Pizza and Mustang Lanes has been completed.
- Campus Dining has the contract from Akoo which university counsel is reviewing. With Akoo, students will be able to text their song request in and it will be played in the UU Plaza, the Avenue and Backstage Pizza. Akoo will notify the requestor by text when the song will be played.
- The basketball courts at the Sport Complex will be resurfaced in approximately two weeks, weather pending.

6. Discussion Item: UU Plaza Reservations

Jessica Twaddle gave a presentation on the UU Plaza Reservations. Several recommendations were made:

- Increase size of spaces to 10' x 10'
- Create specific spaces for booths adjacent to the bookstore
- Change number of available booths to 9
- Change number of available tables to 10
- Clearly define spaces to help with placement of tables and booths
- Update UU Policy to show that no barbecues are allowed in the plaza

Lorin asked members to get feedback from the college councils. UUAB will make a decision on these proposals at the next meeting.

7. College Council Reports

Members gave their reports.

8. BOD / Executive Cabinet Reports – (Brett Ward/Kiyana Tabrizi)

Members gave their reports.

9. Announcements

10. Adjournment

The meeting adjourned at 3:30 p.m.